



**Chabot-Las Positas Community College District
Chancellor's Council**

Tuesday, December 7, 2021

3:00 – 4:30 p.m.

ConferZoom

Meeting Minutes

Present: Ron Gerhard, Mona Abdoun & Cheryl Mackey (for Miguel Colon), Dave Fouquet, Virginia Criswell (for Heather Hernandez), Kyle Johnson, Jean O'Neil Opipari, Theresa Pedrosa, Nathaniel Rice, Craig Kutil (for Sarah Thompson), Rachel Ugale

Guests: Terri Anderson, Mujeeb Dadgar, Theresa Fleischer-Rowland, Wyman Fong, Owen Letcher, Jonah Nicholas, Kirti Reddy, Danita

Chancellor Ron Gerhard called the meeting to order at 3:00 p.m.

I. Review and Approval of Agenda

The agenda was approved as presented. **(Johnson/Pedrosa) All in favor.**

II. Review and Approval of the November 9, 2021 Meeting Minutes

There was a motion to approve the November 9, 2021 meeting minutes.
(Pedrosa/Johnson) Abdoun and Kutil abstained.

III. COVID Update

O Letcher gave an update from the Alameda County. We slid backwards to a substantial tier. The case rate per 100,000, hospitalization rates remain down. Our vaccination population number is rising currently one dose is above 83%, and a 2-dose vaccine is in the 75-76% range. There is no change to the masking requirement. The next likely change will be December 29th. CDC guidelines have changed as of November 15th for fully vaccinated workplaces, which removes social distancing requirements and some other pieces.

R Gerhard shared the Alameda County Health Department data. It can be found at [Covid19.cagov.org](https://www.covid19.cagov.org). The case rate table was shown, which helps inform the county's changes in their directives. The 14-day case rate was a little over 1400 cases. We have come down from the August Delta variant surge.

OLetcher mentioned that this week, the CDC published an update on the Omicron variant and it is currently tracking as contagious to the levels of the Delta variant, but likely symptoms being lower and lower hospitalization rate and severe illness and death rates. We continue to track CDC information. Their recommendations are the same as the Delta variant. Fully vaccinated people now remove the social distancing requirement, but if you are a higher risk, they recommend social distancing and a N-95 mask. DFouquet mentioned that it has been in the news that the omicron variant is spreading at least twice as fast as the delta variant in South Africa. OLetcher mentioned that the Delta variant was not the predominant variant in South Africa, it was the Alpha variant.

RGerhard mentioned that we have about 7,000 students that have uploaded their proof of vaccination within Cleared4 and have received the blue passes and can start registering for face to face classes. Communications to students continue to go out. We have reached 40,221 students.

RGerhard showed a spreadsheet of student enrollment trends. At Chabot, 31% of the course offerings at Chabot are offered in an online format. The remaining 69% are being offered face to face or in a hybrid modality. Of the 1800 FTES, it is evenly distributed between online courses and the face to face or hybrid modality. The numbers show an increasing number of our enrollments, enrolling in face to face or hybrid classes. It took students a bit of time to get through the Cleared4 process. DFouquet mentioned that there may be some additional cold feet because of the news about Omicron. There could be an impact on the desire or willingness for students to take face to face classes. RGerhard hopes that information will be available on the efficacy of the vaccine's efficacy against this variant. MAbdoun mentioned that there is some fear from the faculty that the face to face classes are not filling. If the trend continues, are we able to shift some of those classes to online or hybrid classes? RGerhard stated that the VPIs and Presidents will really inform that within the CEMC meetings. That along with other options would be considered. The positive is that the percentages have increased since November 17th. CKutil mentioned that we have to have a presence on campus somehow. RGerhard stated that we are looking at similar data as it relates to this fall term. The reality is that at Chabot, we have about 230 sections that have less than 15 students in those classes. At Las Positas, we have a little more than 120 sections that have less than 15 students in the class. There are reasons why some lower enrolled classes are not cancelled or altered.

RGerhard showed a similar report for Las Positas College. At about 62% of the FTES are in sections that are being offered in an online format and about 38% are face to face or in a hybrid modality. CKutil asked about the headcount change from 11/29 and today. There is not a significant change from 11/29 and now.

Students no longer have to go into Zone mail. They can use a specific URL link with Cleared4 and still maintain the security parameters necessary. Next week, we will have the real credible data and see if there is a bump in enrollment, like we have seen in Cleared4 submissions.

IV. Board Policies/Administrative Procedures (standing item)

a. Collegial Consultation Board Policy/Procedure Update

RGerhard stated that this is not ready to share as it is still being worked on.

b. First Reading

RGerhard mentioned the five board policies and administrative procedures are up for a first reading. These should be taken back to your constituent groups for review and vetting. Any feedback should be sent to the Chancellor's Office before a second reading.

1. **AP 5013 Students in the Military**
2. **BP 5035 Withholding of Student Records**
3. **AP 5035 Withholding of Student Records**
4. **BP 5700 Athletics**
5. **AP 5700 Athletics**

TFleischerRowland mentioned that items 1, 2, and 3 are being brought back to council with appropriate feedback being incorporated. The athletics board policy and administrative procedure reflect a major piece of legislation that is concerning our athletes regarding their name, image and likeness.

c. Second Reading

1. AP 3435 Discrimination and Harassment Complaint Procedures

There are two corrects that need to be made. On page 22, where it says, "...members of the administrative staff and members of the support staff" needs to be change to state, "...members of the administrative staff and classified professionals..." The second change is in the next paragraph. Where it states, "...these policies and procedures are incorporated into the District's course catalogs and orientation materials..." needs to change to state, "...these policies and procedures are incorporated into the college catalogs and class schedules and orientation materials..."

2. **BP 5030 Student Fees**
3. **AP 5030 Student Fees**
4. **BP 5031 Instructional Materials Fees**
5. **AP 5031 Instructional Materials Fees**
6. **AP 5041 Student Records – Preferred Name and Gender**

KJohnson asked that this item is held. The Student Senate is working on this and will send back feedback for review. TFleischerRowland stated that an operational meeting has taken place to talk through the anticipated changes this administrative procedure will present. The group had a conversation to not use the word preferred and instead use the word chosen. Chosen is a strong ally word.

7. **BP 5110 Counseling**
8. **AP 5110 Counseling**

9. **BP 5120 Transfer Center**
10. **AP 5120 Transfer Center**
11. **BP 5150 Extended Opportunity Programs and Services**
12. **AP 5150 Extended Opportunity Programs and Services**
13. **BP 5220 Shower Facilities for Homeless Students**
14. **AP 5220 Shower Facilities for Homeless Students**
15. **BP 5205 Student Accident Insurance**
16. **AP 5211 Student COVID-19 Vaccination Requirement**
17. **BP 5500 Standards of Student Conduct**
18. **AP 5500 Standards of Student Conduct**
19. **AP 5520 Student Discipline Procedures**
20. **BP 5570 Student CC Solicitation**
21. **AP 5570 Student CC Solicitation**
22. **BP 5800 Prevention of Identity Theft in Student Financial Transactions**
23. **AP 5800 Prevention of Identity Theft in Student Financial Transactions**

There was a motion to accept the second reading board polices and administrative procedures, with the exception of BP 5041 to hold back for further review.
(Johnson/Kutil)

V. College Resolutions

There were no college resolutions at this time.

VI. Future Agenda Items

COVID-19 Update and further spring planning
Monitoring AB 928
January Budget Proposal

VII. The meeting adjourned at 4:15 p.m.