



## **Chabot-Las Positas Community College District**

### **Chancellor's Council**

Tuesday, May 10, 2022

3:00 – 4:30 p.m.

ConferZoom

### Meeting Minutes

Present: Ron Gerhard, Miguel Colon, Dyrell Foster, Dave Fouquet, Heather Hernandez, Kyle Johnson, Jean O'Neil-Opipari, Theresa Pedrosa, Nathaniel Rice, Sarah Thompson, Rachel Ugale, Chasity Whiteside, Lara Wiedemeier,

Guests: Tracey Coleman, Theresa Fleischer Rowland, Bruce Griffin, Owen Letcher, Paulette Lino, Jonah Nicholas, Dionicia Ramos, Kirti Reddy, Noberto Ruiz, Jeanne Wilson

Chancellor Ron Gerhard called the meeting to order at 3:01 p.m.

#### **I. Review and Approval of Agenda**

The agenda was approved as presented. **(Pedrosa/O'Neil-Opipari) All in favor.**

#### **II. Review and Approval of the April 12, 2022 Meeting Minutes**

There was a motion to approve the April 12, 2022 meeting minutes as presented. **(Pedrosa/Colon)**

#### **III. 2022-2023 Chancellor's Council Draft Schedule**

The draft meeting schedule for 2022-2023 was presented. There was a motion to approve the meeting calendar as shown. **(Pedrosa/Rice)**

#### **IV. 2022-2023 Chancellor's Council Membership**

Council's membership was shown with changes noted. The Admin Association representative will change and will be sent to the Chancellor's Office through Dean Ho. Ms. Ugale mentioned that SEIU does not have co-chairs and should only include the president.

RGerhard thanked Sarah Thompson for representing the Las Positas College Academic Senate for the last three years.

**V. Annual IPBM Survey and Retreat**

RGerhard stated that last year, for the first time, an IPBM retreat was held. We are looking at doing the same this coming September, with the new academic year. The retreat was formed around evaluating and reviewing a survey to solicit feedback on what we are doing well, what we like, what we want to keep doing and what can we improve upon or stop doing because it was not productive or effective. Establishing goals for all the committees was another item discussed.

SThompson stated that it felt ineffective to have the consultants at the retreat. It was suggested to internally run future retreats, so it makes the best use of the participant's time.

RGerhard stated that last year, the survey was only sent to committee members. MColon stated that there is a perception that the shared governance committees are not as valuable for us to participate in them. As a result, there is reluctance to serve on the committees. It was suggested to not call it a retreat but instead IPBM review and planning session.

KJohnson mentioned that he had no idea what was going on when he first attended the retreat. A big part of the conversation should be onboarding for new members, regardless of if they are students, faculty or staff.

RGerhard stated that one of the goals for Chancellor's Council was to put on this planning session to evaluate the IPBM structure. Another goal was to update the policies and procedures on collegial consultation.

**VI. COVID-19 Update**

OLetcher mentioned that there was an email message regarding training that needs to be complete. Cal OSHA has amended their emergency temporary standards for employers and employees. The district announced last week that as of June 3, 2022, we would adopt the Cal OSHA standard and follow the Centers for Disease Control requirements for masking, based upon the tiered community transmission levels that are published on the CDC website. The levels are updated once per week at 5:00 p.m. Pacific time on Thursday afternoons. In the low-risk tier, indicated in green, masking would be optional for everyone in the district. When in the medium-risk tier, indicated in yellow, under our safe work plan zone maps, any area identified as dark purple (i.e., classrooms, public gathering spaces inside of buildings), masking would be required. Office areas and private staff areas would not have masking requirements. In the high-risk tier, indicated by red, everyone would be required to wear masks everywhere. Under any of the conditions, faculty, staff, and administrators would have the ability to post signs requesting visitors wear a mask before entering any individual areas.

There is no change to the vaccine mandate.

NRice asked if someone wants to have masking within a department or during office hours, can that be a requirement or is that only a suggestion. OLetcher stated that it becomes the option of the individual's space if they would like anyone entering their

space to wear a mask. SThompson asked who the referee would be if there are disagreements about the necessity of wearing mask. The person who resides in that space would be the one who decides if a mask is requested or not.

DFouquet asked what happened if faculty require a mask in their classroom and there are students who refuse to comply. Is there a mechanism of enforcing the request? OLetcher stated that our student code of conduct requires students to comply with the faculty members' instructions while in the classroom. SThompson stated that escalating conflict to Student Services is not going to solve the issues. Wilson stated that it would not be the best use of Student Services' resources.

DFouquet asked if there are any decisions regarding the vaccine mandate for summer and fall. If the vaccine mandate is lifted, there are potentially more people in the classrooms that are unvaccinated. RGerhard stated that the vaccine mandate is still in place and students will follow the same process that we had in spring and are not able to register for classes without showing evidence and proof of vaccinated, unless they have gone through a process requesting an exemption and accommodation and have been approved. The vaccine mandate is still in place until further notice.

MColon asked how we are going to communicate the message that masks will be optional, but faculty will decide if they are going to be required in the classroom. RGerhard stated that faculty should have the ability to require a mask in the classroom, but it has not been figured out yet how to state that during registration.

LWiedemeier stated that there are concerns for the students who are more sensitive and are immunocompromised. An example would be if the student is going to their office hour with their teacher and the teacher refuses to wear a mask. It was suggested to have an ombudsperson. SThompson stated that there have been conversations about wanting to have an ombudsperson at LPC. There should be something in place. RGerhard asked who the ideal candidate for an ombudsperson position would be. SThompson stated that it would need to be a tenured faculty member who has a lot of familiarity with institutional processes and the contract so they could serve as a good mediator between the faculty and students.

DRamos showed the CDC's widget that shows community levels for the rate of infection. It will be continuously communicated if there is a change with the risk category. The widget will be on the colleges' webpages.

## **VII. Board Policies/Administrative Procedures (standing item)**

### **a. First Reading**

#### **1. BP 4070 Auditing and Auditing Fees**

TFleischerRowland stated that the language for this policy will change from not permitting auditing to permissive language depending on a college's direction and preference to implement auditing. There will be an accompanying procedure with this, but it is still in development.

2. **BP 4106 Nursing Program**
3. **AP 4106 Nursing Program**  
BP and AP 4106 are legally required BPs and APs and follow the legally provided templates.

**b. Second Reading**

1. **BP 3200 Accreditation**
2. **BP 3720 Computer and Network Use**
3. **AP 3720 Computer and Network Use**
4. **BP 3725 Info and Communications Tech Accessibility and Acceptable Use**
5. **AP 3725 Info and Communications Tech Accessibility and Acceptable Use**
6. **BP 4105 Distance Education**
7. **AP 4105 Distance Education**
8. **BP 4230 Grading and Academic Record Symbols**
9. **AP 4230 Grading and Academic Record Symbols**
10. **AP 4236 Advanced Placement Credit**
11. **BP 6340 Formal Bids and Contracts**
12. **AP 6340 Formal Bids and Contracts**
13. **BP 6620 Naming of Buildings**
14. **AP 6620 Naming of Buildings**

There was a motion to recommend moving the second reading board policies and administrative procedures forward to the Board of Trustees. **(Pedrosa/Thompson)**

**c. Information/Discussion**

1. **BP 1300 Collegial Consultation**  
RGerhard stated that BP 1300 is still in process. The Senate presidents were thanked for collaborating with the Chancellor to make changes. There was some feedback given today to modify the BP and AP. They will be sent out to the Senate Presidents for a final review and meeting to discuss, if necessary.
2. **BP 5500 Standards of Student Conduct**
3. **AP 5500 Standards of Student Conduct**
4. **BP 3410 Nondiscrimination**
5. **AP 3410 Nondiscrimination**
6. **BP 3430 Prohibition of Harassment**
7. **AP 3430 Prohibition of Harassment**

KJohnson and Craig Kutil previously went through BPs and APs 5500, 3410, and 3430 and gave some great feedback. KJohnson discussed that the suggested changes would be to keep this gender neutral. Cyberbullying was a requested addition. Chosen name and chosen pronoun were also suggested additions to the list of protections that a student, faculty or staff member shall receive. RGerhard stated that the next steps would be disseminate the working documents. They are going through legal review currently.

**VIII. College Resolutions**

SThompson discussed a few college resolutions. LPC's Senate passed a request to reconvene the districtwide exploratory committee on a compressed calendar.

The Senate is voting on a resolution to oppose AB 1705. There is a request that the board also take an opposing position.

SThompson also reminded everyone that we need to make sure that the faculty hiring process is worked on over the summer, so it is in line with Ed Code and Title V.

MColon discussed the 16-week program. Chabot's Senate passed that three years ago and started the process. As we are trying to figure out ways to attract students, an abbreviated calendar can make a substantial difference.

DFouquet mentioned that the compressed calendar is also a matter that would come up regarding Article 8d of the Faculty Association collective bargaining agreement. The FA is completely behind the desire to get that ball rolling again.

There was further discussion regarding AB 1705 and again a request that the Board of Trustees taking a stand for our students. NRice shared the letter from the DSPS Statewide Advisory Group, opposing AB 1705.

LWiedemeier stated that there is a resolution within student government about expanding COVID rights for students. It was presented to LPC's Academic Senate and the outcome of that is to try to advocate for a student advocate.

MColon asked about creating a subcommittee of the Chancellor's Council to begin looking at enrollment and matriculation. RGerhard stated that it was put on the backburner due to the COVID variants, but there have been a few conversations with outside consultants who has done this type of work with other community college districts. We are discussing what a scope of work would look like and wanting to use the expertise of Chancellor's Council to convene a group to work with TFleischerRowland, DRamos, and the consultant in moving this forward. Our enrollment is down with the rest of the state. We are below 14,000 FTES, which is uncharted territory. SThompson stated that any strategies for enrollment need to happen so much earlier than the fall semester. RGerhard stated that we do not know until we engage in the work.

The meeting adjourned at 4:49 p.m.