

	Timeframe	Student-initiated	Faculty-initiated	Verifiable documentation	COVID-19 counts as one of qualifying event “beyond student control”	Student Refunded Fees	Eligible Timeframe to Request
Excused Withdrawal Regulation: Title 5, section 55024	Described in “Guidelines for Excused Withdrawal” in CCCCCO Memo dated March 15, 2019. In place since 2018	yes	no	yes	yes	Usually no refund past first two weeks into the term.	Can be requested at any point and no later than local timeline when a grade change is allowed.
Extraordinary Withdrawal due to COVID-19 – Student Initiated Created at CLPCCD to provide students a way to quickly access an EW-type request specific to COVID-19.	In response to suspended Title 5 sections as per Executive Order 2020-01. Title 5 55024(a)(10) and 58509.	yes	no	no	Yes, the only reason.	At any time. District can report as deduction only for Spring 2020, Summer 2020, Fall 2020. As of Spring 2021, District resumes regular reporting of refunds (no deductions).	Can be requested until last day of finals for Spring 2020, Summer 2020, Fall 2020.
Extraordinary Withdrawal due to COVID-19 – Faculty Initiated Created at CLPCCD for faculty to initiate on behalf of students based on reliable information.	In response to suspended Title 5 sections as per Executive Order 2020-01.	No, but based on student provided information to the faculty.	yes	Faculty certification on ClassWeb that the XW was issued to the best of their knowledge based on information from students.	Yes, the only reason.	At any time. District can report as deduction only for Spring 2020, Summer 2020, Fall 2020. As of Spring 2021, District resumes regular reporting of refunds (no deductions).	Faculty can provide XW as non-evaluative grade up until the grading deadline for Spring 2020, Summer 2020, Fall 2020.