



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
Integrated Planning & Budget Model (IPBM)
Facilities Committee Meeting

Meeting Minutes No: 5

Recorded by: Zahra Noorivaziri

Location: District Office
 7600 Dublin Blvd, Third Floor
 Conference Room 1
 Dublin, CA 94568
 Date: December 12, 2014

Persons Present:

Committee Members

- Mr. Doug Horner, Admin Co - Chair
- Mr. Jeff Kingston, Core Rep. Administrators
- Mr. Matthew Kritscher, Core Rep. Administrators
- Ms. Dyan Miller, Core Rep. Administrators
- Ms. Connie Willis, Administrator at Large
- Mr. Mark Stephens, Shared Governance
- Mr. Scott Hildreth, Chabot College Acad Senates
- Mr. Mark Tarte, Las Positas College Acad Senates
- Ms. Heike Gecox, Las Positas College Faculty Assn
- Mr. Dave Fouquet, Chabot College Faculty Assn
- Mr. Gordon Watt, Chabot College Clsfd Senate
- Ms. Joanne Bishop-Wilbur, District Clsfd Senate
- Ms. Zahra Noorivaziri, SEIU 1021 Classified Union

Present	Not Present	
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Other Present

- Mr. Sean Prather – Las Positas College
- Mr. Timothy Dave – Chabot College

1.0 CALL TO ORDER

Mr. Horner, Committee Co -Chair, called the meeting to order at 11:00 a.m.

2.0 REVIEW, DISCUSSION AND APPROVAL OF MEETING MINUTES

Mr. Horner reviewed the meeting minutes No.4 with committee members.
 The meeting minutes of the November 14, 2014 were approved.

3.0 PROPOSAL TO RETROFIT PARKING MACHINES WITH CREDIT CARD

Mr. Jeff Kingston and Mr. Sean Prather presented the proposal to retrofit of 10 parking machines at Las Positas College with Credit Card.

They explained that the benefits of parking machines with credit card will be as following:

- Reduce in cash counting
- Provide real time accounting
- Better customer service
- Less maintenance of parking machines
- Increase in revenue

Mr. Kingston stated that the parking machines at both colleges (Chabot and Las Positas) could be modernized and upgraded with district wide capital projects funds of \$30K.

Mr. Prather indicated that there is a usage fee of a .25 cent charge that could be applied to the credit card transactions.

4.0 INFORMATION ON POSSIBLE CELL TOWER AT LAS POSITAS COLLEGE

Mr. Doug Horner spoke on behalf of Mr. Steve Gunderson. He stated because of the poor reception on the cell phones, and in-order to get a better coverage, Las Positas College Technology department is proposing on a possible cell tower based on monthly lease. This tower has multi carrier. The location of the Cell Tower has not determined at this time.

5.0 PLANNING AND BUDGET COUNCIL (PBC) RESOLUTION

Mr. Dave Fouquet presented a request for consideration of the full M&O staffing report to PBC, along with the prioritized M&O staffing plan recommendation. This request must occur as soon as possible, in order to inform the review of the Budget Allocation Model!

6.0 PRIORITY LIST OF FACILITIES AT EACH CAMPUS

Mr. Doug Horner shared the 2016-2020 District Projects Priority Order list with the committee members and explained that the Five Year Construction Plan is a tool available to a District for measuring the utilization of facilities and serves as the foundation for capital outlay funding applications by to trace the outline the capacity to load ratios for five categories of space established by Board of Governors of the California Community Colleges: Lecture, Lab, Office, Library and Media. The Five Year Construction plan is a mandatory requirement and it is submitted to the State Chancellor's Office of the California Community College each year by July First.

7.0 ADJOURNMENT

The meeting adjourned at Noon.