



**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT**  
**Integrated Planning & Budget Model (IPBM)**  
**Facilities Committee Meeting**

Meeting Minutes No: 8

Recorded by: Zahra Noorivaziri

Location: District Office  
 7600 Dublin Blvd, Third Floor  
 Conference Room 1  
 Dublin, CA 94568  
 Date: September 25, 2015

Persons Present:

**Committee Members**

- Mr. Doug Horner, Admin Co - Chair
- Mr. Jeff Kingston, Core Rep. Administrators
- Mr. Matthew Kritscher, Core Rep. Administrators
- Ms. Dyan Miller, Core Rep. Administrators
- Ms. Connie Willis, Chabot College Administrator
- Mr. Walter Blevins, Administrator at Large
- Mr. Mark Stephens, Shared Governance
- Mr. Scott Hildreth, Chabot College Acad Senates
- Mr. Mark Tarte, Las Positas College Acad Senates
- Ms. Heike Gecox, Las Positas College Faculty Assn
- Mr. Dave Fouquet, Chabot College Faculty Assn
- Mr. Gordon Watt, Chabot College Clsfd Senate
- Ms. Joanne Bishop-Wilbur, District Clsfd Senate
- Ms. Zahra Noorivaziri, SEIU 1021 Classified Union

Present	Not Present
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**Other Present**

Mr. Timothy Dave – Chabot College

**1.0 CALL TO ORDER**

Mr. Horner, Committee Co -Chair, called the meeting to order at 12:30 p.m.

**2.0 REVIEW, DISCUSSION AND APPROVAL OF MEETING MINUTES**

It was moved (Mr. Gordon Watt), seconded (Ms. Connie Willis), and passed that the minutes of the April 24, 2015 (No.8) meeting be approved as submitted.

### **3.0 SCHEDULE MAINTENANCE REPORT**

Mr. Doug Horner introduced the topic and he explained that the schedule maintenance and special repairs program which initially called the deferred maintenance program provides funding to district for repair and maintenance of facilities. Each district allocated per FTES receives a grant. The district must have submitted the 5 year scheduled maintenance and special repairs program documents on December 1<sup>st</sup> of each year in-order to be eligible for funding. The Project Funding Proposals must be in the Chancellor's Office the following September 15th to be considered for the current fiscal year program. The district advises the state that Chabot – Las Positas have decided to split their funding in half. One half goes to schedule maintenance and one half goes to instruction equipment.

Mr. Walter Blevins (director of maintenance and operation) presented and reviewed the 2014/2015 Schedule Maintenance project list with total of \$1,075,677 contract amount. These projects will be completed by June 30, 2017.

The district develops a cost estimate consistent with state requirements for schedule maintenance and special repair projects. Schedule maintenance fund cannot be spent on revenue generating facilities such as stadium, bookstore, parking.

District allocated between the physical plant (schedule maintenance/special repairs, Hazardous substances, architectural barrier removal and seismic retrofit) and instructional support (instructional equipment and library materials) funding in the best interest of both campuses. Physical plant and instructional support time line has reviewed with the committee members. The 2014-2015 budget act does not require district to match the state's contribution for scheduled maintenance, hazardous substance and seismic retrofit.

However, there is a 1:1 match for architectural barrier removal such as concrete repair.

Mr. Blevins continued his report with state rules on use of scheduled maintenance funds, program schedule and progress and preliminary list of 2015/16 projects and he reviewed the timeline for these projects. The district put the priorities list projects based on the state guidelines and local priorities.

Issues for building 100 (bad smells at the first floor), overall roof, and hot water for building 700 at Chabot College, hot water for PE complex building at Las Positas College & replacement of Turf has been discussed.

District needs to submit projects plan into FUSION in-order to receive approval to proceed from the State.

The handouts for this presentation and FY 15/16 physical plant and instructional support guidelines have been uploaded to the District Facilities Committee Web Site:

<http://www.clpccd.org/ipbm/IPBMFacilitiesHandouts.php>

### **4.0 MEASURE B UPDATE/DISCUSSION**

Continue discussion to the next meeting on possible recommendation to Board of Trustees for November 2016 Bond.

### **5.0 LARGE AND SMALL PROJECTS PRIORIZATION**

Continue discussion to the next meeting.

### **6.0 ADJOURNMENT**

The meeting adjourned at 1:42