



**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT  
Integrated Planning & Budget Model (IPBM)  
Facilities Committee Meeting**

Location: District Office  
7600 Dublin Blvd, Third Floor  
Conference Room #1  
Dublin, CA 94568  
Date: August 25, 2017

Meeting Minutes No: 19

Recorded by: Donna Alaoen

Persons Present:

**Committee Members**

- Doug Horner, Co-Chair, Administrator at Large
- Dave Fouquet, Co-Chair, Chabot College Faculty Assn
- Zahra Noorivaziri, Co-Chair, SEIU 1021 Clsfd Union
- Matthew Kritscher, Core Rep. Administrator
- Deonne Kunkel, Core Rep. Administrator
- Diane Brady, Core Rep. Administrators
- Nan Ho, Core Rep, Administrators
- Walter Blevins, Administrator at Large
- Adrian Huang, Shared Governance
- Mark Stephens, Shared Governance
- Michael Ansell, Shared Governance
- Tina Inzerilla, Shared Governance
- Scott Hildreth, Chabot College Acad Senates
- Mark Tarte, Las Positas College Acad Senates
- Heike Gecox, Las Positas College Faculty Assn
- Gordon Watt, Chabot College Clsfd Senate
- Sheri Moore, District Clsfd Senate
- Joanne Bishop-Wilbur, District Clsfd Senate
- Vacant, Chabot College Associated Student
- Vacant, Las Positas College Associated Student

	<b>Present</b>	<b>Not Present</b>
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**Other Present**

- Bob Buell – Chabot College
- David Estrada – Las Positas College, Program Manager
- Ann Kroll – Chabot College, Program Manager
- Steve Smith – Las Positas College, Public Safety
- Roanna Bennie – Las Positas College – Interim President
- Bob Buell,

Call Confer

**1. CALL TO ORDER**

Doug Horner, Committee Co -Chair, called the meeting to order at 12:30 p.m.

**2. REVIEW, DISCUSSION AND APPROVAL OF MEETING MINUTES**

It was moved (Diane Brady), seconded (Roanna Bennie), and passed that the minutes of the April 28, 2017 (No.18) meeting be approved. No corrections offered.

### **3. DISTRICT WIDE FACILITIES MASTER PLAN UPDATE – Doug Horner**

Vice Chancellor Horner informs the committee the process of what has occurred in the selection of the District Wide Facilities Master Plan Update. A consultant selection committee was formed to review and short list the firms that submitted their proposals. A larger committee was later formed that consisted of 10 representatives equally divided from both colleges and the district to assist in interviewing the final three firms that were selected to move forward to the interview process. At the conclusion of the interviews, the consultant selection committee narrowed their search to two firms. After 45 minutes of deliberations, the committee moved forward with selecting MIG as the preferred firm. Contract negotiations are underway and there appears to be no issues with going into contract with MIG.

The board recommendation will be presented to the board at the September 19, 2017 meeting. The process will be a 15 month process which is expected to kick off in October 2017. The consultant will be creating a facilities master plan update that will include both colleges and the district. At the conclusion of their interviews and findings from all the constituencies from both colleges and the district, there will be a final presentation to the board for their recommendation in November 2018 for adoption of that master plan. The first task will be set up meetings and timelines to meet with the various groups at the colleges and the district. The facilities master plan will allow the consultant to evaluate and analyze program planning at the various phases of the project.

### **4. REVIEW IPBM FACILITIES CHARGE ASSESS FUTURE AGENDA PRIORITIES – Doug Horner**

The committee charges are reviewed by the group and are asked to give input on priority agenda items for future meetings. Diane Brady recommends that the campus level facilities committee at each college report to IPBM committee for informational purposes.

Roanna Bennie suggests discussing the recommendations that the accreditation visiting team have provided on our last report. Ms. Bennie will be forwarding those items to Doug Horner to discuss and address with the consultant and the committee.

Dave Fouquet suggests having more periodic reviews of the project budget, updates on the sales and proceeds of the bonds for Measure A and where the proceeds of the Franklin building sale will go. The goal would be informed of the budget at all times and be able to give input and make any recommendations as a committee. Doug Horner informs the committee that the first sale of bonds for Measure A will be on or about September 26, 2017.

The committee discusses the Measure A Priority Project Budgets that was approved during the Board of Trustees meeting on March 21, 2017.

Ms. Brady asks if there is a timeline when the committee will review and update the charges of the committee. She also asks clarification regarding the District's Climate Action Plan and what it entails. Mr. Horner explains that each college campus in conjunction with the college level facilities committee created a District Climate Action Plan about 9 years ago and has not been updated since. The purpose of the Climate Action Plan was to demonstrate where we are at the time and where we see ourselves in the future. The committee discusses if now is the time to update the Climate Action Plan.

The committee discusses when the current college standards and when we can anticipate to those standards to be updated. The committee was informed that the college standards are currently being updated at this time and that a presentation will be made to the committee once a draft is finalized.

Mr. Fouquet suggests discussing the sustainability of the finishes that have been set by the college standards.

**5. PROJECT BUDGETS UPDATE – David Fouquet**

The committee reviews the Project Budget Summary report dated May 31, 2017.

Clarifications of various line items on the Project Budget Summary were in question regarding project status and remaining funds distribution.

**6. ADJOURNMENT**

The meeting adjourned at 1:35 pm.

**Next meeting: September 22, 2017 – District Office – 12:30 PM to 1:30 PM**