



**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT  
Integrated Planning & Budget Model (IPBM)  
Facilities Committee Meeting**

Location: District Office  
7600 Dublin Blvd, Third Floor  
Conference Room #1  
Dublin, CA 94568  
Date: September 22, 2017

Meeting Minutes No: 20

Recorded by: Donna Alaoen

Persons Present:

**Committee Members**

- Doug Horner, Co-Chair, Administrator at Large
- Dave Fouquet, Co-Chair, Chabot College Faculty Assn
- Zahra Noorivaziri, Co-Chair, SEIU 1021 Clsfd Union
- Matthew Kritscher, Core Rep. Administrator
- Deonne Kunkel, Core Rep. Administrator
- Diane Brady, Core Rep. Administrators
- Nan Ho, Core Rep, Administrators
- Walter Blevins, Administrator at Large
- Wanda Wong, Shared Governance
- Mark Stephens, Shared Governance
- Michael Ansell, Shared Governance
- Tina Inzerilla, Shared Governance
- Scott Hildreth, Chabot College Acad Senates
- Mark Tarte, Las Positas College Acad Senates
- Heike Gecox, Las Positas College Faculty Assn
- Gordon Watt, Chabot College Clsfd Senate
- Sheri Moore, District Clsfd Senate
- Joanne Bishop-Wilbur, District Clsfd Senate
- Vacant, Chabot College Associated Student
- Vacant, Las Positas College Associated Student

	<b>Present</b>	<b>Not Present</b>
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**Other Present**

- Bob Buell – Chabot College
- David Estrada – Las Positas College, Program Manager
- Ann Kroll – Chabot College, Program Manager
- Steve Smith – Las Positas College, Public Safety
- Scott Miner – Las Positas College
- Kirstie Burgess – Las Positas College
- Jasleen Gill – Las Positas College

**1. CALL TO ORDER**

Doug Horner, Committee Co-Chair, called the meeting to order at 12:30 p.m.

**2. REVIEW, DISCUSSION AND APPROVAL OF MEETING MINUTES**

It was moved (Mike Ansel), seconded (Mark Tarte), and passed that the minutes of the August 25, 2017 (No.19) meeting be approved. No corrections offered.

**3. 2017/18 PHYSICAL PLANT AND INSTRUCTIONAL SUPPORT BLOCK GRANTS – Walter Blevins**

Walter Blevins gave a brief overview of what scheduled maintenance is and what it means. Scheduled maintenance is an allocation of funds received by the state or local funds to be used on deferred maintenance type things that normally would not be included within the normal operating budget. He reviewed and discussed the scheduled maintenance and special repairs evaluation criteria and how this criteria is used to assess the type of projects that are listed in order of state priority. The Maintenance and Operations department uses the Physical Plant and Instructional Support Guidelines to help with prioritizing any maintenance items.

The scheduled maintenance budget was originally expected to be increased for the 2017/2018 year. The final budget for Physical Plant and Instructional Support has been decreased by 50%. In previous years, we have received \$1.1 in deferred maintenance and \$1.1 million in instructional support. The current budget has allocated \$526,292 for deferred maintenance and \$526,292 for instructional support. The allocation of funds is a block grant that is given to the district and it is determined by district how it is disbursed. There will be an additional 10% reduction of the funds as requested by the Governor to fund DACA initiatives. The final budget allocation will be roughly \$480,000 for both deferred maintenance and instructional support to be distributed and divided by the same proportion using BAM. This grant is usually split 50% to maintenance and operations and 50% to colleges (60/40).

Mr. Blevins summarized the 2015/16 budget expenditures of \$1.2 million which consisted of a CUP and B2500 bladder replacement, PLC pump/filter control work, sewer repairs, 3 way valve replacement, EMS lighting panel replacement, trip hazard removal, sprinkler head replacement, HVAC improvements at LPC, water heater replacement, roof patchwork, painting of building 800, underground gas line repairs and carpet replacement. At this time, he reports the 2016/17 budget has allocation of funds to complete the boiler room replacement at both campuses. The lion share of dollars are going to the boiler replacements (including temporary plant to keep heating the college), Child Development Center and Building 2300 will be on stand-alone systems for now; including reroofing Chabot colonnade and child center flooring in the fiscal year of 2017/18. In addition, the modernization of the elevator in building 1800 at Las Positas College and the removal of the rust on the solar arrays at each campus will also be a priority for the 2017/18 year. Limits to the scheduled maintenance are \$10k to \$656k.

A five year plan will be presented at a later meeting date to demonstrate the priorities for scheduled maintenance overall.

**4. DRAFT LIST OF ASSUMPTIONS FOR MEASURE A WORK – Doug Horner**

Doug Horner reported to the committee that he worked along with Roanna Bennie, Interim President of Las Positas College, to develop basic statements that layout assumptions for Measure A and Facility Master Plan. A consultant has been selected and we are currently awaiting board approval on October 17, 2017 board meeting. The target date for getting the new Facilities Master Plan to the board is November 2018. At this time, it is encouraged for all divisions to update their division educational plans in preparation for the consultant to discuss and implement into the District Wide Facilities Master Plan. The 2018 FMP will supersede previous plans and aspects of the 2012 FMP approved by the board will continue to move forward (e.g. Chabot's Biology Annex, Chabot Library, LPC 2100). Mr. Horner has shared this draft of list of assumptions with Dr. Susan Sperling so that Chabot College can create their own list of assumptions for Measure A work.

**5. 2017 SPACE INVENTORY REPORT 17 UPDATE – Zahra Noorivaziri**

The agenda item was tabled for the next meeting.

## **6. ADJOURNMENT**

The meeting adjourned at 1:35 pm.

**Next meeting: October 27, 2017 – District Office – 12:30 PM to 1:30 PM**