



**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
Integrated Planning & Budget Model (IPBM)
Facilities Committee Meeting**

Location: District Office
7600 Dublin Blvd, Third Floor
Conference Room #1
Dublin, CA 94568
Date: January 26, 2018

Meeting Minutes No: 23

Recorded by: Donna Alaoen

Persons Present:

Committee Members

- Doug Horner, Co-Chair, Administrator at Large
- Dave Fouquet, Co-Chair, Chabot College Faculty Assn
- Zahra Noorivaziri, Co-Chair, SEIU 1021 Clsfd Union
- Matthew Kritscher, Core Rep. Administrator
- Deonne Kunkel, Core Rep. Administrator
- Diane Brady, Core Rep. Administrators
- Nan Ho, Core Rep, Administrators
- Walter Blevins, Administrator at Large
- Wanda Wong, Shared Governance
- Mark Stephens, Shared Governance
- Michael Ansell, Shared Governance
- Tina Inzerilla, Shared Governance
- Scott Hildreth, Chabot College Acad Senates
- Mark Tarte, Las Positas College Acad Senates
- Heike Gecox, Las Positas College Faculty Assn
- Gordon Watt, Chabot College Clsfd Senate
- Sheri Moore, District Clsfd Senate
- Joanne Bishop-Wilbur, District Clsfd Senate
- Vacant, Chabot College Associated Student
- Vacant, Las Positas College Associated Student

	Present	Not Present
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Other Present

- Bob Buell – Chabot College
- David Estrada – Las Positas College, Program Manager
- Ann Kroll – Chabot College, Program Manager
- Sebastian Wong – Las Positas College Acad Senates
- Scott Miner – Las Positas College
- Steve Smith – Las Positas College

1. CALL TO ORDER

Vice Chancellor Doug Horner, Committee Co-Chair, called the meeting to order at 12:31 p.m.

2. REVIEW, DISCUSSION AND APPROVAL OF MEETING MINUTES

It was moved (Diane Brady), seconded (Heike Gecox), and passed that the minutes of the December 08, 2017 (No. 22) meeting minutes be approved with the changes to the attendees list.

3. ALLOCATION OF DOLLARS TO CLASSROOM/LAB EQUIPMENT AND LIBRARY MATERIALS – David Fouquet

Mr. Fouquet would like the committee to discuss the Measure A allocations for Classroom/Lab Equipment & Library Materials. He would like to ensure no programs are denied any funding based on this allocation. Mr. Horner reports to the committee that Los Positas College has spent \$295,000 and Chabot College has spent nothing as of December 2017. He suggests to the committee the possibility of creating a subcommittee that would look into an alternative measuring method to help with allocating funds. Mr. Fouquet would like to invite VPs of Administrative Services and VPs of Academic Services to participate on the creation on this taskforce. An invitation will be sent out to the District Wide Facilities Committee members requesting participation on this committee. Both Mr. Dave Fouquet and Ms. Diane Brady have volunteered to co-chair the taskforce. There will be representation from each campus and the taskforce will report back once they reach milestones in their discussions.

4. 2018 FACILITIES MASTER PLAN DEVELOPMENT – Dave Fouquet

A. PLANNING AND FUNDING OF DISTRICT WIDE PROJECTS – Dave Fouquet

Mr. Fouquet would like to discuss regarding any new information that relates to planning and funding of district wide projects. Mr. Horner informs the committee that the goal is bring forward a Facility Master Plan recommendation to the board by December 2018. At the opening meetings, MIG distributed project schedules that broke down the process into 3 pieces. The first phase is fact gathering and surveying of sites. The second phase that will be starting in February is options development. In this phase MIG will develop options and share them with the campuses and the district and gather feedback as well. Mr. Horner has requested that this phase be completed by end of May since the biggest user group will be gone for the summer. The third phase will consist of taking the feedback and options from the second phase and developing one final preferred option that will be presented in the Fall for feedback. This option will then be refined and completed in time to present to the Board of Trustees in December 2018.

Ms. Ann Kroll informs the committee that at this time there are a few meetings left and town meetings to ensure that everyone has had an opportunity to share their ideas and concerns. A questionnaire will also be distributed to the Chabot College campus in an effort to get feedback to assist the consultant to get more information to refine their options. Mr. David Estrada reports to the committee that Las Positas College has also scheduled meetings with various groups on the campus and will continue to request feedback as required. Ms. Brady adds to the report that the consultant has received the Dean's summaries for each program on campus and they have used that information to assist with formulating options. There will be another meeting scheduled with administrators to discuss and generate any other ideas or issues they would like to bring forward to the consultant that has not yet been addressed.

Mr. Fouquet asks how the consultant will create a District Facilities Master Plan for the district and what groups will be able to assist that process in prioritizing the projects requested by the District. Mr. Horner reports that all three locations: Chabot College, Las Positas College and the District office will all have their own Facilities Master Plan. The District will prioritize their options in the Facilities Master Plan as well as Chabot College and Las Positas College will prioritize theirs. The committee will be able to hear and discuss the options for the District Facilities Master Plan at these meetings.

5. THE CLIMATE ACTION PLAN AND THE PRESIDENT'S CLIMATE COMMITMENT – Michael Ansell

Mr. Ansell reports on the Climate Action Plan and the President's Climate Commitment that both Chabot College and Las Positas College was provided in 2012. The report discusses baseline emissions inventory, early action measures, mitigation strategies (2010 – 2020) and tracking and measuring progress. Since the release of the report, there has not been any follow up on tracking and measuring progress. Mr. Ansell and other committee members would like to request a follow up to this report to track where we stand today. Mr. Horner will be following up with the consultant, Parsons Brinckerhoff, to schedule a follow up of the report.

6. ADJOURNMENT

The meeting adjourned at 1:32 pm.

Next meeting: February 23, 2018 – District Office – 12:30 PM to 1:30 PM