



**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT**  
**Integrated Planning & Budget Model (IPBM)**  
**Facilities Committee Meeting**

Location: District Office  
 7600 Dublin Blvd, Third Floor  
 Conference Room #1  
 Dublin, CA 94568  
 Date: February 23, 2018

Meeting Minutes No: 24

Recorded by: Donna Alaoen

Persons Present:

**Committee Members**

	<b>Present</b>	<b>Not Present</b>
Doug Horner, Co-Chair, Administrator at Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dave Fouquet, Co-Chair, Chabot College Faculty Assn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Zahra Noorivaziri, Co-Chair, SEIU 1021 Clsfd Union	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matthew Kritscher, Core Rep. Administrator	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ron Gerhard, Core Rep. Administrator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Deonne Kunkel, Core Rep. Administrator	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Diane Brady, Core Rep. Administrators	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Nan Ho, Core Rep, Administrators	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Walter Blevins, Administrator at Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wanda Wong, Shared Governance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mark Stephens, Shared Governance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Michael Ansell, Shared Governance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tina Inzerilla, Shared Governance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Scott Hildreth, Chabot College Acad Senates	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mark Tarte, Las Positas College Acad Senates	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heike Gecox, Las Positas College Faculty Assn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gordon Watt, Chabot College Clsfd Senate	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sheri Moore, District Clsfd Senate	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Joanne Bishop-Wilbur, District Clsfd Senate	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vacant, Chabot College Associated Student	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vacant, Las Positas College Associated Student	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Other Present</b>		
Bob Buell – Chabot College	<input checked="" type="checkbox"/>	<input type="checkbox"/>
David Estrada – Las Positas College, Program Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ann Kroll – Chabot College, Program Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sebastian Wong – Las Positas College Acad Senates	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Scott Miner – Las Positas College	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**1. CALL TO ORDER**

Vice Chancellor Doug Horner, Committee Co-Chair, called the meeting to order at 12:33 p.m.

**2. REVIEW, DISCUSSION AND APPROVAL OF MEETING MINUTES**

It was moved by (Walt Blevins), seconded by (Heike Gecox), and passed that the minutes of the January 26, 2017 (No. 23) meeting. No corrections offered.

**3. SCHEDULE OF 2020-2024 FIVE YEAR CONSTRUCTION PLAN – Zahra Noorivaziri**

Ms. Zahra Noorivaziri reports to the committee about the five year construction plan for the years 2020-2024. The five year capital outlay plan reflects district and campus specific plans for capital outlay lay over the next five years and is consistent with the current 2012 FMP. In the report she reports the current cap load ratios in 2017 and the projected cap loads for 2022. The current cap loads at Chabot College are as follows: 160% (lecture), 101% (labs), 142% (office), 97% (library), and 83% (AV/TV). The current cap loads at Las Positas College are as follows: 122% (lecture), 94% (labs), 118% (office), 84% (library), and 28% (AV/TV). The projected cap loads at Chabot College for 2022 are as follows: 145% (lecture), 96% (labs), 141% (office), 113% (library), and 70% (AV/TV) and at Las Positas College there are as follows: 124% (lecture), 97% (labs), 123% (office), 91% (library), and 49% (AV/TV). Ms. Noorivaziri explains that any ratios above 100% indicate an excess of space and any ratios under 100% indicate a deficiency of space.

**4. CHABOT COLLEGE CONSTRUCTION UPDATE – NEW BIOLOGY B2100 PHASE 1 – Ann Kroll/Wanda Wong**

Ms. Ann Kroll reports to the committee on the construction progress at Chabot College. The first project discussed was B-2100 Biology Building, Phase One which was approved by the Board of Trustees on Tuesday, February 20, 2018. The contractor selected is W.A. Thomas Co., Inc. The start date of the project is March 5<sup>th</sup>, 2018 and will take about 20 months to complete. The scheduled date of occupancy is Fall 2019. The Phase 1 of the project includes 5 instructional laboratories, greenhouse, cadaver room, and support spaces for the laboratories. It will be a two story structure encompassing slightly over 19,000 square feet. The second current project at the campus is the seismic upgrade of the covered walkway. The project is behind schedule due to some unforeseen circumstances but is moving right along and should be completed in April 2018. The last project at the campus is the Phase II Campus Wide Exterior Signage. The project is currently in the submittal stages and is obtaining approvals from the college on a couple changes. Placement of signage of the signs will begin in March 2018 and will be completed in April 2018.

**5. LAS POSITAS COLLEGE CONSTRUCTION UPDATES – NEW ACADEMIC B1000 – David Estrada/Diane Brady**

Mr. David Estrada reports to the committee on the construction progress at Las Positas College. Currently at this time, construction project B1000 is underway. Interior Metal Framing walls are installed with miscellaneous framing continuing at exterior soffit locations. Exterior wall installation and waterproofing is 99% complete. Metal Panel Cladding hat channel support installation is in progress. Window glazing and mullions installation is on-going. Electrical wire installation continues at walls and floors as well as placement of High Voltage 21 KVA electrical power conduits. Placement / compaction of site base rock subgrade at Boulevard Walkway and other walkways is on-going. AV Low Voltage systems installation is on-going with conduit and pathway installation. The project is currently on time and is scheduled to be delivered by May 2018. Occupancy of the building will take place in August 2018.

**6. MEASURE A & B – PROJECTS BUDGET SUMMARY – David Fouquet**

Mr. David Fouquet requests the committee to review project budget summaries for both Measure A and B Funds. The intention is to monitor the expenditure of the funds on a periodic basis. Mr. Doug Horner reports to the committee that a major change in the data dated for December 31, 2017 under the Chabot College line item, the college has committed a total budget of \$26.95 million dollars for the B-2100 Biology Building, Phase One with additional funds allocated for the completion of the project that will include the testing and inspection, Inspector of Record and the furniture to furnish the building. Mr. Fouquet reports to the committee that it was discussed at the Facilities and Infrastructure Technology Committee at Chabot College that estimated costs for

the renovation of 1600 exceeded the original budget and now those funds have been transferred to the Biology Building, Phase I. Mr. Horner and Ms. Kroll report to the committee that the additional costs have been committed from Measure B funds with the help of an additional \$2 million dollars coming from District controlled construction management budget. Mr. Horner strongly recommends to the Chabot College representatives of the committee to include projects such as the pool renovation, Fire Technology Building 2900 in the Facilities Master Plan.

Mr. Fouquet reports that the taskforce that would look into alternative measuring methods to help with allocating funds for Instructional Equipment now consists of Ms. Diane Brady, Ms. Tina Inzerilla, Mr. Dave Fouquet and Mr. Ron Gerhard. The group has decided that this is not a top priority to review at this time but will continue their discussions as time will allow. Ms. Wong asks how much in total is allocated from the entire bond funds to Chabot College. Mr. Horner explains that the Board of Trustees will determine the allocation of funds moving forward into the new projects.

#### **7. REVIEW THE UPDATED M&O SCHEDULED MAINTENANCE AND SMALL PROJECTS – Walt Blevins**

Mr. Walt Blevins reports to the committee that the needs for scheduled maintenance and small projects will be contingent on the colleges requesting projects that need to be considered for maintenance. The request for a small project will need to include type of the project, project description, type of facility (e.g. instructional classrooms and labs, site development, library, cafeteria, physical education, faculty/administration office, etc.), and the age of the problem. This information is needed to qualify with state requirements. Lastly, we will need the project prioritization from each college campus. Thereafter, it will need to go to the representing committees and finally the College President for prioritization. All this information must be submitted to Walt by November 1st of each year to allow time to submit the Five Year Scheduled Maintenance Report to the State Chancellor by December 1st. Mr. Blevins will create a form that will be linked to a spreadsheet to ensure that each campus can submit their scheduled maintenance and small projects.

#### **8. ADJOURNMENT**

The meeting adjourned at 1:32 pm.

**Next meeting: April 27, 2018 – District Office – 12:30 PM to 1:30 PM**