



TO: New Part-time Faculty

FROM: Human Resources

SUBJECT: Initial Place on the Salary Schedule of Part-time Faculty

RE: Faculty Collective Bargaining Agreement Articles 21H.1-3

All new Part-time Faculty is initially placed on the Faculty Salary Schedule at Step 1. The Faculty Salary Schedule is available on the Human Resources website: <http://www.clpccd.org/HR/Salaries.php>.

Per Articles 21H.1-3 of the Faculty Collective Bargaining Agreement (CBA), it is the responsibility of the Part-time Faculty member to initiate a change from the initial step placement of Step 1. Please review Articles 21H.1-3 by visiting our website at:

<http://www.clpccd.org/HR/UnionAgreements.php>.

Should you have questions, please do not hesitate to contact Human Resources at 925.485.5238.

Attachments: Initial Placement on the Salary Schedule of Part-time Faculty
Verification of Work Experience