

## **Chancellor’s Work Group (CWG) Guiding Principles and Timeline**

### Guiding Principles

The Chancellor’s Work Group (CWG) established the following guiding principles for this body for a district-wide integrated planning, budget, and assessment process:

1. Educational planning and needs should be the foundation of all decision-making.
2. College planning should be the primary determinant for establishing shared governance recommendations. The role of district-wide committees and processes is to provide consistent processes and data and to encourage and promote coordination. Colleges have the primary role because they are closest to student needs and have educational expertise.
3. There needs to be a clear flow of communication between college and district committees so that the development of recommendations is transparent and logical.
4. The district wide advisory process has authority to make a recommendation to the Chancellor and to make recommendations on initiatives proposed by the Chancellor. As per existing policies and procedures, the Chancellor and Board provide a response to advisory and constituency bodies if the recommendations are not adopted or are substantively modified.
5. All constituencies have the right to make recommendations directly to the Chancellor and Board through their governance bodies
6. There needs to be a clear path from recommendations to consideration in the decision-making cycle.

All decisions and minutes need to be documented and meeting notes publicized in a timely manner. This ensures effective communication to colleges and constituencies.

### **Recommendation Development Process** (to be used in planning for next year and then process will be assessed)

1. CWG develops a draft recommendation	December 15, 2013
2. Chancellor reviews recommendation and responds to CWG	December 22, 2013
3. The recommendation is distributed to the colleges and constituencies for review and comment	January/February 2014
4. CWG reviews comments and provides final recommendation to Chancellor	March 15, 2014
5. Chancellor acts on final recommendation	March 30, 2014