

TRM



Centralization of Business Services

Old Organization

- Four Business Offices
 - District
 - 3 Colleges
- Decentralized Model
 - District Operations -- Reporting to Chancellor
 - College Operations – Reporting to President
- Dotted Line reporting for College Operations to District CBO

Issues with Old Organization

- Inconsistent communications to stakeholders
- Workarounds by stakeholders
- Inconsistent application of business policies and procedures
- No clear lines of accountability
- Inability to hold all operations to consistent accountability measures

Issues with Old Organization

- Added difficulty in establishing certain controls
- Home grown systems and processes
- No consistent training
- College Business Managers stretched between College Demands for Budget and Financial analysis and overseeing day to day accounting operations.

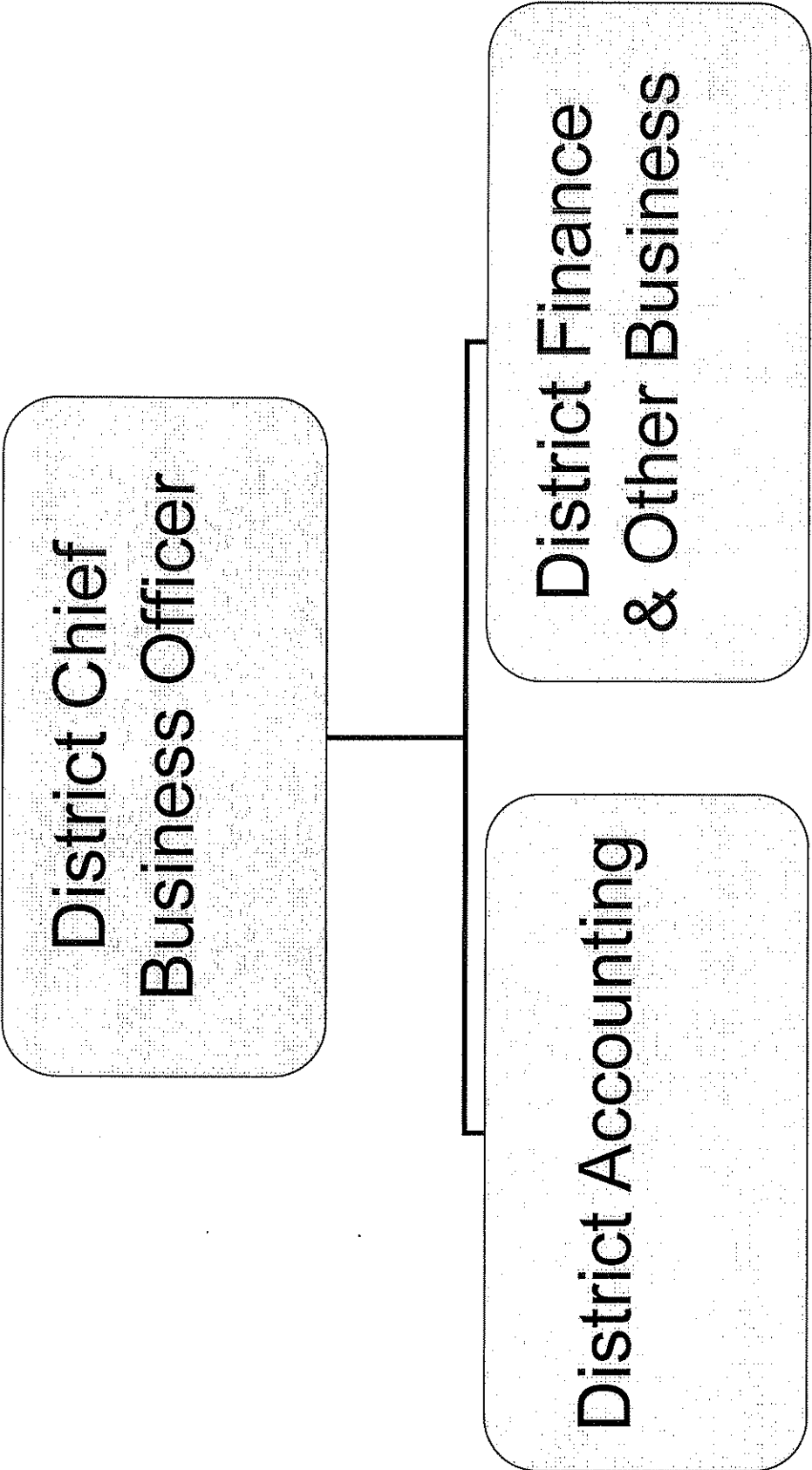
New Organization

- Realigns Functional Activities for consistency
- Centralizes – all accounting functions through the District Operations
- Decentralizes – College functions managed by College Administrative Director
- District Operations:
 - All accounting functions (District/College) managed by Accounting Managers reporting to District wide Director of Accounting Services --- reporting to District CBO

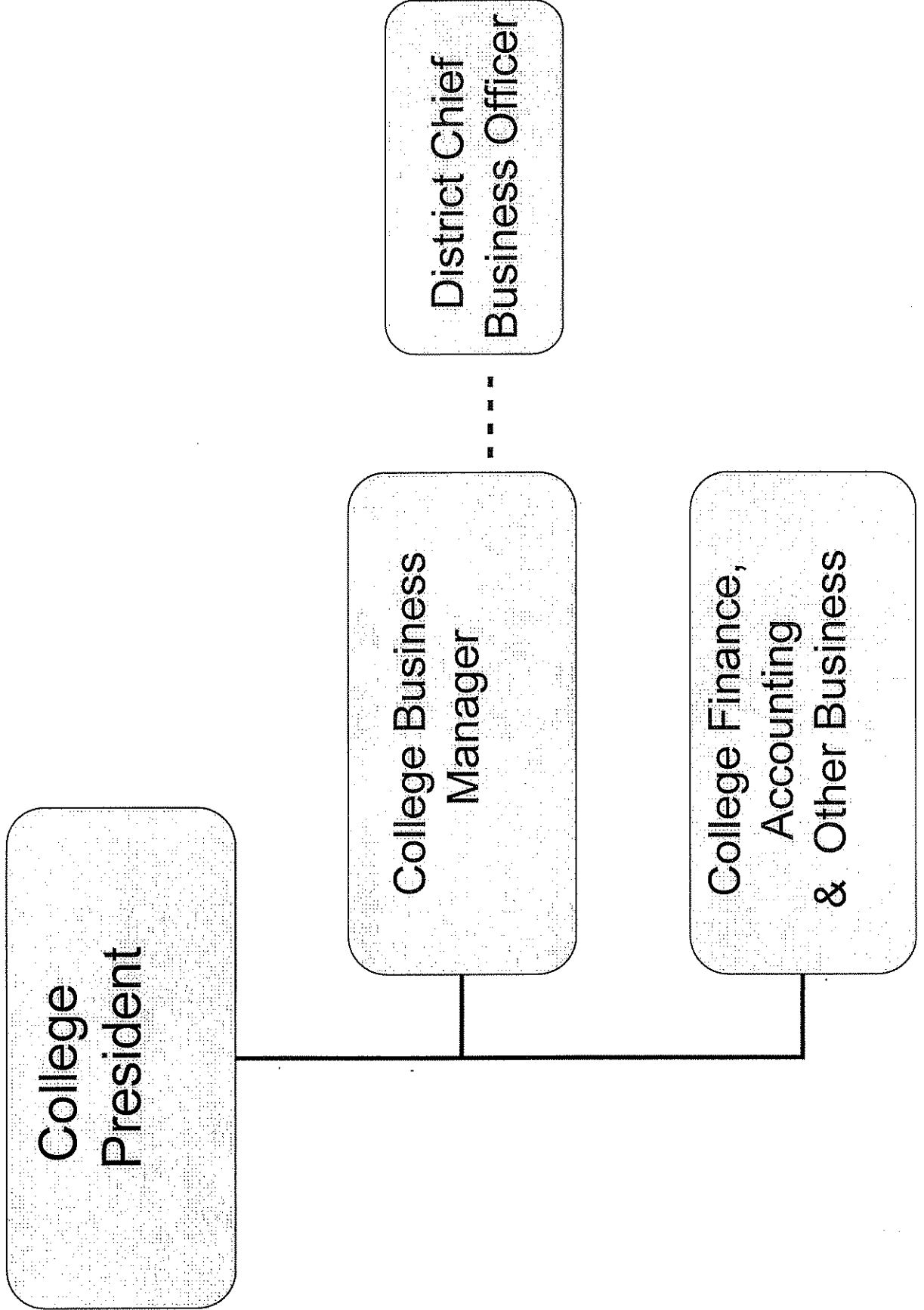
New Organization

- College Operations:
Managed by Director of Administrative Services reporting to College President. Functions include:
 - Budget prep & administration
 - Financial Analysis and other business support services
 - Maintenance & Operations
 - Bookstore and Food Service Operations
 - Public Safety
 - Graphics/Printing
 - Mailroom

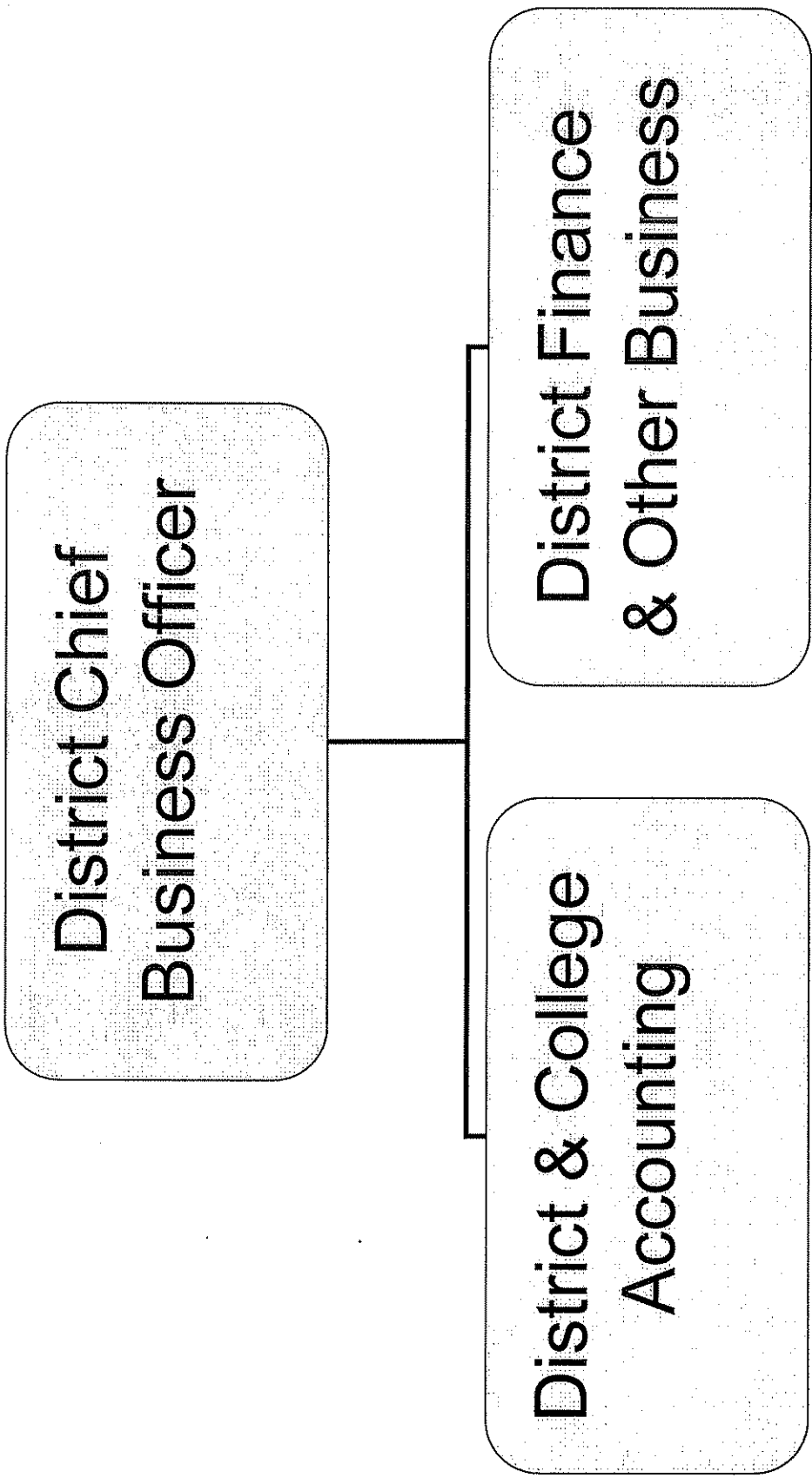
Old Organization Chart



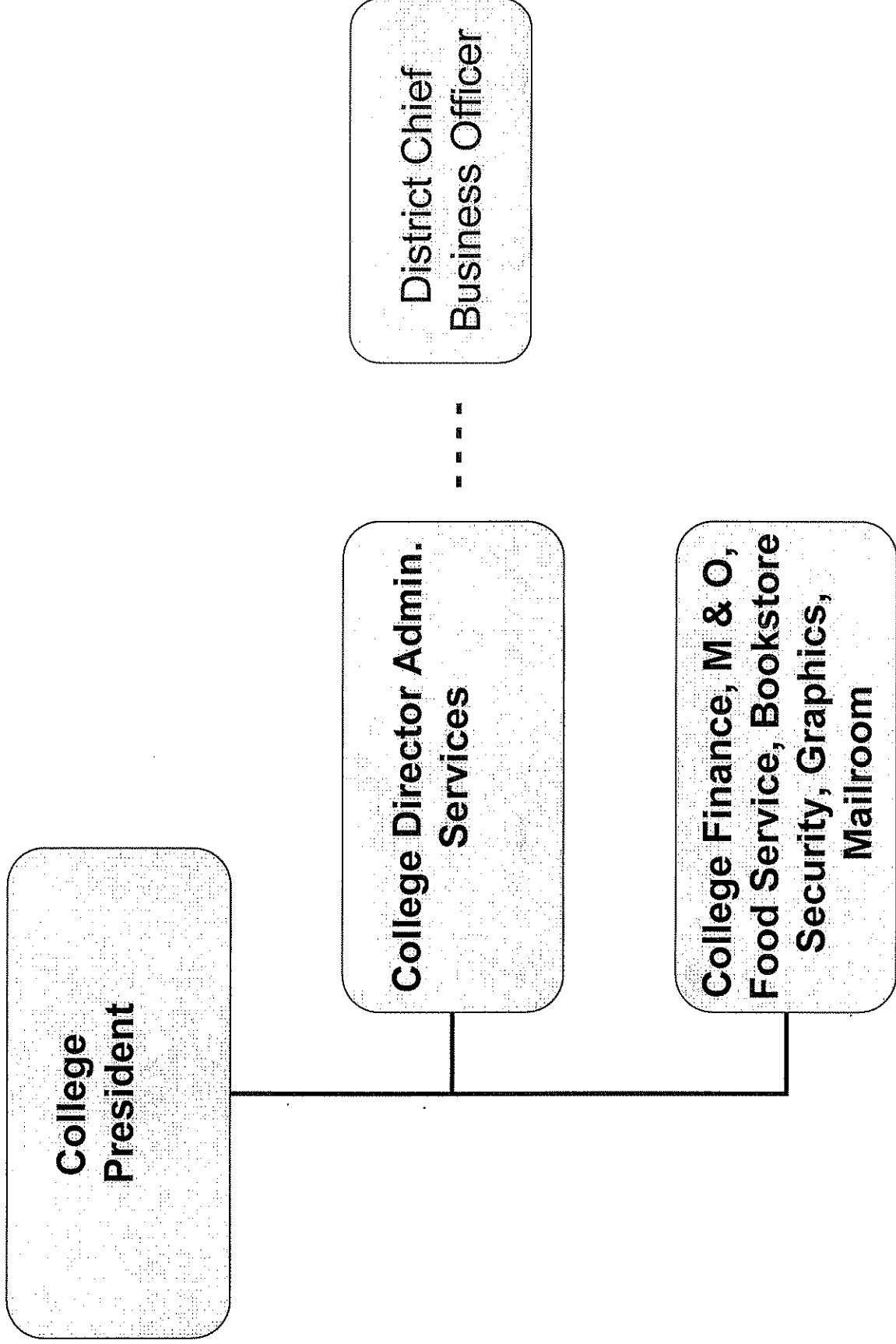
Old Organization Chart



New Organization Chart



New Organization Chart



Expected Outcomes of New Organization

- Consistent implementation of business processes and controls
- Enhanced communication to stakeholders
- Clear alignment of financial responsibilities and authority
- Enhanced budget and analytical financial resources for college Presidents
- Increased process and staff utilization efficiencies