

Spring 2020 Student Centered Funding Formula (SCFF)

Project Proposal Application Timeline

Deadline to Submit Online SCFF Application: **2/28/20**

Date	Activities	FFC/PBC Meeting Dates
1/13-1/30	Applicants gather research, talk to area manager/Dean about application ideas, watch coaching videos, and draft hard copy of SCFF application.	FFC 1/17
1/20	Word version of the SCFF application is made available to the colleges.	
1/31	Anticipated date for web-based application to be made available.	
2/7	Initial internal application deadline at colleges (Word version and Excel template).	PBC 2/7
2/10-2/27	<ul style="list-style-type: none"> College process for Deans, VPs, and Presidents to suggest edits/groupings/priorities and culminates in approving/declining to forward applications and/or new proposals. District process that culminates in relevant Vice Chancellor approving/declining to forward application. Input application into online form 	FFC 2/21
2/28	Deadline to submit online SCFF project proposal application with required signatures.	
3/2	Applications made available to FFC Proposal Subcommittee (PSC).	
3/2-3/6	FFC PSC Meeting 1: Application and rubric discussion. PSC develops a plan for evaluating applications at next three subcommittee meetings; include rubric norming.	PBC 3/6
3/16-3/20	FFC PSC Meeting 2: PSC members come having already read and individually scored the applications.	FFC 3/20
3/16-4/9	<ul style="list-style-type: none"> Promising applications for which additional information is required to make a decision receive emails from FFC PSC requesting this information. Applicants who want proposals considered in same round will need to respond quickly. FFC PSC reaches out to college leadership and relevant community members to coordinate matching proposals and district-wide collaboration. 	
3/30-4/3	FFC PSC Meeting 3: Same process as above. Finish scoring remaining applications from fall deadline.	PBC 4/3
4/6-4/9	FFC PSC Meeting 4: Finish evaluations and discuss feedback to applicants.	
4/10	Applications being forwarded to FFC are shared with the entire FFC and posted on publicly available website. All applicants receive response from FFC PSC by email.	
4/17	FFC Meeting: Applications forwarded by FFC PSC will be presented to the full FFC. FFC will vote on applications to forward to PBC.	FFC 4/17
4/20-4/24	Applications forwarded to PBC will be posted on publicly available webpage, for their review in advance of meeting.	
5/1	PBC approves/declines applications to forward to Chancellor.	PBC 5/1
5/1-5/4	PBC recommendation forwarded to Chancellor for final vetting.	
5/1-5/4	Exec. Assistant (EA) of VC Business Services or EA of Chancellor submits BoT agenda item.	
5/19 or 6/16	Chancellor brings forwarded proposals to BoT for approval.	FFC 5/15

PBC is also discussing timeline for on-going evaluation of funding.