



Partnership between the District Office and the Colleges

The move from a revenue only focused funding model to a revenue and expenditure-based allocation model will be a culture shift. History has shown that the existing revenue allocation only model, while providing maximum college level autonomy, has significant limitations that have placed undue pressures on both the Colleges and District. One significant example is to be found in the inherent disconnect between establishing annual FTES and FTEF targets (planning) and actually funding projected part-time faculty expenditures (budgeting). This structural disconnect has been the subject of much discussion and analysis for the past three years.

On the broadest level, the purpose of this document is to articulate the process on which resources are to be allocated in support of the collaboration between the Colleges and the District Office, ensuring resources are devoted towards supporting the missions of the District and Colleges. It is understood that the Colleges have primary operational responsibility over educational programs and student services functions. Each College develops autonomous and individualized processes to meet State compliance requirements and accreditation standards. The College presidents are responsible for the successful operation and performance of the Colleges.

The Chancellor, under the direction of the Governing Board, is responsible for the successful operation, reputation, and fiscal integrity of the entire Chabot-Las Positas Community College District. This budget allocation model does not diminish the role of the Chancellor nor does it reduce the responsibility of the District Office staff to fulfill their fiduciary role of providing appropriate support and oversight of District operations. It is important that guidelines, procedures, and responsibilities be clear with regard to District compliance with laws and regulations as it relates to the 50% law, full-time/part-time faculty requirements, attendance accounting, audit requirements, fiscal and accounting standards, procurement and contract law, employment relations and collective bargaining, payroll processing and related reporting requirements, etc.

The District Office has responsibility for providing certain centralized support functions, both to provide efficient operations, as well as to assist in coordination between the District Office and the Colleges. These services include human resources, fiscal and budgetary oversight, payroll, procurement, construction and capital outlay, information technology, facilities maintenance, economic development, contract education, and districtwide education and planning services.

A transition to a Student-Centered Funding Formula (SCFF) allocation model, when fully implemented, will allocate resources to the Colleges in a similar manner as received by the District. This model will require the District to engage in on-going and timely dialogue on a variety of policy level governance and funding issues critical to planning and decision making.