

Planning & Budget Committee (PBC) Minutes July 2, 2020 12:30 p.m.

Minutes Prepared by: Dawn Renee Neideffer

Note: 9 members required to meet quorum

Attendance:

Chairs (3)	Classified Senate (3)	Cynthia Gordon da Cruz
<input checked="" type="checkbox"/> Doug Roberts (DO) non-voting	<input type="checkbox"/> Noell Adams (CC)	Christine Herrera
<input checked="" type="checkbox"/> Cathy Gould (DO)	<input checked="" type="checkbox"/> David Rodriguez (LPC)	Kirti Reddy
<input checked="" type="checkbox"/> Rajeev Chopra (LPC)	<input type="checkbox"/> Pedro Ruiz de Castilla	Guisselle Nunez
Administration (5)	Classified Union (3)	Dr. Stacy L. Thompson
<input checked="" type="checkbox"/> Theresa Rowland Fleischer (DO)	<input type="checkbox"/> Vacant (CC)	Dr. Kristina Whalen
<input checked="" type="checkbox"/> Dale Wagoner (CC)	<input type="checkbox"/> Vacant (LPC)	Julia Dozier
<input checked="" type="checkbox"/> Anette Raischbart (LPC)	Cathy Gould (DO)	Dr. Dyrell Foster
<input checked="" type="checkbox"/> Rajinder Samra (LPC)	Student Senate (2)	Deonne Kunkel Wu
<input type="checkbox"/> Vacant (CC)	<input type="checkbox"/> Michelle Diaz-Nava (LPC)	Rachelle Ugale
Faculty Association (2)	<input type="checkbox"/> Vacant (CC)	Tamica Ward
<input checked="" type="checkbox"/> Jeff Drouin (CC)	Guests:	Heather Hernandez
<input checked="" type="checkbox"/> Thomas Orf (LPC)	Jennifer Lang	Chasity Whiteside
Academic Senate (4)	Sui Song	Dr. Susan Sperling
<input checked="" type="checkbox"/> Miguel Colon (CC)	Ashley Young	
<input checked="" type="checkbox"/> Sarah Thompson (LPC)	Rosalie Roque	
<input type="checkbox"/> Dr. Patricia Shannon (CC)	Billy delos Santos	
Rajeev Chopra (LPC)	Matt Kritscher	

Agenda Item	Information/Discussion	Action
1.	<p>Welcome Guests and Quorum Check:</p> <p>Quorum met with nine voting members, excluding Doug.</p>	None
2.	<p>Approve Today's Agenda:</p> <p>Agenda reviewed, no discussion had. Rajeev asked for a motion to approve, Thomas moved and Rajinder seconded; <u>agenda approved, unanimously.</u></p>	July 2, 2020 agenda approved
3.	<p>Approve Previous Minutes:</p> <p>Minutes reviewed; no discussion had. Rajeev asked for a motion to approve, Miguel moved and Sarah seconded; <u>June 4, 2020 minutes approved, unanimously.</u></p>	June 4, 2020 minutes approved
4.	<p>State Adopted Budget:</p> <p>Doug's Budget Update presentation was shared on the screen and reviewed. Discussion ensued about deferrals. The \$11M deferral referred to on page three will only be triggered if no federal funding is received. Deferrals are basically an IOU; when there is a big number deferred, like \$20M, then the District may look to borrow money. The least expensive way to borrow money would be for the District to borrow against itself through the Alameda County treasurer. See page 15 in the <i>Budget Update</i> presentation for a chart on projected deferrals.</p> <p>The following changes are from the May Revise: hold-harmless status will extend to FY23-24; spending will be kept at the FY19-20 spending-level and there will be no reduction in funding to the Strong Workforce, Student Equity and Achievement Programs SEA and Adult Ed Programs. Additional impacts to community colleges can be seen on pages 3-10 in the <i>Budget Update</i> presentation.</p> <p>The SCFF reserve for the adjunct faculty budget for FY19-20 is in progress to be loaded into the College budgets. A State-budget revise is expected in August after more state income tax is collected.</p> <p>Barb and Doug will work on a cash flow analysis to see what the budgetary peaks and valleys are. The State Chancellor's Office will be providing information on how they apply the projected deferrals to community colleges. Whether the State factors these numbers using the total apportionment or whether it's factored from the unrestricted general fund is still to be determined and will clarify how much money CLPCCD may need to borrow.</p>	None

	The State budget workshop is August 14, 2020.	
5.	<p>BAM 2.0:</p> <p>Chancellor Ron Gerhard sent a memo to initiate special PBC meetings to create the new budget allocation model (BAM 2.0). Doug said he and Ron are looking at historical data from CLPCCD's books to ascertain at what point in the past the allocation model, the model had worked well Districtwide.</p> <p>Ron will sub for Doug to co-chair the special PBC meetings and Doug will continue to co-chair regular PBC meetings.</p> <p>Dave Fouquet asked about apportionments in [State report] Schedule A; Doug explained how funds are calculated but cannot speak for how the State presents its data. Discussion about FON and deficit factors ensued.</p>	None
6.	<p>Designated Programs Review:</p> <p>VP Dale Wagoner offered an overview of the District's designated programs. The nursing and dental programs operate at a lower FTES/FTEF rate which brings down the productivity at Chabot College. The majority of the cost of the nursing and dental programs are salaries, as the other costs are paid for from categorical funding. The faculty in these two programs are mandated by the accreditation process. The amount budgeted is \$575,000, but the actual cost is much greater. Chabot has a higher full-time faculty ratio compared to other programs across the State. The original decision to fund these designated programs at \$575K was made before the completion of the current BAM. With the new State-SCFF metrics, these programs will be better funded under the ten percent completion metric. The ten percent completion metric does not use the FTES/FTEF model; however, in the SCFF model, the twenty percent supplemental metric nullifies the gains proposed in the ten percent completion metric. Additional data can be found in the Designated Program Review which was done in 2018 by the PBC Taskforce for Designated Programs. The question remains, how to budget the actual expense of designated programs without burdening the District or LPC with the budgetary shortfall since the SCFF has been pushed out to FY23-24.</p>	None
7.	<p>13XX Budgets:</p> <p>Doug shared data pulled from Argos, as of 7/02/2020 on the adjunct faculty expenditures. Dave Fouquet asked why the negotiated increase to salaries is not reflected in the numbers for FY19-20. Doug said adding the increase is part of the year-end closing process and the step and column, longevity and other increases will be made when the updates to position control budget are made. Rosalie said FY19-20 is marked with an asterisk on the</p>	None

	spreadsheet to notate numbers are from the adopted budget and not the adjusted budget; CLPCCD's process is to adjust these numbers during the final year-end cleanup of expenditures once all data is received from the Colleges.	
8.	<p>ESS-SCFF Reporting Guidelines:</p> <p>VC Theresa Rowland Fleischer reviewed the funded SCFF projects on the ESS webpage. ESS is now handling the project maintenance, project support, project progress, project expenditures, etc. The status of SCFF projects can be found on ESS' Funded SCFF Metric Projects webpage; and a link to the ESS-SCFF webpage can be found on the PBC webpage under the July 2, 2020 meeting.</p>	None
9.	<p>Future Agenda Items:</p> <p>a. Spreadsheet of cash flow scenarios to determine what the impact of State mandated deferrals will look like</p>	None