

**Planning & Budget Committee (PBC) Minutes
November 6, 2020 12:30 p.m.
Regular Meeting**

Minutes Prepared by: Dawn Renee Neideffer

Note: 10 members required to meet quorum

Attendance:

Chairs (3)	Classified Senate (3)	Samantha Kessler	Nathaniel Rice
<input checked="" type="checkbox"/> Ron Gerhard (DO) non-voting	<input checked="" type="checkbox"/> Noell Adams (CC)	Kathy Blackwood	Christina Read
<input checked="" type="checkbox"/> Cathy Gould (DO)	<input checked="" type="checkbox"/> David Rodriquez (LPC)	Rosalie Roque	Dr. Matthew Kritscher
<input checked="" type="checkbox"/> Rajeev Chopra (LPC)	<input checked="" type="checkbox"/> Pedro Ruiz de Castilla	Danita Romero	
Administration (5)	Classified Union (3)	Christine Herrera	
<input checked="" type="checkbox"/> Dr. Theresa Fleischer Rowland (DO)	<input checked="" type="checkbox"/> Virginia Criswell (CC)	Billy Delos Santos	
<input checked="" type="checkbox"/> Dale Wagoner (CC)	<input checked="" type="checkbox"/> Stephany Chavez (LPC)	Heather Hernandez	
<input checked="" type="checkbox"/> Anette Raischbart (LPC)	Cathy Gould (DO)	Kirti Reddy	
<input checked="" type="checkbox"/> Rajinder Samra (LPC)	Student Senate (2)	Chasity Whiteside	
<input type="checkbox"/> Vacant (CC)	<input type="checkbox"/> Michelle Diaz-Nava (LPC)	Katherine Tollefsen	
Faculty Association (2)	<input type="checkbox"/> Stacy Harris (CC)	Angella Castellanos	
<input checked="" type="checkbox"/> Jeff Drouin (CC)	Guests:	Silvino Tibi	
<input checked="" type="checkbox"/> Thomas Orf (LPC)	Dr. Kristina Whalen	Dr. Susan Sperling	
Academic Senate (4)	Jennifer Aries	Rachel Ugale	
<input checked="" type="checkbox"/> Miguel Colon (CC)	Sui Song	Ashley Young	
<input checked="" type="checkbox"/> Sarah Thompson (LPC)	Paulette Lino	Dave Fouquet	
<input checked="" type="checkbox"/> Dr. Patricia Shannon (CC)	Jennifer Lange	Dr. Stacy L. Thompson	
Rajeev Chopra (LPC)	Tom DeWitt	Nijla Abrao	

Meeting commenced 12:32 p.m.

Agenda Item	Information/Discussion	Action
1.	<p>Welcome Guests and Quorum Check <i>For information</i></p> <p>All welcomed. Quorum met with 15 voting members, excluding Chancellor Gerhard.</p>	None
2.	<p>Approve Today's Agenda <i>For action</i></p> <p>Agenda reviewed, no discussion had. Chancellor Gerhard asked for a motion to approve, Sarah Thompson moved and Thomas Orf seconded; <u>agenda approved, unanimously.</u></p>	Nov. 6, 2020 agenda approved
3.	<p>Approve Previous Minutes from October 2, 2020 <i>For action</i></p> <p>Minutes reviewed. Chancellor Gerhard asked for a motion to approve, Sarah Thompson moved, Noell Adams seconded. No discussion had. Minutes approved unanimously.</p>	Oct. 2, 2020 minutes approved
4.	<p>Course/Workload Reductions for Spring 2021 <i>For discussion</i></p> <p>In light of the DEMC memo sent earlier today, and in anticipation of how things unfold for spring 2021, the question for PBC is if there is any merit or a need to adjust the information contained in this memo. Discussion ensued. It was stated to keep the mission of the colleges in mind when looking at reductions. CEMC looks at enrollment data constantly and the productivity therein. There are no easy solutions when considering the academic mission; productivity and a balanced budget are both important variables. PBC's role is to assess the implications of the enrollment targets and whether or not it's possible to meet these targets; and if CLPCCD is not meeting set targets, then the question is how PBC addresses this in planning and budget meetings throughout the year. Much depends on recommendations and how the FY21-22 budget is built. Currently there are thirty-three</p>	None

	districts on hold-harmless as of FY19-20, as submitted to the State on July 15. When community college districts report for P1, that number will probably double.	
5.	<p>Review Multi-Year Budget Projection <i>For discussion</i></p> <p>The FY21-22 budget assumptions, previously presented at PBC, are being used for financial projections and simulations of revenue and cost implications. The multi-year projections are still being compiled and are tabled for a future meeting.</p>	None
6.	<p>Review October 31, 2020 Budget Status Reports <i>For discussion</i></p> <p>The budget status reports dated 10/31/20 were presented and reviewed. As requested at an earlier meeting, a column has been added, to the far left, showing expenditures from the same time period in the previous year, as a point of comparison. Discussion ensued. The path forward is to better align our full-time and part-time staffing ratios; this includes keeping vacancies unfilled (where possible) for the time being. The college schedules are being brought into alignment with budget trends; if the State workload reductions come to fruition, it will bring some budgetary relief. Forums and town halls on the budget will continue through January 2021 to keep the CLPCCD community informed.</p>	None
7.	<p>Future Agenda Items <i>For discussion</i></p> <p>1. Multi-year budget projections</p>	None

Meeting adjourned 2:30 p.m.