



Planning & Budget Committee (PBC) Minutes

May 7, 2021 12:30 p.m.

Regular Meeting

Minutes Recorded by: Dawn Renee Neideffer

Note: 10 members required to meet quorum

Attendance:

Chairs (3)	Classified Senate (3)	Angela Castellanos	
<input checked="" type="checkbox"/> Jonah Nicholas (DO) non-voting	<input checked="" type="checkbox"/> Noell Adams (CC)	Dave Fouquet	
<input checked="" type="checkbox"/> Cathy Gould (DO)	<input checked="" type="checkbox"/> David Rodriguez (LPC)	Rosalie Roque	
<input checked="" type="checkbox"/> Rajeev Chopra (LPC)	<input type="checkbox"/> Pedro Ruiz de Castilla	Jennifer Lange	
Administration (5)	Classified Union (3)	Heather Hernandez	
<input type="checkbox"/> Dr. Theresa Fleischer Rowland (DO)	<input checked="" type="checkbox"/> Virginia Criswell (CC)	Chasity Whiteside	
<input checked="" type="checkbox"/> Dale Wagoner (CC)	<input checked="" type="checkbox"/> Stephany Chavez (LPC)	Dr. Terri Anderson	
<input checked="" type="checkbox"/> Anette Raichbart (LPC)	Cathy Gould (DO)	Paulette Lino	
<input checked="" type="checkbox"/> Rajinder Samra (LPC)	Student Senate (2)	Betty Castaño	
<input checked="" type="checkbox"/> Samantha Kessler (CC)	<input type="checkbox"/> Michelle Diaz-Nava (LPC)	Julia Dozier	
Faculty Association (2)	<input type="checkbox"/> Stacy Harris (CC)	Rachel Ugale	
<input checked="" type="checkbox"/> Jeff Drouin (CC)	Guests:	Paulette Lino	
<input checked="" type="checkbox"/> Thomas Orf (LPC)	Tamica Ward	Dr. Kristina Whalen	
Academic Senate (4)	Kirti Ready	Ashley Young	
<input checked="" type="checkbox"/> Miguel Colon (CC)	Sui Song	Cynthia Gordon da Cruz	
<input checked="" type="checkbox"/> Sarah Thompson (LPC)	Dr. Dyrell Foster	Christina Read	
<input checked="" type="checkbox"/> Dr. Patricia Shannon (CC)	Danita Romero		
Rajeev Chopra (LPC)	Billy Delos Santos Jr.		

Meeting commenced 12:32 p.m.

Agenda Item	Information/Discussion	Action
1.	<p>Welcome Guests and Quorum Check <i>For information</i></p> <p>All welcomed. Quorum met with 14 voting members, excluding VC Nicholas.</p>	None
2.	<p>Approve Today's Agenda <i>For action</i></p> <p>Agenda reviewed. VC Nicholas asked for a motion to approve today's agenda. Dale Wagoner moved and Miguel Colon seconded the motion. <u>Agenda approved, unanimously</u></p>	May 7, 2021 agenda approved
3.	<p>Approve Previous Minutes from April 2, 2021 <i>For action</i></p> <p>Minutes reviewed. VC Nicholas asked for a motion to approve, David Rodriguez moved and Noell Adams seconded the motion. <u>Minutes approved, unanimously.</u></p>	April 2, 2021 minutes approved
4.	<p>Tentative Budget <i>For information/discussion</i></p> <p>VC Nicholas thanked the College Business Offices and the District Budget Officer for their work on the tentative budget. The draft was reviewed. Discussion ensued.</p>	None
5.	<p>Review Budget Status Reports (BSR) <i>For discussion</i></p> <p>All sites show slightly less expenditures than last year.</p>	None

	<p>Presentation Resource: April 30, 2021 BSR</p>	
6.	<p>Review of District Reserves <i>For information</i></p> <p>The District's overall reserves show a drop from FY2018-19 to FY2019-20 due to EDCE moving funds from the unrestricted fund to an enterprise fund. The typical level of reserves codified in most Board policies is to maintain an 8% minimum reserve. A reserve of dollars is also being held to transfer into the irrevocable trust. Discussion ensued.</p> <p>Continued analysis of the reserves is forthcoming.</p>	None
7.	<p>New PBC Tri-chair <i>For discussion/action</i></p> <p>The committee reviewed the Charge of the PBC, which states, "at the first meeting [of the academic year] the faculty and Classified Professional chairs will be elected from the voting membership, with attention given to the equal representation at all sites." Discussion ensued.</p> <p>Consensus was built to vote in an interim tri-chair. Rajinder nominated Sarah Thompson as interim tri-chair until the month of August, Noell Adams seconded the motion. <u>Motion passes unanimously.</u></p>	Motion passes for Sarah Thompson to be the interim tri-chair until August 2021
8.	<p>Summer Meeting Dates <i>For discussion/action</i></p> <p>Consensus was built to meet over the summer. July 15th is the date selected.</p>	July 15, 2021 is the summer meeting date for PBC
9.	<p>Future Agenda Items <i>For discussion</i></p> <p>1. May revise for special meeting in May</p>	None

Meeting adjourned 1:20 p.m.