



Special Planning & Budget Committee (PBC) Minutes

March 4, 2022 12:30 p.m.

Regular Meeting

Recorder: Dawn Renee Neideffer

Note: 10 members required to meet quorum

Attendance:

Chairs (3)	Classified Senate (3)	Joanne Bishop-Wilbur	Bobby Nakamoto
<input checked="" type="checkbox"/> Jonah Nicholas (DO) non-voting	Noell Adams (CC)	Julia Dozier	Ann-Marie Fisher
<input checked="" type="checkbox"/> Noell Adams (CC)	<input checked="" type="checkbox"/> David Rodriguez (LPC)	Heather Hernandez	
<input checked="" type="checkbox"/> Sarah Thompson (LPC)	<input checked="" type="checkbox"/> Chasity Whiteside	Dr. Cynthia Gordon da Cruz	
Administration (5)	Classified Union (3)	Ron Gerhard	
<input checked="" type="checkbox"/> Dr. Theresa Fleischer Rowland (DO)	<input type="checkbox"/> Virginia Criswell (CC)	Angela Castellanos	
<input checked="" type="checkbox"/> Dale Wagoner (CC)	<input checked="" type="checkbox"/> Stephany Chavez (LPC)	Dr. Terri Anderson	
<input type="checkbox"/> Anette Raichbart (LPC)	<input type="checkbox"/> Cathy Gould (DO)	Dr. Susan Sperling	
<input checked="" type="checkbox"/> Rajinder Samra (LPC)	Student Senate (2)	Heike Gecox	
<input checked="" type="checkbox"/> Nathaniel Rice (CC)	<input checked="" type="checkbox"/> Thomas Blakely (LPC)	Danita Romero	
Faculty Association (2)	<input checked="" type="checkbox"/> Stacy Harris (CC)	Rosalie Roque	
<input checked="" type="checkbox"/> Jeff Drouin (CC)	Guests:	Christine Read	
<input checked="" type="checkbox"/> Thomas Orf (LPC)	Jeanne Wilson	Jennifer Lange	
Academic Senate (4)	Daniela Baliff	Dr. Dyrell Foster	
<input checked="" type="checkbox"/> Miguel Colon (CC)	Billy delos Santos	Dave Fouquet	
<input checked="" type="checkbox"/> Tina Inzerilla (LPC)	Brian Goo	Paulette Lino	
<input checked="" type="checkbox"/> Dr. Patricia Shannon (CC)	Dionicia Ramos	Kirti Reddy	
Sarah Thompson (LPC)	Sui Song	Walter Blevins	

Meeting commenced 12:30 p.m.

Agenda Item	Information/Discussion	Action
1.	<p>Welcome Guests and Quorum Check <i>For information</i></p> <p>All welcomed. Quorum met with 16 voting members, excluding Jonah Nicholas.</p>	None
2.	<p>Approve Today's Agenda <i>For action</i></p> <p>Jonah Nicholas asked for a motion to approve the agenda, Theresa F. Rowland moved and Chasity Whiteside seconded the motion. <u>The agenda was approved, unanimously.</u></p>	March 4, 2022 agenda approved
3.	<p>Approve Previous Meeting Minutes <i>For action</i></p> <p>The minutes from the previous meeting were reviewed. Jonah Nicholas asked for a motion to approve the minutes Noell Adams moved to approve, David Rodriguez seconded the motion. <u>The minutes were approved, unanimously.</u></p>	February 4, 2022 minutes approved
4.	<p>PBC July Meeting Date <i>For action</i></p> <p>In consideration of the Summer Work Schedule, Thursday, July 14th was the date selected for the PBC summer meeting. If it is determined by the tri-chairs the meeting isn't needed, it will be canceled. The PBC Subcommittee will likely continue to meet throughout the summer.</p>	
5.	<p>DEMC Report-Out <i>For information</i></p> <p>Theresa F. Rowland reported-out on two key discussions from DEMC. The Alameda County Sheriff's Office Academy continues to be offered at Chabot College. There is a request for additional FTEF to make the college whole, requested for this year and next. Continued discussion on this topic is expected. The other noteworthy item is the College Enrollment Management Committees (CEMC) were asked to provide extra enrollment data to DEMC for this year and years past to help aid conversations about allocations. Discussion ensued.</p>	

<p>6.</p>	<p>Budget Status Reports <i>For information</i></p> <p>A question about District reserves was raised. A few meetings back, a review of districtwide reserves was had. The approximate \$30M reserved has been offset by a little more than \$12M in negative balances at all of the sites. The budget is on track for all sites.</p>	<p>None</p>
<p>7.</p>	<p>Review Tentative Budget <i>For discussion</i></p> <p>Jonah Nicholas reviewed step 3A expenses. A question about whether or not PBC will be approving Public Relations Marketing and Governmental Relations (PRMG) expenses was raised. Jonah Nicholas said public relation expenses are discussed at the college-level and are in step 3A, and it is not the purview of PBC to approve marketing budgets. The Economic Development and Contract Education (EDCE) department has seen revenue reduced due to the number of pass-through contracts received from the state chancellor’s office. A question was raised about whether costs (e.g., hourly backfill compensation) associated with release/reassign time for Classified Senate leaders could be added to the list of district-wide expenses. Jonah Nicholas said that, if desired, PBC could recommend to the Chancellor that those costs be added to the list of district-wide expenses. He further stated, that he believes the best path to have reassign time offered to the Classified Senate leaders is to go through collective bargaining. Discussion ensued. Consensus was built to have the marketing budget presented at PBC for transparency on the breakout of expenditures.</p> <p>The next part of the tentative budget reviewed was the revenue allocation model. A change was made in DEMC for FY 2022-23 on the percentage-split [between the colleges: LPC-59.32% and Chabot 40.68%]. A discussion and decision were made that despite the percentage-split change, LPC would be made whole. Total computational revenue is about \$15M, with the 5.33% COLA, there is a little more than \$6M in additional apportionment revenue. The Student-Centered Funding Formula (SCFF) roll back reserve is approximately -\$9M and will not be distributed through the model. The rollback-funded SCFF projects are showing \$0 now but that line item is due to change. Lottery (unrestricted) revenue is at about \$2.3M. The total FTES for resident and non-resident students that the district achieves in the current fiscal year will eventually translate to roughly \$163 per FTES and again, is also subject to change. The mandated cost block allocation will be about \$31 per FTES. From part-time faculty reimbursements, an estimated \$365K is expected to come in. The base allocation for the colleges is \$9.8M, totaling close to \$20M for revenue allocations. For committed costs, some include the subsidized programs (nursing and dental) at \$575K and \$13M from contractual, committed and regulatory (CCR) costs. Other dollars taken out would be for faculty reassign time and rollback-funded SCFF projects. After taking these costs out, the remaining balance</p>	<p>None</p>

	<p>is \$104M. The \$9.9M for the District is 10.5%. The same concept is applied for M&O at 8.5%, costing a little more than \$8M. All sites benefit from the foundation allocation.</p> <p>When looking at total allocations when run through the model, Chabot is at \$3.3M more than what was allocated in the current year, LPC received a little less than half a million, largely due to the change in the split. CCR/Step 3A went down and the District and M&O received roughly \$1.4M additional revenue, mostly due to the 5.33% COLA.</p> <p>Outside the model, allocations for full-time faculty hiring was put into place so that money will go directly to the colleges. Rollback revenue will also go directly to the colleges to increase their adjunct faculty budgets. The last line is for LPC hold harmless DEMC split, at around \$1.2M.</p> <p>College totals: Chabot: \$54,828,911.54 LPC: \$38,679,579.46</p> <p>Overall, an increase in revenue districtwide is shown. Discussion ensued.</p>	
8.	<p>High Level Decisions, No. 3 from BAM Timeline <i>For information</i></p> <p>Questions raised for the committee’s consideration are 1) do we base the model on how we are funded by the state, .2) will the yearend true-up include 3-year averages or will targets be utilized, 3) is there an alternative model [not SCFF] for consideration, 4) what model best reflects our mission, and 5) do we need a transitional funding plan. This discussion at LPC led to consensus to base the local model on the same model the state is using. The discussion at Chabot led to consensus to use a model grounded in the SSCFF and to provide transitional funding to the colleges for a several years. Discussion ensued.</p>	
9.	<p>Future Agenda Items <i>For discussion</i></p> <ol style="list-style-type: none"> 1. New budget allocation model (BAM Timeline) with a focus on internal allocation shortfalls. 2. Detailed listing of expenditures. 3. Where is the [budget] squeeze happening now at each of the centers? 	None

Meeting adjourned 2:30 p.m.