

**Special Planning & Budget Committee (PBC) Minutes  
August 20, 2021 9:30 a.m.  
Special Meeting**

*Recorder: Dawn Renee Neideffer*

*Note: 10 members required to meet quorum*

**Attendance:**

<b>Chairs (3)</b>	<b>Classified Senate (3)</b>	Julia Dozier	
<input checked="" type="checkbox"/> Jonah Nicholas (DO) non-voting	<input checked="" type="checkbox"/> Noell Adams (CC)	Bruce Griffin	
<input checked="" type="checkbox"/> Cathy Gould (DO)	<input checked="" type="checkbox"/> David Rodriguez (LPC)	Heather Hernandez	
<input checked="" type="checkbox"/> Sarah Thompson <i>Interim</i> (LPC)	<input type="checkbox"/> Pedro Ruiz de Castilla	Dr. Teri Anderson	
<b>Administration (5)</b>	<b>Classified Union (3)</b>	Walt Blevins	
<input checked="" type="checkbox"/> Dr. Theresa Fleischer Rowland (DO)	<input checked="" type="checkbox"/> Virginia Criswell (CC)	Angela Castellanos	
<input checked="" type="checkbox"/> Dale Wagoner (CC)	<input checked="" type="checkbox"/> Stephany Chavez (LPC)	Christina Read	
<input checked="" type="checkbox"/> Anette Raichbart (LPC)	Cathy Gould (DO)	Paulette Lino	
<input checked="" type="checkbox"/> Rajinder Samra (LPC)	<b>Student Senate (2)</b>	Tamica Ward	
<input type="checkbox"/> Vacant (CC)	<input type="checkbox"/> Michelle Diaz-Nava (LPC)	Danita Romero	
<b>Faculty Association (2)</b>	<input type="checkbox"/> Stacy Harris (CC)		
<input checked="" type="checkbox"/> Jeff Drouin (CC)	<b>Guests:</b>		
<input checked="" type="checkbox"/> Thomas Orf (LPC)	Dr. Kristina Whalen		
<b>Academic Senate (4)</b>	Dr. Dyrell Foster		
<input checked="" type="checkbox"/> Miguel Colon (CC)	Chasity Whiteside		
<input checked="" type="checkbox"/> Ashley Young (LPC)	Dave Fouquet		
<input checked="" type="checkbox"/> Dr. Patricia Shannon (CC)	Betty Castaño		
Sarah Thompson (LPC)	Sui Song		

Meeting commenced 9:35 a.m.

Agenda Item	Information/Discussion	Action
1.	<p><b>Welcome Guests and Quorum Check</b> <i>For information</i></p> <p>All welcomed. Quorum met with 15 voting members, excluding VC Nicholas.</p>	None
2.	<p><b>Approve Today's Agenda</b> <i>For action</i></p> <p>Agenda reviewed, no discussion had. VC Nicholas asked for a motion to approve, Noell Adams moved and Cathy Gould seconded. <u>Agenda approved, unanimously.</u></p>	August 20, 2021 agenda approved
3.	<p><b>Approve Previous Minutes</b> <i>For action</i></p> <p>June 17, 2021 minutes were reviewed. Dale Wagoner to approve, Noell Adams seconded. <u>Minutes approved, unanimously.</u></p>	June 17, 2021 minutes approved
4.	<p><b>Review of Ground Rules &amp; List of What the BAM Should Address</b> <i>For information</i></p> <p>The <a href="#">scope and ground rules</a> are a living document and standing item for PBC special meetings. The purpose is to establish accountability to each other as the committee continues to proceed in this work. This is a living document and at any time, members are encouraged to offer revisions, additions or comments to the group.</p>	None
5.	<p><b>BAM Modeling Data: DO and M&amp;O</b> <i>For discussion</i></p> <p>A recommendation to the Chancellor from PBC in 2018 was brought to the committee to review and discuss. The recommendation was to fund M&amp;O on total cost of ownership (TCO), a square-foot model, but the recommendation was not implemented due to a high turnover of staff districtwide. It is duly acknowledged that a lot of committee-work was put into this 2018 recommendation, but since this recommendation's approval, the State funding has changed. VC Nicholas cautioned the committee that the metrics in the recommendation do not align with how the</p>	

	<p>State allocates funding. Rollback revenue would be run through the BAM in this model, which is contrary to current discussions about reserves and the new BAM. The 2018 recommendation does not work in good times and bad, and is not perceived as fair, which are some of the tenants in this committee's ground rules. Discussion ensued.</p> <p>VC Nicholas is making knowledge and information more readily available to the colleges for transparency and a deeper understanding of the metrics, allocations and budgetary process. Consensus was built to continue this discussion at a future meeting.</p>	
<p>6.</p>	<p><b>Committee Homework</b> <i>For discussion</i></p> <p>To prepare for work on the timeline, discussion and decision-making spreadsheet, the committee is to consider:</p> <ul style="list-style-type: none"> <li>• How will the DO, M&amp;O and ITS be funded?</li> </ul>	
<p>7.</p>	<p><b>Future Agenda Items</b> <i>For discussion</i></p> <ol style="list-style-type: none"> <li>1. The 2018 Recommendation to the Chancellor</li> <li>2. Modeling the options/pros &amp; cons of the funding allocations</li> </ol>	

**Meeting adjourned 11:00 a.m.**