



Planning & Budget Committee (PBC) Minutes

November 4, 2022 12:30 p.m.

Regular Meeting

Recorder: Dawn Renee Neideffer

Note: 10 members required to meet quorum

Attendance:

Chairs (3)	Classified Senate (3)	Angela Castellanos	
<input checked="" type="checkbox"/> Jonah Nicholas (DO) non-voting	Noell Adams (CC)	Danita Romero	
<input checked="" type="checkbox"/> Noell Adams (CC)	<input checked="" type="checkbox"/> David Rodriguez (LPC)	Rosalie Roque	
<input checked="" type="checkbox"/> Sarah Thompson (LPC)	<input checked="" type="checkbox"/> Chasity Whiteside	Sui Song	
Administration (5)	Classified Union (3)	Christina Read	
<input checked="" type="checkbox"/> Dr. Theresa Fleischer Rowland (DO)	<input checked="" type="checkbox"/> Virginia Criswell (CC)	Bruce Griffin	
<input checked="" type="checkbox"/> Dale Wagoner (CC)	<input type="checkbox"/> Vacant (LPC)	Rachel Tupper-Eoff	
<input checked="" type="checkbox"/> Anette Raichbart (LPC)	<input checked="" type="checkbox"/> Cathy Gould (DO)	Kirti Reddy	
<input checked="" type="checkbox"/> Rajinder Samra (LPC)	Student Senate (2)		
<input checked="" type="checkbox"/> Nathaniel Rice (CC)	<input type="checkbox"/> Thomas Blakely (LPC)		
Faculty Association (2)	<input type="checkbox"/> Stacy Harris (CC)		
<input checked="" type="checkbox"/> Jeff Drouin (CC)	Guests:		
<input checked="" type="checkbox"/> Thomas Orf (LPC)	Paulette Lino		
Academic Senate (4)	Joanne Bishop-Wilbur		
<input checked="" type="checkbox"/> Miguel Colon (CC)	Daniela Ballif		
<input checked="" type="checkbox"/> Tina Inzerilla (LPC)	Christine Herrera		
<input checked="" type="checkbox"/> Dr. Patricia Shannon (CC)	Dave Fouquet		
Sarah Thompson (LPC)	Billy delos Santos		

Meeting commenced 12:30 p.m.

Agenda Item	Information/Discussion	Action
1.	<p>Welcome Guests and Quorum Check <i>For information</i></p> <p>All welcomed. Quorum met with 16 voting members, excluding Jonah Nicholas.</p>	None
2.	<p>Approve Today's Agenda <i>For action</i></p> <p>Jonah Nicholas asked for a motion to approve the agenda. Thomas Orf moved to approve the agenda and Sarah Thompson seconded the motion. <u>The agenda was approved, unanimously.</u></p>	November 4, 2022 agenda approved
3.	<p>Approve Previous Meeting Minutes <i>For action</i></p> <p>The minutes from the previous meeting were reviewed. Jonah Nicholas asked for a motion to approve the minutes. Sarah Thompson moved to approve the previous meeting minutes, Thomas Orf seconded the motion, one member abstained from the vote. David Rodrigues would like to note that the TCO for M&O will be discussed annually in PBC as well as the VCs and directors. <u>The minutes were approved, with one abstention.</u></p>	<p>October 7, 2022 minutes approved with 15 Yes 0 No 1 Abstention</p>
4.	<p>PBC Subcommittee Recommendation <i>For information</i></p> <p>Tabled until December 2022.</p>	None
5.	<p>DEMC Report-out <i>For information</i></p> <p>The DEMC recommended productivity and target goals to the Chancellor at the last meeting. Multi-year planning was also discussed to identify strategies for enrollment growth. In February, a report on why students do not complete their enrollment cycle will be presented for discussion. The Chancellor responded to the recommendation with a memo. This memo will be posted to the website and emailed to DEMC members. Dave Fouquet added that</p>	None

	AB 1705 is crippling our [the college's] ability to make offerings that are most conducive to helping students progress and be successful at our institutions.	
6.	<p>Appointment of New LPC Classified Union Member <i>For discussion</i></p> <p>Tabled until December 2022.</p>	None
7.	<p>Projections, 50% Law <i>For information</i></p> <p>The 50% law is enshrined in the [California] Ed Code and goes into further detail in Title V.</p> <ul style="list-style-type: none"> • Originally enacted in 1961 when most community college districts were part of K-14 • Designed to result in districts allocating sufficient revenue to support instruction • Enacted before collective bargaining was implemented <p>Included in Ed Code (§84362)</p> <ul style="list-style-type: none"> • There shall be expended during each fiscal year for payment of salaries of classroom instructors by a community college district, 50 percent of the district's current expense of education • The cost of all health and welfare benefits provided to the instructors by the community college district shall be included within the meaning of "salaries of classroom instructors" • Also includes instructional aides • Current expense of education does not include non-instructional faculty (counselors and librarians, although they are included in the FON) <p>Current expense of education</p> <ul style="list-style-type: none"> • The calculation is based solely on actual expenses within the unrestricted fund <ul style="list-style-type: none"> ○ Restricted funds, which can include significant costs associated with non-instructional faculty, managers classified professionals and other non-personnel expenses are not part of the calculation • Essentially, all the expenses (less some very narrow exclusions) within the unrestricted fund become the denominator within the calculation <ul style="list-style-type: none"> ○ Exclusions include retiree health benefits, student transportation, lottery expenditures, equipment replacement, etc. <p>Current expense of education – tracking</p> <ul style="list-style-type: none"> • All California Community Colleges must adhere to the system's Budget and Accounting Manual <ul style="list-style-type: none"> ○ Instructional salaries are identified by object code (aka account code in our system) and activity code (aka program code) 	qq

	<ul style="list-style-type: none"> ○ 1100/1300 accounts and the associated benefits account for nearly all the “salaries of classroom instructors” as defined in Ed Code ● The 1100/1300 and instructional aide expenses create the numerator within the calculation <p>CLPCCD’s most recent 50% calculation:</p> <p>65,325,519 (instructional costs) 122,042,846 (all eligible expenditures) =</p> <p>53.53% (in compliance)</p> <p>About \$4.3M cushion</p> <p>Discussion ensued.</p>	
8.	<p>Budget Status Reports <i>For information</i></p> <p>The budget is on track for all sites.</p>	
9.	<p>Update on PBC Website <i>For discussion</i></p> <p>The new PBC website is due to go live next week.</p>	
10.	<p>Future Agenda Items <i>For discussion</i></p> <ol style="list-style-type: none"> 1. Vote on the recommendations to the Chancellor 2. A new LPC union rep needs to be appointed 	

Meeting adjourned 1:07 p.m.