

**Planning & Budget Committee (PBC) Minutes
October 7, 2022 12:30 p.m.
Regular Meeting**

Recorder: Dawn Renee Neideffer

Note: 10 members required to meet quorum

Attendance:

Chairs (3)	Classified Senate (3)	Heather Hernandez	
<input checked="" type="checkbox"/> Jonah Nicholas (DO) non-voting	Noell Adams (CC)	Angela Castellanos	
<input checked="" type="checkbox"/> Noell Adams (CC)	<input checked="" type="checkbox"/> David Rodriguez (LPC)	Rosalie Roque	
<input checked="" type="checkbox"/> Sarah Thompson (LPC)	<input checked="" type="checkbox"/> Chasity Whiteside	Sui Song	
Administration (5)	Classified Union (3)	Ashley Young	
<input checked="" type="checkbox"/> Dr. Theresa Fleischer Rowland (DO)	<input checked="" type="checkbox"/> Virginia Criswell (CC)	Bobby Nakamoto	
<input checked="" type="checkbox"/> Dale Wagoner (CC)	<input type="checkbox"/> Vacant (LPC)	Danita Romero	
<input checked="" type="checkbox"/> Anette Raichbart (LPC)	<input checked="" type="checkbox"/> Cathy Gould (DO)	Ron Gerhard	
<input checked="" type="checkbox"/> Rajinder Samra (LPC)	Student Senate (2)	Billy delos Santos	
<input checked="" type="checkbox"/> Nathaniel Rice (CC)	<input type="checkbox"/> Thomas Blakely (LPC)	Dionicia Ramos	
Faculty Association (2)	<input type="checkbox"/> Stacy Harris (CC)	Dave Fouquet	
<input checked="" type="checkbox"/> Jeff Drouin (CC)	Guests:	Dr. Kristina Whalen	
<input checked="" type="checkbox"/> Thomas Orf (LPC)	Heike Gecox	Norberto Ruiz	
Academic Senate (4)	Joanne Bishop-Wilbur	Dr. Cynthia Gordan da Cruz	
<input checked="" type="checkbox"/> Miguel Colon (CC)	Daniela Ballif	Dr. Matthew Kritscher	
<input checked="" type="checkbox"/> Dr. Tracey Coleman (LPC)	Dr. Dyrell Foster	Dr Kristina Whalen	
<input checked="" type="checkbox"/> Dr. Patricia Shannon (CC)	Rachel Tupper-Eoff	Abby Patton	
Sarah Thompson (LPC)	Kirti Reddy		

Meeting commenced 12:31 p.m.

Agenda Item	Information/Discussion	Action
1.	<p>Welcome Guests and Quorum Check <i>For information</i></p> <p>All welcomed. Quorum met with 16 voting members, excluding Jonah Nicholas.</p>	None
2.	<p>Approve Today's Agenda <i>For action</i></p> <p>Jonah Nicholas asked for a motion to approve the agenda. Anette Raichbart moved to approve the agenda and Thomas Orf seconded the motion. <u>The agenda was approved, unanimously.</u></p>	September 2, 2022 agenda approved
3.	<p>Approve Previous Meeting Minutes <i>For action</i></p> <p>The minutes from the previous meeting were reviewed. Jonah Nicholas asked for a motion to approve the minutes. Chasity Whiteside moved to approve the previous meeting minutes, Dale Wagoner seconded the motion, two members abstained from the vote. <u>The minutes were approved, with two abstentions.</u></p>	September 2, 2022 minutes approved: 14 Yes 0 No 2 Abstention
4.	<p>DEMC Report-out <i>For information</i></p> <p>DEMC revised FTES actuals and productivity targets. The percentage split between Chabot and LPC is 59-41. The committee set a FTES target of 13,800 and a productivity target at 435. FTEF overall is at 1008.7 districtwide, which is a reduction of 4.63% year over year. The committee confirmed they do not want to push students away. They will be recommending to the chancellor to increase FTEF, if needed, in Fiscal Year 2023-24. LPC's reduction went from 438 to 400; Chabot's went from 631.7 to 608.5. The disproportionate amount is the result of LPC's freeze on FTEF year over year.</p>	None
5.	<p>PBC Calendar <i>For discussion</i></p> <p>Meeting dates for Fiscal Year 2022-2023 were presented to the committee. No discussion had.</p>	None

6.	<p>PBC Subcommittee Recommendation <i>For information</i></p> <p>Jonah Nicholas reviewed the recommendations to the Chancellor line by line. These recommendations are a result of work done by the PBC Subcommittee and discussions had in the PBC. This model is conducive to the DEMC percentage split for the FTES revenue. David Rodrigues suggested adding a review of TCO for M&O; it was confirmed it will be reviewed annually by the VCs and Directors. Jonah Nicholas demonstrated how each sentence in the recommendation was built from the line items in the potential allocation model. The targets set by DEMC do not change the revenue received [from the state]. Dave Fouquet suggested having FTEF reserves as part of long-term planning. Discussion ensued.</p> <p>Consensus was built to agendize this item for a committee vote in November 2022.</p>	None
7.	<p>PBC Annual Goals <i>For discussion</i></p> <ol style="list-style-type: none"> 1. Recommend a new budget allocation model to Chancellor, prior to the end of the calendar year. 2. ISAs and their continued funding 	
8.	<p>Budget Status Reports <i>For information</i></p> <p>The budget is on track for all sites.</p>	
9.	<p>Future Agenda Items <i>For discussion</i></p> <ol style="list-style-type: none"> 1. Vote on the recommendations to the Chancellor 2. New target projections for next year/50% law (graph comparison) 3. A new LPC union rep needs to be appointed 	

Meeting adjourned 1:41 p.m.