



Chabot-Las Positas Community College District Chabot College and Las Positas College

Student Services

Proactive Awarding of Certificates and Degrees Position Statement

Background

In accordance with Title 5, Section 55072 – Award of Certificates and Title 5, Section 55063 – Minimum Requirements for the Associate Degree, Student Services will utilize the DegreeWorks degree-audit system and with the assistance of the Office of Institutional Research to identify students who have completed Certificates and Associate Degrees, in addition to the existing petition for evaluation/request for degree application process. Student Services, in partnership with Academic Service areas as appropriate, will also use the system to identify students who are near completion of a Certificate or Degree so follow-up interventions may be provided.

Potential Impacts

We recognize that, in some instances, students may be or perceive themselves to be negatively affected with the implementation of proactive awarding of certificates and degrees at both colleges. Student Services will notify all affected students of the intent to award a Certificate or Degree, provide the opportunity for affected students to meet with an academic counselor or special program personnel to change their declared major or educational goal, and provide an opportunity for students to respond to the notification with any questions or concerns within a reasonable time frame before the Certificate or Degree is awarded. Student Services will also develop marketing and outreach campaign to help inform our students of our new practice of proactive awarding of certificates and degrees.

Commitment

We commit to our students that we will work with them on an individual basis to mitigate any potential decrease or elimination of financial assistance or other aid from campus-based or third party entities including, but not limited to, financial aid, social services, veteran affairs, CalWORKs, CARE, EOPS, and vocational rehabilitation.