

# FUNDING FORMULA COMMITTEE | Minutes

Meeting date **April 5, 2019** Time **3:00** | Meeting location **District Office Board Room**

Meeting called by	Recurring Meeting	<b>Attendees:</b> Cynthia Gordon da Cruz, Trish Shannon, Heike Gecox, Matt Kritscher, Paulette Lino, Sarah Thompson, Na Liu, William Garcia, Diane Brady, Chasity Whiteside, Stuart McElderry, Rajinder Samra, Shayari Saha, Melissa Korber, Arun Goyal, Craig Kutil, Stacy Thompson
Type of meeting	SCFF	
Facilitator	Doug/Cynthia/Rajinder	
Note taker	Dawn	
Timekeeper	Ron	

## AGENDA TOPICS | MEETING COMMENCED AT 3:05

Time allotted | **3 min** | Agenda topic **1.0 Approve Agenda** | Presenter **Doug**

**Discussion** Quorum not met.

**Conclusion** Agenda to be approved at next meeting.

**Action items** **Person Responsible** **Deadline**

None

Time allotted | **2 min** | Agenda topic **2.0 Approve Minutes** | Presenter **Doug**

**Discussion** Quorum not met.

**Conclusion** Minutes to be approved at next meeting.

**Action items** **Person Responsible** **Deadline**

None

Time allotted | **10 min** | Agenda topic **3.0 Update and Report Out of State Implementation of SCFF** | Presenter **Doug**

**Discussion** Doug gave an update on SCFF. The state is looking at possible changes. At P1, a large deficit factor was reported with an additional deficit factor for districts that rolled back. Matt asked if the decision makers at the state understand the changes operationally at the colleges. Doug replied that is a challenge because the state policy makers understand the numbers on the system as a whole and feel the colleges negatively impacted by the new SCFF need to change their model. Cynthia shared that at the RP Group conference on 4/3-4/4/2019, Christian Osmena, Vice Chancellor for Finance and Facilities Planning for CCCCO, also discussed projected state deficits. He reported somewhat differing numbers—the state was currently \$3M in the red, but Christian reported the state anticipated collecting much of that in back taxes and therefore, he believed actual current deficit was closer to \$1.4M.

**Conclusion**

Deficit factor project to be about \$5.5M. for CLPCCD, a 5.07% additional deficit factor is applied to CLPCCD and other districts that were able to rollback FTES. District will know what the numbers really are in February 2020. The state deficit factor is expected to change, [and hopefully improve for our District], as the SCFF is created; the state is attempting to mitigate the imbalance to the [community college] system as a whole. Ron serves on the CBO Advisory Group that provides input to the State Chancellor’s Office which is beneficial to keep CLPCCD apprised of the SCFF-rollout details. State serves 72 districts and approximately 56 districts are happy with proposed SCFF. The challenge is to find a formula in which no district loses. Under SB361, all districts made money, under SCFF some districts lose money. CLPCCD will be looking at a deficit factor from the state, but at this point, we do not know what it [the deficit factor] will be.

**Action items**

**Person Responsible Deadline**

None

*Time allotted | Time 40 min | Agenda topic 4.0 Subcommittee Report Out of Application and Rubric and Recommendations to Revise Applications and Rubric | Presenter Names | Doug and Trish*

**Discussion**

Stacy expressed concern over the application being in draft form and being distributed to the group prematurely. Doug said it was decided to go through the application process in a pilot-phase to determine where additional revisions can be made. Trish recapped what the FFC Subcommittee had been working on the past two months. Trish said she has heard at least four times the concern about hiring staff.

**Conclusion**

FFC Subcommittee is vetting a process for the application as it creates the application, which is why the draft application and rubric are being disseminated to PBC and FFC attendees before the FFC votes on the final draft. Recommendations from PBC include revisions to question 2b and 2c. The rubric is still in early stages of draft form. The FFC Subcommittee will endeavor to make the application adaptable to small projects and aggregated projects alike. To address the concern over hiring staff, Roanna recommended a preliminary conversation be had with HR, VP Thompson and herself; it was then suggested that perhaps after the preliminary conversation, HR can come to a FFC Meeting to discuss creating new job positions for SCFF projects.

**Action items**

**Person Responsible Deadline**

1. Continue revision of application, rubric and process

FFC Subcommittee

May 3, 2019

2. Talk to Wyman and maybe other HR staff RE: hiring staff for SCFF projects; invite Wyman to a FFC meeting.

Doug

April 19, 2019

Time allotted | 5 min | Agenda topic 5.0 Draft Recommendation on Proactive Awarding of Certificates and Degrees | Presenter Matt & William

**Discussion** A conversation about the process to approve Proactive Awarding ensued. A position statement was handed out. Sarah said there is a process for shared governance committees to pass on recommendations to the Chancellor and then get updates on how the recommendation is begin responded to. Sarah shared a form and said that Interim Chancellor Gerhard is open to resurrecting the form.

**Conclusion** The FFC will vote next meeting on draft statement for Proactive Awarding. Two example draft position statements can be found at the District website under the Business Services tab and the Funding Formula link.

Action items	Person Responsible	Deadline
1. Email out Proactive Awarding Position Statement	Dawn	ASAP

Time allotted | 5 min | Agenda topic 7.0 Future Agenda Items | Presenter All

1. Report Out of Preliminary Discussion with HR RE: hiring for SCFF proposals
2. Vote on Recommendation Proactive Awarding Position Statement on May 3<sup>rd</sup>
3. Discuss current membership and the need to make quorum
4. Report Out of FFC Subcommittee's work on App & Rubric (#4 on today's agenda)

Future Meeting Dates

May 3

| Meeting adjourned at 4:56