

---

Meeting date **February 21, 2020** Time **9:00** | Meeting location **District Office-Board Room**

Meeting called by VC Business Services  
Type of meeting SCFF  
Tri-Chairs Doug Roberts,  
Samantha Kessler &  
Rajinder Samra  
Note taker Dawn Neideffer  
Timekeeper Doug Roberts

**Attendees:** Doug Roberts, Rajinder Samra, Heike Gecox, Heidi Ulrech, William Garcia, Bruce Griffin, Paulette Lino, Rachel Ugale, Chasity Whiteside, Dale Wagoner, Miguel Colon, Heather Hernandez, Noell Adams, David Rodriquez, Craig Kutil, Sui Song, Ashley Young, Heather Hernandez Sarah Thompson, Matt Kritscher, Tamica Wad, Kathy Medina and Dawn Neideffer.  
*On the phone: Samantha Kessler, Dyrell Foster, Stacy Thompson, Kristina Whalen & Max Gikharev*

---

## AGENDA TOPICS | MEETING COMMENCED AT 9:05

---

Time allotted | **3 min** | Agenda topic | **1.0 Welcome and Verification of Quorum** | Presenter **Doug**

**Discussion** Welcomed Dr. Foster and Chasity to voting membership.

**Conclusion** Quorum met with 18 voting members, excluding Doug.

### Action items

---

None noted

---

Time allotted | **2 min** | Agenda topic **2.0 Approve Agenda** | Presenter **Doug**

**Discussion** Doug asked for a motion, William moved, Craig seconded.

**Conclusion** Agenda approved, by consensus.

### Action items

---

1. Agenda approved, by consensus

---

Time allotted | **3 min** | Agenda topic **3.0 Approve Minutes** | Presenter **Doug**

**Discussion** No discussion; Doug asked for a motion, William moved, Matt seconded, Miguel abstained

**Conclusion** Minutes approved.

## Action items

---

1. Minutes approved with one abstention

---

Time allotted | **2 min** | Agenda topic **4.0 SCFF Advocacy Fund Update** | Presenter **Doug**

### Discussion

The PBC Recommendation to the Chancellor for a \$20K formula-change SCFF advocacy fund has been signed by all three PBC Tri-chairs and is on Interim Chancellor's desk for signature. The regional cost of living factor is being considered for change in consideration to the definition of low income students. There are no changes to the or supplemental metrics for FY21-22.

### Conclusion

Recommendation is on the Interim Chancellor's desk for signature; same process and procedures to attend conferences and claim expenses will be followed.

## Action items

---

None noted

---

Time allotted | **30 min** | Agenda topic **5.0 Update on SCFF Project Proposals Applications for Spring** | Presenter **Rajinder & Samantha**

### Discussion

Rajinder said LPC may have four project proposals; Samantha said the ongoing email trouble has challenged process. Chabot is still reviewing and looking at project proposals. Stacy said VPs and Deans are reviewing six applications and are providing feedback to applicants; the next step is to take the applications to the VP Executive Team meeting to make final decisions. Doug said there are two ways to look at projects; ROI is one way and student success is the other. Theresa had concerns about curriculum; evaluation feedback and flow of reporting has not been fleshed out, yet. Miguel said Theresa is looking at the curricular side but how to separate out the ROI side has not been determined. Craig said it is on the ESS agenda to discuss. Bruce said he's not sure how to assess students who are effected by more than one metric; we may end up over counting the revenue. Doug said it may not be clear where student success is measured; Bruce said the numbers are soft, and granular feedback may not be obtainable. Bruce suggested an evaluation of a cohort of projects because some projects work in tandem. It can help to look at the overall portfolio of projects; applicants who are approved can report-out on their own projects success; Noell said the "Adding Course Attributes" project is difficult to measure, as it affects all students at once; an experiment may be needed to work out how to assess. David said to think about the best data to gather when [ranking the proposals] to aid in the projects-in-progress evaluations. "Residency Determination" is a good project to look at and assess in regard to student retention and persistence. Matt said success measures at Chabot have increased over the last 6 years; so how does one count for the six years of success? Sarah said in the 2000's we captured every market we could then the economy crisis hit and colleges were directed to eliminate all of those programs; must keep track of what traditional numbers are even as we endeavor

to hit new markets. Heike said it may be helpful to look at four-year institutions because they are on a limited timeline with some of their programs as well.

### Conclusion

Next week is the spring deadline. FFC collectively to look at how to handle next round of project proposals at the end of each semester. There are other programs at the Colleges implementing some of the SCFF proposals that did not get SCFF funding.

### Action items

---

None noted

---

Time allotted | 15 min | Agenda topic 6.0 Report-out of 21-21FY Governor's Budget | Presenter Doug

### Discussion

Doug reviewed PowerPoint on [Governor's Budget](#); total general fund (GF) up \$7.4B, includes GF plus some restricted funds; Prop 98 funding at minimum guarantee; community college share is up 10.8%; rainy day fund can be no larger than 10% of state budget; debt payment to CalPERS does help us; CalPERS and CalSTRS being funded which reduces some of CLPCCD's financial obligation; Governor recommends an increases to community colleges; greatest effect for us is 2.29% COLA. There is a new program called System Support Program, money from IEPI program being moved to this new program. There is a recommendation to extend hold harmless to 22-23; SCFF Oversight Committee is split evenly over the definition of a low-income student based on regional cost of living factors; the lobbyists in the committee are creating the split as the college representation in the committee are all of the same opinion; there is a reintroduction of deficit spending.

### Conclusion

Funding still going to be a 70-20-10 split; another option being recommended by the SCFF oversight committee is to include a metric reflecting first-generation college students within the formula in the future. Full presentation can be found on the [FFC webpage](#).

### Action items

---

None noted

---

Time allotted | 60min | Agenda topic 7.0 Reserve and Allocation of SCFF Revenue | Presenter Doug

### Discussion

Doug shared a handout on SCFF resources, allocations and assumptions. 21-22FY total accumulated SCFF reserve is \$13,197,706. Percentages to reserve in a step-down; a four-year period to get to a point where the expenditures are in line with our revenues; we are looking at two years funding in the reserve.

**Conclusion**

The proposed step-down process to SCFF will go to PBC for a Recommendation to the Chancellor. This [SCFF Reserve and Allocation](#) handout can be found on the [FFC webpage](#).

**Action items**

---

None noted

---

Time allotted | **5 min** | Agenda topic **8.0 Future Agenda Items** | Presenter **All**

- 1) Recommendation from FFC PSC, or another group, to ESS about how to assess the project's ROI

**Summary of Action Items**

1. Agenda approved, by consensus
2. Minutes approved with 1 abstention

Future Meeting Dates

3/20/20

4/17/20

5/15/20

| **Meeting adjourned at 11:00**