

**Board of Trustees**

**AP 2510 PARTICIPATION IN DISTRICT AND COLLEGE  
GOVERNANCE**

**Reference(s):**

Education Code Sections 70902  
Code of Regulations 51023.5, 51023.7, 53200-53206  
Accreditation Standards 4.2 and 4.3

The Board of Trustees is committed to participatory governance. This administrative procedure is intended to ensure that faculty, classified professionals, and students have the right and opportunity to participate effectively in district and college governance. This procedure also ensures the right of the Academic Senates to assume primary responsibility for making recommendations in the areas of academic and professional matters.

The Board and its designee receive advice and recommendations from faculty, classified professionals, and students through the district and college participatory governance systems, collegial consultation, and mutual agreement with constituent groups, and the drafting or revising of written policy and procedures.

**Chancellor's Council**

The Chancellor's Council coordinates and supervises the district governance system. As the final districtwide policy recommending body, Chancellor's Council solicits, involves, and utilizes the opinions of faculty, classified professionals, students, and administrators, and provides an opportunity for constituent groups to inform and advise each other on policy matters. It shall ensure that districtwide participatory governance committees do not misconceive their purpose or overlap their function, and that any policy recommendation emanating from one group but affecting other groups be reviewed by appropriate committees and constituent groups before reaching final approval and being submitted to the Board.

The composition of the Chancellor's Council shall be as follows: Chancellor, College Presidents, Academic/Faculty Senate Presidents, Classified Senate Presidents, Student Senate Presidents, President of the faculty exclusive representative, and President of the classified exclusive representative, and one representative from the Administrative Association. Changes to this composition must be jointly agreed upon by the Chancellor and the Academic, Classified, and Student Senates.

## District and College Participatory Governance Systems

- Faculty, classified professional, student, and administrator participation in district participatory governance system is outlined in the [Chabot-Las Positas Community College District Integrated Planning & Budget Model](#).
- Faculty, classified professional, student, and administrator participation in the Chabot College participatory governance system is outlined in the [Chabot College Participatory Governance and Collegial Consultation Process](#).
- Faculty, classified professional, student, and administrator participation in the Las Positas College participatory governance system is outlined in the [Las Positas College Participatory Governance Handbook](#).

## Collegial Consultation with Academic/Faculty Senates

The Board recognizes the Academic/Faculty Senates of the colleges as the bodies that represent the faculty in collegial consultation related to academic and professional matters. “Academic and professional matters” means the following policy development and implementation matters:

- Curriculum, including establishing prerequisites and placing courses within disciplines;
- Degree and certificate requirements;
- Grading policies;
- Educational program development;
- Standards or policies regarding student preparation and success;
- District and college governance structures, as related to faculty roles;
- Faculty roles and involvement in accreditation processes, including self-study and annual reports;
- Policies for faculty professional development activities;
- Processes for program review;
- Processes for institutional planning and budget development; and
- Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

See Board Policy 2510.

## Collegial Consultation with Classified Professionals

The district recognizes the Classified Senates of the colleges and district office as the bodies that represent classified professionals on all non-collective bargaining matters that have or will have a significant effect on classified professionals. The district shall ensure that the Classified Senates are provided the opportunity to actively and effectively participate in the formulation and development of policies and procedures related to the following matters:

- a. Standards, policies, and procedures regarding student support and success, as related to classified professional roles;
- b. College and district governance structures, as related to classified professional roles;
- c. Standards, policies, and procedures regarding implementation and integration of technology systems, as related to classified professional roles;
- d. Professional development policies and activities;
- e. Processes for program review, as related to classified professional roles;
- f. Processes for institutional planning and budget development;
- g. Classified professional roles and involvement in accreditation processes;
- h. Classified professional roles and involvement in program planning, development, and staffing;
- i. Classified professional roles and involvement in facilities planning and development;
- j. Any other district or college policy, procedure, or related matters that have or will have a significant effect on classified professionals.

Except for unforeseeable, emergency situations, the district shall not take any action on these matters until the Classified Senate has been provided the appropriate opportunity to participate in the formulation and development of these matters through appropriate structures or procedures. Even in such unforeseeable, emergency situations, the Board and the district will make every effort to communicate with the leaders of the Classified Senate before such action is taken.

The district is committed to ensuring all classified professionals have the ability to engage in our participatory governance processes and structures. Except for matters relating to collective bargaining, our Classified Senates represent classified professionals and contribute to towards the achievement of the mission, values, and culture of our campuses and district.

To effectively support our Classified Senates' ability to represent and engage in participatory governance, each college classified senate president is allocated up to 16 hours per week for activities related to:

- Classified Senate (meetings, events, and activities)
- Governing/Governance/President/Chancellor's Council
- Meetings with college and district leadership (president/chancellor)
- College Council
- Board of Trustee meetings
- Shared governance committee meetings (district and college)
- College/Town meetings
- 4CS events and activities

### **Collegial Consultation with Student Senates**

The district recognizes the Student Senates of the colleges as the bodies that represent students on matters having a significant effect on students. The district

shall ensure that the Student Senates are provided the opportunity to actively and effectively participate in the formulation and development of policies and procedures related to the following matters:

- Grading policies;
- Codes of student conduct;
- Academic disciplinary policies;
- Curriculum development;
- Courses or programs which should be initiated or discontinued;
- Processes for institutional planning and budget development;
- Standards and policies regarding student preparation and success;
- Student services planning and development;
- Student fees within the authority of the district to adopt; and
- Any other district and college policy, procedure, or related matter that the district governing board determines will have a significant effect on students.

Except for unforeseeable, emergency situations, the Board shall not take any action on these matters until the Student Senate have been provided the appropriate opportunity to participate in the formulation and development of these matters through appropriate structures or procedures. Even in such unforeseeable, emergency situations, the Board and the district will make every effort to communicate with the leaders of the Student Senate(s) before such action is taken.

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**Approved:** January 16, 1996

**Reference Edit:** May 16, 2024

**Board Reviewed:** February, 21, 2023; October 18, 2022; April 18, 2006; July 22, 1997