Chabot-Las Positas Community College District
Technology Coordinating Committee
Friday, March 8, 2019
9:00 AM – 10:30 AM
District Office Conference Room 1

Attended: Christy Davis (Zoom), Tim Druley, Debbie Fields (Zoom), Bruce Griffin, Wing Kam, Bill Komanetsky, Nathaniel Rice, Rachel Ugale, Lisa Ulibarri (Zoom), Scott Vigallon, Chasity Whiteside (Zoom)

Guests: Paulette Lino (Zoom), Danita Troche, Tamica Ward

Call to Order

The meeting was called to order at 9:00 AM.

Approval of Minutes

Minutes from last month's meeting will be approved at next month's meeting.

Blackboard Archive License

Last year, an agreement was made with Blackboard to maintain a read-only version of their system to be able to go back to older content if needed. It was funded for one year only and will be discontinued at the end of June unless there is a strong demand to maintain the system or a source of funding is identified. Scott added that discontinuing this service will mean that information A&R requests regarding enrollment can't be accommodated when this service goes away. We will no longer have that access, even if the requirement is to keep records for courses for three to five years. Tamica was concerned about not being able to provide attendance data for auditors. Additionally, rosters are supposed to be kept forever. Bruce encouraged discussion between A&R offices, and reminded the group that there needed to be a source of funding to maintain this service. Scott said the cost would be $40,000 for next year. The topic needs to be discussed at ESS and SLT as it is a potential audit problem. Scott said this was the bigger problem, as opposed to faculty who may be looking for specific content from five to six years ago, as that should have been handled during the transition to Canvas.

Canvas Past Term Imports

Prior terms are currently being imported into Canvas, which appears to be causing some complication as the upload process takes a long time to complete. Since we are still relatively new to Canvas, the prior terms shouldn't need to be updated at this point. Lisa hopes that only updating only the current term would make things easier and faster, and hopefully has no impact on users. Bruce suggested updating prior terms on an as-needed basis. According to Scott, when a student adds a course or changes their name, these items would be processed slowly, but it shouldn't be that big of a deal. He understood from Eric that deactivating students from Canvas in Fall 2017 wouldn't affect the course records associated with the student. Lisa and Christy said this was their understanding as well. Scott suggested deactivating the oldest semester and seeing what happens. If anything goes wrong, it could be reactivated and everything comes back. It can also be tried out on a test server first. Christy was concerned about the import time when student data reaches three years. Scott said he would work with Eric to do some testing.

Merging of Courses

In order to automatically create Canvas course shells for every class we need to change the way faculty merge courses from CLASS-Web to Canvas. Chabot said they were not interested in doing this, but the LPC DE committee wants to do this. Scott's testing with Eric came back positive and he's shown the DE committee how to do it in Canvas. The next step for the campus is to approach the Academic Senate and make sure everybody is on the same page before faculty are informed. This will prepare them for training and learning best practices as most colleges already do it this way. If Chabot wants to merge, they will need to give faculty the ability to create a course name. Scott will create tutorials and provide workshops on merging for LPC. Lisa and Christy will bring this up with COOL again to see if they are sure they do not want to do this. Scott has tested the FERPA setting in Canvas, and the plan is to have it enabled. Students in officially cross-listed courses will be able to see and interact with one another. Students in non-cross-listed courses will be able to see and interact with one another as well, but not as completely. If there are issues, the issue can be revisited. Bruce will add this back to the agenda if Chabot changes its mind.

Guided Pathways

Bill scheduled a demo for EduNav, a planning tool to help students select classes, although those invited from Chabot were unable to attend. An email was sent to the LPC President to get the executives together for a one-on-one with EduNav. Chabot is invited to LPC's Flex Day on March 19th where there will be an EduNav session. During a Tech Talk from the Chancellor's Office, EduNav was listed as the preferred tool for Guided Pathways. Bill has contacted Starfish a number of times but has not heard back. EduNav doesn't require classes be scheduled for future terms as it uses the likelihood of availability based on the history of course offerings. It accumulates data for planning purposes. Analytics can be run against it to predict the class schedule. This will in turn automatically update a student's plan. Wing asked if OEI courses would be visible in EduNav. Bill said this came up in during a Tech Talk. He also said the CEO of EduNav is open to meeting with the CTO & college Presidents, potentially during Flex Day. Tamica said during her time at DeAnza they were in the pilot stage, close to the end, and the system did not work well when it came to transfer students. New students were fine because there was no prior coursework. Richard attended the demo and said he was shocked by the price. He hoped it could potentially pay for itself if it frees up counselors who do a lot of scheduling & planning.

Bruce scheduled a demo with Ellucian, who makes Banner, DegreeWorks, Recruit & Advise, which are products the District already owns, and some of which are in various stages of being upgraded. We need to look at gaps that may be generated by Ellucian's current products where we need something like EduNav. We have in place a baseline to support Guided Pathways based on what we own, but that doesn't mean it's wholly sufficient. In order to get best benefit, we may need to supplement. We would be their only client that is actively using all four products with respect to Guided Pathways, so Ellucian has a vested interest in making things work for us. He also plans to get Starfish in for a demo. They have been on a growth path, similar to EduNav.

Tech Planning Update

We are looking at what the governance process is for project initiation and prioritization as there were 500 projects initially listed in the plan. Bruce needs to discuss with the interim Chancellor to get a feel

for what to do as it's a key component of tech plan. Putting the plan together is taking longer than hoped and will involve leveraging current committees.

Blackboard Ally Demo

Juan Moran from Blackboard demonstrated the Blackboard Ally product for the group.

The meeting adjourned at 10:30 AM.