

**Chabot-Las Positas Community College District
Technology Coordinating Committee
Friday, October 11, 2019, 9:00 – 10:30 AM
District Office Conference Room 1**

Attended: Christy Davis, Jeff Drouin, Tim Druley, Bruce Griffin, Steve Gunderson, Stacy Harris (ConferZoom), Wing Kam (ConferZoom), Bill Komanetsky, Rachel Ugale, Scott Vigallon, Chasity Whiteside, Sara Woods

Guests: Britney Harrison (ConferZoom)

Call to Order – the meeting was called to order at 9:02 AM.

Approval of Minutes - TBD

Executive Assistant Announcement

The Executive Assistant to the CTO will provide support for the TCC website which will be updated with agenda and minutes. Similar to the Chabot Instructional & Services Committee (IST), we plan to email the minutes out before upcoming meetings.

Guided Pathways

The Chabot Guided Pathways steering committee and Chabot's Instructional & Services Technology (IST) committee approved a resolution that was presented to the college senates for adoption. A technology liaison will be working with leads to conduct a needs assessment. Questions asked in the needs assessment will include tasks/functions users would like to see, what users need the technology and for what function, and a list of priority design features. Bill Komanetsky said he appreciates the coordination between the colleges.

Membership

TCC membership was reviewed by the group and seats were confirmed. Since TCC is an IPBM committee, Bruce will verify if membership can be changed to add Distance Education representatives as this may change the charter of the committee.

Scott also asked for an update on the formation of a district wide Distance Education committee.

Reports from Campus Technology Committee

Chabot:

The IST meets twice per month, alternating between technology topics and demonstrations. Reports from TCC and COOL are discussed at IST and old business included discussion on voter registration in CLASS-Web, Cranium Café usage and cross-collaboration for Guided Pathways.

Las Positas:

The DAS (distributed antenna system) is now up for AT&T customers with Verizon coming soon. The latest version of Carousel is being implemented for digital signage.

District ITS and the colleges are still trying to figure out how to move the district's 300,000 papers in the VeriCite database to the Turnitin database. Scott will contact Turnitin to get the process started manually whereby Chabot and LPC will migrate the papers themselves, beginning with the most recent papers. This will take a very long time.

LPC will be contacted in February 2020 about preparing to integrate our Banner system with Finish Faster Online/ExCEL, more commonly known as the CVC course exchange. The projected date for full implementation of the CVC course exchange is June 2021. This takes into consideration that Chabot has yet to join the OEI Consortium. It is anticipated that Chabot will join during the next round of applications, which will probably be this spring. During the data integration process, the CVC-OEI will be reaching out to ITS, A&R, DSPS, Financial Aid, and the Offices of Instruction, among others.

LPC is currently negotiating a contract for reproduction/reprographic services.

The LPC home page has been updated with new ads on rotation. A redesign of LPC website for compliance with tech standards is being planned. Additionally, the new student orientation system is now live.

LPC Student Government is working the Student Life coordinator on changing their procedures around posting student events on the web.

SCFF Technology Requests

CTO Bruce Griffin revisited the timeline for SCFF technology requests going through the application process to be vetted by the Funding Formula Committee (FFC), the Planning and Budget Council (PBC), followed by the Chancellor. He plans to announce the final outcome of approved projects in our February 2020 meeting as the decisions will not be finalized until after our December 13th meeting.

Microsoft Licensing

We are currently in our last year of District-wide licensing and the licensing structure has changed. Bruce had a quote in hand that Sara Woods and Steve Gunderson, both college IT Managers, need to review in order to ensure all current Microsoft products in use at the

campuses are listed and to possibly strike some features/products that are no longer needed. Once agreed, we will move forward with the new licensing.

Good of order

Ken is working with CENIC on a 10gb connection to Chabot and Las Positas.

The February TCC meeting date will need to be adjusted due to the holiday.

LPC Student Government is looking into the ability to accept online payments for activities.

The meeting adjourned at 10:31 AM. The next meeting will be Friday, November 8, 2019.