Chabot-Las Positas Community College District
Information Technology Services

M E M O R A N D U M

To: District Technology Coordinating Committee
From: Bruce Griffin, Chief Technology Officer
Date: April 09, 2021
Subject: CTO Report

I hope everyone is enjoying their Spring Break this month. Please accept this update in lieu of our regularly scheduled meeting on April 9, 2021. The following are key events and statuses for the month.

Launch of new ITS website – ITS is pleased to announce that we have updated our website found at http://districtazure.clpccd.org/tech. The new site is hosted in the District's MS Azure cloud environment and is maintained via OmniUpdate. There are a few key differences in the new version. We have curated the content and, as a result, greatly reduced the amount of data postings – some documents went back to 2002. We have also added a Systems Status page that allows us to update the community without relying so heavily on email and text messages. The page is powered by Twitter. ITS can tweet a status and it will automatically post on the Status page. The community does **not** need to use Twitter, although they can follow @clpccd if they want updates directly. Visitors are also presented with the ability to submit Help Desk tickets on every page.

Major Projects List - The new site also dedicates a page to major ITS projects. These are a sampling of all that is going on in the Department. Projects are divided into three groups:

- "In-progress" projects are currently being worked on.
- "Under Technical Review" are projects being investigated and scoped, but not currently being worked on.
- "Complete" are projects that have wrapped up.

The Major Projects page is found at http://districtazure.clpccd.org/tech/major-projects.php.

Update on email/O365 – ITS continues to work toward the migration of the on premises MS Exchange environment into the MS 365 cloud. On April 8, ITS and our consultants began preparing to merge the three separate MS tenants that hold cloud data for O365 early adopters into a single, shared tenant. The merger will allow us to place the mail system in "hybrid mode" where Exchange data from on premises

will synchronize with MS cloud servers. Once data is synchronized, we can redirect mail clients to point from the on-prem servers to those in the cloud and the migration will be largely complete.

Recommendation to the Chancellor on Zoom Sub Account
The Chancellor has accepted the TCC's recommendation to move to a Zoom sub-account at a time with the least impact on instruction. ITS is working to create a timeline for the move.

Zoom Recording Storage
ITS will be working with the colleges to identify an array of options for faculty to store Zoom recordings from prior to August 15, 2020. Important considerations are the type of recording (full video is much larger than a simple transcript), FERPA restrictions sharing recordings of student images and voices with others outside of the specific class in which they were recorded, and ease of access to the content.

Strategic Enrollment Management Tool – The Planning Budget Committee approved a SCFF project to investigate and if feasible acquire a software program or service to inform class scheduling, reduce scheduling conflicts, and maximize classes needed for students to complete guided pathways. The SCFF proposal can be found at http://www.clpccd.org/business/documents/ApprovedforFFC_StrategicEnrollmentManagementTool_BK-KW-NH04142020_001.pdf .

An evaluation team was formed with members from across the District to look for viable products. The team has selected Ad Astra as the vendor of choice to forward to the TCC for a recommendation to the Chancellor. Ad Astra's product will be presented to the TCC at the May meeting as an action item. No other products were deemed to meet the District's needs.

Ellucian CRM Recruit – Recruit is currently being used with outreach events and will soon allow for communication management with prospective students throughout the application/admission cycle. Ellucian is also performing an upgrade that will link Recruit to Banner which provides the ability to track a student from outreach to registration and beyond. This is a key feature needed to assess marketing and outreach efforts.