

From: [Jeannine Methe](#)
To: [Lisa Ulibarri](#); [Minta Winsor](#); [Rachel Ugale](#); [Stacey Followill](#); [Scott Vigallon](#)
Subject: REMINDER - Tomorrow 9:00-10:00 - RE: Follow up Canvas Demo on System Administration Features
Date: Thursday, March 17, 2016 1:45:19 PM
Importance: High

This is a reminder that we have a follow up Canvas Demo tomorrow from 9:00-10:00 on the System Administration Features for the DE Coordinators from both colleges and the ITS staff. You should have received an invitation via email from Eddie Sampson from Canvas. We will be meeting at the District office in Conference Room #3. The Canvas connection information is provided below for those of you who want to participate remotely.

Friday, March 18 from 9:00-10:00

For video, when you copy and paste canvaslmslive.com/eddie into your URL you will see a blue screen. When we are ready to begin the call, we will click share desktop. That's when Canvas dashboard will appear.

For audio, please call in using a landline or cell phone. Simply call the number below and then you will be prompted to enter the access code. You will then be placed into the conference. Please do not use computer for audio as that creates echo issues at times.

United States: (844) 462-8404
Conference Access Code: 2709-6734

From: Jeannine Methe
Sent: Tuesday, March 01, 2016 11:42 PM
To: Lisa Ulibarri; Minta Winsor; Rachel Ugale; Stacey Followill; Scott Vigallon
Subject: Follow up Canvas Demo on System Administration Features
Importance: High

As a follow up to our Canvas demo last Friday, 2/26, we have scheduled a second session to discuss the System Administrator features of Canvas and to respond to the "System Administrator Questions" on the attached list.

The second part of the demo will be held on Friday, March 4 from 9:30-10:30. You can join us in Conference Room #1 at the District or join us remotely using the connection information below.

The DE Coordinators from Chabot, Minta Winsor and Lisa Ulibarri, and from LPC, Scott Vigallon along with District ITS staff, Rachel Ugale and Stacey Followill, will participate.

Below is the connection information for the Canvas demo for both video and audio.

Friday, March 4 from 9:30-10:30

For video, when you copy and paste canvaslmslive.com/eddie into your URL you will see a blue screen. When we are ready to begin the call, we will click share desktop. That's when Canvas dashboard will appear.

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