

## INFORMATION TECHNOLOGY SERVICES

Chabot - Las Positas Community College District

## Web for Employee

Quick Reference Guide

## <u>Instructions for logging into Web for Faculty or Web for Employee</u> (same as CLASS-Web login)

1. Open up Internet Explorer or whatever browser you normally use.

2. Type or cut and paste this address in the URL:

http://banner-web.clpccd.cc.ca.us:7000/ and then press enter.

3. Click on the link to the right side of the page that says, "Sign On to CLASS-Web".

4. You can also access this link through the College or District Web pages.

4a) For those of you that have used CLASS-Web before, your User ID and PIN would be the same as normal.

4b) For those of you that are experiencing CLASS-Web for the first time, follow the additional instructions below:

4b-1) You can use your social security number or W ID as your User ID to initially log on. If you do not know your W ID, but would like to begin using it, you can get it once you have logged on with your social security number and PIN.

4b-2) Your PIN is your birthdate (MMDDYY format - and you must put the leading zeros in). If you are still experiencing a problem logging in and need to reset your PIN, then contact the Human Resources office on 925-485-5238.

4b-3) Once logged in, there is a green W icon on the first page. Next to the W icon, it says, "What's my W ID?". Click on this link and note your W ID for future use.

5a) The next link to click is the "<u>Menu for Faculty, Staff & Advisors</u>" if you would like to explore Web for Faculty,

OR

5b) Click the link "<u>Employee Information</u>" if you would like to look at your pay, leave, or benefit information.

User documentation is available at the following URL: <u>http://www.clpccd.org/tech/On-linePrograms.php</u>

This link will give you access to the two Quick Reference Guides for Query (one for Web for Faculty and one for Web for Employee) and to the full Banner system documentation for Web for Faculty.

If you have any questions or need assistance besides resetting your PIN as noted above, please contact the District Help Desk at 925-424-1715.



Welcome to CLASS-Web Chabot - Las Positas Community College District

Information and Announcements	Community Access	Sign On To CLASS-Web
Frequently Asked Questions CLASS-Web will not be available on Sunday, March 4th, from 1pm-Bpm for required system maintenance. Spring 2007 Classes began Tuesday, January 16th. Apply now for Spring Semester Classes Chabot College Academic Calendar Las Positas College Academic Calendar Register to Vote	Apply for Admission Current College Catalog View Chabot College Schedule of Classes Spring 2007 Schedule View Las Positas College Schedule of Classes Spring 2007 Schedule Summer 2007 Schedule Search for Classes Search for Classes Search for Late Start, Weekend, Distance Ed, and Online/Web Based Courses Cancelled Classes Send Email Comments or Questions to College Admissions & Records Department Visit Chabot College Website Visit Las Positas College Website Blackboard Learning System Login for Online Classes Email comments to CLASS-Webmaster	Hours of Availability: Monday-Friday 7am to 11pm Weekends 7am Saturday through 11pm Sunday Sign On to CLASS-Web (Requires ID and PIN) Learn more about your "W" ID Number FACTS Payment Plans are now available. Contact Admissions and Records for more information. CLASS-Web is best viewed using: Windows: IE 6.0, Netscape 7.01, 7.2, Mozilla 1.7 Macintosh: IE 5.2, Safari 1.2 (Mac OS X) Download the Latest Netscape Download the Latest Internet Explorer

Main Page for CLASS-Web.

CLASS-Web Chabot-Las Positas Community College District	
User Login	HELP EXIT
Please enter your 9-digit User Identification Number ("W" ID or your SSN) and your 6-digit numeric Personal Identification Num When finished, click Login.	per (PIN).
If you have any questions regarding what to enter, click on this link What is my User ID/PIN?	
If you have forgotten your PIN, enter your User ID first, then click Forgot PIN? You have five attempts to correctly enter your PIN before your online account becomes disabled.	Jser ID and
When you have finished using CLASS-Web, please Exit and close your browser to protect your privacy.	
CLASS-Web is best viewed using Windows: IE 6.0, Netscape 7.01, 7.2, Mozilla 1.7 Macintosh: IE 5.2, Safari 1.2 (Mac OS X)	
User ID: w e.g. W87654321 PIN: e.g. 123456	
Login Forgot PIN?	
RELEASE: 7.2	

Login Screen

CLASS-Web Chabot-Las Positas Community College District	
Personal Information         Student Services & Financial Aid         Employee Information         Faculty & Staff Menu           Search         Go	SITE MAP HELP EXIT
Main Menu	
Welcome, John Doe , to the CLASS-Web Information System Last web access on Mar 01, 2007 at 09:37 am	
• When you have completed your session, choose the EXIT option at the top of the page. Please make a selection from the menu options below.	
What's My "W" ID?	
Student Services & Financial Aid Register for classes; Add/Drop classes; Withdraw from classes; View your assessment scores; View your Financial Aid	grades or transcript; View your
Employee Information View your benefits, leave or job data, paystubs, W2 and W4 data.	
Menu for Faculty, Staff & Advisors View Class Rosters; Find available rooms; Check Course Deadlines.	
Personal Information Update your email address; View name change & social security number change information; Change your	r PIN.
Logout of CLASS-Web	
RELEASE: 7.2	

Main Menu

Search       Go       RETURN TO MENU       SITE MAP       HELP       EXI         Employee         Benefits and Deductions       View your retirement, health, flexible spending, miscellaneous, beneficiary, and, Benefit Statement information.       Pay Information         Direct deposit allocation, earnings and deductions history, or pay stubs.       Tax Forms         W4 information and W2 information       Leave Balances	Personal Information   Student Services & Financial Aid   Employee Information   Faculty &	Staff Menu			
Employee Benefits and Deductions View your retirement, health, flexible spending, miscellaneous, beneficiary, and, Benefit Statement information. Pay Information Direct deposit allocation, earnings and deductions history, or pay stubs. Tax Forms W4 information and W2 information Leave Balances	Search Go	RETURN TO MENU	SITE MAP	HELP	EXIT
Benefits and Deductions View your retirement, health, flexible spending, miscellaneous, beneficiary, and, Benefit Statement information. Pay Information Direct deposit allocation, earnings and deductions history, or pay stubs. Tax Forms W4 information and W2 information Leave Balances	Employee				
Pay Information Direct deposit allocation, earnings and deductions history, or pay stubs. Tax Forms W4 information and W2 information Leave Balances	Benefits and Deductions View your retirement, health, flexible spending, miscellaneous, beneficiary, and, Benefit Sta	tement information.			
Tax Forms W4 information and W2 information Leave Balances	Pay Information Direct deposit allocation, earnings and deductions history, or pay stubs.				
Leave Balances	Tax Forms W4 information and W2 information				
	Leave Balances				

Main Employee Menu



Go

Personal Information Student Services & Financial Aid Employee Information Faculty & Staff Menu

Search

RETURN TO MENU SITE MAP HELP EXIT

Benefits and Deductions

Retirement Plans Health Benefits Flexible Spending Accounts Miscellaneous Beneficiaries and Dependents Benefit Statement

RELEASE: 7.2.1

Benefits and Deductions Main Menu

				_			
Personal Information Student Ser	vices & Financial	Aid Employee Information	Faculty & Staff Men	u			
Go Go				RETURN TO MENU	SITE MAP	HELP	EXIT
Retirement Plans							
STATE TEACHERS RETIREMEN	T SYS						
Benefit or Deduction as of date	: Mar 01, 2007						
Status of Benefit or Deduction:	Active						
Start Date:	Jul 01, 1998						
ind Date:							
Plan:	STRS Regular						
Employer Deduction Percent:	8.0000						
Employee Deduction Percent:	8.2500						
	History	Contributions or Deductions	Vendor Web Site				
STRS BUY BACK							
Benefit or Deduction as of date	: Mar 01, 2007						
tatus of Benefit or Deduction:	Terminated						
start Date:	May 01, 1999						
nd Date:	Aug 31, 2002						
Buy Back Amount:	62.35						
Buy Back Limit (Life to date):	4,000.00						
	History	Contributions or Deductions	Vendor Web Site				

Retirement Plan Detail Information

Personal Information Student Serv	ces & Financial Aid Employee Information Faculty & Staff Menu
earch Go	RETURN TO MENU SITE MAP HELP E
Health Benefits	
If you choose to go to a vendor we	site below you will need to use the back button above to return to this page.
AMERICAN UNITED LIFE	Mar. 01, 2007
senent or Deduction as of date: Status of Benefit or Deduction:	Mar UI, 2007 Active
Start Date:	Jul 01, 1998
End Date:	
=mp Pay:	5.00 History   Contributions or Deductions
	matery - commanders or beddetons
BASIC LIFE INSURANCE	
Benefit or Deduction as of dates	Mar 01, 2007
status of benefit of Deduction: Start Date:	Jul 01, 1998
End Date:	50,01,1550
COVERAGE AMOUNT OVERRIDE	21.00
GALGULATED PREMIUM: CALCULATED INSURANCE SALA	21.00 RY: 00
CALCULATED COVERAGE AMOU	NT: 70,000.00
	History   Contributions or Deductions
BLUE CROSS HMO	
Benefit or Deduction as of date:	Mar 01, 2007
Status of Benefit or Deduction:	Active
Start Date:	Jul 01, 1998
na Date: Plan:	Emp & 1 dep
mp Amt:	.0000
mpr Amt:	1,068.8600
	History   Contributions or Deductions   Vendor Web Site
ELTA DENTAL	
enefit or Deduction as of date:	Mar 01, 2007
tatus of Benefit or Deduction:	Active
Start Date:	Jul 01, 1998
Plan:	Emp & 1 dep
Employer:	110.6500
	History   Contributions or Deductions   Vendor Web Site
IFE INS-SUPPLEMENTAL	
Benefit or Deduction as of dates	Mar 01, 2007
Status of Benefit or Deduction:	Active
Start Date:	Jul 01, 1998
ina Date: Plan:	Supplemental & Dependents
	History   <u>Contributions or Deductions</u>
CING TERM DISABILITY	Mar 01 2007
Status of Benefit or Deduction:	Active
Start Date:	Jul 01, 1998
nd Date:	
/IdT1;	History   Contributions or Deductions
ELIANCE STANDARD LIFE	
enefit or Deduction as of date	Mar 01, 2007
tart Date:	Active Mar 01, 1999
nd Date:	
mp Amt:	78.03
	History   Contributions or Deductions
SP	
enefit or Deduction as of date:	Mar 01, 2007
Status of Benefit or Deduction:	Active
Start Date:	Jul 01, 1998
Plan:	Emp & 1 dep
Emp Amt:	.0000
Empr Amt:	29.6800

RELEASE: 7.0

'n

Information	Aid	ces & FilidiiCidi	Information	Administration	Menu	Information	
Gearch	Go				RETURN TO MENU	SITE MAP HELP	EX
=lexible Spe	nding Ac	counts					
DEPENDENT REIM	BURSEMENT	(IRC)					
Benefit or Deduction	on as of date	Mar 01, 2007					
status of Benefic o	r Deduction:	Active					
End Date:		000 01, 2004					
mployee Amount:	1	416.66					
mployee Limit:		4,999.92					
		History   De	tails   Contributior	ns or Deductions   Vendor V	Veb Site		

Flexible Spending Account Detail

Personal Information Student Serv	vices & Financial a	Aid (Employee Information) Faculty & Staff Me	nu			
earch Go			RETURN TO MENU	SITE MAP	HELP	EXI
Miscellaneous						
CHABOT-LAS POSITAS FACULT	Y UN					
Benefit or Deduction as of date	Mar 01, 2007					
Status of Benefit or Deduction:	Active					
End Date:	Jan 01, 1999					
Plan:	FULL TIME FAC	ULTY DUES-12 PAYS				
Employee Amount:	32.5000					
		History   Contributions or Deductions				
FACCC-FACULTY ASSOC OF COM	1 COL					
Benefit or Deduction as of date	Mar 01, 2007					
Status of Benefit or Deduction:	Active					
Start Date:	Jul 01, 1998					
Emp Amt:	12.50					
<b>F</b>		History   Contributions or Deductions				
FEDERAL INCOME TAX WITHH	DI DING					
Benefit or Deduction as of date	Mar 01. 2007					
Status of Benefit or Deduction:	Active					
Start Date:	Jul 01, 1998					
End Date:						
Filing Status:	Married					
Add W/H:	0					
		History   Contributions or Deductions				
STATE INCOME TAX WITHHOU	DING					
Benefit or Deduction as of date	Mar 01. 2007					
Status of Benefit or Deduction:	Active					
Start Date:	Jul 01, 1998					
End Date:						
Filing Status:	Single or Dual .	Income Married				
PERSALLO:	0					
Add W/H:						
		History   Contributions or Deductions				
STATE UNEMPLOYMENT INSUR	ANCE					
Benefit or Deduction as of date	: Mar 01, 2007					
Status of Benefit or Deduction:	Active					
Start Date:	Jul 01, 1998					
		History   Contributions or Deductions				
WODVEDS' COMPENSATION						
WORKERS COMPENSATION	Mor 01 30	0.7				
Status of Benefit or Deduction:	Active	07				
Start Date:	Jul 01, 199	8				
End Date:						
Plan:						
ER % WORKERS' COMPENSATI	ON: 1.3910	Uistana I. Castalitationa en Daduationa				
		History   Contributions or Deductions				

RELEASE: 7.0

Search		Go			RETURN TO MENU	SITE MAP	HELP	EXIT
Beneficiar	ies anc	Depende	nts					
Beneficiaries ar	d Depend	ents Informatio	on					
Name	SSN	Relations	nip Birth Date	Gender College Status				
Jane Doe Benefit Coverag	Not Rep <b>ge</b>	orted Wife	Sep 0 <mark>9</mark> , 1943	B Does not attend colleg	je			
Name		Benefit Descr	iption and Stat	us				
	Wife	BLUE CROSS H	HMO has a statu: L bas a status o	s of Active f Active				

Beneficiaries and Dependents Detail Screen

	Aid	Employee Information	WebTailor Administration	Faculty & Staff Menu	Financial Information
earch	Go			RETURN TO MENU	SITE MAP HELP EXIT
enefit State	ment				
lease review the bene	fit information below.				
Statement for Current Date is Mar	John Doe as of M 01, 2007	4ar 01, 2007			
Personal Data					
Department: Benefit Category: Date of Birth: Driginal Hire Date:	Computer Science Administrative & Classified Jun 04, 1961 Oct 14, 1992	1			
urrent Hire Date:	Oct 14, 1992				
Adjusted Service Dat	e:Oct 14, 1992 De	ntal   Health Benefits	s   Life Insurance   Vision		
		intar ( ribarar bonona			
Dental					
DELTA DENTAL					
Plan: Employee Amount:			Emp & 2+ dep		\$.00
mployer Amount:					\$110.65
otal Cost: Covered Persons	Relationshin	Birth Date	Coverage Start Date	Coverage	\$110.65 Fnd Date
John Doe	Self	Jun 04,1961	Jul 01, 1998	ooverage	
Jana Daa	Wife	Dec 15,1963	Jan 01, 1999		
Jane Due					
Junior Doe	Child	Aug 30, 1996	Sep 01, 1999		
Junior Doe eturn to Top ealth Benefits LUE CROSS HMO	Child	Aug 30, 1996	Sep 01, 1999 Emp & 2+ dep		
Junior Doe eturn to Top Health Benefits BLUE CROSS HMO Plan: Employee Amount: Employer Amount:	Child	Aug 30, 1996	Sep 01, 1999 Emp & 2+ dep		\$.00 \$1,765.21
Junior Doe Junior Doe eturn to Top Health Benefits 3LUE CROSS HMO Dan: Employee Amount: Employee Amount: Fotal Cost: Sovered Persons	Child Relationship	Aug 30, 1996	Sep 01, 1999 Emp & 2+ dep	Coverage	\$.00 \$1,765.21 \$1,765.21
Junior Doe Junior Doe eturn to Top Health Benefits 3LUE CROSS HMO Plan: Employee Amount: Frotal Cost: Covered Persons John Doe	Child Relationship Self	Aug 30, 1996 Birth Date Jun 04, 1961	Sep 01, 1999 Emp & 2+ dep Coverage Start Date Jul 01, 1998	Coverage	\$.00 \$1,765.21 \$1,765.21 • End Date
Junior Doe Junior Doe eturn to Top lealth Benefits SLUE CROSS HMO Dan: Employee Amount: Total Cost: Covered Persons John Doe Jane Doe	Child <b>Relationship</b> Self Wife	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963	Sep 01, 1999 Emp & 2+ dep Coverage Start Date Jul 01, 1998 Jan 01, 1999	Coverage	\$.00 \$1,765.21 \$1,765.21 • End Date
Jane Doe Junior Doe eturn to Top Health Benefits BLUE CROSS HMO Plan: Employee Amount: Employee Amount: Total Cost: Covered Persons John Doe Jane Doe Junior Doe Cicidi Doe	Child Relationship Self Wife Child	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996	Sep 01, 1999 Emp & 2+ dep Coverage Start Date Jul 01, 1998 Jan 01, 1999 Sep 01, 1999	Coverage	\$.00 \$1,765.21 \$1,765.21 • End Date
Jane Doe Junior Doe Leturn to Top Health Benefits BLUE CROSS HMO Plan: Employee Amount: Employee Amount: Total Cost: Covered Persons John Doe Jane Doe Junior Doe Cindy Doe eturn to Top	Child Relationship Self Wife Child Child	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996 Aug 16, 1998	Sep 01, 1999 Emp & 2+ dep Coverage Start Date Jul 01, 1998 Jan 01, 1999 Sep 01, 1999 Jul 01, 1998	Coverage	\$.00 \$1,765.21 \$1,765.21 9 End Date
Jane Doe Junior Doe Leturn to Top Health Benefits BLUE CROSS HMO Plan: Employee Amount: Employee Amount: Total Cost: Covered Persons John Doe Jane Doe Jane Doe Junior Doe Cindy Doe Leturn to Top	Child Relationship Self Wife Child Child	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996 Aug 16, 1998	Sep 01, 1999 Emp & 2+ dep Coverage Start Date Jul 01, 1998 Jan 01, 1999 Sep 01, 1999 Jul 01, 1998	Coverage	\$.00 \$1,765.21 \$1,765.21 • End Date
Junio Doe Junio Doe eturn to Top Health Benefits BLUE CROSS HMO Plan: Employee Amount: Employee Amount: Employee Amount: Total Cost: Covered Persons John Doe Junior Doe Junior Doe Cindy Doe eturn to Top ife Insurance BASIC LIFE INSURA	Child Relationship Self Wife Child Child Child	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996 Aug 16, 1998	Sep 01, 1999 Emp & 2+ dep Dul 01, 1998 Jan 01, 1999 Sep 01, 1999 Jul 01, 1999 Jul 01, 1998	Coverage	\$.00 \$1,765.21 \$1,765.21 End Date
Junior Doe Junior Doe Lealth Benefits BLUE CROSS HMO Plan: Employee Amount: Employee Amount: Total Cost: Covered Persons John Doe Junior Doe Junior Doe Cindy Doe Leturn to Top Life Insurance BASIC LIFE INSURA Employer Amount: CALCULATED INSURA	Child Relationship Self Wife Child Child Child Child	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996 Aug 16, 1998	Sep 01, 1999 Emp & 2+ dep Coverage Start Date Jul 01, 1998 Jan 01, 1999 Sep 01, 1999 Jul 01, 1998	Coverage	\$.00 \$1,765.21 \$1,765.21 • End Date \$20.40 \$20.40
Junior Doe Junior Doe Acturn to Top Health Benefits SLUE CROSS HMO Plan: Employee Amount: Employee Amount: Total Cost: Covered Persons John Doe Junior Doe Cindy Doe Autor Doe Cindy Doe Autor Dop Junior Doe Cindy Doe	Child Relationship Self Wife Child Child Child Child Child SevCE NCE SALARY: NGE SALARY:	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996 Aug 16, 1998	Sep 01, 1999 Emp & 2+ dep Coverage Start Date Jul 01, 1998 Jan 01, 1999 Sep 01, 1999 Jul 01, 1998	Coverage	\$.00 \$1,765.21 \$1,765.21 • End Date \$20.40 \$.00 \$.00 \$120,000.00
Jane Doe Junior Doe eturn to Top Health Benefits BLUE CROSS HMO Plan: Employee Amount: Employee Amount: Total Cost: Covered Persons John Doe Junior Doe Junior Doe Cindy Doe eturn to Top ife Insurance BASIC LIFE INSURA Employer Amount: CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA	Child Relationship Self Wife Child Child Child Child Child Child	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996 Aug 16, 1998	Sep 01, 1999 Emp & 2+ dep Coverage Start Date Jul 01, 1998 Jan 01, 1999 Sep 01, 1999 Jul 01, 1998	Coverage	\$.00 \$1,765.21 \$1,765.21 • End Date \$20.40 \$20.40 \$120,000.00
Janie Doe Junior Doe Leturn to Top Health Benefits BLUE CROSS HMO Plan: Employee Amount: Employee Amount: Fotal Cost: Covered Persons John Doe Jane Doe Jane Doe Junior Doe Cindy Doe eturn to Top life Insurance BASIC LIFE INSURA Employer Amount: CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED COVERA	Child Self Wife Child Child Child Child SWCE NCE SALARY: NGE AMOUNT:	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996 Aug 16, 1998	Sep 01, 1999 Emp & 2+ dep Coverage Start Date Jul 01, 1998 Jan 01, 1999 Sep 01, 1999 Jul 01, 1998	Coverage	\$.00 \$1,765.21 \$1,765.21 • End Date \$20.40 \$.00 \$120,000.00
Junior Doe Junior Doe Alealth Benefits BLUE CROSS HMO Plan: Employee Amount: Employee Amount: Total Cost: Covered Persons John Doe Jane Doe Jane Doe Junior Doe Cindy Doe Aleurn to Top Life Insurance BASIC LIFE INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED COVERA Leturn to Top	Child Self Wife Child Child Child Child NCE SALARY: NGE SALARY:	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996 Aug 16, 1998	Sep 01, 1999 Emp & 2+ dep Coverage Start Date Jul 01, 1998 Jan 01, 1999 Sep 01, 1999 Jul 01, 1998	Coverage	\$.00 \$1,765.21 \$1,765.21 • End Date \$20.40 \$.00 \$120,000.00
Janie Doe Junior Doe Leturn to Top Health Benefits BLUE CROSS HMO Plan: Employee Amount: Employee Amount: Fotal Cost: Covered Persons John Doe Jane Doe Jane Doe Jane Doe Junior Doe Cindy Doe eturn to Top life Insurance BASIC LIFE INSURA Employer Amount: CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED COVERA eturn to Top VSP Plan: Employee Amount:	Child Self Wife Child Child Child Child NVCE NVCE SALARY: NGE SALARY:	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996 Aug 16, 1998	Sep 01, 1999 Emp & 2+ dep Jul 01, 1998 Jan 01, 1999 Sep 01, 1999 Jul 01, 1998 Emp & 2+ dep	Coverage	\$.00 \$1,765.21 \$1,765.21 • End Date \$20.40 \$.00 \$120,000.00 \$120,000.00
Junior Doe Junior Doe eturn to Top Health Benefits BLUE CROSS HMO Plan: Employee Amount: Employee Amount: Total Cost: Covered Persons John Doe Jane Doe Jane Doe Jane Doe Jane Doe Junior Doe Cindy Doe eturn to Top ife Insurance BASIC LIFE INSURA Employer Amount: CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED COVERA eturn to Top fision	Child Self Wife Child Child Child Child SWCE NCE SALARY: NGE SALARY: NGE AMOUNT:	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996 Aug 16, 1998	Sep 01, 1999 Emp & 2+ dep Coverage Start Date Jul 01, 1998 Jan 01, 1999 Sep 01, 1999 Jul 01, 1998 Emp & 2+ dep	Coverage	\$.00 \$1,765.21 \$1,765.21 • End Date \$20.40 \$.00 \$120,000.00 \$120,000.00 \$44.52 \$44.52
Junior Doe Junior Doe eturn to Top Health Benefits BLUE CROSS HMO Plan: Employee Amount: Employee Amount: Total Cost: Covered Persons Jane Doe Jane Doe Jane Doe Jane Doe Jane Doe Jane Doe Gindy Doe eturn to Top ife Insurance BASIC LIFE INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED COVERA eturn to Top fision (SP Plan: Employee Amount: Fotal Cost: Covered Persons	Child Child Self Wife Child Child Child Child Child Child KWCE NCE SALARY: NGE AMOUNT:	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996 Aug 16, 1998	Sep 01, 1999 Emp & 2+ dep Jul 01, 1998 Jan 01, 1999 Sep 01, 1999 Jul 01, 1998 Emp & 2+ dep	Coverage	\$.00 \$1,765.21 \$End Date \$20.40 \$.00 \$120,000.00 \$120,000.00 \$44.52 \$End Date
Junior Doe Junior Doe eturn to Top lealth Benefits SULE CROSS HMO Plan: Employee Amount: Total Cost: Covered Persons John Doe Jane Doe Jane Doe Jane Doe Jane Doe Jane Doe Jane Doe Cindy Doe eturn to Top ife Insurance BASIC LIFE INSURA CASIC COST COVER AMOUNT: Total Cost: Covered Persons John Doe	Child Self Wife Child Child Child Child Child SNCE SALARY: SE AMOUNT: RE AMOUNT:	Aug 30, 1996	Sep 01, 1999 Emp & 2+ dep Jul 01, 1998 Jan 01, 1999 Sep 01, 1999 Jul 01, 1998 Emp & 2+ dep Emp & 2+ dep	Coverage	\$.00 \$1,765.21 \$End Date \$20.40 \$.00 \$120,000.00 \$120,000.00 \$44.52 \$44.52 \$End Date
Junio Doe Junio Doe eturn to Top lealth Benefits SUJE CROSS HMO Nan: imployee Amount: imployee Amount: iotal Cost: iovered Persons John Doe Jane Doe Junior Doe Cindy Doe eturn to Top ife Insurance ASIC LIFE INSURA ALCULATED INSURA ALCULATED INSURA ALCULATED COVERA eturn to Top ision SP Plan: imployee Amount: iotal Cost: iovered Persons John Doe Jane Doe	Child Self Wife Child Child Child Child Child Child Child SMCE Relationship Self Wife Self	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996 Aug 16, 1998 Birth Date Jun 04, 1961 Dec 15, 1963	Sep 01, 1999 Emp & 2+ dep Jul 01, 1998 Jan 01, 1999 Sep 01, 1999 Jul 01, 1998 Jul 01, 1998 Emp & 2+ dep Coverage Start Date Jul 01, 1998 Jul 01, 1998	Coverage	\$.00 \$1,765.21 \$ <b>End Date</b> \$20.40 \$.00 \$120,000.00 \$120,000.00 \$44.52 \$44.52 \$ <b>End Date</b>
Junior Doe Junior Doe eturn to Top Health Benefits 3LUE CROSS HMO Plan: Employee Amount: Employee Amount: Total Cost: Covered Persons John Doe Jane Doe Junior Doe Cindy Doe eturn to Top ife Insurance BASIC LIFE INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED COVERA eturn to Top 'Ision /SP Plan: Employee Amount: Employee Amount: Employee Amount: Covered Persons John Doe Jane Doe Junior Doe	Child Self Wife Child Child Child Child Child Child Child Self Wife Self Wife Child	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996 Aug 16, 1998 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1998	Sep 01, 1999 Emp & 2+ dep Coverage Start Date Jul 01, 1998 Jan 01, 1999 Jul 01, 1999 Jul 01, 1998 Uni 01, 2000 Sep 01, 1999	Coverage	\$.00 \$1,765.21 \$ End Date \$20.40 \$.00 \$120,000.00 \$120,000.00 \$44.52 \$44.52 \$ End Date
Junior Doe Junior Doe Atealth Benefits BLUE CROSS HMO Plan: Employee Amount: Employee Amount: Total Cost: Covered Persons John Doe Junior Doe Cindy Doe Autor Doe Cindy Doe Autor Doe Cindy Doe Autor Doe Autor Doe Autor Doe Assic LIFE INSURA Employee Amount: Employee Amount: Antor Doe Jane Doe Junior Doe Leturn to Top	Child Child Child Self Wife Child Child Child Child Child Child Child Child Child Relationship Self Wife Child Chi	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996 Aug 16, 1998 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1998 ntal   Health Benefits	Sep 01, 1999  Emp & 2+ dep  Jul 01, 1998 Jan 01, 1999 Sep 01, 1999 Jul 01, 1998 Jul	Coverage	\$.00 \$1,765.21 \$ <b>End Date</b> \$20.40 \$00 \$120,000.00 \$120,000.00 \$44.52 \$44.52 \$End Date
Junior Doe Junior Doe Leturn to Top Health Benefits BLUE CROSS HMO Plan: Employee Amount: Employee Amount: Total Cost: Covered Persons John Doe Jane Doe Junior Doe Cindy Doe Leturn to Top Life Insurance BASIC LIFE INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED COVER/ Leturn to Top Vision VSP Plan: Employee Amount: Employee Amount: Emplo	Child  Relationship Self Wife Child Child Child Child Child KVCE NCE SALARY: NGE AMOUNT: Relationship Self Wife Child De	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996 Aug 16, 1998 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1998 ntal   Health Benefits	Sep 01, 1999 Emp & 2+ dep U 01, 1998 Jan 01, 1999 Sep 01, 1999 Jul 01, 1998 Jul 01, 1998 Emp & 2+ dep Coverage Start Date Jul 01, 1998 Jul 01, 1998 Jul 01, 1998 Jul 01, 1999 Life Insurance   Vision	Coverage	\$.00 \$1,765.21 \$End Date \$End Date \$20.40 \$120,000.00 \$120,000.00 \$120,000.00 \$44.52 \$44.52 \$End Date
Junior Doe Junior Doe Acturn to Top Health Benefits BLUE CROSS HMO Plan: Employee Amount: Employee Amount: Total Cost: Covered Persons John Doe Jane Doe Jane Doe Junior Doe Cindy Doe Acturn to Top Assic LIFE INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED INSURA CALCULATED COVERA Acturn to Top Plan: Employee Amount: Total Cost: Covered Persons Jane Doe Jane Doe Jane Doe Jane Doe Ann Ann Ann Ann Ann Ann Ann Ann Ann Ann	Child  Self Wife Child Child Child Child Child Child Child KVCE Relationship Self Self Vife Child Chil	Aug 30, 1996 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1996 Aug 16, 1998 Birth Date Jun 04, 1961 Dec 15, 1963 Aug 30, 1998 ntal   Health Benefits	Sep 01, 1999 Emp & 2+ dep Coverage Start Date Jul 01, 1998 Jan 01, 1999 Sep 01, 1999 Jul 01, 1998 Emp & 2+ dep Coverage Start Date Jul 01, 1998 Jul 01, 1998 Jul 01, 1998 Jul 01, 1998 Jul 01, 1998 Jul 01, 1998 Jul 01, 1999 Sep 01, 1999	Coverage	\$.00 \$1,765.21 \$ <b>End Date</b> \$20.40 \$.00 \$120,000.00 \$120,000.00 \$44.52 \$44.52 \$ <b>End Date</b>

CLASS-Web Chabot-Las Positas Community College District

Go

Personal Information Student Services & Financial Aid Employee Information Faculty & Staff Menu

RETURN TO MENU SITE MAP HELP EXIT

Pay Information

Earnings History Pay Stub Deductions History

Search

RELEASE: 7.2.1

Pay Information Main Menu

CLASS-Web Chabot-Las Positas Community College	District				
Personal Information Student Services & Financial Aid	Employee Information Faculty	& Staff Menu			
Search Go		REFORM TO MENU	STIE MAP	HELP	EXII
Earnings History Criteria					
Choose a date range and then select Display.					
From Date: January V 2004 V To Date: March V 2004 V					
Display					
RELEASE: 7.1	Pay Stub   Deductions History ]				

Enter the Criteria for looking up Earnings History Detail

CLASS-Web Chabot-Las Positas Community College District				
Personal Information Student Services & Financial Aid Employee Information Faculty & Staff Mer	ıu			
Search Go	RETURN TO MENU	SITE MAP	HELP	EXIT
Earnings Detail				
Choose a date range and then select Display.				
HOURLY REGULAR PAY				
Year Month Gross Pay Hours				
2004 January 906.19 12.40				
February 760.03 10.40				
March 760.03 10.40				
TOTAL 2,426.25 33.20				
From Date: January V 2004 V				
To Date: March V 2004 V				
Display				
Earnings History				
RELEASE: 7.1				

Earnings Detail Screen

Personal Information Studen	t Services & Financial Aid Employ	ee Informa	tion Faculty & Staff M	4enu				
Search [	Go			RETURN T	O MENU	SITE MAP	HELP	EXIT
Pay Stub Detail								
Pay Stub Summary								
Pay Stub Date:				Apr 30,	2004			
Gross Amount:							7,59	€5.28
Net Amount:	i						2,2° 5.3°	45.79
Total Employer Contributio	ons:						1,58	30.63
Check or Direct Deposit								
Number Document Type	Bank Name				Acco	unt Type	Amo	unt
424 Direct Deposit	CHABOT FEDERAL CREDIT UNI	ON			Savin	gs	55	50.00
424 Direct Deposit	WELLS FARGO DAINK				Crieci	ang	4,73	10.79
Earnings								
Type		Hours	Rate		A	mount	<i>.</i>	
Kegular Pay HOURLY REGULAR PAY			10.40	73.08	30000		6,83 76	55.25 50.03
			10.10	, 0100				,0.00
Benefits or Deductions								
		Personal [	Deduction	Employe	r Contr	ibution		00
BASIC LIFE INSURANCE			5	.00			,	.00
BLUE CROSS HMO				.00			6	38.56
CHABOT-LAS POSITAS FACU	ILTY UN		32	.50				.00
DELTA DENTAL				.00			ç	98.05
FACCC-FACULTY ASSOC OF	COM COL		12	.50				.00
FEDERAL INCOME TAX WITH	HOLDING		1,050	.97				.00
LIFE INS-SUPPLEMENTAL			15	47				.00
LONG TERM DISABILITY				.00			2	21.19
RELIANCE STANDARD LIFE			57	.87				.00
STATE INCOME TAX WITHHO	DLDING		467	.56				.00
STATE TEACHERS RETIREME	NT SYS		607	.62			62	26.61
STATE UNEMPLOYMENT INSU	JRANCE			.00			2	25.82
VSP				.00			2	25.00
WORKERS' COMPENSATION		_		.00			11	17.73
		Pay Stubs	2					
RELEASE: 7.0								

Pay Stub information including Employer Contribution

CLASS-Web Chabot-Las Positas Community	College District					
Personal Information Student Services & Fina	ncial Aid Employee Inf	ormation Faculty & Stat	ff Menu			
Search Go			RETURN TO MENU	SITE MAP	HELP	EXIT
Deductions Summary						
Select a deduction to access history inform	nation.					
Deduction History from January 2004 to	March 2004					
Deduction Type Emplo	yee Deduction Emplo	over Deduction				
AMERICAN UNITED LIFE	15.00	.00				
BASIC LIFE INSURANCE	.00	83.01				
BLUE CROSS HMO	.00	1,915.68				
CHABOT-LAS POSITAS FACULTY UN	97.50	.00				
DELTA DENTAL	.00	294.15				
FACCC-FACULTY ASSOC OF COM COL	37.50	.00				
FEDERAL INCOME TAX WITHHOLDING	3,186.53	.00				
LIFE INS-SUPPLEMENTAL	46.41	.00				
LIFE OVER 50K	.00					
LONG TERM DISABILITY	.00	63.57				
RELIANCE STANDARD LIFE	173.61	.00				
STATE INCOME TAX WITHHOLDING	1,419.13	.00				
STATE TEACHERS RETIREMENT SYS	1,834.55	1,891.89				
STATE UNEMPLOYMENT INSURANCE	.00	77.96				
VSP	.00	75.00				
WORKERS' COMPENSATION	.00	373.85				
	<u>New Da</u>	<u>te Range</u>				
RELEASE: 7.1						

Summary of Deductions for a period

Personal Information Student Services & Financial Aid / Employee Information Facu	ilty & Staff Menu
Search Go	RETURN TO MENU SITE MAP HELP EXIT
Tax Forms	
f you wish to make a change in your withholding please print the following forms and se button to return to this screen): • W4	and them to Payroll Dept (you will need to use the back
DE-4	
• DE-4 W4 Tax Exemptions or Allowances	
• DE-4 W4 Tax Exemptions or Allowances W2 Year End Earnings Statement	
• DE-4 W4 Tax Exemptions or Allowances W2 Year End Earnings Statement ELEASE: 7.2.1	
• DE-4 W4 Tax Exemptions or Allowances W2 Year End Earnings Statement ELEASE: 7.2.1	

Tax forms menu screen – This screen has links to printable W4 & DE-4 forms

CLASS-V Chabot-Las Po	Neb ositas Community College District				
Personal Information Stu	Ident Services & Financial Aid <b>/Employee Information</b> / Faculty & S	taff Menu			
Search	60	RETURN TO MENU	SITE MAP	HELP	EXIT
W4 Tax Exemp	tions or Allowances				
FEDERAL INCOME TAX WITHHOLDING					
As of Date:	Mar 01, 2007				
Status:	Active				
Start Date:	Jul 01, 1998				
End Date:					
Filing Status:	Married				
Number of Allowances:	0				
Additional Withholding	.00				
	History   Contributions or Deductions				
RELEASE: 7.2.1	[ W2 Year End Earnings Statement ]				

Federal Tax Exemption Screen

CLASS-V Chabot-Las Po:	Veb itas Community College District			
earch	Go	RETURN TO TAX MENU	SITE MAP HELP	EXIT
N-2 Wage and	Tax Statement			
'ou may adjust the display :	size by selecting View in the menu at the top of your browse	r.		
ax Year: mployer or Institution:	2005 🗸 Chabot-Las Positas CCD 🗸			
Display				
ELEASE: 7.2.1	[ W4 Tax Exemptions or Allowances   W-2c Corrected V	Vage and Tax Statement ]		

Main Menu for W2s

Perso	nal Information Student S	ervices & Financial Ai	d Employee Information	Faculty & Staff Mer	ıu		
;earcl	n Go	]		RE	TURN TO TAX MENU SITE	MAP HELP EXI	
	) Mana and Tay	Chatamant					
/v-2	wage and Tax	Statement					
<b>n</b> 5	elect the Drint button to pr	int W-2 statement (fr	r tay years 2005 forward)	Click on Heln Tevt f	or information on how to	print an approved	
fo	rmat for different web brov	vsers and additional in	formation.	Click off Help Text I	or mormation on now to	print an approved	
79 MZ	and Tay Statement	t for 2005					
Cont	rol number	. 10F 2003					
47							
Emp 4-16	loyer identification numb 70563	/er	1 Wages, tips, other compensation 86473.94		2 Federal Income tax withheld 13079.07		
Emp	loyer's name address, ar	nd ZIP code	3 Social security wages		4 Social security tax withheld		
habo nzo r	t-Las Positas CCD RANKLIN DRIVE		5 Medicare wages and	tips	6 Medicare tax withheld		
leasa	nton CA 94588		7 Social security tips		8 Allocated tips		
Emp	loyee's social security nu IX -1234	umber	9 Advance EIC paymer	t	10 Dependent care b	enefits	
e Emp	loyee's name		11 Nonqualified plans		12 See Instructions f	or box 12	
lohn	Doe		13 Statutory employee [	1	C 158.40		
30111	DUC		Retirement plan [ X ]	-			
123 M	Aain Street		Third-party sick pay [ ]				
Tiayn	ard, 0A 04040		14 Other				
			Retire 7505.67				
Empi 15	Employer's state ID	16 State	17 State income	18 Local	19 Local income	20 Locality	
	number	wages,tips,etc.	tax	wages,tips,etc.	tax	name	
tate		06470.04	5771 00	00	00		

W2 form

Chabot-Las	Positas Cor	mmunity College District			
Personal Information	Student Serv	ices & Financial Ald Y Emplo	yee Information V Faculty	y & Start Menu RETURN T	O MENU SITE MAP HELP EXIT
search					
Leave Balance	es				
Ecure Balance					
<ol> <li>Select the link under</li> </ol>	er the Type o	f Leave column to access d	etailed information.		
	,,				
List of Leave Types					
List of Leave Types TYPE of Leave	Hours or Days	Available Beginning Balance	Earned as of Mar 01, 2007	Taken as of Mar 01, 2007	Available Balance as of Mar 01, 2007
List of Leave Types TYPE of Leave Personal Leave	Hours or Days Hours	Available Beginning Balance .00	Earned as of Mar 01, 2007 8.00	Taken as of Mar 01, 2007 .00	Available Balance as of Mar 01, 2007 8.00
List of Leave Types TYPE of Leave Personal Leave Sick Leave	Hours or Days Hours Hours	Available Beginning Balance .00 1,811.44	Earned as of Mar 01, 2007 8.00 80.00	Taken as of Mar 01, 2007 .00 .00	Available Balance as of Mar 01, 2007 8.00 1,891.44
List of Leave Types TYPE of Leave Personal Leave Sick Leave Sick Leave - Part Time Faculty	Hours or Days Hours Hours Hours	Available Beginning Balance .00 1,811.44 98.13	Earned as of Mar 01, 2007 8.00 80.00 .00	<b>Taken as of Mar</b> 01, 2007 .00 .00	Available Balance as of Mar 01, 2007 8.00 1,891.44 98.13
List of Leave Types TYPE of Leave Personal Leave Sick Leave Sick Leave - Part Time Faculty Sick Leave Summer Faculty	Hours or Days Hours Hours Hours Hours	Available Beginning Balance .00 1,811.44 98.13 23.30	Earned as of Mar 01, 2007 8.00 80.00 .00	<b>Taken as of Mar</b> 01, 2007 .00 .00 .00	Available Balance as of Mar 01, 2007 8.00 1,891.44 98.13 23.30
List of Leave Types TYPE of Leave Personal Leave Sick Leave Sick Leave - Part Time Faculty Sick Leave Summer Faculty RELEASE: 7.0	Hours or Days Hours Hours Hours Hours	Available Beginning Balance .00 1,811.44 98.13 23.30	Earned as of Mar 01, 2007 8.00 80.00 .00	<b>Taken as of Mar</b> 01, 2007 .00 .00 .00	Available Balance as of Mar 01, 2007 8.00 1,891.44 98.13 23.30
List of Leave Types TYPE of Leave Personal Leave Sick Leave Sick Leave - Part Time Faculty Sick Leave Summer Faculty RELEASE: 7.0	Hours or Days Hours Hours Hours Hours	Available Beginning Balance .00 1,811.44 98.13 23.30	Earned as of Mar 01, 2007 8.00 80.00 .00	Taken as of Mar 01, 2007 .00 .00 .00	Available Balance as of Mar 01, 2007 8.00 1,891.44 98.13 23.30

Leave Balance Summary

CLASS-Web Chabot-Las Positas Community College (	District					
Personal Information Student Services & Financial Aid	Employee Information	Faculty & Staff	Menu			
Search Go			RETURN TO MENU	SITE MAP	HELP	EXIT
Leave Detail						
Personal Leave						
Leave Accrual and Usage from Jul 02, 2006 to Ju	l 01, 2007					
Payroll Type Date Paid Pay Period Begin D	ate Pay Period End D	ate Hours or Da	ays Earned Taken			
MONTHLY PAYROLL JUI 31, 2006 JUI 01, 2006	Jul 31, 2006	Hours	8.00 .00			
Previous Year						
	Leave By Job					
	[Leave Balances]	]				
RELEASE: 7.0						

Leave Balance Detail