

OFFICIAL COPY



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

October 18, 2011 - 5:30 P.M.*

District Office, 5020 Franklin Dr., Pleasanton CA
Multipurpose Room #120

1.0 GENERAL FUNCTIONS - PRESIDENT OF THE BOARD

1.1 **5:30 P.M. -OPEN SESSION-** **CALL TO ORDER AND ROLL CALL***

1.2 **PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 **CLOSED SESSION**

- a. Conference with Real Property Negotiators: One (1) Matter, (Government Code Section 54956.8)
- b. Conference with Labor Negotiators: Chabot-Las Positas Faculty Association and S.E.I.U., Local 1021 Updates (Government Code Section 54957.6)
- c. Conference with Legal Counsel: Existing Litigation, One (1) Matter, Case No. RG10493193 (Government Code Section 54956.9)

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

1.0 GENERAL FUNCTIONS - PRESIDENT OF THE BOARD (continued)

- 1.4 **6:30 P.M. -OPEN SESSION—**
CALL TO ORDER AND ROLL CALL
- 1.5 **PLEDGE TO FLAG**
- 1.6 **PUBLIC COMMENTS**
The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a “Request to Address the Board of Trustees” card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.
- 1.7 **PRESENTATION**
Introduction to Redistricting with the 2010 Census—Lapkoff and Gobalet Demographic Research, Inc.
- 1.8 **APPROVE CONSENT ITEMS (cc)**
Consent Calendar items are designated by “cc” and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.
- (cc) 1.9 Approval of Minutes of September 6, 2011 Study Meeting
- (cc) 1.10 Approval of Minutes of September 20, 2011 Regular Meeting

2.0 REPORTS

- 2.1 Trustee Reports and/or Official Communications
- 2.2 Las Positas College Foundation
- 2.3 Presidents of Faculty Senates—
Chabot College and Las Positas College
- 2.4 Presidents of Classified Senates—
Chabot College, Las Positas College and District
- 2.5 Presidents of Associated Students—
Chabot College and Las Positas College
- 2.6 Presidents of Chabot College and Las Positas College
- 2.7 Chancellor
- 2.8 Recognitions

3.0 PERSONNEL

- 3.1 Student Assistant Personnel (No items)
- (cc) 3.2 Classified Personnel
- (cc) 3.3 Faculty Personnel
- 3.4 Management Personnel (No items)

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Approval of 2011-12 Curriculum Change, Las Positas College
- (cc) 4.2 Acceptance of Grant Award—Enrollment Growth and Retention-Assessment, Remediation and Retention Allocation for ADN/RN Programs, Grant No. 10-107-004 from the California Community Colleges Chancellor's Office, Chabot College
- (cc) 4.3 Approval for Travel Study Program—"Faces of Cuba" and Agreement with Global Exchange Reality Tours, Chabot College
- (cc) 4.4 Approval to Renew Agreement—Child Development Training Consortium 2011-2012 Instructional Agreement No. 11-12-4024 with Yosemite Community College District, Chabot College
- (cc) 4.5 Approval to Renew Agreement—Child Development Training Consortium 2011-2012 Instructional Agreement No. 11-12-2620 with Yosemite Community College District, Las Positas College
- (cc) 4.6 Approval of Cooperative Agreement Renewal—The Regents of the University of California, Puente Project No. 11-CCC Puente-04, Chabot College
- (cc) 4.7 Approval to Increase the Student Activity Fee, Chabot and Las Positas Colleges

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold, District
- (cc) 5.4 Approval of Application for Funding from the City of Dublin, Las Positas College
- (cc) 5.5 Approval to Renew Agreement – California Early Childhood Mentor Program, Agreement No. CN110123 with the San Francisco Community College District, Las Positas College
- (cc) 5.6 Approval of Award of Request For Proposal (RFP) No. F-11, Bookstore Services, Chabot College

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of Contract for Division of State Architect (DSA) Inspector of Record (IOR) with Nor Cal Inspection for DSA Inspection Services for Building 1200, Chabot College (Measure B Bond Funds)
- (cc) 6.2 Approval of Contract for Division of State Architect (DSA) Inspector of Record (IOR) with Construction Inspection Services (CIS, Inc) for DSA Inspection Services for Building 1800 Renovation, Chabot College (Measure B Bond Funds)
- (cc) 6.3 Approval to Participate in the State Capital Outlay Grant Financing Program for Building 1800, Chabot College

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION (No items)**8.0 INFORMATION AND DISCUSSION ITEMS (No action)**

- 8.1 Informational Personnel Reports
- 8.2 Annual Financial and Budget Report
(Financial Report for Fiscal Year 2010-2011)
(Budget Report for Fiscal Year 2011-2012)

9.0 OTHER ACTION ITEMS (No items)**10.0 CLOSED SESSION—(Government Code Section 54954.5)**

- 10.1 Personnel
- 10.2 Collective Bargaining
- 10.3 Possible Litigation

11.0 ADJOURNMENT**12.0 NEXT MEETING OF THE BOARD OF TRUSTEES**

November 15, 2011, 6:30 p.m., Regular Meeting, District

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 5020 Franklin Drive, Pleasanton, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 3.2

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO LAS POSITAS

A. Reassignment Pursuant to Reorganization Plan

Thornberg, Julie C., from Student Staff Liaison/Office Specialist (.70 FTE) (3CMA01)/Administrative Assistant II, Student Services (.30 FTE) (3CMA03), Range/Step 34/2, \$3,951.42/month, to Executive Assistant, Vice President, Student Services, (3CSP02), Range/Step C380/3, \$4588.83/month, effective 10/19/11.

II. ASSIGNED TO DISTRICT

A. Reassignment Pursuant to Reorganization Plan

Russell, Patricia A., from Public Information Assistant (1CPI02), Range/Step C310/5, \$4,257.42/month, to Administrative Assistant II, Chancellor's Office (1CDA15), Range/Step C360/5, \$4,824.83/month, effective 10/19/11.

M. Gularte 13 October 2011
Submitted: Mary Anne Gularte/Date

Joel L. Kinnamon 10/13/11
Approved: Joel L. Kinnamon/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 3.3

Subject: Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

1st Year Contract Faculty, 2011- 2012 Academic Year

Gagnon, Joel M., Counselor/Instructor (3YCG01), Column/Step III/1, \$56,202 annual, effective 10/31/11.

Gecox, Heike (nmi), Counselor/Instructor (3FCG08), Column/Step III/1, \$56,202 annual, effective 10/31/11.

Lira, Marina M., Articulation Officer /Counselor (3FMA01), Column/Step III/1, \$56,202 annual, effective 10/31/11.

M Gularte 13 October 2011
Submitted: Mary Anne Gularte/Date

Joel L. Kinnamon 10/13/11
Approved: Joel L. Kinnamon/Date



APPROVED

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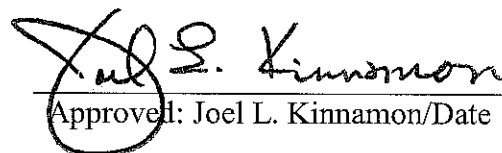
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 4.1

Subject: Approval of 2011-12 Curriculum Change, Las Positas College

Recommended Action: That the Board of Trustees approves the proposed new course, Business 47— Supervisory Management for Direct Support, 3 units, a course to be offered in Spring 2012 in direct support of the Memorandum of Understanding and Grant Award Collaboration (Grant No. 10-366) with the Peralta Community College District, College of Alameda, approved by the Board of Trustees on May 17, 2011 under agenda item 4.3.

 10/11/11
Approved: Joel L. Kinnamon/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 4.2

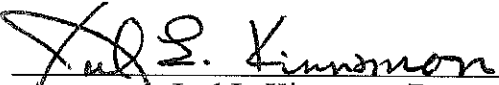
Subject: Acceptance of Grant Award—Enrollment Growth and Retention-Assessment, Remediation and Retention Allocation for ADN/RN Programs Grant No. 10-107-004 from the California Community Colleges Chancellor's Office, Chabot College

Background: The Chabot College Nursing Program applied for and was awarded a Nursing Education Program Grant from California Community Colleges Chancellor's Office (CCCCO). The College was officially notified that it has been awarded funding under Grant Agreement No. 10-107-004 for Enrollment Growth and Retention – Assessment, Retention Allocation for Associate Degree (ADN)/ Registered Nurse (RN) Programs on August 24, 2011.

Grant funding shall be used exclusively to expand the ADN Program by providing assessment, remediation and retention activities to assist students to succeed in the nursing program and to prepare those students to successfully complete the National Council Licensure Examination to become eligible for licensure as a registered nurse.

The grant is in the amount of \$203,687 for the period June 1, 2011 through June 30, 2012.

Recommended Action: That the Board of Trustees accepts the proposed grant award for Enrollment Growth and Retention-Assessment, Remediation and Retention Allocation for ADN/RN Programs Grant No. 10-107-004 from the California Community Colleges Chancellor's Office, Chabot College, in the amount of \$203,687 for the period June 1, 2011 through June 30, 2012. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the award documents on behalf of the District.

 10/11/11
Approved: Joel L. Kinnamon/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 4.3

Subject: Approval for Travel Study Program—"Faces of Cuba" and Agreement with Global Exchange Reality Tours, Chabot College

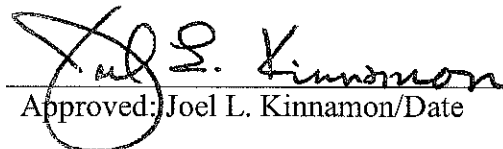
Background: In accordance with Board Policy 6217, Travel Study Programs, a course has been designed that involves travel and studies abroad. "Faces of Cuba" travel study has been immensely popular. This course will be offered during Spring Break, April 5 through April 15, 2012 as a one (1) unit course. The History discipline supports and affirms the importance of travel studies in Program Reviews.

The cost per participant for the Cuban travel studies program is approximately \$2,750.00, based on a minimum of 20-25 participants, excluding airfare. The program includes accommodations, guides, ground transportation, activities and meals. A deposit of \$1,000 is required with application and final payment due 45 days in advance of travel.

Course studies examining Cuba are relative to the disciplines of history, anthropology and archaeology. Participants will gather information through direct and participatory observation. Moreover, the contemporary issues facing the United States today surrounding immigration and international relations are extremely relevant for our students and the communities we serve.

The Board of Trustees previously approved travel agreements with Global Exchange Reality Tours to Cuba on May 17, 2011 under item 4.4, Mexico on February 19, 2008 under item 4.3 and 4.4, February 24, 2004 under item 4.5 and 4.6, August 19, 2003 under item 4.1, October 15, 2002 under item 4.7, September 18, 2001 under item 4.3, March 20, 2001 under item 4.4 and August 15, 2000 under item 4.2.

Recommended Action: That the Board of Trustees approves the proposed travel study program, "Faces of Cuba" and the agreement with Global Exchange Reality Tours, Chabot College, for travel during Spring Break, April 5 through April 15, 2012. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 10/11/11
Approved: Joel L. Kinnamon/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 4.4

Subject: Approval to Renew Agreement—Child Development Training Consortium
2011-2012 Instructional Agreement No. 11-12 - 4024 with Yosemite Community
College District, Chabot College

Background: Chabot College has received a program renewal for the Child Development Training Consortium (CDTC) 2011-2012 Instructional Agreement No. 11-12-4024 with the Yosemite Community College District. The program allows the College to generate up to 700 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit. As these courses do not generate state apportionment, the agreement provides the College with \$25 per enrolled unit of coursework, not to exceed a total of \$17,500.

The agreement renewal is for the period September 1, 2011, through June 30, 2012.

The College has been continuously involved with the CDTC and has received an annual renewal since 1993.

Past Board of Trustees actions include agreement renewals on October 19, 2010 under item 4.2, for \$17,500; November 17, 2009 under item 4.2 for \$17,500, October 21, 2008 under item 4.2, for \$17,500, October 16, 2007 under item 4.1 for \$17,500, January 16, 2007 under item 4.2 for \$17,800, October 18, 2005 under item 4.1 for \$21,900, November 16, 2004 under item 4.3 for 21,612 and on October 21, 2003 under item 4.8 for \$20,000.

Recommended Action: That the Board of Trustees approves the proposed agreement renewal for the Child Development Training Consortium 2011-2012 Agreement No. 11-12-4024 with Yosemite Community College District, Chabot College, in an amount not to exceed \$17,500 for the period of September 1, 2011 through June 30, 2012. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 10/11/11
Approved: Joel L. Kinnamon/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 4.5

Subject: Approval to Renew Agreement – Child Development Training Consortium
2011-2012 Instructional Agreement No. 11-12-2620 with Yosemite Community
College District, Las Positas College.

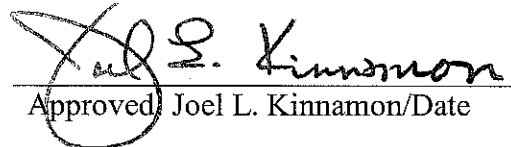
Background: Las Positas College has received a program renewal for the Child Development Training Consortium (CDTC) 2011-2012 Instructional Agreement No. 11-12-2620 with the Yosemite Community College District (YCCD). The program allows the College to generate up to 500 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit. As these courses do not generate state apportionment, the agreement provides the College with \$25 per enrolled unit of coursework, not to exceed a total of \$12,500.

The College has been continuously involved with the YCCD/CDTC and has received an annual renewal since 1993.

The proposed agreement renewal is for the period September 1, 2011 through June 30, 2012.

Past Board of Trustees actions include agreement approvals on November 16, 2010 under item 4.5; October 20, 2009 under item 4.2; October 21, 2008 under item 4.3; October 16, 2007 under item 4.4; November 16, 2006 under item 4.4; January 17, 2006 under item 4.1; and October 19, 2004 under item 4.1.

Recommended Action: That the Board of Trustees approves the proposed renewal agreement for the Child Development Training Consortium 2011-2012 Agreement No. 11-12-2620 with Yosemite Community College District, Las Positas College, in the amount not to exceed \$12,500 for the period of September 1, 2011 through June 30, 2012. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 10/11/11
Approved: Joel L. Kinnamon/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 4.6

Subject: Approval of Cooperative Agreement Renewal—The Regents of the University of California, Puente Project No. 11-CCC Puente-04, Chabot College

Background: The mission of the Puente Project is to increase the number of educationally underrepresented students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations. The first Puente Project was initiated at Chabot College in 1981. Since that time, the model has been replicated at 59 colleges and 34 high schools throughout the State of California, with the oversight of the Puente Project centralized through the Regents of the University of California.

The Puente Project at Chabot College will provide instruction and services including counseling, mentoring, and follow-up to meet the mission of the program. The agreement outlines the continuation of staffing and office and administrative support currently offered by Chabot College. The Regents' Puente Office will provide staff development programs at no cost for instructors and counselors participating in the project. Additionally, the college will provide the student and college data necessary to conduct ongoing program assessment including student outcome data analysis to determine the impact of Puente Project.

This cooperative agreement shall be in effect for the period July 1, 2011 to June 30, 2012.

The Board of Trustees approved MOU renewals on August 16, 2005 under item 4.1, August 22, 2006 under item 4.3, October 16, 2007 under item 4.5, June 24, 2008 under item 4.5. The 2009 document changed from a MOU to a cooperative agreement. On November 17, 2009 under item 4.1, March 15, 2011 under item 4.4 cooperative agreements were renewed.

Recommended Action: That the Board of Trustees approves the proposed Cooperative Agreement Renewal with the Regents of the University of California, Puente Project No. 11-CCC Puente-04, Chabot College, for the period July 1, 2011 to June 30, 2012. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 10/11/11
Approved: Joel L. Kinnamon /Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 4.7

Subject: Approval to Increase the Student Activity Fee, Chabot and Las Positas Colleges

Background: Currently, the optional Student Activity Fee within the District is set at \$5 per semester at both Chabot and Las Positas Colleges. The revenue generated from this fee is used by the Associated Students at both colleges for a variety of student life activities including, but not limited to, student clubs, scholarships, events, and the Textbook Loaner Program. In recent years the demand for and volume of these activities has increased significantly.

Since Fall 2009, the Associated Students at both colleges have been engaged in efforts to raise the Student Activity Fee. On April 27, 2011, at a Special Meeting of the Associated Students of Chabot College (ASCC), the Senate unanimously passed a resolution to increase the Student Activities Fee from \$5 to \$10 per semester. On September 12, 2011, the Associated Students of Las Positas College (ASLPC) passed a resolution in support of increasing the Student Activity Fee to \$10 per semester. The resolution has also been endorsed by Las Positas's College Council.

The ASCC and ASLPC are proposing to simultaneously take steps to recommend the same fee increase effective Spring 2012, maintaining consistency of the Student Activity Fee across the District.

Recommended Action: That the Board of Trustees approves the proposed increase of the Student Activity Fee at Chabot and Las Positas Colleges to \$10 per semester, effective Spring Semester 2012.

 10/11/11
Approved: Joel L. Kinnamon/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
9/2/2011	135 - 149	030350 - 030694 Commercial Warrants	\$ 1,985,779.37
	150 - 152	030695 - 030722 Commercial Warrants	219,019.60
	153 - 154	030723 Commercial Warrants	29,463.75
	155 - 156	030724 Commercial Warrants	236,718.61
9/9/2011	157 - 163	030725 - 030869 Commercial Warrants	425,701.08
	164 - 165	030870 Commercial Warrants	3,972.94
	166 - 167	030871 - 030878 Commercial Warrants	98,518.33
	168 - 176	030879 - 031090 Commercial Warrants	40,857.43
9/16/2011	177 - 186	031091 - 031326 Commercial Warrants	741,163.53
	187 - 188	031327 - 031331 Commercial Warrants	40,323.89

Agenda Item: 5.1

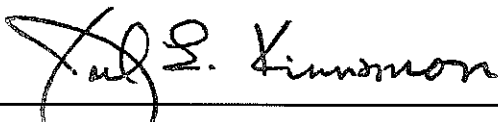
October 18, 2011

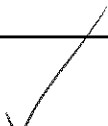
Page 2

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
9/16/2011	189 - 190	031332 - 031333 Commercial Warrants	\$ 169,060.23
9/23/2011	191 - 197	031334 - 031465 Commercial Warrants	187,212.63
	198 - 199	31466 Commercial Warrants	1,813.00
	200 - 203	031467 - 031500 057001 - 057035 Commercial Warrants	3,231,252.70

TOTAL \$ 7,410,857.09

 10/11/11
Submitted: Lorenzo Legaspi/Date

 10/11/11
Approved: Joel L. Kinnamon/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

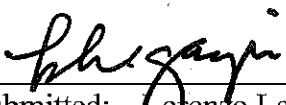
Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant register as indicated:

Regular Monthly Payroll:

September Payroll Warrant Total = \$4,078,305.95

 10/11/11
Submitted: Lorenzo Legaspi / Date

 10/11/11
Approved: Joel L. Kinnamon / Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

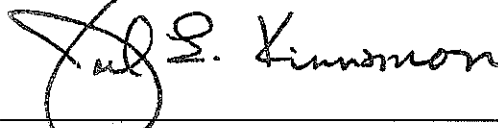
Agenda Item: 5.3

Subject: Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold

Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes obsolete equipment and furniture from Chabot College, Las Positas College, and the District Office. When saleable, items will be sold to employees or at auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, notices are sent to the eight (8) school districts in our local service area. Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approves the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via private sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold by private sale be donated to charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 10/11/11
Submitted: Lorenzo Legaspi/Date

 10/11/11
Approved: Joel L. Kinnamon /Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 5.4

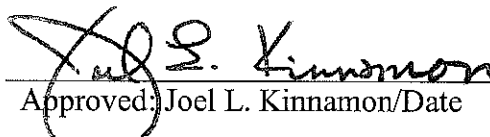
Subject: Approval of Application for Funding from the City of Dublin, Las Positas College

Background: The Tri-Valley One Stop (TVOS) Program and Las Positas College have been offered the opportunity to receive funding from the City of Dublin's University Grant Program. The Tri-Valley One-Stop Career Center works with the City of Dublin in a community outreach program that helps the citizens of Dublin with job searches, skills assessment and training to assist dislocated and unemployed workers. The funding offered is \$15,000 for the period of July 1, 2011 through June 30, 2012.

The Board of Trustees previously approved an application submittal for \$15,000 on May 20, 2008 under item 5.6 and for \$15,000 on February 17, 2009 under item 5.3.

Recommended Action: That the Board of Trustees approves the proposed application for funding from the City of Dublin in the amount of \$15,000 for the service period of July 1, 2011 through June 30, 2012. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the application verification documents on behalf of the District.

 10/11/11
Submitted: Lorenzo Legaspi/Date

 10/11/11
Approved: Joel L. Kinnamon/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 5.5

Subject: Approval to Renew Agreement – California Early Childhood Mentor Program, Agreement No. CN110123 with the San Francisco Community College District, Las Positas College


Background: The California Early Childhood Mentor Program started at Chabot College in the late 1980's. Las Positas College joined the program in 2001. Since its inception, it has been a highly successful program in promoting both the retention and quality of teachers of young children.

An integral component of this mentor program is the Alameda Regional Early Childhood Mentor Program which includes Chabot, Las Positas, Merritt and Ohlone Colleges. The regional program requires individual agreements between the participating colleges and the San Francisco Community College District, the fiscal agent for the Statewide Mentoring Program.

The agreement is for the period of August 1, 2011 through July 31, 2012.

Previous actions by the Board of Trustees include agreement approvals on November 16, 2010 under item 4.4; November 18, 2008 under item 4.3; October 17, 2006 under item 4.4; December 13, 2005 under item 4.4; October 21, 2003 under item 4.11; October 15, 2002 under item 4.5; and March 20, 2001 under item 5.8c.

Recommended Action: That the Board of Trustees approves the proposed agreement renewal with the California Early Childhood Mentor Program with San Francisco Community College District, Agreement CN110123, for the period August 1, 2011 through July 31, 2012. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 10/11/11
Submitted: Lorenzo Legaspi/Date

 10/11/11
Approved: Joel L. Kinnamon/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 5.6

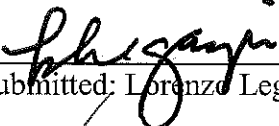
Subject: Approval of Award of Request For Proposal (RFP) No. F-11, Bookstore Services, Chabot College

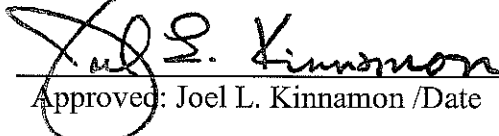
Background: A bookstore subcommittee of the Chabot Budget Committee was formed comprised of students, faculty, classified staff, and management to evaluate the Chabot Bookstore outsourcing and alternative options for the management/operation of the Chabot Bookstore. The various alternatives were reviewed and discussed by the committee prior to the release on March 3, 2011 of the solicitation for the Request of Proposals (RFP) F-11, Bookstore Services, Chabot College with responses due April 5, 2011. A total of three (3) proposals were submitted to the District, reviewed and interviewed resulting in the short listing of two (2) firms. On September 1, 2011 the solicitation for the re-bid RFP F-11 was issued with responses due September 29, 2011.

Both firms responded and responses were evaluated by the bookstore committee. The recommended committee results determined that while both presented favorable proposals, Follett Corporation's proposal provided the greater advantage to the College in the coming years.

Follett Higher Education Group, Inc. currently operates the Las Positas College Bookstore. The new agreement will guarantee a higher level of annual commission and includes other compensation and planned improvements over and above current levels.

Recommended Action: That the Board of Trustees approves the Award of Request for Proposal (RFP) No. F-11, Bookstore Services, Chabot College, to Follett Higher Education Group, Inc. of Oak Brook, IL. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the negotiated agreement on behalf of the District.

 10/11/11
Submitted: Lorenzo Legaspi/Date

 10/11/11
Approved: Joel L. Kinnamon /Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 6.1

Subject: Approval of Contract for Division of State Architect (DSA) Inspector of Record (IOR) with Nor Cal Inspection for DSA Inspection Services for Building 1200, Chabot College

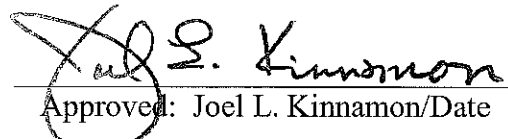
Background: In order to insure availability of qualified DSA Inspectors of Record (IOR), the District issued RFQ E-O8 on August 6, 2007. Respondents to RFQ E-O8 who were deemed qualified through the evaluation process were so notified and informed they would receive requests to submit resumes for individual projects as required.

A committee reviewed and ranked the resumes submitted for Building 1200 at Chabot College. Based upon the interview and past experience with District projects, Nor Cal Inspection was selected as the most qualified to provide Division of State Architect inspection services for this project.

Recommended Action: That the Board of Trustees approves the proposed Contract for Division of State Architect (DSA) Inspector of Record (IOR) with Nor Cal Inspection of Concord, CA for DSA Inspection Services at Chabot College for Building 1200 in an amount not to exceed \$80,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the contract on behalf of the District.

Funding Source: Measure B Bond Funds

 10/11/11
Submitted: Jeffrey M. Kingston/Date

 10/11/11
Approved: Joel L. Kinnamon/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 6.2

Subject: Approval of Contract for Division of State Architect (DSA) Inspector of Record (IOR) with Construction Inspection Services (CIS, Inc) for DSA Inspection Services for Building 1800, Chabot College

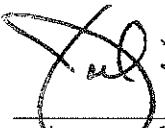
Background: In order to insure availability of qualified DSA Inspectors of Record (IOR), the District issued RFQ E-O8 on August 6, 2007. Respondents to RFQ E-O8 who were deemed qualified through the evaluation process were so notified and informed they would receive requests to submit resumes for individual projects as required.

A committee reviewed and ranked the resumes submitted for Building 1800 at Chabot College. Based upon the interview and past experience with District projects, Construction Inspection Services (CIS, Inc) was selected as the most qualified to provide Division of State Architect inspection services for this project.

Recommended Action: That the Board of Trustees approves the proposed Contract for Division of State Architect (DSA) Inspector of Record (IOR) with Construction Inspection Services (CIS, Inc) of Concord, CA for DSA Inspection Services at Chabot College for Building 1800 in an amount not to exceed \$59,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the contract on behalf of the District.

Funding Source: Measure B Bond Funds

 10/11/11
Submitted: Jeffrey M. Kingston/Date

 10/11/11
Approved: Joel L. Kinnamon/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 6.3

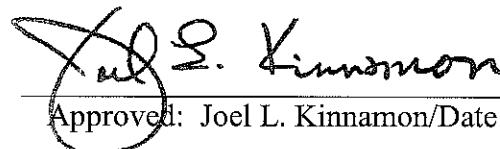
Subject: Approval to Participate in the State Capital Outlay Grant Financing Program for Building 1800, Chabot College

Background: In recent years the State's cash flow problems have led to delays in reimbursing districts for claims submitted for State-funded capital outlay projects. A new pilot grant financing program established by the State Chancellor's Office provides funding to the district of 90% of the estimated first year cost of construction.

These funds are placed in a separate interest bearing account. The remaining 10% is retained by the State until the project has reached an agreed completion point. At that time the District will submit a letter requesting release of the remaining 10% funding. The 10% would then be remitted to the District. The District will retain all interest earnings and the State Chancellor's Office will reduce the retention payment by the amount of the interest earnings based on the terms of the grant. If interest earnings exceed all retention amounts, the District will then remit the difference as unused funds that will be returned to the program. Participation in the Capital Outlay Grant Financing Program will assist the District with the project cash flow.

Recommended Action: That the Board of Trustees approves the District to Participate in the State Capital Outlay Grant Financing Program for Building 1800 at Chabot College.

 10/11/11
Submitted: Jeffrey M. Kingston/Date

 10/11/11
Approved: Joel L. Kinnamon/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED