

OFFICIAL COPY



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING May 15, 2012—4:30 P.M.*

District Office, 5020 Franklin Dr., Pleasanton CA
Multipurpose Room #120

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 4:30 P.M.—OPEN SESSION- CALL TO ORDER AND ROLL CALL*

1.2 PUBLIC COMMENTS

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 CLOSED SESSION—Personnel, Collective Bargaining and Possible Litigation

- a. Conference with Labor Negotiators: S.E.I.U., Local 1021 and Chabot-Las Positas Faculty Association Updates (Government Code Section 54957.6)
- b. Evaluation of Contract Employee, One (1) Employee (Government Code Section 54957)

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

1.4 **6:30 P.M.—OPEN SESSION-**
CALL TO ORDER AND ROLL CALL

1.5 **PLEDGE TO FLAG**

1.6 **PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.7 **APPROVE CONSENT ITEMS (cc)**

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

1.8 **PRESENTATION:** Health Care and Life Insurance Benefits for
Members of the Board of Trustees-Keenan and Associates

1.9 **PRESENTATION:** Budget Update

(cc) 1.10 Approval of Minutes of April 3, 2012 Study Meeting

(cc) 1.11 Approval of Minutes of April 17, 2012 Regular Meeting

2.0 REPORTS

2.1 Trustee Reports and/or Official Communications

2.2 Chabot-Las Positas Colleges Foundations

2.3 Presidents of Faculty Senates—Chabot College and Las Positas College

2.4 Presidents of Classified Senates—Chabot College, Las Positas College
and District

2.5 Presidents of Associated Students—Chabot College and Las Positas
College

2.6 Presidents of Chabot College and Las Positas College

2.7 Chancellor

2.8 Recognitions

3.0 PERSONNEL

- 3.1 Student Assistant Personnel (No Items)
- (cc) 3.2 Classified Personnel
- 3.3 Faculty Personnel (No Items)
- 3.4 Management Personnel (No Items)

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Acceptance of Grant Sub-Award—East Bay Teacher Pathway 2012 STEM Summer Science Institute with Growth Sector, Chabot College
- (cc) 4.2 Acceptance of Subcontract—The Youth Employment Partnership, Inc. (YEP), Chabot College
- (cc) 4.3 Approval to Amend Renewal Agreement—Child Development Training Consortium 2011-2012 Instructional Agreement No. 11-12-2620 with Yosemite Community College District, Las Positas College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Independent Audit Engagement Agreement—Matson & Isom
- (cc) 5.4 Approval to Award College Sponsorship Agreement—The Bottling Group, LLC d/b/a The Pepsi Bottling Group, Chabot College
- (cc) 5.5 Approval of Standard Services Agreement—County of Alameda, Las Positas College
- (cc) 5.6 Approval of Software Agreement Renewal—Sungard Higher Education Banner Document Management System and Argos Reporting, District (Measure B Bond Funds)
- (cc) 5.7 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.8 Approval of Award of a Piggyback Contract for Furniture and Equipment for Chabot College, Building 1800 Using the CollegeBuys Purchasing Program to Krueger International (State and Measure B Bond Funds)

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Central Utility Plant Connection, Chabot College (Measure B Bond Funds)

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Approval to Renew Standard Contract—County of Solano, Health and Social Services Department, Standard Contract No. 00591-13, District-Economic Development

8.0 INFORMATION AND DISCUSSION ITEMS (No action)

- 8.1 Informational Personnel Reports
- 8.2 Quarterly Financial Status Report, CCFS-311Q for period ending March 31, 2012
- 8.3 First Reading—Revisions to Students and Student Services, Matriculation, Board Policy 5614-Prerequisites/Corequisites

9.0 OTHER ACTION ITEMS

- 9.1 Establishment of Rights and Duties of Student Trustees for 2012-2013
- 9.2 Approval of Revised Citizens' Oversight Committee for Measure B
- 9.3 Adoption of Resolution No. 06-1112—Designation of the Official Representative and Designee to the Community College Insurance Group (CCIG) Board of Directors for Dental and Vision Plans
- 9.4 Adoption of Resolution No. 07-1112—Delegation of Authority to Work with the Affected Employee Groups to Implement and Establish the 403(b) Special Pay Plan through Envoy Plan Services, Inc. for Employer/Employee Savings
- 9.5 Approval of Revised Calendar of Board Meetings-2012
- 9.6 Direction of Board of Trustees for Board Health Care Benefit Package

10.0 CLOSED SESSION—(Government Code Section 54954.5)

- 10.1 Personnel
- 10.2 Collective Bargaining
- 10.3 Possible Litigation

11.0 ADJOURNMENT**12.0 NEXT MEETING OF THE BOARD OF TRUSTEES**

June 26, 2012, Regular Meeting, District

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 5020 Franklin Drive, Pleasanton, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2012

Agenda Item: 3.2

Subject: Classified Personnel


Recommended Action: That the Board of Trustees approves the following Classified Personnel.

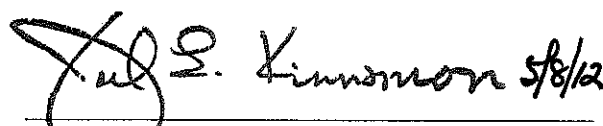
I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Shira, Craig J., Graphic Arts Technician III (2CMS23), 100%, 12 months,
Range/Step 37/1, \$4,049.50/month, effective 5/16/12.

Rico-Camarena, Marisol R., Security Communications Dispatcher (2CPR13), 75%,
12 months, Range/Step 29/1, \$2,491.19/month, effective 5/16/12.


Submitted: Mary Anne Gularte/Date


Approved: Joel L. Kinnamon/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

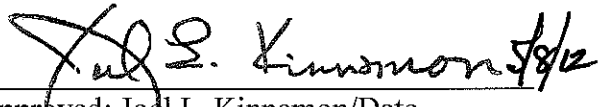
May 15, 2012

Agenda Item: 4.1

Subject: Acceptance of Grant Sub-Award—East Bay Teacher Pathway 2012 STEM Summer Science Institute with Growth Sector, Chabot College

Background: Chabot College is making a commitment with Growth Sector to administer the East Bay Teacher Pathway - STEM Summer Science Institute for a total of \$10,450. The agreement is part of a Bechtel Grant received by Growth Sector and is in partnership with Chabot College, Exploratorium, and Cal State University East Bay. The STEM Summer Science Institute aims to expose the new East Bay Teacher Pathway cohort to inquiry-based science and math instructional methods, as well as enhance the learning in science and math for the cohort of future k-12 teachers. The sub-award funds the cost of the instruction of Chemistry 10, for the cohort students only.

Recommended Action: That the Board of Trustees accepts the proposed grant sub-award for the East Bay Teacher Pathway 2012 STEM Summer Science Institute with Growth Sector, Chabot College, in the amount of \$10,450, for the period June 1, 2012 through August 31, 2012. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the sub-award agreement on behalf of the District.


Approved: Joel L. Kinnamon/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2012

Agenda Item: 4.2

Subject: Acceptance of Subcontract—The Youth Employment Partnership, Inc. (YEP),
Chabot College

Background: Chabot College was approached by The Youth Employment Partnership, Inc. (YEP), a California non-profit corporation, to provide the following in the Tri-City area:

- Place up to 30 youth ages 15-18 who are in the county Foster Care and Probation systems into summer jobs
- 75% of participants will complete 80% of available hours for summer jobs, for a total of 150 hours
- 75% of participants will complete 10 soft skill employability competency workshops through the afterschool program

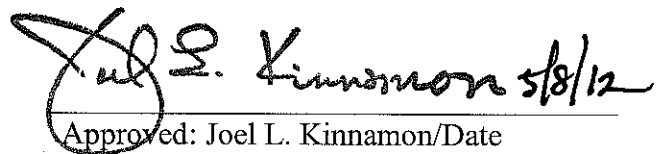
The program will accomplish the following outcome objectives:

- 70% of participants will add a positive reference to their resume
- 70% of participants will receive a positive evaluation from their supervisor

YEP will pay subcontractors through a performance based invoicing structure. Payments will be made incrementally for enrolled trainees obtaining the required program components. Chabot College will receive a 25% advance for up-front program costs, including staff wages, goods and services that are direct expenses for the summer youth employment program. The advance will be offset against payments for performance on this agreement at a rate of 25% per invoice submitted, or until the advance is recouped.

The sub-contract is for the period of May 1, 2012 through June 30, 2012.

Recommended Action: That the Board of Trustees accepts the proposed subcontract with The Youth Employment Partnership, Inc. (YEP), Chabot College, for the period May 1, 2012 through June 30, 2012. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the subcontract on behalf of the District.

 5/8/12
Approved: Joel L. Kinnamon/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2012

Agenda Item: 4.3

Subject: Approval to Amend Agreement – Child Development Training Consortium
2011-2012 Instructional Agreement No. 11-12-2620 with Yosemite
Community College District, Las Positas College

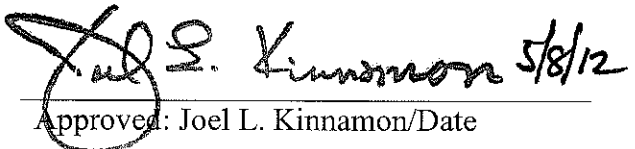
Background: Las Positas College currently has in effect a renewal agreement for the Child Development Training Consortium (CDTC) 2011-2012 Instructional Agreement No. 11-12-2620 with the Yosemite Community College District (YCCD), which was approved by the Board on October 18, 2011.

Approval of Amendment No. 1 will allow additional funding for enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a current Child Development Permit. The amendment provides the College with \$25 per enrolled unit of coursework for courses that do not generate state apportionment. The amendment increases the “not to exceed” limit to \$15,000 from the original limit of \$14,375 (a \$625 total increase in the limit).

The amendment impacts the existing agreement currently in place for the period of September 1, 2011 through June 30, 2012.

Past Board of Trustees actions include renewal agreement approvals on October 18, 2011 under item 4.5; November 16, 2010 under item 4.5; October 20, 2009 under item 4.2; October 21, 2008 under item 4.3; October 16, 2007 under item 4.4; November 16, 2006 under item 4.4; January 17, 2006 under item 4.1; and October 19, 2004 under item 4.1.

Recommended Action: That the Board of Trustees approves the proposed Amendment No. 1 for the Child Development Training Consortium (CDTC) 2011-2012 Instructional Agreement No. 11-12-2620 with the Yosemite Community College District (YCCD), Las Positas College, in the amount not to exceed \$15,000.00 for the period of September 1, 2011 through June 30, 2012. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the amended agreement on behalf of the District.

 5/8/12
Approved: Joel L. Kinnamon/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2012

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
4/2/2012	568 - 576	094006 - 094182	\$ 350,464.70
		Commercial Warrants	
	577 - 579	094183 - 094225	1,691,255.93
		Commercial Warrants	
4/6/2012	580 - 588	094226 - 094419	1,434,850.30
		Commercial Warrants	
	589 - 590	094420	5,627.03
		Commercial Warrants	
	591 - 593	094421 - 094451	532,026.33
		Commercial Warrants	
	594 - 602	094452 - 094500	
		123001 - 123160	273,180.49
		Commercial Warrants	
4/12/2012	603	094442	(14,960.00)
		Canceled Warrant	
4/13/2012	604 - 609	123161 - 123270	1,309,145.07
		Commercial Warrants	
	610 - 611	123271 - 123284	228,982.53
		Commercial Warrants	
	612 - 613	123285 - 123286	4,476.91
		Commercial Warrants	
	614 - 615	123287 - 123288	161,137.82
		Commercial Warrants	

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May 15, 2012
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<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
4/19/2012	616	094391 Canceled Warrant	\$ (2,805.00)
4/20/2012	617 - 621	123289 - 123373 Commercial Warrants	\$ 476,687.52
	622 - 624	123374 - 123408 Commercial Warrants	3,955,599.11
	625 - 626	123409 Commercial Warrants	29,463.75
	627 - 628	123410 Commercial Warrants	510.32
4/16/2012	M-4	00003122 Manual Warrants	4,778.95

TOTAL \$ 10,440,421.76

Lorenzo Legaspi 5.8.12
Submitted: Lorenzo Legaspi/Date

Joel L. Kinnamon 5/8/12
Approved: Joel L. Kinnamon/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2012

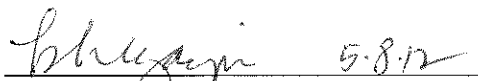
Agenda Item: 5.2

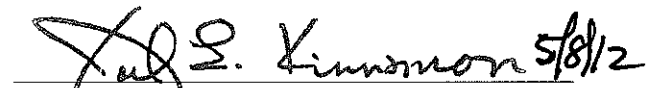
Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant register as indicated:

Regular Monthly Payroll:

April Payroll Warrant Total = \$4,027,299.24


Submitted: Lorenzo Legaspi / Date


Approved: Joel L. Kinnamon / Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2012

Agenda Item: 5.3

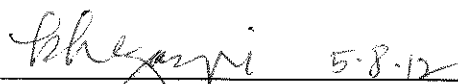
Subject: Approval of Independent Audit Engagement Agreement - Matson & Isom

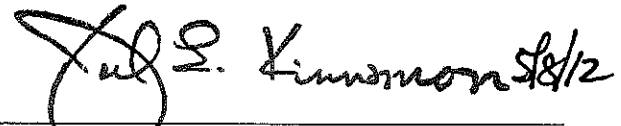
Background: A Request for Proposal for Independent Audit Services for the District Annual Financial Audit and Proposition 39 (Measure B) Bond Funds Audit was issued on February 3, 2009. The Bond Funds Audit includes both the financial as well as the performance audit.

Nystrom and Company, LLP was selected based on the strength of the proposal, input from the references and price competitiveness. The Board approved the initial three-year engagement with Nystrom and Company at its March 17, 2009 meeting. On October 1, 2011 Nystrom and Company merged with Matson & Isom. The combined firms were founded in 1948 and 1955 respectively. The two firms have 115 employees, 62 CPAs, and 120 years of combined experience. The District is served out of the Redding, California office. Matson & Isom is currently engaged as independent auditors for eleven California community college districts.

This proposed board action extends the engagement for an additional three years, through the 2013-14 fiscal year. The not-to-exceed fee for the audits for the year ending June 30, 2012 will be \$82,300. For the years ending June 30, 2013 and June 30, 2014, this fee will be adjusted by the COLA (unfunded) used in the apportionment calculations.

Recommended Action: That the Board of Trustees approves the proposed Independent Audit Engagement Agreements with Matson & Isom of Redding, California to audit all funds for the District, including Proposition 39 Funds, for the years ending June 30 2012, June 30, 2013, and June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreements on behalf of the District.

 5.8.12
Submitted: Lorenzo Legaspi/Date

 5/8/12
Approved: Joel L. Kinnamon/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2012

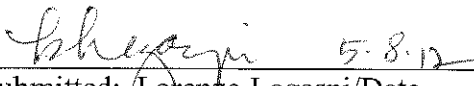
Agenda Item: 5.4

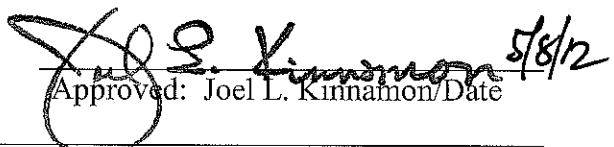
Subject: Approval to Award College Sponsorship Agreement—The Bottling Group, LLC
d/b/a The Pepsi Bottling Group, Chabot College

Background: At the July 21, 2009 Board Meeting, a College Sponsorship Agreement was issued to The Bottling Group, LLC d/b/a The Pepsi Bottling Group, a Delaware limited liability corporation for beverage pouring rights at Las Positas College. The approval for “pouring rights” provide that the District will only allow beverages distributed by one (1) manufacturer to be sold on the Las Positas College campus.

Previously, the Chabot College Foundation had held the agreement with The Pepsi Bottling Group for Chabot College. Upon the dissolving of the Chabot College Foundation, College and District staff reviewed the proposal and recommend that the beverage pouring rights for Chabot College be awarded to The Bottling Group, LLC d/b/a The Pepsi Bottling Group. In return, the District and Chabot College receives commission and other payments that otherwise would not be available.


Recommended Action: That the Board of Trustees approves the proposed award of a College Sponsorship Agreement to The Bottling Group, LLC d/b/a The Pepsi Bottling Group, Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 5.8.12
Submitted: Lorenzo Legaspi/Date

 5/8/12
Approved: Joel L. Kinnaman/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2012

Agenda Item: 5.5

Subject: Approval of Standard Services Agreement—County of Alameda, Las Positas College

Background: The County of Alameda has secured funds from Measure A and will allocate \$16,000 to Las Positas College to provide mental health services to its students in the Student Health and Wellness Center located on campus.

The scope of work included in this agreement includes a mental health services program which provides 20-28 hours of counseling services with a Marriage and Family Therapist Intern. Additionally, the grant provides support for MFT Internship supervision. Students in emotional crisis are able to receive support through this program during the fall and spring semesters. The term of this agreement is May 1, 2012 through April 30, 2013.

Recommended Action: That the Board of Trustees approves the standard services agreement with the County of Alameda, Las Positas College, for the term commencing May 1, 2012 through April 30, 2013. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.


Submitted by: Lorenzo Legaspi/Date 5-8-12


Approved: Joel L. Kinnamon/Date 5/8/12

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2012

Agenda Item: 5.6

Subject: Approval of Software Agreement Renewal—Sungard Higher Education Banner Document Management System and Argos Reporting, District

Background: The Chabot-Las Positas Community College District operates the Sungard Higher Education Banner System to provide district-wide enterprise services to support students, faculty, and staff through the use of the comprehensive Banner modules for Student Services, Financial Aid, Business Services, Human Resources and Payroll. A district-wide document imaging solution was identified as a key project in the current Measure B planned initiatives within the technology budget. The requirement was to select and implement a document imaging system to migrate to a paperless environment replacing manual files with electronic media where appropriate and reducing facility space for file storage and archives for the colleges and district. The Banner Document Management System (BDMS) was selected based on its functionality and features to replace the antiquated transcript scanning system as well as provide additional capabilities for all departments to achieve improved productivity with online document access and to reduce paper costs. The Banner Document Management System was purchased over a year ago using Measure B funds and the software purchase included software maintenance.

As the District continues to find new alternatives for cost savings in light of the current State budget situation, all software and hardware maintenance contracts that are funded by the District were evaluated and vendors were contacted to determine what multi-year options were available. Hardware and software products that meet the Bond criteria are purchased with Measure B funds and maintenance is included with the initial hardware and software purchases for a specified period, which varies depending on the vendor. With the current economic situation, vendors are more open to extending longer term maintenance agreements to their customers, which lock in the maintenance costs at pricing that provides significant savings to the customer by avoiding the yearly increases which can vary year to year.


As part of the cumulative IT cost savings made as a result of the State budget reductions, the District negotiated an amendment to the multi-year software maintenance agreement with Sungard Higher Education for the Banner Document Management System and the Argo Reporting product. The new multi-year agreements for the Sungard Higher Education products are executed at the time of expiration of the existing maintenance agreements, which vary throughout the year dependent on the product purchase. The multi-year agreement establishes a guaranteed discount based on the current year pricing with a minimum 4% rate of increase per year that has a compounded effect. This is in contrast to the standard contracts, which were in effect previously and had no limit and varied from 10% or greater dependent on the year. Therefore, the multi-year agreement provides substantial reduction in annual percentage

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May 15, 2012
Page 2

increases, thus significantly reducing overall maintenance costs for the District over the 5-year period. The costs for a 5-year agreement to support the software products that include the Banner Document Management System and the Argos Reporting product totals \$266,817. This new software agreement covers the 5-year period from the current renewal date through March 31, 2017 and averages \$53,364 per year.

Recommended Action: That the Board of Trustees approves the proposed software agreement renewal for the Sungard Higher Education Banner Document Management System and Argos Reporting, District, at a cost of \$266,817 for a period of five years. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding: Measure B Bond Funds

 5-8-12
Submitted: Lorenzo Legaspi/Date

 5/8/12
Approved: Joel L. Kinnamon/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

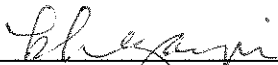
May 15, 2012


Agenda Item: 5.7

Subject: Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold

Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes obsolete equipment and furniture from District Office, Chabot College and Las Positas College. When saleable, items will be sold to employees or at auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, notices are sent to the eight (8) school districts in our local service area. Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approves the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via private sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold by private sale be donated to charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 5-8-12
Submitted: Lorenzo Legaspi/Date

 5/8/12
Approved: Joel L. Kinnamon /Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2012

Agenda Item: 5.8

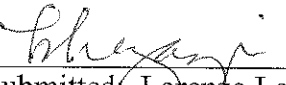
Subject: Approval of Award of a Piggyback Contract for Furniture and Equipment for Chabot College, Building 1800 Using the CollegeBuys Purchasing Program to Krueger International

Background: District Staff is preparing for the purchase, delivery and installation of furniture for Chabot College, Building 1800. To make the purchase of most of the required furniture items, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The CollegeBuys Purchasing Program is a cooperative purchasing program made available by the Foundation for California Community Colleges. The CollegeBuys contract planned for this use is the furniture contract with Krueger International, Inc. This piggyback contract utilizes a previously conducted bidding process and contract award of the San Mateo Community College District.

Recommended Action: That the Board of Trustees approves the proposed award of a piggyback contract for furniture and equipment for Chabot College, Building 1800 using the CollegeBuys Purchasing Program to Krueger International, in the respective amounts including taxes, not to exceed \$128,688.55. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the purchase order on behalf of the District.

Funding Source: State and Measure B Bond Funds

 5.8.12
Submitted: Lorenzo Legaspi/Date

 5/8/12
Approved: Joel Kinnamon/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2012

Agenda Item: 6.1

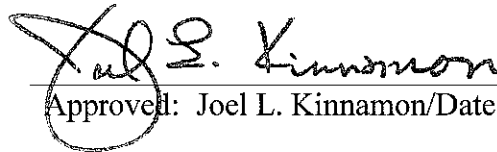
Subject: Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Central Utility Plant Connection, Chabot College

Background: The Central Utility Plant Connect at Chabot College has been completed by Southland Industries and for the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Central Utility Plant Connection, Chabot College.

Funding Source: Measure B Bond Funds

 5/8/12
Submitted: Jeffrey M. Kingston/Date

 5/8/12
Approved: Joel L. Kinnamon/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2012

Agenda Item: 7.1

Subject: Approval to Renew Standard Contract—County of Solano, Health and Social Services Department, Standard Contract No. 00591-13, District-Economic Development

Background: Solano County's Health and Social Services Department has contracted with Chabot-Las Positas Community College District's Economic Development department to provide training to people who work with the out-of-home children and youth of Solano County since 2003-04. The County has requested that we increase our contract amount from previous years and provide expanded training services for the 2012-13 fiscal year.

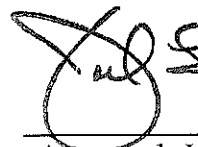
As with the prior contracts, we will be working closely with our partners, A Better Way, Alternative Family Services, and Seneca Center, to deliver the training to their own organizations as well as to other Solano County community-based foster- and adoptive-care children caretakers. Additionally, the County's Child Welfare Services incorporates training for their staff as part of this contract. The contract is funded through Title IV-E federal funds, and is in the amount of \$752,055.

The contract states that Solano County will pay the District up to \$752,055 for training services provided. This contract has a term of twelve months, July 1, 2012 through June 30, 2013.

Recommended Action: That the Board of Trustees approves the proposed contract renewal with the County of Solano, Health and Social Services Department, Standard Contract No. 00591-13, District-Economic Development, for the period July 1, 2012 through June 30, 2013, in the amount of \$752,055. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the standard contract on behalf of the District.

 5/8/12

Submitted: Julia A. Dozier/Date

 5/8/12

Approved: Joel L. Kinnamon/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2012

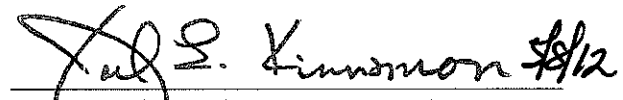
Agenda Item: 9.1

Subject: Establishment of Rights and Duties of Student Trustees for 2012-2013

Recommended Action: That the Board of Trustees establishes the rights and duties of the Student Trustees for 2012-2013 per Education Code 72023.5 as follows:

- a. Student Trustees may make and second motions
- b. Student Trustees will receive a maximum of \$100 each per month in compensation.

It is further recommended that these rights and duties become effective upon adoption.


Approved: Joel L. Kinnamon/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2012

Agenda Item: 9.2

Subject: Approval of Revised Citizens' Oversight Committee for Measure B

Background: The Board of Trustees of the Chabot-Las Positas Community College District adopted at its meeting of May 18, 2004, Resolution No. 25-0304 establishing a Citizens' Oversight Committee for Measure B and approved form of by-laws for said committee. Section 15278 of the Education Code of the State of California provides that the Governing Board of a community college district shall establish and appoint members to an independent citizens' oversight committee within 60 days of the date that the Governing Board enters the election results on its minutes, which the Board did on July 20, 2004.

Recommended Action: That the Board of Trustees approves the proposed Revised Citizens' Bond Oversight Committee for Measure B.

New Members

Kris Adhikari—Las Positas Student

Andrea Preciado—Chabot College Student

Continuing Members

Dale Kaye—Chairperson, Business Community (Term Extended until October 2012)

Felix Galaviz—Community-at-Large

Alison S. Lewis, Ph.D.—Senior Citizen Organization

Will Macedo—Taxpayers' Association

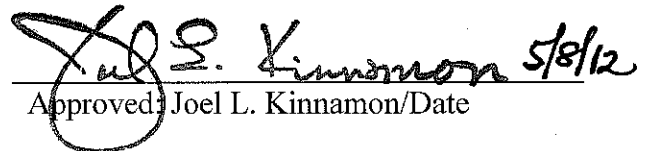
Jim Ryan—Community-at-Large

Richard Valle—College Foundation

Discontinuing Members

Muhammad Malik—Chabot College Student

Daniel Nenni—Las Positas Student


Approved: Joel L. Kinnamon/Date 5/8/12

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

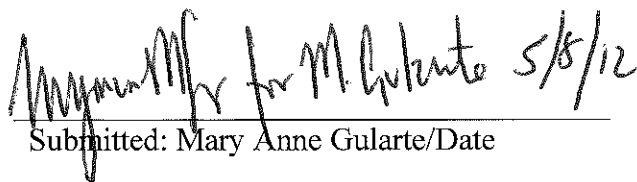
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2012

Agenda Item: 9.3

Subject: Adoption of Resolution No. 06-1112 –
Designation of the Official Representative and Designee to the Community College
Insurance Group (CCIG) Board of Directors for Dental and Vision Plans

Recommended Action: That the Board of Trustees adopts Resolution No. 06-1112 -
Designation of the Official Representative and Designee to the Community College Insurance
Group (CCIG) Board of Directors for Dental and Vision Plans, effective May 16, 2012.

 5/5/12
Submitted: Mary Anne Gularte/Date

 5/6
Approved: Joel L. Kinnamon/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 06-1112

DESIGNATION OF THE OFFICIAL REPRESENTATIVE AND DESIGNEE TO THE
COMMUNITY COLLEGE INSURANCE GROUP (CCIG) BOARD OF DIRECTORS FOR
DENTAL AND VISION PLANS

WHEREAS, the Chabot-Las Positas Community College District is a member of the Community College Insurance Group; and

WHEREAS, the Community College Insurance Group requires each member college/district to have a representative at the regularly scheduled meetings; and

WHEREAS, the Bylaws of the Community College Insurance Group requires the governing board of each member's college/district to appoint a representative and alternate designee.

NOW, THEREFORE, BE IT RESOLVED that the Chabot-Las Positas Community College District hereby approves the designation of the Human Resource Services Director or Designee as official representative to the Community College Insurance Group (CCIG) Board of Directors for Dental and Vision Plans.

PASSED AND ADOPTED by the following roll call vote this 15th day of May 2012 by the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California.

AYES: Cedillo, Dvorsky, Gelles, Gin, Mertes, Vecchiarelli

NOES: None

ABSENT: Mitzman

ABSTENTIONS: None

I, Secretary of the Board of Trustees of the Chabot-Las Positas Community College District, certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

5/15/12
Date

A. Cedillo
Secretary of the Board of Trustees of the
Chabot-Las Positas Community College District,
State of California, County of Alameda

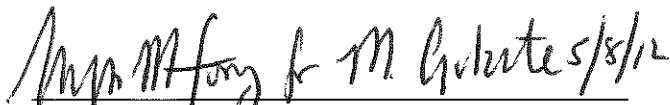
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


May 15, 2012

Agenda Item: 9.4

Subject: Adoption of Resolution No. 07-1112 –
Delegation of Authority to Work with the Affected Employee Groups to
Implement and Establish the 403(b) Special Pay Plan through Envoy Plan
Services, Inc. for Employer/Employee Savings

Recommended Action: That the Board of Trustees adopts Resolution No. 07-1112
delegating to the Chancellor or Designee the authority to work with the affected employee
groups to implement and establish the 403(b) Special Pay Plan through Envoy Plan Services, Inc.
for employer/employee savings.


Submitted: Mary Anne Gularte/Date


Approved: Joel L. Kinnamon/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 07-1112

DELEGATION OF AUTHORITY TO WORK WITH THE AFFECTED EMPLOYEE GROUPS TO IMPLEMENT AND ESTABLISH THE 403(B) SPECIAL PAY PLAN THROUGH ENVOY PLAN SERVICES, INC. FOR EMPLOYER/EMPLOYEE SAVINGS

WHEREAS, in an effort to provide cost savings for both the Chabot-Las Positas Community College District and affected employees, the Board of Trustees of the Chabot-Las Positas Community College District delegate to the Chancellor or Designee the authority to work with the affected employee groups to implement and establish the 403(b) Special Pay Plan through Envoy Plan Services, Inc. for employer/employee savings;

WHEREAS, employees separating from service with the Chabot-Las Positas Community College District are paid the vacation hours accrued and not used at the time of retirement or resignation; and

WHEREAS, such payments are generally subject to Social Security payroll taxes and Federal and State income taxes at the supplemental rate; and

WHEREAS, in lieu of taxed vacation payments, a deposit is made into an IRC Section 403(b) deferred compensation plan known as the Special Pay Plan as an employer contribution so that payroll taxes are not applied; and

WHEREAS, employees that separate from service and are the age of 55 or older in the year of separation, may later withdraw these funds from the Special Pay Plan without incurring IRS excise tax penalties; and

WHEREAS, the Special Pay Plan will become effective upon unit concurrence, Chancellor or Designee approval, and Envoy Plan acceptance.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Chabot-Las Positas Community College District hereby approves the delegation of authority to the Chancellor or Designee, to work with the affected employee groups to implement and establish the 403(b) Special Pay Plan through Envoy Plan Services, Inc.; with plan administration provided by MidAmerica Administrative and Retirement Plan Solutions, Inc. for employer/employee savings.

Resolution No. 07-1112
May 15, 2012
Page 2

PASSED AND ADOPTED by the following roll call vote this 15th day of May 2012 by the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California.

AYES: Cedillo, Dvorsky, Gelles, Gin, Mertes

NOES: None

ABSENT: Mitzman

ABSTENTIONS: Vecchiarelli

I, Secretary of the Board of Trustees of the Chabot-Las Positas Community College District, certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

5/15/12
Date

A. Cedillo
Secretary of the Board of Trustees of the
Chabot-Las Positas Community College District,
State of California, County of Alameda