



OFFICIAL COPY

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING September 18, 2012—3:45 P.M.

Chabot College, 25555 Hesperian Blvd., Hayward, CA
Boardroom (Building 200)

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 3:45 P.M.—TOUR CHABOT COLLEGE PUBLIC ART TOUR

1.2 4:30 P.M. OPEN SESSION CALL TO ORDER AND ROLL CALL*

1.3 PUBLIC COMMENTS

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.4 CLOSED SESSION—Personnel, Collective Bargaining and Possible Litigation

- a. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION (Government Code Section 54956.9(a))
 - i. Department of Fair Employment and Housing Complaint of Race Discrimination filed by Joel Kinnamon;
 - ii. Government Tort Claim for Damages filed by Joel Kinnamon
- b. PUBLIC EMPLOYEE(S) EVALUATION/DISCIPLINE/ DISMISSAL/RELEASE (Government Code Section 54957)
- c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)
Title: Interim Chancellor

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

1.5 **6:30 P.M.—OPEN SESSION-**
CALL TO ORDER AND ROLL CALL

1.6 **PLEDGE TO FLAG**

1.7 **PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a “Request to Address the Board of Trustees” card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.8 **APPROVE CONSENT ITEMS (cc)**

Consent Calendar items are designated by “cc” and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

1.9 **PUBLIC HEARING:**

2012-13 BUDGETS – General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL) Fund and Measure B Fund

1.10 **PRESENTATION:**

2012-13 BUDGETS – General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL) Fund and Measure B Fund

1.11 **ADOPTION OF 2012-13 BUDGETS:**

General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL) Fund and Measure B Fund

1.12 **PRESENTATION:**

Draft Accreditation Midterm Reports, Chabot and Las Positas Colleges

(cc) 1.13 Approval of Minutes of August 21, 2012 Regular Meeting

2.0 REPORTS

2.1 Trustee Reports and/or Official Communications

2.2 Chabot-Las Positas Colleges Foundations

2.3 Presidents of Faculty Senates-Chabot College and Las Positas College

2.0 REPORTS (continued)

- 2.4 Presidents of Classified Senates-Chabot College, Las Positas College and District
- 2.5 Presidents of Associated Students-Chabot College and Las Positas College
- 2.6 Presidents of Chabot College and Las Positas College
- 2.7 Interim Chancellor
- 2.8 Recognitions

3.0 PERSONNEL
(No Items)**4.0 EDUCATIONAL SERVICES**

- (cc) 4.1 Acceptance of Award – City of Hayward for Educational Talent Search Program, Chabot College
- (cc) 4.2 Acceptance of Amendment to the Memorandum of Understanding (MOU) Agreement – Employment Plus II (EPII) Youth Services for High-Risk Youth – City of Union City, Chabot College
- (cc) 4.3 Acceptance of Memorandum of Understanding (MOU) – Berkeley Youth Alternative Employment Plus (EPII) with Alameda County Workforce Investment Board (ACWIB), Chabot College
- (cc) 4.4 Acceptance of California Community Colleges Workforce and Economic Development Division's Industry-Driven Regional Collaborative (IDRC) Grant, Chabot College
- (cc) 4.5 Acceptance of a California Community Colleges Chancellor's Office Assessment, Remediation and Retention for Nursing Enrollment Growth and Retention Program Grant, Chabot College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.4 Approval of Agreement – Sutter Tracy Community Hospital for Pharmacy Technology Program, Las Positas College
- (cc) 5.5 Approval of Agreement – American Medical Response (AMR), Las Positas College
- (cc) 5.6 Approval of Agreement Renewal – Alta Bates Summit Medical Center for the Nursing Program, Chabot College
- (cc) 5.7 Approval of Agreement – Heartland Payment Systems for Credit Card Processing for Student Payments, District
- (cc) 5.8 Approval to Award College Sponsorship Agreement – The Bottling Group, LLC d/b/a The Pepsi Bottling Group, Chabot College
(Tabled from May 15, 2012 Meeting)
- (cc) 5.9 Approval of Award of Bid No. 13-01, TV Recording Studio Upgrade to HD, Chabot College

5.0 BUSINESS SERVICES (continued)

- 5.10 Adoption of Resolution No. 06-1213 – Approval of Standard Agreement No. 28705 with the State of California, Department of Rehabilitation (DOR), Las Positas College
- 5.11 Adoption of Resolution No. 07-1213 – Appropriations Limit for 2012-13 (GANN Limit)

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for Parking Lot A and B, G and H, Phase 2, Chabot College (Measure B Bond Funds)
- 6.2 Approval of Contract Modification to the Existing Design Contract with Steinberg Architects for the Design of Student Services and Central Administration Building at Las Positas College (Measure B Bond Funds)
- 6.3 Approval of 2012 Facilities Master Plan Update, District-Wide

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

(No Items)

8.0 INFORMATION AND DISCUSSION ITEMS (No action)

- 8.1 Informational Personnel Reports
- 8.2 First Reading: New Governing Board Policy 7054 – Internal Board: Board Education
- 8.3 First Reading: Accreditation Midterm Reports, Chabot and Las Positas Colleges

9.0 OTHER ACTION ITEMS

(No Items)

10.0 CLOSED SESSION—(Government Code Section 54954.5)

- 10.1 Personnel
- 10.2 Collective Bargaining
- 10.3 Possible Litigation

11.0 ADJOURNMENT**12.0 NEXT MEETING OF THE BOARD OF TRUSTEES**

October 2, 2012, 6:30 p.m., District (Study Meeting)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 5020 Franklin Drive, Pleasanton, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012


Agenda Item: 1.11

Subject: Adoption of 2012-13 Budgets for the General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL) Fund and Measure B Fund

Background: On June 26, 2012, the Board of Trustees adopted the 2012-13 Tentative Budgets. The Education Code requires the preparation and publication of the District's budget to permit public review of same before the date of the Public Hearing. On September 10, the Proposed Budgets were distributed to the Office of the Vice Chancellor, Business Services, District Office, 5020 Franklin Drive, Pleasanton, California 94588 to be available to the public from September 10, 2012 through September 18, 2012 prior to the Public Hearing. Formal adoption of the Official Budgets for 2012-13 is required by law.

Recommended Action: That the Board of Trustees adopts the proposed 2012-13 Budgets for the General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL) Fund and Measure B Fund, and authorize the Vice Chancellor, Business Services, to file same with the County Superintendent of Schools and California Community College Chancellor's Office as required by law.

 9/12/12
Submitted: Lorenzo Legaspi/Date

 9/13/12
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 4.1

Subject: Acceptance of Award – City of Hayward for Educational Talent Search Program, Chabot College

Background: Chabot College is agreeing to be the provider of a tutoring program designed to provide support to all Trio Educational Talent Search target school. The funds will be used for the following:

1. To provide a stipend to current Saturday Academy instructor to develop a tutoring program.
2. To hire Chabot College Students to provide tutoring at Trio Educational Talent Search Target Groups.
3. Develop a sound tutoring training curriculum and train 8 tutors.

Target Schools: Hayward High School, Tennyson High School, Mt. Eden High School; and feeder middle schools Winton, Cesar Chavez and Martin Luther King.

Funding for the project is in the amount of \$16,000 for the period July 1, 2012 through June 30, 2013. The award is a one-time City of Hayward social services allocation.

Recommended Action: That the Board of Trustees accepts the proposed award from the City of Hayward for Educational Talent Search at Chabot College in the amount of \$16,000 for the period July 1, 2012 through June 30, 2013. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant award on behalf of the District.

 9/12/12
Submitted: Jeffrey M. Kingston/Date

 9/13/12
Approved: Judy E. Walters/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 4.2

Subject: Acceptance of Amendment to the Memorandum of Understanding (MOU)
Agreement - Employment Plus II (EPII) Youth Services for High-Risk Youth -
City of Union City, Chabot College

Background: Chabot College is agreeing to be the provider of Youth Services for High-Risk Youth living in the Tri-Cities Area of Alameda County. Chabot College agrees to provide educational, employment, and social services for high-risk youth ages 16-21, in collaboration with its multiple partners. Youth served include in- and out-of-school youth who are low-income, foster youth, pregnant/parenting teens, recently emancipated, ex-offenders, high-school dropouts or unemployed youth. Partners include the Cities of Fremont, Newark, and Union City; New Haven and Fremont Adult Schools; Tiburcio Vasquez Health Center; Centro de Servicios; and Tri-CED Recycling. The program aims to enroll youth into education and attain a certificate or degree, help them gain employment, and improve their literacy and numeracy skills.

The parties to this Amendment to Original Agreement are Chabot College ("Lead Agency") and the City of Union City Alternative ("Contractor ") signed on July 15, 2011, regarding subcontracting services for the Employment Plus II (EPII) Programs for High-Risk Youth that will serve 57 connected and disconnected youth in the Tri-Cities area. It is understood that Chabot College has received a contract from the Alameda County Workforce Investment Board Workforce Investment Act funds to provide an EPII Program and will utilize these funds to reimburse City for staffing hours.

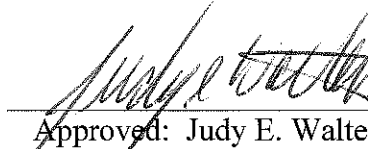
(a) Payment shall not exceed the total amount of \$143,950

The Lead Agency agrees to pay up to the total sum of \$143,950 (an increase of \$20,000 from \$123,950 amended MOU) to the Contractor for the services to be performed. This will cover augmentation of benefits for a Project Specialist starting July 1, 2012. No increase in salary will occur as a result of the enhanced benefits for the above referenced Project Specialist. Upon receipt of a signed agreement, the Contractor may invoice the Lead Agency in accordance with the MOU Amendment.

Recommended Action: That the Board of Trustees accepts the proposed Amendment to the Memorandum of Understanding (MOU) Agreement-Employment Plus II (EPII) Youth Services for High-Risk Youth - City of Union City for Chabot College in the amount of 143,950 for the period July 1, 2012 through June 30, 2013. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU amendment on behalf of the District.

Agenda Item: 4.2
September 18, 2012
Page 2

 9/12/12
Submitted: Jeffrey M. Kingston/Date

 9/10/12
Approved: Judy E. Walters/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 4.3

Subject: Acceptance of Memorandum of Understanding (MOU) - Berkeley Youth
Alternative Employment Plus (EPII) with Alameda County Workforce
Investment Board (ACWIB), Chabot College

Background: Chabot College is agreeing to be the provider of Youth Services for High-Risk Youth living in the Tri-Cities Area of Alameda County. Chabot College agrees to provide educational, employment, and social services for high-risk youth ages 16-21, in collaboration with its multiple partners. Youth served include in- and out-of-school youth who are low-income, foster youth, pregnant/parenting teens, recently emancipated, ex-offenders, high-school dropouts or unemployed youth. Partners include the Cities of Fremont, Newark, and Union City; New Haven and Fremont Adult Schools; Tiburcio Vasquez Health Center; Centro de Servicios; and Tri-CED Recycling. The program aims to enroll youth into education and attain a certificate or degree, help them gain employment, and improve their literacy and numeracy skills.


The parties to this Agreement are Chabot College ("Lead Agency") and the Berkeley Youth Alternative ("Contractor"), regarding subcontracting services for the Employment Plus II (EPII) Programs for High-Risk Youth that will serve 57 connected and disconnected youth in the Tri-Cities area. It is understood that Chabot College has received a contract from the Alameda County Workforce Investment Board Workforce Investment Act funds to provide an EPII Program and will utilize these funds to reimburse BYA for staffing hours.

- (a) Payment shall not exceed the total amount of \$122,300
 - Office Assistant – \$30,000
 - Case Manager – \$35,000
 - Benefits - \$16,250
 - BYA 12% - \$9,750
 - 13 youth participants Stipends 2100 for a total of \$27,300

Recommended Action: That the Board of Trustees accepts the proposed Memorandum of Understanding (MOU) with Berkeley Youth Alternative Employment Plus (EPII) with Alameda County Workforce Investment Board (ACWIB) for Chabot College in the amount of \$122,300 dollars for the period July 1, 2012 through June 30, 2013. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

Agenda Item: 4.3
September 18, 2012
Page 2

 9/12/12
Submitted: Jeffrey M. Kingston/Date

 9/12/12
Approved: Judy E. Walters/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 4.4

Subject: Acceptance of California Community Colleges Workforce and Economic Development Division's Industry-Driven Regional Collaborative (IDRC) Grant, Chabot College

Background: The IDRC grant was established to meet the demand for new, innovative and emerging growth sectors and focus resources on short-term intensive projects for high growth sectors. These grants provide flexibility for colleges to assess and define their individual project needs in the context of statewide and regional needs.

The Workforce and Economic Development Division, Chancellor's Office, California Community Colleges has awarded a 2012-13 IDRC grant to an application submitted by the Peralta Community College District. Chabot College will partner with Laney and De Anza Colleges to address the training gap for machinists in the Bay Area. The grant will fund efforts to develop a common apprenticeship program in the Bay Area with courses offering compatible curriculum for greater access and efficiencies at the three community colleges.

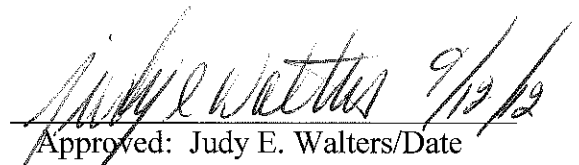
Industry partners include the National Tooling and Machining Association, 101MFG, FM Industries, Custom Gear, Baywork & SFPUC, and others. Together, with the colleges, they will establish the Bay Area Manufacturing Apprenticeship (BAMA) IDRC. The objective of the BAMA IDRC is to strengthen the competitiveness of local manufacturing, design and product development firms by reviving manufacturing apprenticeship programs in the Bay Area. These programs will use existing classes at local community colleges to provide training for the highly-skilled workers that industry needs. For the period of this grant, the focus will be on apprenticeships in machining, CNC machining, and industrial maintenance.

Funding for the project is in the amount of \$30,737 for the period October 1, 2012 through December 31, 2013.

Recommended Action: That the Board of Trustees accepts the proposed California Community Colleges Workforce and Economic Development Division's Industry-Driven Regional Collaborative (IDRC) Grant for Chabot College in the amount of \$30,737 for the period October 1, 2012 through December 31, 2013. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant award on behalf of the District.

Agenda Item: 4.4
September 18, 2012
Page 2

 9/12/12
Submitted: Jeffrey M. Kingston/Date

 9/12/12
Approved: Judy E. Walters/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 4.5

Subject: Acceptance of a California Community Colleges Chancellor's Office Assessment, Remediation and Retention for Nursing Enrollment Growth and Retention Program Grant, Chabot College

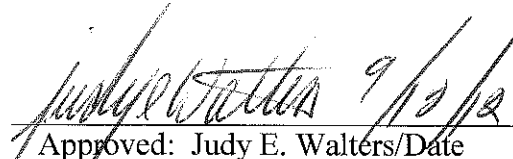
Background: The intent of the California Community Colleges Chancellor's Office is to grant these funds in response to the nursing shortage by increasing the capacity of community college nursing programs and, ultimately, increasing the number of licensed nurses. The funds allocated to colleges as a result of this program will provide the opportunity for Associate Degree Nursing Programs (ADN) to expand and/or maintain prior expansion of the number of students enrolled in their programs for a two-year period (pending availability of funds for the second fiscal year) and to provide funds to assist students to succeed.

Chabot College will use these funds to increase the retention of nursing students through targeted case management of nursing students, additional skills lab support, simulation lab support and instruction, tutoring, faculty professional development, review courses, book and uniform scholarships, and equipment and supplies to ensure that the nursing students are working with equipment that meets current industry standards.

Funding for the project is in the amount of \$335,000 for the period July 1, 2012 through June 30, 2013.

Recommended Action: That the Board of Trustees accepts the proposed California Community Colleges Chancellor's Office Assessment, Remediation and Retention for Nursing Enrollment Growth and Retention Program Grant for Chabot College in the amount of \$335,000 for the period July 1, 2012 through June 30, 2013. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant award on behalf of the District.

 9/12/12
Submitted: Jeffrey M. Kingston/Date

 9/12/12
Approved: Judy E. Walters/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
8/1/2012	57 - 65	169743 - 169917 Commercial Warrants	\$ 2,110,264.38
	66 - 67	169918 - 169919 Commercial Warrants	7,245.30
	68 - 69	169920 Commercial Warrants	15,450.00
	70 - 73	169921 - 169983 Commercial Warrants	1,722,126.26
	74 - 75	169984 - 169987 Commercial Warrants	448,732.91
8/2/2012	76 - 83	169988 - 170149 Commercial Warrants	462,267.84
	84 - 85	170150 - 170151 Commercial Warrants	2,428.99
	86 - 87	170152 - 170175 Commercial Warrants	1,612,065.43
	88 - 89	170176 Commercial Warrants	275.00
	90 - 98	170177 - 170388 Commercial Warrants	37,701.00
8/2/2012	99	094183, 169938, 169981 Canceled Warrants	(181,246.54)

Agenda Item: 5.1
September 18, 2012
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<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
8/6/2012	100	169862	\$ (500.99)
		Canceled Warrant	
	101	12539 - 125332	\$ (600.00)
		Canceled Warrants	
8/10/2012	102 - 106	170389 - 170476	622,270.39
		Commercial Warrants	
	107 - 108	170477	1,100.00
		Commercial Warrants	
	109 - 110	170478 - 170501	103,287.71
		Commercial Warrants	
	111 - 112	170502 - 170503	167,329.32
		Commercial Warrants	
8/13/2012	113	170176	(275.00)
		Canceled Warrant	
8/17/2012	114 - 118	170504 - 170602	427,661.45
		Commercial Warrants	
	119 - 120	170603 - 170612	1,673,378.30
		Commercial Warrants	
	121 - 122	170613 - 170614	7,010.00
		Commercial Warrants	
8/24/2012	123 - 127	170615 - 170712	297,542.99
		Commercial Warrants	
	128 - 129	170713	2,729.31
		Commercial Warrants	
	130 - 132	170714 - 170749	1,028,947.42
		Commercial Warrants	
	133 - 134	170750	766.61
		Commercial Warrants	

Agenda Item: 5.1
September 18, 2012
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8/31/2012	M-8	003141 - 003148	633,030.95
		Manual Warrants	

TOTAL	<u>\$ 11,200,989.03</u>
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L. Legaspi 9.12.12
Submitted: Lorenzo Legaspi/Date

Judy E. Walters 9/12/12
Approved: Judy E. Walters/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant register as indicated:

Regular Monthly Payroll:

August Payroll Warrant Total = \$3,815,729.63

Lorenzo Legaspi 9.12.12
Submitted: Lorenzo Legaspi / Date

Judy E. Walters 9/12/12
Approved: Judy E. Walters / Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 5.3

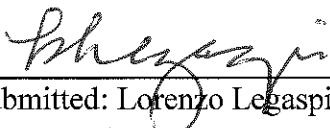
Subject: Approval of Declaration of Surplus Property to be Sold at Private Sale and
Donation or Disposal of Any Items Not Sold

Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes surplus from Chabot College and Las Positas College. When saleable, items will be sold to employees or at auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approves the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via private sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold by private sale be donated to charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 9.12.12
Submitted: Lorenzo Legaspi/Date

 9/12/12
Approved: Judy E. Walters /Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 5.4

Subject: Approval of Agreement – Sutter Tracy Community Hospital for Pharmacy Technology Program, Las Positas College


Background: Las Positas College conducts an academic and experiential learning program in Pharmacy Technology. One of the requirements of the program is for students to gain experience outside the standard classroom setting.

Sutter Tracy Community Hospital would like to provide students in the Pharmacy Technology Program at Las Positas College the opportunity to gain practical experience at their Tracy, California location. Sutter Tracy Community Hospital has the necessary facilities, equipment, and/or personnel for students to obtain hands-on training and gain experience in a pharmacy as part of the requirements leading to a Pharmacy Technician Training Certificate. At no cost to the Chabot-Las Positas Community College District, Sutter Tracy Community Hospital will assist in orienting the students, providing them with a thorough understanding of the practice field.

The Board approved similar agreements to provide practical experience for the Pharmacy Technology Program with CVS Pharmacy on April 19, 2011 under item 5.7; Express Scripts, Inc. on June 28, 2011; Medicine Shoppe for Pharmacy on July 17, 2012 under item 5.7; Pharmaca Integrative Pharmacy on July 17, 2012 under item 5.8; and with Safeway, Inc. on July 17, 2012 under item 5.9.

Recommended Action: That the Board of Trustees approves the proposed agreement with Sutter Tracy Community Hospital for the Pharmacy Technology Program at Las Positas College, for the period beginning September 19, 2012, and shall continue for a period of two (2) years. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 9.12.12
Submitted: Lorenzo Legaspi/Date

 9/19/12
Approved: Judy E. Walters/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 5.5

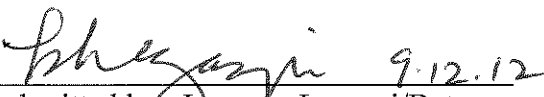
Subject: Approval of Agreement - American Medical Response (AMR), Las Positas College

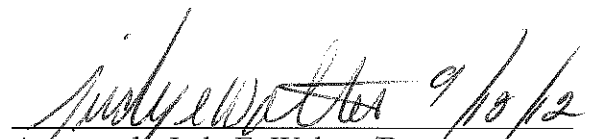
Background: The College requires students in the Paramedic Training Program (EMT-P) to successfully complete field internships. American Medical Response (AMR) is a new service provider for the Paramedic Field Internship Program for which students participate in the College's program beginning in August of 2012.

The purpose of this agreement is to confirm the respective responsibilities and duties of the District and American Medical Response (AMR) while students are participating in Field Internship Programs with American Medical Response. American Medical Response will continue to provide field internships for the purpose of training students enrolled in the Las Positas College Paramedic Training Program. There is a cost to the students for their participation in the Field Internship Program but no cost to the college.

The term of the two-year agreement renewal is August 20, 2012 through August 19, 2017.

Recommended Action: That the Board of Trustees approves the proposed agreement with American Medical Response for the term commencing August 20, 2012 through August 19, 2017 at no cost to the District. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.


Submitted by: Lorenzo Legaspi/Date 9.12.12


Approved: Judy E. Walters/Date 9/18/12

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

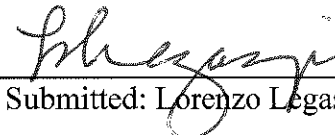
Agenda Item: 5.6

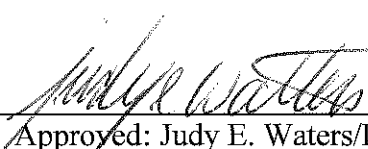
Subject: Approval of Agreement Renewal –Alta Bates Summit Medical Center for the Nursing Program, Chabot College

Background: Chabot College's Health and Natural Science Division maintains clinical relationships with various hospitals and healthcare facilities in the region. The hospitals and healthcare facilities provide clinical and practical experience at their institution for the Nursing programs. One such agreement is with Alta Bates Summit Medical Center in Berkeley, California. Alta Bates Medical Center would like to renew the agreement with the college for another year effective September 3, 2012 through August 31, 2013.

The Board of Trustees has previously approved Alta Bates Summit Medical Center for the college on June 28, 2011 under item 5.4, July 1, 2010 under item 5.10, and the initial agreement on August 21, 2001 under item 5.6.e.

Recommended Action: That the Board of Trustees approves the proposed agreement to renew with Alta Bates Summit Medical Center for the Nursing Program, Chabot College, for the period of September 3, 2012 through August 31, 2013. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 9.12.12
Submitted: Lorenzo Legaspi/Date

 9/18/12
Approved: Judy E. Waters/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 5.7

Subject: Approval of Agreement - Heartland Payment Systems for Credit Card Processing for Student Payments, District

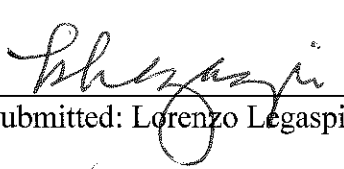
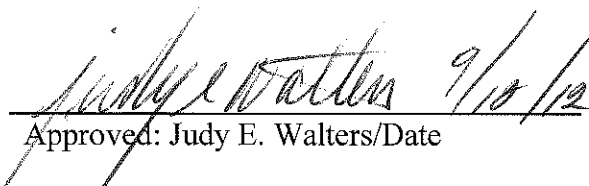
Background: Chabot-Las Positas Community College District has been using Official Payments Corporation (OPC) since 2005 for processing the credit card payments for student tuition and fees for both Chabot and Las Positas Colleges. At that time, the District migrated from Card Services International to Official Payments Corporation to implement a solution that was compliant with the Payment Card Industry (PCI) Data Security Standards (DSS). The OPC vendor provided a special rate of 2.25% per transaction for the California Community Colleges which has been in effect for the past seven (7) years of our contract. Services are included for all the major credit card companies such as Visa, MasterCard, Discover, and American Express.

The current credit card processing consists of two parts: (1) a front end “payment gateway” which is the Official Payments vendor that provided the collection of the credit card payments through our Banner CLASS-Web System. (2) a back end “payment processor” which is Heartland Payment Systems that handles the final processing of the payment with the credit card companies. Heartland Payment Systems has recently expanded their business to provide both the front end and back end portions of the credit card processing at a substantial cost savings to the clients. Heartland is offering an average rate of 1.6% per transaction which is considerably less than the current 2.25% offered by Official Payments. In addition, in October 2011 the Durbin amendment went into effect for regulated debit card transactions which provides even greater discounts on Debit transactions. The replacement of Official Payments to a single vendor offering through Heartland Payment Systems is estimated to save the District an annual cost of \$54,116 for both colleges combined, which is based on actual transaction history from the District.

Based on these annual savings, the District has selected to replace their current Official Payments System with Heartland Payment Systems. The planned date of implementation which will take 6-8 weeks and will coincide with our Academic student registration cycle for the Spring 2013 term, which is the first week of November 2012. There is no additional costs for the installation of the product nor any recurring support costs other than the reduced transaction fee. The District will “piggyback” on the San Mateo Community College District contract with Heartland Payment Systems to migrate off of Official Payments, which is available to all the California Community Colleges.

Agenda Item: 5.7
September 18, 2012
Page 2

Recommended Action: That the Board of Trustees approves the proposed agreement with Heartland Payment Systems for a 3-year term, beginning September 4, 2012 ending September 3, 2015. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 Submitted: Lorenzo Legaspi/Date	 Approved: Judy E. Walters/Date	
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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 5.8


(Tabled from May 15, 2012 Meeting)


Subject: Approval to Award College Sponsorship Agreement – The Bottling Group, LLC
d/b/a The Pepsi Bottling Group, Chabot College

Background: At the July 21, 2009 Board Meeting, a College Sponsorship Agreement was issued to Bottling Group, LLC d/b/a The Pepsi Bottling Group, a Delaware limited liability corporation for Beverage Pouring Rights at the Las Positas College campus.

This approval for “Pouring Rights” provide that the District will only allow beverages distributed by one (1) manufacturer to be sold on the Chabot College campus. Previously, the Chabot College campus Foundation had held the agreement. Upon the dissolving of the Foundation, Chabot College management and District Office staff reviewed the proposal and recommend that the Beverage Pouring Rights for Chabot College be awarded to Pepsi Bottling Group, LLC d/b/a The Pepsi Bottling Group. In return, the District and Chabot College receives certain benefits, commission and other payments that would not otherwise be available.

Recommended Action: That the Board of Trustees approves the proposed award of a College Sponsorship Agreement for Chabot College to Pepsi Bottling Group, LLC d/b/a The Pepsi Bottling Group, a Delaware limited liability corporation. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 9.12.12
Submitted: Lorenzo Legaspi/Date

 9/18/12
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 5.9

Subject: Approval of Award of Bid No. 13-01, TV Recording Studio Upgrade to HD, Chabot College

Background: Staff conducted a competitive public bidding process in accordance with state public bidding requirements for the upgrade to the TV Recording Studio equipment at Chabot College. The District issued specifications to match existing software and repair the existing equipment in the TV recording studio. The upgrade will address the safety issues, old technology, and increase broadcast communication by converting from analog to HD signals. The bid was advertised and seven (7) bidders were contacted directly. The bid opening held at the District Office on August 28, 2012 resulted in two (2) bids submitted as stated below. Bid amounts do not include sales tax.

<u>Bidder</u>	<u>City</u>	<u>Bid Amount</u>
GlobalStreams Corporation	Olathe, KS	\$ 118,270.00
Mediastar	Chico, CA	\$ 149,920.00

Staff recommendation was reviewed by TV Studio staff and the evaluation concluded with the recommendation to award the bid to GlobalStreams Corporation of Olathe, Kansas as the lowest responsible and responsive bidder.

Recommended Action: That the Board of Trustees awards Bid No. 13-01 for TV Recording Studio Upgrade to HD, Chabot College to GlobalStreams Corporation of Olathe, Kansas in the amount of \$118,270.00, not including tax. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the purchase order on behalf of the District.

 9.12.12
Submitted: Lorenzo Legaspi/Date

 9/18/12
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 5.10


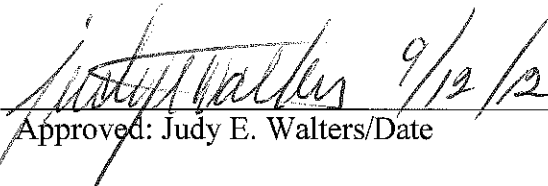
Subject: Adoption of Resolution No. 06-1213 - Approval of Standard Agreement No. 28705 with the State of California, Department of Rehabilitation (DOR), Las Positas College

Background: Las Positas College has had a community partnership with the Department of Rehabilitation (DOR) for over the past five years. This community partnership involves both parties co-locating at the current Tri-Valley One Stop (TVOS) Center whereby allowing the Department of Rehabilitation clients to benefit from the TVOS Center services. The DOR's shared cost is for office and common area space.

This is a two-year standard agreement, No. 28705, from July 1, 2012 through June 30, 2014 with a projected contract amount of \$5,398.85 and a yearly amount of \$2,699.43. The reason for the lateness of this standard agreement is due to the fact that the State of California did not approve their budget.

As this community partnership is with a State of California office, the Board of Trustees is asked to approve the Board Resolution for Standard Agreement No. 28705 as well as approving and signing the Contractor Certificate Clauses.

Recommended Action: That the Board of Trustees adopts Resolution No. 06-1213 - to approve the Standard Agreement No. 28705, with the State of California, Department of Rehabilitation, for the use of office and common area space at the Tri-Valley One Stop (TVOS) Center from July 1, 2012 through June 30, 2014 with a two-year amount totaling \$5,398.85. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Standard Agreement and sign the Contractor Certificate Clauses on behalf of the District.

		
Submitted: Lorenzo Legaspi/Date	Approved: Judy E. Walters/Date	
9.12.12	9/12/12	
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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 06-1213

STATE OF CALIFORNIA, DEPARTMENT OF REHABILITATION
STANDARD AGREEMENT NO. 28750

WHEREAS, this resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the State of California, Department of Rehabilitation, for the purpose of co-locating at the Tri-Valley One Stop Career Center, 5020 Franklin Drive, Pleasanton CA 94588 for the purpose of providing rehabilitation services and to authorize the designated personnel to sign contract documents for fiscal years 2012-2014.

BE IT RESOLVED that the Governing Board of Chabot-Las Positas Community College District authorizes entering into a two-year Standard Contract Agreement No. 28750 for \$5,398.85 effective July 1, 2012 through June 30, 2014, and that the person listed below, is authorized to sign the transaction for the Governing Board.

Lorenzo Legaspi

Vice Chancellor, Business Services

Signature: _____

PASSED AND ADOPTED by a roll call vote this 18th day of September 2012 by the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California.

AYES: Cedillo, Dvorsky, Gelles, Gin, Mitzman, Vecchiarelli

NOES: None

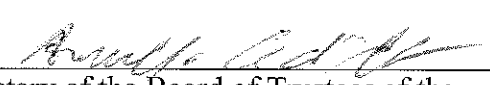
ABSENT: Mertes

ABSTENTIONS: None

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

9/18/12

Date



Secretary of the Board of Trustees of the
Chabot-Las Positas Community College District
County of Alameda, State of California

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

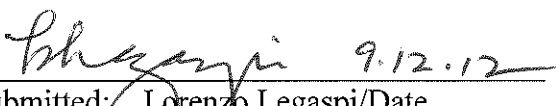
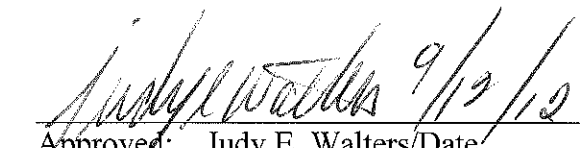
Agenda Item: 5.11

Subject: Adoption of Resolution No. 07-1213 - Appropriations Limit for 2012-13 (GANN Limit)

Background: Pursuant to Article XIII-B of the Constitution and Chapter 1205, Statutes of 1980, all community college districts are required to compute an annual appropriations limit.

Government Code Section 7908(c), requires each community college district to report to the Chancellor of the California Community Colleges at least annually its appropriation limit, appropriations subject to limit, the amount of state aid appropriations and subventions included with the proceeds of taxes of the district, and amounts excluded from the appropriations subject to limit.

Recommended Action: That the Board of Trustees adopts Resolution No. 07-1213 - Appropriations Limit for 2012-13 in the amount of \$116,217,240.

 Submitted: Lorenzo Legaspi/Date	 Approved: Judy E. Walters/Date
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✓ <u>APPROVED</u>	<u>DISAPPROVED</u> <u>TABLED</u>

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 07-1213

ESTABLISHMENT OF THE GANN APPROPRIATIONS LIMIT
FOR FISCAL YEAR 2012-13

WHEREAS, the California Legislature enacted Senate Bill 1352 in August 1980, with an effective date of January 1981, to implement Proposition 4, a Constitutional amendment establishing appropriation limits for state and local government units;

WHEREAS, the Governing Board determines that the 2012-13 General Fund Budget, as proposed for adoption, is in conformance with the provisions of Senate Bill 1352 as reflected on the Gann Limit Worksheet, and;

THEREFORE, it is resolved that the Governing Board of Chabot-Las Positas Community College District hereby adopts a revised appropriations limit for 2012-13 of \$ 116,217,240 and estimates that the budget appropriations subject to that limit are \$71,219,983.

PASSED AND ADOPTED this 18th day of September 2012, by the following roll call vote:

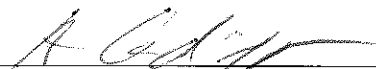
AYES: Cedillo, Dvorsky, Gelles, Gin, Mitzman, Vecchiarelli

NOES: None

ABSENT: Mertes

ABSTENTIONS: None

9/18/12
Date


Secretary of the Board of Trustees of the
Chabot-Las Positas Community College District
State of California

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 6.1

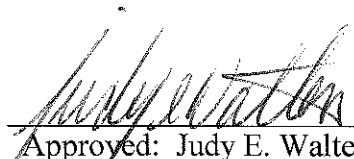
Subject: Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for Parking Lot A and B, G and H, Phase 2, Chabot College

Background: Parking Lot A and B, G and H, Phase 2 at Chabot College has been completed by Bay Cities Paving & Grading, Inc., and for the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for Parking Lot A and B, G and H, Phase 2, Chabot College.

Funding Source: Measure B Bond Funds

 9/12/12
Submitted: Jeffrey M. Kingston/Date

 9/12/12
Approved: Judy E. Walters/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 6.2

Subject: Approval of Contract Modification to the Existing Design Contract with Steinberg Architects for the Design of Student Services and Central Administration Building at Las Positas College

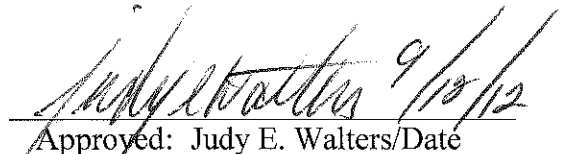
Background: On May 19, 2009 the Board of Trustees approved the selection of Steinberg Architects for the design of the Student Services and Central Administration Building at Las Positas College. Due to secondary effects, SWPPP and site requirements, DSA and structural changes and a review of the original program definitions as compared to the current needs, it became essential to make adjustments to the designs for the Student Services and Central Administration Building project. These design changes were a result of program changes affecting the future use and design needs of the building. These design changes were a result of the need for reduced office space for Student Services and the remodel of the buildings' restrooms.

Current Approved Contract Amount	\$ 3,000,000
<u>Modification Amount</u>	<u>\$ 298,959</u>
New Contract Amount	\$ 3,298,959

Recommended Action: That the Board of Trustees approves the proposed Contract Modification to the Existing Design Contract with Steinberg Architects of San Jose for the Design of Student Services and Central Administration Building at Las Positas College in an amount not to exceed \$298,959. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the modification on behalf of the District.

Funding Source: Measure B Bond Funds

 9/12/12
Submitted: Jeffrey M. Kingston/Date

 9/12/12
Approved: Judy E. Walters/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 18, 2012

Agenda Item: 6.3

Subject: Approval of 2012 Facilities Master Plan Update, District-Wide

Background: On August 21, 2012 the 2012 Facilities Master Plan Update (FMP) was presented to the Board for all the Chabot–Las Positas Community College District facilities. The FMP in detail focuses on the two campuses, the Centers and District Office for their current and future functions over the next ten to twenty years to meet the District Mission Statement.

The Facilities Master Plan is organized into four sections: 1) Overview; 2) Chabot College; 3) Las Positas College and 4) District Centers. The Overview provides background on all the District sites and the Shared Governance process that informed and led to the FMP update. Terms and definitions related to the process are also provided. The Chabot College and Las Positas College sections provide Background, Process with supporting criteria and diagrams and the 2012 Facilities Master Plan. The District section provides the current and anticipated contribution of these facilities. Infrastructure modifications for the building projects, upgrades and replacements are discussed in Technical Appendices.

For each of the college campuses, the FMP documents an overall approach to physical development. Each plan recognizes the character, history and culture of the respective campus. At Chabot College, the FMP moves development to renewal of existing facilities and an outward connection (invitation) to the community by increasing the visibility and identity of the college. The resulting organizing network creates new opportunities for building locations and site improvements. At Las Positas College, the FMP moves development to completion and campus organization that engages both topography and distance to establish building sites and place-making. The resulting FMP provides a welcoming, completed campus with new front doors to the community and the hills of Murray Ranch.

The FMP's provide a menu for the District and each College to use in configuring projects, supporting capital fund requests, applying for State funding and successfully obtaining funds from other sources. While drawings in the FMP may appear specific, the forms are conceptual placeholders appropriate for the identified programs. The design of each site and facility project will take place as projects are funded and detailed programming occurs. The FMP remains flexible in response to resource allocations, unanticipated changes, and phasing capabilities.

Along with research and data, the FMP's inform the annual update of the Five-Year Capital Plan. Working in tandem with the Education Master Plan, the Five-Year Capital Plan utilizes the FMP to align facilities for educational programs, update the infrastructure to support the educational facilities, improve seismic reliability and effectiveness of facilities, support student activities on

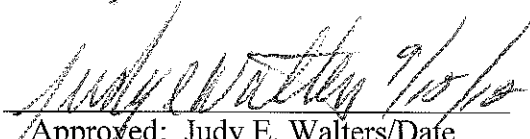
Agenda Item: 6.3
September 18, 2012
Page 2

campus, improve the exterior environment to support education, retain students on-site and engage the community and balance capacity load ratio.

Through the Shared Governance process, the planning approach was highly participatory, such that Administration, Senates, Faculty, Staff and Students attended presentations in four cycles of brainstorming, master plan programming, development of two approaches and draft facilities master plan.

Recommended Action: That the Board of Trustees Approve the 2012 Facilities Master Plan Update District-Wide.

 9/12/12
Submitted: Jeffrey M. Kingston/Date

 9/10/12
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED