



# **OFFICIAL COPY**

## **CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT**

### **BOARD OF TRUSTEES REGULAR MEETING October 16, 2012—5:15 P.M.**

**District Office, 5020 Franklin Dr., Pleasanton, CA  
Multipurpose Room (Room 120)**

#### **1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD**

##### **1.1 5:15 P.M. OPEN SESSION CALL TO ORDER AND ROLL CALL\***

##### **1.2 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

##### **1.3 CLOSED SESSION—Personnel, Collective Bargaining and Possible Litigation**

- a. PUBLIC EMPLOYEE(S) EVALUATION/DISCIPLINE/  
DISMISSAL/RELEASE (Government Code Section 54957)**
- b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: Interim Chancellor (Government Code Section 54957)**
- c. CONFERENCE WITH LABOR NEGOTIATOR:  
S.E.I.U., Local 1021 and Chabot-Las Positas Faculty Association  
Updates (Government Code Section 54957.6)**

##### **1.4 6:30 P.M.—OPEN SESSION- CALL TO ORDER AND ROLL CALL**

**\*Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

**1.5 PLEDGE TO FLAG****1.6 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

**1.7 APPROVE CONSENT ITEMS (cc)**

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

(cc) 1.8 Approval of Minutes of September 18, 2012 Regular Meeting

**2.0 REPORTS**

- 2.1 Trustee Reports and/or Official Communications
- 2.2 Chabot-Las Positas Colleges Foundations
- 2.3 Presidents of Faculty Senates-Chabot College and Las Positas College
- 2.4 Presidents of Classified Senates-Chabot College, Las Positas College and District
- 2.5 Presidents of Associated Students-Chabot College and Las Positas College
- 2.6 Presidents of Chabot College and Las Positas College
- 2.7 Interim Chancellor
- 2.8 Recognitions

**3.0 PERSONNEL**

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Management Personnel

**4.0 EDUCATIONAL SERVICES**

- (cc) 4.1 Acceptance of Gift, Chabot College
- (cc) 4.2 Approval of Cooperative Agreement – The Regents of the University of California, Puente Project No. 12-CCC Puente-04, Chabot College
- (cc) 4.3 Approval of Cooperative Agreement – The Regents of the University of California, Puente Project No. 12-CCMUL-Puente-03, Las Positas College
- (cc) 4.4 Approval for Travel Study Program – "Faces of Cuba" and Agreement with Global Exchange Reality Tours, Chabot College

**4.0 EDUCATIONAL SERVICES (continued)**

- (cc) 4.5 Acceptance of Memorandum of Understanding (MOU) Agreement – Hayward Promise Neighborhood Program with Hatchuel Tabernik and Associates, Chabot College

**5.0 BUSINESS SERVICES**

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Renewal of Grant Award – U.S. Department of Education, Child Care Access Means Parents in School Program, Grant Award No. P335A090192-12, Chabot College
- (cc) 5.4 Approval of Memorandum of Understanding – Contra Costa Community College District for Partnership on California Acceleration Project, Chabot-Las Positas Community College District
- (cc) 5.5 Approval of Renewal of Agreement – California Early Childhood Mentor Program, Agreement No. CN110123 with the San Francisco Community College District, Las Positas College
- (cc) 5.6 Approval of Renewal of Agreement –Child Development Training Consortium 2012-2013 Instructional Agreement No. 12-13-4024 with Yosemite Community College District, Chabot College
- (cc) 5.7 Approval of Agreement – Sportswear, Inc., Las Positas College
- (cc) 5.8 Approval of Award of a Piggyback Contract for Furniture and Equipment for New Student Services and Administration Building Project at Las Positas College using the CollegeBuys Purchasing Program to Krueger International (Measure B Bond Funds)
- (cc) 5.9 Approval of Award of a Piggyback Contract for Furniture and Equipment for New Student Services and Administration Building Project at Las Positas College using the National IPA (National Intergovernmental Purchasing Alliance) Contract No. 10-004 to Kimball Office (Measure B Bond Funds)
- (cc) 5.10 Approval of Award of a Piggyback Contract for Furniture and Equipment for Tenant Improvements, Dublin Center using the National IPA (National Intergovernmental Purchasing Alliance) Contract No. 10-004 to Kimball Office (Measure B Bond Funds)
- (cc) 5.11 Approval of Award of Request for Proposal (RFP) No. C-12, Food Services, Las Positas College

**6.0 FACILITIES PLANNING AND DEVELOPMENT**

- (cc) 6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for New Science Building and General Alteration to Building 1800; Increment No. 2, Las Positas College (Measure B Bond Funds)

**7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION**  
(No Items)

**8.0 INFORMATION AND DISCUSSION ITEMS (No action)**

- 8.1 Informational Personnel Reports
- 8.2 2011-12 Annual Distance Education Report, Chabot College
- 8.3 2011-12 Annual Distance Education Report, Las Positas College

**9.0 OTHER ACTION ITEMS**

- 9.1 Approval of Revised Citizens' Oversight Committee for Measure B
- 9.2 Approval of Agreement – Community College League of California for Board Policy and Administrative Procedures Services
- 9.3 Adoption of New Governing Board Policy 7054 – Internal Board: Board Education
- 9.4 Approval of Chabot College Accreditation Midterm Report
- 9.5 Approval of Las Positas College Accreditation Midterm Report

**10.0 CLOSED SESSION—(Government Code Section 54954.5)**

- 10.1 Personnel
- 10.2 Collective Bargaining
- 10.3 Possible Litigation

**11.0 ADJOURNMENT**

**12.0 NEXT MEETING OF THE BOARD OF TRUSTEES**

November 13, 2012, 6:30 p.m., Chabot College

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 5020 Franklin Drive, Pleasanton, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT

A. Employment

Williams, Richard O., Mobility Assistant/Driver (2CDS05), 100%, 12 months/year, Range/Step 25/1, \$3,014.25/month, effective 10/17/12.

II. ASSIGNED TO LAS POSITAS

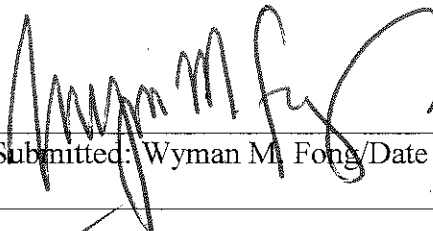
A. Employment

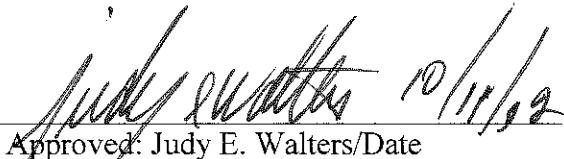
Butler, Brandon K., Laboratory Technician II – Biological Sciences/Chemistry (3CSM11), 100%, 12 months/year, Range/Step 34/1, \$3,758.92/month, effective 10/17/12.

III. ASSIGNED TO DISTRICT

A. Reclassification

Nadkarni, Uma (nmi), from Programmer Analyst II (1CMI41), Range/Step 53/4, \$6,987/17/month, to Senior Programmer Analyst I (1CMI59), Range/Step 57/3, \$7,339.00/month, effective 11/01/12. The union has been consulted and concurs with this action.

 10/11/12  
Submitted: Wyman M. Fong/Date

 10/11/12  
Approved: Judy E. Walters/Date

☒ APPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 3.2

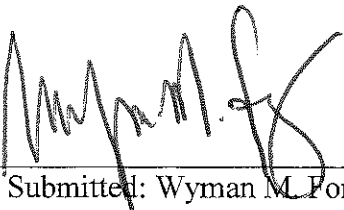
Subject: Management Personnel

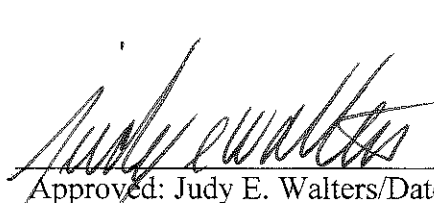
Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT

A. Employment

Matsuda, Melinda K., Interim Vice President, Student Services, Range/Step 21/6,  
\$73.76/hour, not to exceed the CalSTRS earnings limitation of \$40,011 for FY 2012-  
2013, effective 11/01/12 through 12/21/12, as needed.

 10/11/12  
Submitted: Wyman M. Fong/Date

 10/11/12  
Approved: Judy E. Walters/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012


Agenda Item: 4.1

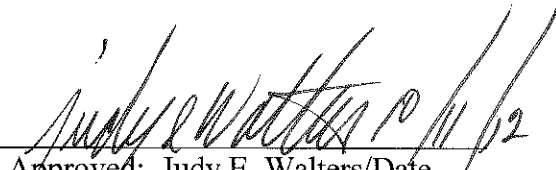
Subject: Acceptance of Gift - Chabot College

Recommended Action: That the Board of Trustees accepts the following proposed gift for instructional use at Chabot College:

One (1) 1990 Lexus LS400 (VIN #JT8UF11E9L0010867, license plate # 2RPJ455), in good condition and valued at approximately \$8,200, to be used in the Automotive Technology Program, Chabot College.

This item is being donated by Mr. Bernard Hayes, a member of the community.

 / Oct 10, 2012  
Submitted: Jeffrey M. Kingston/Date

 10/11/12  
Approved: Judy E. Walters/Date

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## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 4.2

Subject: Approval of Cooperative Agreement—The Regents of the University of California, Puente Project No. 12-CCC Puente-04, Chabot College

Background: The mission of the Puente Project is to increase the number of educationally underrepresented students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations. The first Puente Project was initiated at Chabot College in 1981. Since that time, the model has been replicated at 59 colleges and 34 high schools throughout the State of California, with the oversight of the Puente Project centralized through the Regents of the University of California.

The Puente Project at Chabot College will provide instruction and services including counseling, mentoring, and follow-up to meet the mission of the program. The agreement outlines the continuation of staffing and office and administrative support currently offered by Chabot College. The Regents' Puente Office will provide staff development programs at no cost for instructors and counselors participating in the project. Additionally, the college will provide the student and college data necessary to conduct ongoing program assessment including student outcome data analysis to determine the impact of the Puente Project.

This cooperative agreement shall be in effect for the period July 1, 2012 to June 30, 2013.

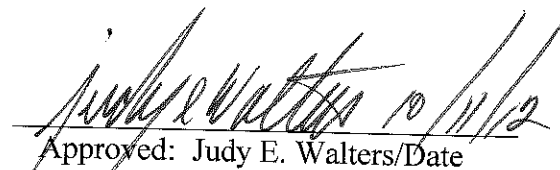
The Board of Trustees approved MOU renewals on August 16, 2005 under item 4.1, August 22, 2006 under item 4.3, October 16, 2007 under item 4.5, and June 24, 2008 under item 4.5. The 2009 document changed from a MOU to a cooperative agreement. On November 17, 2009 under item 4.1, and March 15, 2011 under item 4.4 cooperative agreements were renewed.

Recommended Action: That the Board of Trustees approves the proposed Cooperative Agreement Renewal with the Regents of the University of California, Puente Project No. 12-CCC Puente-04, Chabot College, for the period July 1, 2012 to June 30, 2013. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.



Agenda Item: 4.2  
October 16, 2012  
Page 2

  
Submitted: Jeffrey M. Kingston/Date

  
Approved: Judy E. Walters/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 4.3

Subject: Approval of Cooperative Agreement—The Regents of the University of California, Puente Project No. 12-CCMUL Puente-03, Las Positas College

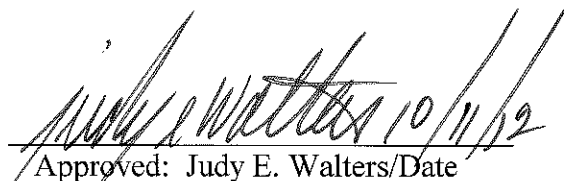
Background: Newly established project between the University of California and Las Positas College. The mission of the Puente Project is to increase the number of educationally underrepresented students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations. The first Puente Project was initiated at Chabot College in 1981. Since that time, the model has been replicated at 59 colleges and 34 high schools throughout the State of California, with the oversight of the Puente Project centralized through the Regents of the University of California.

- This is a six year agreement – from July 1, 2012 to June 30, 2018.
- During the first three years of this agreement (2012–2013, 2013–2014, 2014–2015) the Puente Project will provide of \$30,000 for capacity building funding per year and \$5,000 for operational costs per year.
- During the final three years of this agreement (2015–2016, 2016–2017, and 2017–2018) Las Positas College shall contribute, from its own or third-party resources, program operating costs at a minimum of \$5,000 for expenditures.

The reason for the lateness of this Cooperative Agreement is due to the fact that the documentation was not received from the University of California until September 7, 2012.

Recommended Action: That the Board of Trustees approves the proposed Cooperative Agreement with the Regents of the University of California, Puente Project No. 12-CCMUL Puente-03, Las Positas College, for the period July 1, 2012 to June 30, 2013. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

  
Submitted: Jeffrey M. Kingston/Date

  
Approved: Judy E. Walters/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 4.4

Subject: Approval for Travel Study Program-"Faces of Cuba" and Agreement with Global Exchange Reality Tours, Chabot College

Background: In accordance with Board Policy 6217, Travel Study Programs, a course has been designed that involves travel and studies abroad. "Faces of Cuba" travel study has been immensely popular. This course will be offered during Winter Break, January 4 through January 17, 2013 as a one (1) unit course. The History discipline supports and affirms the importance of travel studies in Program Reviews.

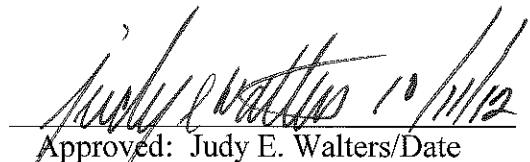
The cost per participant for the Cuban travel studies program is approximately \$2,750.00, based on a minimum of 20-25 participants, excluding airfare. The program includes accommodations, guides, ground transportation, activities and meals. A deposit of \$1,000 is required with application and final payment due 45 days in advance of travel.

Course studies examining Cuba are relative to the disciplines of history, anthropology and archaeology. Participants will gather information through direct and participatory observation. Moreover, the contemporary issues facing the United States today surrounding immigration and international relations are extremely relevant for our students and the communities we serve.

The Board of Trustees previously approved travel agreements with Global Exchange Reality Tours to Cuba on October 18, 2011 under item 4.3, May 17, 2011 under item 4.4, Mexico on February 19, 2008 under item 4.3 and 4.4, February 24, 2004 under item 4.5 and 4.6, August 19, 2003 under item 4.1, October 15, 2002 under item 4.7, September 18, 2001 under item 4.3, March 20, 2001 under item 4.4 and August 15, 2000 under item 4.2.

Recommended Action: That the Board of Trustees approves the proposed travel study program, "Faces of Cuba" and the agreement with Global Exchange Reality Tours, Chabot College, for travel during Winter Break, January 4 through January 17, 2013. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

  
Submitted: Jeffrey M. Kingston/Date

  
Approved: Judy E. Walters/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

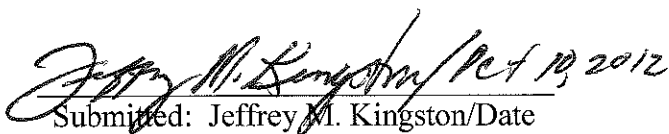
Agenda Item: 4.5

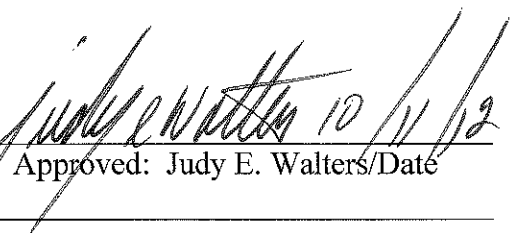
Subject: Acceptance of Memorandum of Understanding (MOU) Agreement – Hayward Promise Neighborhood Program with Hatchuel Tabernik and Associates, Chabot College

Background: This Memorandum of Understanding (MOU) with Hatchuel Tabernik and Associates (HTA) in support of Chabot's Hayward Promise Neighborhood (HPN) subaward agreement with California State University, East Bay (CSUEB), delineates the data sharing responsibilities of each party and ensures the confidentiality of student data in support of Promise Neighborhoods planning activities. The MOU also includes the data request which details the data to be shared. HTA is a consulting firm that is responsible for conducting the grant program evaluation, collecting formative and summative data from project participants and from project partners, analyzing summative data, and evaluating HPN's progress with meeting grant outcomes for the CSUEB Hayward Promise Neighborhood Implementation grant. Their services are being paid by CSUEB with grant funds.

The MOU is part of a U.S. Department of Education Promise Neighborhoods implementation grant that CSUEB received in January 2012 and Chabot's subsequent execution of the subaward agreement in April 2012. Grant funds pay for project activities with CSUEB and multiple partners as part of the Promise Neighborhoods Community of practice to build a cradle-to-career continuum of solutions that targets an under-served neighborhood in Hayward. Partners include the City of Hayward, 4C's of Alameda County, Eden ROP, Hayward Unified School District and Hayward Public Library.

Recommended Action: That the Board of Trustees accepts the proposed Memorandum of Understand (MOU) with Hatchuel Tabernik and Associates, Chabot College for the period April 24, 2012 through December 31, 2016. Any future augmentations or amendments must be made in writing according to the conditions of the MOU agreement. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

  
Submitted: Jeffrey M. Kingston/Date

  
Approved: Judy E. Walters/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
9/4/2012	135 - 146	170751 - 171024 Commercial Warrants	\$ 791,134.03
	147 - 148	171025 - 171026 Commercial Warrants	2,466.70
	149 - 150	171027 Commercial Warrants	50,000.00
	151 - 153	171028 - 171078 Commercial Warrants	1,717,158.29
	154 - 155	171079 Commercial Warrants	893.38
	156 - 157	171080 Commercial Warrants	219,637.77
	158	170657 Canceled Warrant	(527.00)
9/6/2012	159	170022 - 170023 Canceled Warrants	(5,033.13)
9/7/2012	160 - 167	171081 - 171248 Commercial Warrants	480,622.42
	168 - 169	171249 - 171261 Commercial Warrants	62,610.42
	170 - 171	171262 Commercial Warrants	116.91

Agenda Item: 5.1  
 October 16, 2012  
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<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
9/7/2012	172 - 173	171263 Commercial Warrants	\$ 1,328.25
9/13/2012	174	124489 Canceled Warrant	\$ (105.00)
9/14/2012	175 - 181	171264 - 171415 Commercial Warrants	615,976.47
	182 - 183	171416 Commercial Warrants	1,307.04
	184 - 186	171417 - 171445 Commercial Warrants	796,306.82
	187 - 188	171446 - 171449 Commercial Warrants	78,405.04
	189 - 197	171450 - 171664 Commercial Warrants	40,123.30
9/21/2012	198	124168, 124629, 170405 Canceled Warrants	(381.17)
	199 - 207	171665 - 171858 Commercial Warrants	396,366.89
	208 - 209	171859 - 171860 Commercial Warrants	3,135.51
	210 - 212	171861 - 171900 Commercial Warrants	2,453,260.97
	213 - 214	171901 - 171903 Commercial Warrants	169,044.47

Agenda Item: 5.1

October 16, 2012

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9/30/2012	M-9	003141 - 003148	4,275.08
		Manual Warrants	

TOTAL	<u>\$ 7,878,123.46</u>
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*Lorenzo Legaspi* 10-11-12  
Submitted: Lorenzo Legaspi/Date

*Judy E. Walters* 10/11/12  
Approved: Judy E. Walters/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

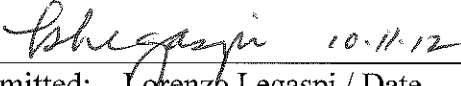
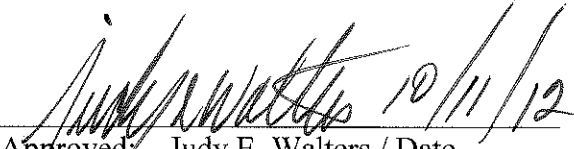
Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant register as indicated:

Regular Monthly Payroll:

September Payroll Warrant Total = \$3,896,805.42

 Submitted: Lorenzo Legaspi / Date	 Approved: Judy E. Walters / Date
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## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 5.3

Subject: Approval of Renewal of Grant Award—U.S. Department of Education,  
Child Care Access Means Parents in School Program, Grant Award  
No. P335A090192-12, Chabot College

Background: Chabot College is in the fourth year of a four year grant from the U.S. Department of Education Program, Grant Award No. P335A090192-12.

The Child Care Access Means Parents in School (CCAMPIS) grant is used to support campus-based child care designed to serve the needs of low-income students and to enable them to pursue postsecondary education at both Chabot College and at the California State University, East Bay. These funds benefit families and children by strengthening the quality of the Child Development program through re-engagement in the National Association for Education of Young Children (NAEYC) accreditation process, increasing collaboration between the College's Early Child Development (ECD) faculty and Child Care staff, and improving the quality of instruction. CCAMPIS activities will ensure quality care practices that have significant correlations between quality care and retention of student-parents.

Year four of the four-year grant has been awarded in the amount of \$43,681 for the period October 1, 2012 through September 30, 2013.

Grant Year	Amount	Funding Period (Source)
Year One	\$43,159 based on 1% of the total amount of all Federal Pell Grant funds awarded to Chabot students enrolled in FY2007-08	October 1, 2009 through September 30, 2010 (FY2008-09 Congressional directed grant funds)
Year Two	\$43,159	October 1, 2010 through September 30, 2011 (FY2009-10 Congressional directed grant funds)
Year Three	\$43,159	October 1, 2011 through September 30, 2012 (FY2010-11 Congressional directed grant funds)
Year Four	\$43,681	October 1, 2012 through September 30, 2013 (FY2011-12 Congressional directed grant funds)

Agenda Item: 5.3  
October 16, 2012  
Page 2

Recommended Action: That the Board of Trustees approves the proposed renewal of the grant award - U.S. Department of Education, Child Care Access Means Parents in School Program, Grant Award No. P335A090192-12, Chabot College for year four of the four-year grant, in the amount of \$43,681 for the period October 1, 2012 through September 30, 2013. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant on behalf of the District.

L. Legaspi 10.11.12  
Submitted: Lorenzo Legaspi/Date

Judy E. Walters 10/11/12  
Approved: Judy E. Walters/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 5.4

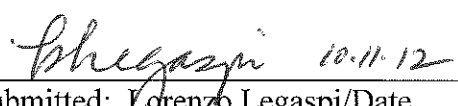
Subject: Approval of Memorandum of Understanding – Contra Costa Community College District for Partnership on California Acceleration Project, Chabot-Las Positas Community College District


Background: The Chabot-Las Positas Community College District (CLPCCD) is currently leading a statewide curricular reform effort designed to increase completion rates among basic skills students. The initiative, The California Acceleration Project, supports community college faculty across California's 112 community colleges to redesign their English and Math curricula. Funding is provided through grants from the Walter S. Johnson Foundation, the Foundation for California Community Colleges/LearningWorks, the Community College Research Center (all previously approved by the Board), as well as ongoing support from the California Community Colleges' Success Network (3CSN), part of the state chancellor's office's basic skills initiative.

This agreement is for CLPCCD/Chabot staff to develop and deliver the California Acceleration Project in partnership with Los Medanos College. Lead English instructor at Chabot College is Dr. Katie Hern; grant administrator at Chabot College is Dr. Marcia Corcoran, Dean of Language Arts. Lead Math Instructor at Los Medanos College is Myra Snell.

The current Memorandum of Understanding is an extension of a previous MOU for the 2011-12 year. The current MOU is for \$47,641 to cover activities of Lead Math Instructor from August-December 2012 for \$30,833 and for January-June 2013 for \$16,808, totaling \$47,641. The delay in Board submittal is due to awaiting prior approval by the Contra Costa Community College District Board.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding from Contra Costa Community College District for the California Acceleration Project, Chabot- Las Positas Community College District for the period July 9, 2012 through June 30, 2013 in the amount of \$47,641. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Memorandum of Understanding on behalf of District.

 10.11.12  
Submitted: Lorenzo Legaspi/Date

 10/11/12  
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 5.5

Subject: Approval of Renewal of Agreement – California Early Childhood Mentor Program, Agreement No. CN110123 with the San Francisco Community College District, Las Positas College

Background: The California Early Childhood Mentor Program started at Chabot College in the late 1980's. Las Positas College joined the program in 2001. Since its inception, it has been a highly successful program in promoting both the retention and quality of teachers of young children.

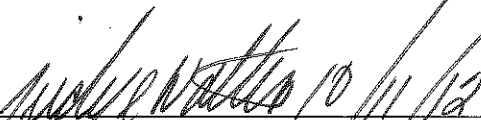
An integral component of this mentor program is the Alameda Regional Early Childhood Mentor Program which includes Chabot, Las Positas, Merritt and Ohlone Colleges. The regional program requires individual agreements between the participating colleges and the San Francisco Community College District, the fiscal agent for the Statewide Mentoring Program.

The agreement is for the period of August 1, 2012 through July 31, 2013.

Previous actions by the Board of Trustees include agreement approvals on March 20, 2001 under item 5.8c; October 15, 2002 under item 4.5; October 21, 2003 under item 4.11; December 13, 2005 under item 4.4; October 17, 2006 under item 4.4; November 18, 2008 under item 4.3; November 16, 2010 under item 4.4; and October 18, 2011 under item 5.5.

Recommended Action: That the Board of Trustees approves the proposed agreement renewal with the California Early Childhood Mentor Program with San Francisco Community College District, Agreement CN110123, for the period August 1, 2012 through July 31, 2013. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 10.11.12  
Submitted: Lorenzo Legaspi/Date

 10/11/12  
Approved: Judy E. Walters/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 5.6

Subject: Approval of Renewal of Agreement—Child Development Training Consortium  
2012-2013 Instructional Agreement No. 12-13-4024 with Yosemite Community  
College District, Chabot College

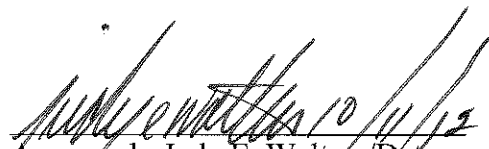
Background: Chabot College has received a program renewal for the Child Development Training Consortium (CDTC) 2012-2013 Instructional Agreement No. 12-13-4024 with the Yosemite Community College District. The program allows the College to generate up to 700 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit. As these courses do not generate state apportionment, the agreement provides the College with \$25 per enrolled unit of coursework, not to exceed a total of \$17,500.00.

The College has been continuously involved with the CDTC and has received an annual renewal since 1993.

The agreement renewal will be for the period September 1, 2012, through June 30, 2013.

Recommended Action: That the Board of Trustees approves the proposed renewal of the Child Development Training Consortium 2012-2013 Agreement No. 12-13-4024 with Yosemite Community College District, Chabot College, in an amount not to exceed \$17,500 for the period of September 1, 2012 through June 30, 2013. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

  
Submitted: Lorenzo Legaspi/Date

  
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 5.7

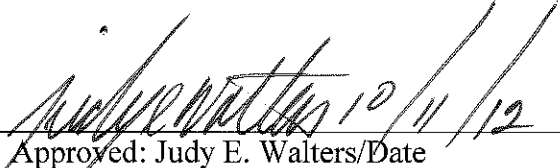
Subject: Approval of Agreement - Sportswear, Inc., Las Positas College

Background: In order to market Las Positas College to students and the community, to encourage more widespread LPC school spirit, and initiate revenue generation for the College, an Agreement with Sportswear Inc. ("PREP SPORTSWEAR") has been reached.

Based on the agreed upon language and terms of the Agreement, the College would like to grant Sportswear Inc. (PREP SPORTSWEAR), the rights to print its "marks" (e.g., name, logo, mascot, designs, slogans, etc.) on merchandise to be distributed or sold to the public. For each order placed via direct online traffic from the College website or email, the College will receive 15% of the purchase. This revenue share will be paid to the institution on a quarterly basis, and no contribution of resources is required on the part of Las Positas College.

Recommended Action: That the Board of Trustees approves the proposed agreement with Sportswear Inc. ("PREP SPORTSWEAR"), Las Positas College for the period beginning on the date of full execution of Agreement, and shall continue with a perpetual term unless terminated by either party with a written notice. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

  
Submitted: Lorenzo Legaspi/Date

  
Approved: Judy E. Walters/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 5.8

Subject: Approval of Award of a Piggyback Contract for Furniture and Equipment for New Student Services and Administration Building Project at Las Positas College using the CollegeBuys Purchasing Program to Krueger International

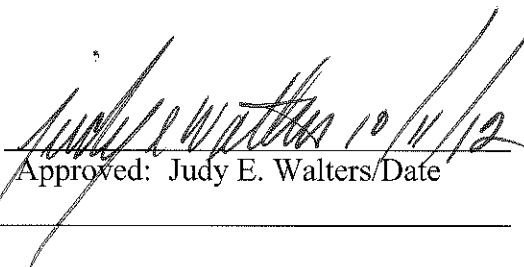
Background: District Staff is preparing for the purchase, delivery and installation of furniture for the New Student Services and Administration Building Project at Las Positas College. To make the purchase of most of the required furniture items, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The CollegeBuys Purchasing Program is a cooperative purchasing program made available by the Foundation for California Community Colleges. The CollegeBuys contract planned for this use is the furniture contract with Krueger International, Inc. This piggybackable contract utilizes a previously conducted bidding process and contract award of the San Mateo Community College District.

Recommended Action: That the Board of Trustees approve the award of a piggyback contract for furniture & equipment for New Student Services and Administration Building Project at Las Positas College using the CollegeBuys Purchasing Program, to Krueger International, Inc. of Green Bay, Wisconsin, in the respective amounts including taxes, not to exceed \$600,611. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

Funding Source: Measure B Bond Funds

 10/11/12  
Submitted: Lorenzo Legaspi/Date

 10/11/12  
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 5.9


Subject: Approval of Award of a Piggyback Contract for Furniture and Equipment for New Student Services and Administration Building Project at Las Positas College using the National IPA (National Intergovernmental Purchasing Alliance) Contract No. 10-004 to Kimball Office

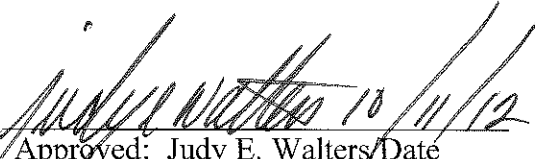
Background: District Staff is preparing for the purchase, delivery and installation of freestanding cubicles, exterior seating and soft furniture for the New Student Services and Administration Building Project at Las Positas College. To make the purchase of most of the required furniture items, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The National IPA (National Intergovernmental Purchasing Alliance) is a cooperative purchasing program made available by the Principal Procurement Agencies through participating public agencies. This piggybackable contract #10-004 utilizes a competitive bidding and selection process and planned for this specialized furniture procurement with Kimball Office. Chabot-Las Positas Community College District is a member and a participating agency with the National IPA organization.

Recommended Action: That the Board of Trustees approves the award of a piggyback contract for furniture and equipment for New Student Services and Administration Building Project at Las Positas College using the National IPA (National Intergovernmental Purchasing Alliance) Contract No. 10-004 to Kimball Office of San Francisco, CA, in the respective amounts including taxes, not to exceed \$346,373. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the purchase order on behalf of the District.

Funding Source: Measure B Bond Funds

  
Submitted: Lorenzo Legaspi/Date

  
Approved: Judy E. Walters/Date

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☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 5.10

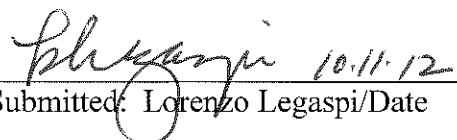
Subject: Approval of Award of a Piggyback Contract for Furniture and Equipment for Tenant Improvements, Dublin Center using the National IPA (National Intergovernmental Purchasing Alliance) Contract No. 10-004 to Kimball Office

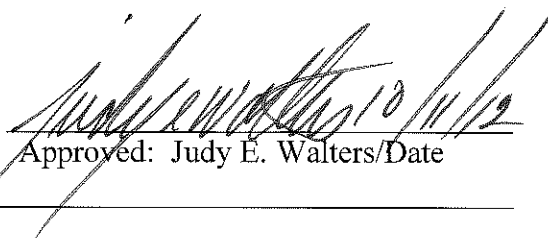
Background: District Staff is preparing for the purchase, delivery and installation of freestanding cubicles, interior seating, equipment and soft furniture for the Tenant Improvement Project at the Dublin Center. To make the purchase of most of the required furniture items, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The National IPA (National Intergovernmental Purchasing Alliance) is a cooperative purchasing program made available by the Principal Procurement Agencies through participating public agencies. This piggybackable Contract No. 10-004 utilizes a competitive bidding and selection process and planned for this specialized furniture procurement with Kimball Office. Chabot-Las Positas Community College District is a member and a participating agency with the National IPA organization.

Recommended Action: That the Board of Trustees approves the award of a piggyback contract for furniture and equipment for Tenant Improvements, Dublin Center using the National IPA (National Intergovernmental Purchasing Alliance) Contract No. 10-004 to Kimball Office of San Francisco, CA, in the respective amounts including taxes, not to exceed \$373,921. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the purchase order on behalf of the District.

Funding Source: Measure B Bond Funds

 10.11.12  
Submitted: Lorenzo Legaspi/Date

 10/11/12  
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 5.11

Subject: Approval of Award of Request For Proposal (RFP) No. C-12, Food Services, Las Positas College

Background: A food services committee was formed comprised of students, faculty, classified staff and management to evaluate the Las Positas food services providers and catering for the management/operation of the Las Positas College Food Service at the New Student Services and Administration Building. The various concerns surrounding alternative food selection, safety, service and the food program were reviewed and discussed by the committee prior to the release of the solicitation on June 25, 2012 for the Request For Proposals (RFP) No. C-12, Food Services, Las Positas College with responses due August 23, 2012. A total of seven (7) firms attended the mandatory walk resulting in three (3) proposals submitted to the District for review of procurement guideline compliance. In addition, the committee conducted site visits, scored the demonstration of catering skills and interviewed the firms.

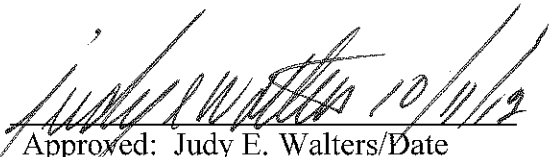
The recommended committee results determined that the projected five (5) year revenue from the Food Services Operations to Las Positas College based on projected sales were:

Fresh & Natural Food Service Group, Milpitas, CA	\$217,113.45
Taher, Inc., Minnetonka, MN	\$147,845.38
Elite Food Services, Inc., Hayward, CA	\$140,671.07

Fresh & Natural Food Service Group currently operates the Chabot College Food Service program. The new agreement will guarantee a higher level of annual commission and includes other compensation, catering and planned improvements over and above current levels.

Recommended Action: That the Board of Trustees approves the Award of Request for Proposal (RFP) No. C-12, Food Services, Las Positas College to Fresh & Natural Food Service Group of Milpitas, CA. The contract period will begin with the coordination of the opening of the New Student Services and Administration Building. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the negotiated agreement on behalf of the District.

  
Submitted: Lorenzo Legaspi/Date

  
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 6.1

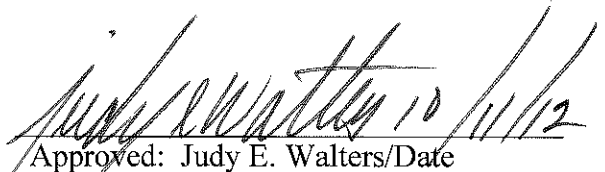
Subject: Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the New Science Building and General Alteration to Building 1800: Increment No. 2, Las Positas College

Background: The New Science Building and General Alteration to Building 1800: Increment No. 2 at Las Positas College has been completed by Broward Builders, Inc., and for the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the New Science Building and General Alteration to Building 1800: Increment No. 2, Las Positas College.

Funding Source: Measure B Bond Funds

 Oct 19, 2012  
Submitted: Jeffrey M. Kingston/Date

 10/11/12  
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 9.1

Subject: Approval of Revised Citizens' Oversight Committee for Measure B

Background: The Board of Trustees of the Chabot-Las Positas Community College District adopted at its meeting of May 18, 2004, Resolution No. 25-0304 establishing a Citizens' Oversight Committee for Measure B and approved form of by-laws for said committee. Section 15278 of the Education Code of the State of California provides that the Governing Board of a community college district shall establish and appoint members to an independent citizens' oversight committee within 60 days of the date that the Governing Board enters the election results on its minutes, which the Board did on July 20, 2004.

Recommended Action: That the Board of Trustees approves the proposed Revised Citizens' Bond Oversight Committee for Measure B, effective January 1, 2013.

New Members

Janet Lockhart – College Foundation

Pam Ott – Community-at-Large

Kim Huggett – Business Community

Continuing Members

Alison S. Lewis, Ph.D.—Senior Citizen Organization

Will Macedo—Taxpayers' Association

Jim Ryan—Community-at-Large

Kris Adhikari—Las Positas Student

Andrea Preciado—Chabot College Student

Discontinuing Members

Dale Kaye—Chairperson, Business Community

Felix Galaviz—Community-at-Large

Richard Valle—College Foundation

 10/11/12  
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 9.2

Subject: Approval of Agreement – Community College League of California for Board Policy and Administrative Procedures Services

Background: As part of the Accreditation Process for Chabot College and Las Positas College, the Board of Trustees of the District is required under Standard 4 to review its policies. Since the District has a number of policies dating back to 1996, it is recommended that a contract be established with the Community College League of California to completely review all Board Policies using appropriate established shared governance procedures to further the District's work and meet the Accreditation Standards.

Recommended Action: That the Board of Trustees approves the proposed agreement with the Community College League of California for Board Policy and Administrative Procedures Services in the amount of \$30,000 for the period November 1, 2012 through October 31, 2013, for a maximum of 300 hours. Additional hours would require agreement by the District. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

  
Approved: Judy E. Walters/Date

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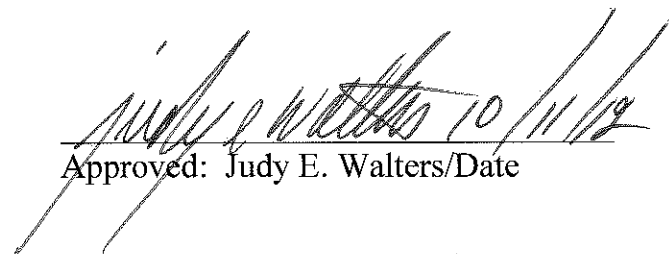
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 9.3

Subject: Adoption of Governing Board Policy 7054 – Internal Board: Board Education

Recommended Action: That the Board of Trustees adopt new Governing Board Policy 7054 – Internal Board: Board Education. It is further recommended that this Policy and its accompanying Administrative Rules and Procedures become effective upon adoption.

  
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 9.4

Subject: Approval of Accreditation Midterm Report, Chabot College

Recommended Action: That the Board of Trustees approves the proposed Accreditation Midterm Report for Chabot College, for submission to the Accrediting Commission for Junior and Community Colleges (ACCJC).

  
Approved: Judy E. Walters/ Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 16, 2012

Agenda Item: 9.5

Subject: Approval of Accreditation Midterm Report, Las Positas College

Recommended Action: That the Board of Trustees approves the proposed Accreditation Midterm Report for Las Positas College, for submission to the Accrediting Commission for Junior and Community Colleges (ACCJC).

  
Approved: Judy E. Walters/ Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED