

# OFFICIAL COPY

# CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

# BOARD OF TRUSTEES REGULAR MEETING June 25, 2013—5:30 P.M.

District Office, 7600 Dublin Blvd., Dublin, CA Board Room (3<sup>rd</sup> Floor)

#### 1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

- 5:30 P.M. OPEN SESSION CALL TO ORDER AND ROLL CALL\*
- 1.2 **PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

- 1.3 CLOSED SESSION—Personnel, Collective Bargaining and Possible Litigation
  - a. CONFERENCE WITH LABOR NEGOTIATORS
    (Government Code Section 54957.6)
    Agency designated representative: Judy Walters
    Two (2) Unrepresented employee(s): Chancellor and Interim
    President, Las Positas College
  - b. PUBLIC EMPLOYEE(S) EVALUATION/DISCIPLINE/ DISMISSAL/RELEASE (Government Code Section 54957)
  - c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Interim Chancellor (Government Code Section 54957)

\*Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.

1.0	GENERAL FUNCTIONS—	-PRESIDENT C	)F THE BOARD (	(continued)
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	1.4	6:30 P.M.—OPEN SESSION- CALL TO ORDER AND ROLL CALL
	1.5	PLEDGE TO FLAG
	1.6	PUBLIC COMMENTS  The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.
	1.7	APPROVE CONSENT ITEMS (cc) Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.
(cc)	1.8	Approval of Minutes of May 7, 2013 Study Meeting
(cc)	1.9	Approval of Minutes of May 21, 2013 Regular Meeting
	1.10	PRESENTATON: EMERITUS RETIREMENT RECOGNITIONS
	1.11	PRESENTATION: 2013-2014 TENTATIVE BUDGETS – GENERAL FUND, CAFETERIA FUND, CAPITAL OUTLAY PROJECTS FUND, SELF-INSURANCE FUND (RUMBL), CHILD DEVELOPMENT FUND, MEASURE B BOND FUND
	1.12	PRESENTATION: STUDENT SUCCESS INITIATIVE UPDATE
	1.13	PRESENTATION: LAS POSITAS COLLEGE CHILD DEVELOPMENT CENTER UPDATE
2.0	<b>REPORTS</b> 2.1 2.2 2.3	Trustee Reports and/or Official Communications Chabot-Las Positas Colleges Foundations Presidents of Faculty Senates-Chabot College and Las Positas College

2.0	REPORTS (continued)			
	2.4 Presidents of Classified Senates-Chabot College, Las Positas College and			
		District		
	2.5	Presidents of Associated Students-Chabot College and Las Positas		
		College		
	2.6	Presidents of Chabot College and Las Positas College		
	2.7	Interim Chancellor		
	2.8	Recognitions		
3.0	PERSONNEL			
(cc)	3.1	Management Personnel		
(00)	3.2	Executive Personnel		
4.0	EDUCATIONAL	L SERVICES		
(cc)	4.1	Approval of Curriculum Changes, Chabot College		
(cc)	4.2	Approval of Curriculum Changes, Las Positas College		
(cc)	4.3	Approval to Travel Abroad – Spanish Independent Study Course –		
		International Travel to Santiago de Cuba, Cuba, Las Positas College		
(cc)	4.4	Acceptance of Grant Award – High Risk Youth-Employment Plus II		
		Program (EPP II) with Alameda County Workforce Investment Board		
		(ACWIB), Chabot College		
(cc)	4.5	Approval of Amendment - Hayward Promise Neighborhood Program		
		Grant Subaward Agreement with California State University, East Bay,		
		Chabot College		
(cc)	4.6	Approval of Annual Cooperative Agreement No. 12-CCMUL-PUENTE-		
		03 between the Regents of the University of California/Puente Project		
		and Las Positas College		
5.0	BUSINESS SEF			
(cc)	5.1	Approval of Commercial Warrant Registers		
(cc)	5.2	Approval of Payroll Warrant Registers		
(cc)	5.3	Approval of Declaration of Surplus Property to be Sold at Private Sale		
		and Donation or Disposal of Any Items Not Sold		
(cc)	5.4	Acceptance of a Workforce Investment Act (WIA) Grant Award –		
		Alameda County Workforce Investment Board (ACWIB) to the Tri-		
		Valley One-Stop Career Center for the Adult and Dislocated Workers'		
		Program, Las Positas College		
(cc)	5.5	Acceptance of Grant Funding for Equipment for a Composting Program		
		from Alameda County Waste Management Authority, Las Positas		
		College		
(cc)	5.6	Approval of Agreement Renewal – East Bay Community Services, an		
		Initiative of Bay Area Community Services (BACS) for Educational and		
		Case Management Services, Las Positas College		

5.0	BUSINESS SER	RVICES (continued)
(cc)	5.7	Approval of Agreement Renewal – First 5 Alameda County, Every Child Counts Strategic Plan in the Early Childhood Development Program, Las
		Positas College
(cc)	5.8	Approval of Contract Renewal – First 5 Alameda County, Grant No. CB2013-2015-008, Chabot College
(cc)	5.9	Approval of Grant Contract Renewal – Alameda County Social Services Agency, Children and Family Services Parent Resources for Information, Development and Education Training (PRIDE) Program, Chabot and Las Positas Colleges
(cc)	5.10	Approval of Grant Award Renewal – Alameda County Social Services Agency for Community Action to Reach Out to Infants (CARI) Program, Chabot College
(cc)	5.11	Approval of Agreement – Tri-Valley Orthopedic Specialists, Inc., Las Positas College
(cc)	5.12	Approval of Agreement Renewal – ValleyCare Health System for the Student Health Center, Chabot College
(cc)	5.13	Approval of Agreement Amendment Renewal – ValleyCare Health System for the Student Health Center, Las Positas College
(cc)	5.14	Approval of Interim Grant Agreement – Community Development Institute (CDI) National Interim Management Program (Head Start), Chabot College
(cc)	5.15	Approval to Enter into a Memorandum of Understanding with Healing Touch for Tri-Valley Veterans (Healing Touch), Las Positas College
(cc)	5.16	Approval of Memorandum of Understanding Renewal – Alameda County Office of Education for the Alameda County Transition to Teaching for Paraeducators Program, Chabot College
(cc)	5.17	Approval of Memorandum of Understanding Renewal - Tri-Valley One- Stop Career Center
(cc)	5.18	Approval to Relocate Tri-Valley One-Stop Career Center
(cc)	5.19	Approval of Grazing Lease Agreement for Excess Land – 7M Cattle
()		Company
(cc)	5.20	Approval of Agreement – Professional Personnel Leasing, Incorporated
(cc)	5.21	Approval of Memorandum of Understanding – City of Livermore for the
\		Livermore Fourth of July Fireworks Celebration – Chabot-Las Positas
		Community College District, Las Positas College
	5.22	Discussion and Adoption of Tentative Budgets – 2013-2014 General Fund, Cafeteria Fund, Capital Outlay Projects Fund, Self-Insurance Fund (RUMBL), Child Development Fund, Measure B Bond Fund and
		Establishment of September 3, 2013 as the Date for Public Hearing and
	5.23	Adoption of District Budgets Adoption of Resolution No. 18-1213 – Authorization of End-of-Year Budget Revisions and Transfers

6.0	<b>FACILITIES</b>	PLANNING AND DEVELOPMENT
(cc)	6.1	Authorization to File Notice of Completion with the Alameda County
		Clerk Recorder's Office for the Home Coming Art Installation, Chabot
		College (Nike and Measure B Bond Funds)
(cc)	6.2	Authorization to File Notice of Completion with the Alameda County
` ,		Clerk Recorder's Office for the Sparks Murals Planetarium, Chabot
		College (Nike and Measure B Bond Funds)
(cc)	6.3	Authorization to File Notice of Completion with the Alameda County
` '		Clerk Recorder's Office for the Soar Art Installation, Chabot College
		(Nike and Measure B Bond Funds)
(cc)	6.4	Approval to Reject all Bids of Bid No. 13-03, Parking Lots F/G/H/J
` '		Improvements, Chabot College (Measure B Bond Funds)
	6.5	Adoption of Resolution No. 19-1213 – Authorization to Submit the Five-
		Year Construction Plan (2015-2019) to the California Community
		Colleges Chancellor's Office and Request for State Funds for Capital
		Outlay Projects
	_ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~	DESCRIPTION OF THE ACTION OF T
7.0		DEVELOPMENT/CONTRACT EDUCATION
(cc)	7.1	Approval to Renew the Master Agreement – Telecommunications
		Apprenticeship Program with the Communications Workers of America
		(CWA) JATC, District-Economic Development
(cc)	7.2	Approval to Renew the Master Agreement – Roofing Apprenticeship
		Program with the Independent Roofing Contractors of California,
	7.0	District-Economic Development
(cc)	7.3	Approval to Renew the Master Agreement – Fire/Life Safety
		Apprenticeship Program with the Western Burglar and Fire Alarm
	7.4	Association, Inc., District-Economic Development
(cc)	7.4	Approval to Renew the Master Agreement – Electrical Apprenticeship
		Program with the Alameda County Joint Apprenticeship Training
, ,		Committee for the Electrical Trade, District-Economic Development
(cc)	7.5	Approval to Renew the Master Agreement – Painter Apprenticeship
		Program and Drywall Finishing Apprenticeship Program with the District
		Council 16 Northern California Journeyman and Apprenticeship Training
		Trust Fund, District-Economic Development
8.0	INFORMAT	ION AND DISCUSSION ITEMS (No action)
	8.1	Informational Personnel Reports
	ADDITION A CO	DIANI MERAKC
9.0		CION ITEMS  A represent of A monday out of A greenent. Community College League of
	9.1	Approval of Amendment of Agreement – Community College League of
	0.2	California for Board Policy and Administrative Procedures Services
	9.2	Approval of Deletion of Board Policies

# 10.0 CLOSED SESSION—(Government Code Section 54954.5)

10.1 Personnel

10.2 Collective Bargaining

10.3 Possible Litigation

#### 11.0 ADJOURNMENT

#### 12.0 NEXT MEETING OF THE BOARD OF TRUSTEES

July 16, 2013, 6:30 p.m., District Office

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

June 25, 2013

Agenda	Item:
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3.1

Subject:

Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

# I. ASSIGNED TO LAS POSITAS COLLEGE

# A. Interim Administrative Employment

\*Morrissey, Barbara J., Interim Dean, Student Services (3AIN04), Range/Step 19/4 19/1 \$10,429.66 \$9,405.83/month, effective 7/1/13 to 12/31/13, or until the position is filled, whichever is less.

# II. ASSIGNED TO DISTRICT SERVICES

# A. Employment

Betts, David A., Director of Employee and Labor Relations (1AHR10), Range/Step 19/4, \$125,156/annual, effective 7/10/13 to 6/30/14.

# B. Change to District Classification Plan

Add Director, Facilities and Bond Program (Funded by Measure B), Range 21, effective 6/26/13.

Submitted: Wyman M. Pong/Date	Approved: Judy E. Walters/Date
APPROVED  *As corrected	DISAPPROVED TABLED

June 25, 2013

A		T4
ΑQ	enda	Item:

3.2

Subject:

Executive Personnel

Recommended Action: That the Board of Trustees approves the following Executive Personnel.

# I. ASSIGNED TO LAS POSITAS COLLEGE

### A. Interim Administrative Employment

Lease, Guy F., Interim President, Las Positas College, \$13,231.57/month, effective 7/8/13 to 9/30/13.

### II. ASSIGNED TO DISTRICT SERVICES

#### A. Contract Extension

Walters, Judy E., Chancellor, extension of existing contract ending 6/30/13 to 7/31/13. No change in salary or benefits.

#### B. Employment

Jackson, Jannett N., Chancellor, \$240,000/annual, effective 7/29/13 to 6/30/16.

Submitted: Wyman M. Fong/Date	Approved Judy E. Walters/Date
APPROVED	DISAPPROVED TABLED

June 25, 2013

Agenda Item:	4.1		
Subject:	Approval of Curriculum Chang	ges, Chabot College	
Recommended Action Chabot College for A	n: That the Board of Trustees apcademic Year 2013-2014.	oproves the Curriculum Chang	es proposed by
	1	in In out Afor	66.6
Submitted: Jeffrey M	6/19//3 I. Kingston/Date	Approved: Judy E. Walters/Da	10/90//3 ate
APPROVE	) DISAPPRO	OVED	_ TABLED

June 25, 2013

Agenda	Item:	4.	2
Agenda	IIVIII.	т.	4

Subject: Approval of Curriculum Changes, Las Positas College

<u>Recommended Action</u>: That the Board of Trustees approves the Curriculum Changes proposed by Las Positas College for Academic Year 2013-2014.

Submitted: Jeffrey M. Kingston/Date

Approved: Judy E. Walters/Date

APPROVED

DISAPPROVED

TABLED

June 25, 2013

Agenda Item:

4.3

Subject:

Approval to Travel Abroad—Spanish Independent Study Course-International

Travel to Santiago de Cuba, Cuba, Las Positas College

Background: The Las Positas College Spanish Department is planning to offer an independent study course in Santiago de Cuba, Cuba during Carnaval 2013 from July 22-27, 2013. This course will be taught to one student by one full-time Spanish instructor as part of the Faces of Cuba Program. The purpose of this trip is to expose the student to the history of religion and slavery in the Caribbean through the study of Carnaval. The learning, linguistic and cultural exposure that is gained from participating in a travel-study trip outweighs the educational opportunities provided to students in a traditional face-to-face course. This independent study trip will allow the Faces of Cuba Program to offer a more expansive travel-study program to Las Positas College students.

Board Policies 6216 (Field Trips) and 6217 (Travel Study Program), Administrative Rules and Procedures, and materials from our insurance broker have been reviewed. The District is in compliance with each of these and has secured all necessary and required waivers.

<u>Recommended Action</u>: That the Board of Trustees approves the Spanish Independent Study Course-International Travel to Santiago de Cuba, Cuba, during Carnaval 2013 from July 22. 2013 through July 27, 2013. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the appropriate documents pertaining to this event on behalf of the District.

Submitted by: Jeffrey M. Kingston/Date

APPROVED

DISAPPROVED

TABLED

June 25, 2013

Agenda Item:

4.4

Subject:

Acceptance of Grant Award - High Risk Youth-Employment Plus II Program

(EPP II) with Alameda County Workforce Investment Board (ACWIB),

Chabot College

Background: Chabot College is agreeing to be the provider of Youth Services for High Risk Youth living in the Tri-Cities Area of Alameda County. Chabot College agrees to provide educational, employment, and social services for high-risk youth ages 16-21, in collaboration with its multiple partners. Youth served include in and out of school youth who are low-income, foster youth, pregnant/parenting teens, recently emancipated ex-offenders, high-school dropouts or unemployed youth. Partners include the Cities of Fremont, Newark, and Union City; New Haven and Fremont Adult Schools; Tiburcio Vasquez Health Center; Centro de Servicios; and Tri-CED Recycling. The program aims to enroll youth into education and attain a certificate or degree, help them gain employment, and improve their literacy and numeracy skills.

Funding for the project is in the amount of \$384,939 for the period July 1, 2013 through June 30, 2014. The award is renewable for three years given that the project meets the Alameda County Workforce Investment Board Refunding Criteria for PY 2012-2013 and PY 2013-2014.

The Board of Trustees approved the grant award on June 28, 2011 under item 4.7 for \$310,500 and June 26, 2012 under item 4.3 for \$384,939.

Recommended Action: That the Board of Trustees accepts the proposed Grant Award for High Risk Youth-Employment Plus II Program (EPPII) with Alameda County Workforce Investment Board (ACWIB) for Chabot College in the amount of \$384,939 for the period July 1, 2013 through June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant award on behalf of the District.

Sulmitted: Offrey M. Kingston/Date	Approved:	Judy E. Walters/Date
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item:

4.5

Subject:

Approval of Amendment - Hayward Promise Neighborhood Program Grant

Subaward Agreement with California State University, East Bay, Chabot

College

Background: Chabot College is entering into a subaward agreement with California State University, East Bay (CSUEB) for a total of \$432,858. The agreement is part of a U.S. Department of Education Promise Neighborhoods implementation grant that CSUEB received in January 2012. Grant funds pay for implementing activities with CSUEB and multiple partners as part of the Hayward Promise Neighborhood to build a cradle-to-career continuum of solutions that targets an underserved neighborhood in Hayward. Partners include the City of Hayward, 4C's of Alameda County, Eden ROP, Hayward Unified School District and Hayward Public Library. Chabot College agrees to implement the strategies and solutions it has committed to as outlined in the agreement.

Year two subaward agreement amends our original amount of \$285,935 since it includes the carryover funds that were left unspent from the Year One implementation.

This subaward agreement covers the second year of funding in the amount of \$432,858 for the period of January 1, 2013 through December 31, 2013.

Recommended Action: That the Board of Trustees approves the proposed Amendment to Hayward Promise Neighborhood Program Grant Subaward Agreement with California State University, East Bay for Chabot College in the amount of \$432,858 for the period January 1, 2013 through December 31, 2013. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the amendment to the agreement on behalf of the District.

July 2 6/19/13	Junelle With	1 6/20 /3
Submitted: Jeffrey M. Kingston/Date	Approved: Dr. Judy	Walters/Date
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item:

4.6

Subject:

Approval of Annual Cooperative Agreement No. 12-CCMUL-PUENTE-03

between the Regents of the University of California/Puente Project and Las

Positas College

<u>Background</u>: The Puente Project was established for 2012-13 between the University of California and Las Positas College. The mission of the Puente Project is to increase the number of educationally underrepresented students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations. The first Puente Project was initiated at Chabot College in 1981. Since that time, the model has been replicated at 59 colleges and 34 high schools throughout the State of California, with the oversight of the Puente Project centralized through the Regents of the University of California.

- This is an agreement for six years from July 1, 2012 to June 30, 2018.
- During the first three years of this agreement (2012 2013, 2013 2014, 2014 2015) the Puente Project will provide \$30,000 for capacity building funding per year and \$5,000 for operational costs per year.
- During the final three years of this agreement (2015 2016, 2016 2017, and 2017 2018) Las Positas College shall contribute, from its own or third-party resources, program operating costs at a minimum of \$5,000 for expenditures.

Recommended Action: That the Board of Trustees approves the proposed annual Cooperative Agreement No. 12-CCMUL-PUENTE-03 between the Regents of the University of California/Puente Project and Las Positas College from July 1, 2013 to June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Submitted: deffrey M. Kingston/Date	Approved: Jud	If E. Walters/Date
APPROVED	DISAPPROVED	TABLED

# June 25, 2013

Agenda Item:

5.1

Subject:

Approval of Commercial Warrant Registers

<u>Recommended Action</u>: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	Register Pages	Warrant Numbers	<u>Amount</u>
4/23/2013	628	50228020, 50228856	\$ (860.32)
		Canceled Warrants	
5/1/2013	629 - 634	229191 - 229305	474,456.31
		Commercial Warrants	
	635 - 636	229306	1,201.77
		Commercial Warrants	
	637 - 638	229307 - 229317	419,931.63
		Commercial Warrants	
	639 - 640	229318	150.00
		Commercial Warrants	
	641 - 642	229319	1,787.77
		Commercial Warrants	
5/3/2013	643	227071, 227809	(134.00)
		Canceled Warrants	
	644 - 649	229320 - 229447	682,426.45
		Commercial Warrants	
	650 - 651	229448 - 229462	296,299.61
		Commercial Warrants	
	652 - 653	229463	366.45
		Commercial Warrants	
	654 - 655	229464	213,419.53
		Commercial Warrants	

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<u>Date</u>	Register Pages	Warrant Numbers	<u>Amount</u>
5/13/2013	656 - 662	229465 - 229500	
		259501 - 259863	848,866.58
		Commercial Warrants	
	663 - 664	259614	2,108.56
		Commercial Warrants	
	665 - 666	259615 - 259640	821,018.74
		Commercial Warrants	
	667 - 676	259641 - 259863	204,350.12
		Commercial Warrants	
	677	227809	(36.00)
		Canceled Warrant	
5/17/2013	678 - 683	259864 - 259979	364,849.00
		Commercial Warrants	
	684 - 685	259980 - 259981	1,226.30
		Commercial Warrants	
	686 - 687	259982 - 260003	373,705.16
		Commercial Warrants	
	688	228006	(142.00)
		Canceled Warrant	
5/24/2013	689 - 695	260004 - 260135	349,664.24
		Commercial Warrants	
	696 - 697	260139	905.96
		Commercial Warrants	
	698 - 700	260140 - 260177	848,214.45
		Commercial Warrants	
5/31/2013	M-17	00003210 - 00003219	\$ 412,962.43
		Manual Warrants	

Agenda Item: 5.1 June 25, 2013

Page 3

<u>Date</u>

Register Pages

Warrant Numbers

**Amount** 

TOTAL

\$ 6,316,738.74

Submitted: Orenzo Legaspi/Date

APPROVED

DISAPPROVED

TABLED

June 25, 2013

Agenda Item:	5.2		
Subject:	Approval of Payroll Wa	rrant Registers	
Recommended A register as indica		Trustees approves the following	g Payroll Warrant
Regular Monthly	Payroll:		
	April Payroll Warrant T	otal = \$3,939,005.72	
Submitted: Le	renzo Legaspi / Date	Approved: Judy E. Walt	100 6/20/1)
	APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item: 5.3

Subject: Approval of Declaration of Surplus Property to be Sold at Private Sale and

Donation or Disposal of Any Items Not Sold

<u>Background</u>: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes surplus from Chabot College and Las Positas College. When saleable, items will be sold to employees or at auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

<u>Recommended Action</u>: That the Board of Trustees approves the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via private sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold by private sale be donated to charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

Submitted: Lorenzo Legaspi/Date	Approved: Judy I	Milly 420/3  Walters/Date
Subilitied, Lorenzo Legaspi/Date	7.pproved.putay i	
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item:

5.4

Subject:

Acceptance of a Workforce Investment Act (WIA) Grant Award—

Alameda County Workforce Investment Board (ACWIB) to the Tri-Valley One-Stop Career Center for the Adult and Dislocated Workers' Program,

Las Positas College

<u>Background</u>: Las Positas College and ACWIB have been in collaboration for over the past ten years on various contracts, memorandum of agreements and grants. On May 9, 2013, the ACWIB notified the Tri-Valley One-Stop Career Center that it is being awarded a WIA Grant Allocation of \$394,033 for program year 2013-2014 for Adult and Dislocated Workers' Programs.

The WIA defines the nation's job training system and provides guidance for local workforce investment systems designed to increase the employment, retention and earnings of participants, and to increase occupational skill attainment of participants. The goals of these efforts are to improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the nation. The Tri-Valley One Stop Center will provide a streamlined service system, which includes empowering individuals through information and access to training resources, providing universal access to core services, providing locally defined programs to meet the needs of employers and improving services to youth.

The Board of Trustees accepted similar WIA grants in 2007-08 for \$327,269; 2008-09 for \$383,924; 2009-1010 for \$349,364; 2010-11 for \$719,615; 2011-2012 for \$393,633 and in 2012-2013 for \$447,199.

Recommended Action: That the Board of Trustees accepts the proposed grant allocation from the Alameda County Workforce Investment Board (ACWIB) to the Tri-Valley One-Stop Career Center for the Adult and Dislocated Workers' Program, Las Positas College, in the amount of \$394,033 for the period July 1, 2013 through June 30, 2014.

Submitted: Lorenzo Legaspi/Date

Approved: Judy E. Walters/Date

APPROVED

DISAPPROVED

TABLED

June 25, 2013

Agenda Item: 5.5

Subject:

Acceptance of Grant Funding for Equipment for a Composting Program from

Alameda County Waste Management Authority, Las Positas College

<u>Background</u>: The Las Positas College Student Organization for Sustainability (S.O.S), a student-run club in cooperation with the faculty and staff applied for a Mini-Grant through StopWaste.Org Program within the Alameda County Waste Management Authority. The grant is to provide funding for the purchase of an Earth Tub as part of establishing an onsite composting program at the college.

The Composting Program will help divert food waste and compostable products to an onsite compost area thereby helping to reduce the college's overall garbage removal costs.

The total cost of the project is estimated at \$31,360. In addition to this grant, the S.O.S Club has secured additional funding from the following sources:

Las Positas Foundation	\$4,160.00
ASLPC Student Senate	\$2,500.00
Las Positas Measure B Funds	\$19,700.00

The award period is June 1, 2013 through July 15, 2014 in the amount of \$5,000.00.

Recommended Action: That the Board of Trustees accepts the proposed grant from Alameda County Waste Management Authority for \$5,000.00 for the period of June 1, 2013 through July 15, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant documents on behalf of the District.

Il 10ani 6/19/13		Tille 6/20/13
Submitted: Lorenzo Legaspi/Date	Approved: Judy	E. Walters/Date '
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item:

5.6

Subject:

Approval of Agreement Renewal - East Bay Community Services, an Initiative

of Bay Area Community Services (BACS) for Educational and Case

Management Services, Las Positas College

<u>Background</u>: The East Bay Community Services would like to renew the Agreement with Las Positas College to provide educational and case management services to seventeen (17) at-risk youths between 16 and 21 years of age. This grant was previously used to support the College Foundation Semester. The grant is now redirected to provide an introduction to Career and Technical Education (CTE) pathways and support for at-risk youth. The program includes bimonthly meetings to help students explore CTE options and provide support services such as learning assessments, counseling support, books/supplies support, career testing and case management to support student success.

East Bay Community Services will provide funding of \$50,000 for LPC to provide CTE learning opportunities for the service period of July 1, 2013 through June 30, 2014.

Recommended Action: That the Board of Trustees approves the proposed East Bay Community Services Agreement Renewal to fund \$50,000 to Las Positas College to provide educational and case management services for at-risk youths aged 16-21 years of age for the service period of July 1, 2013 through June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Submitted: Lorenzo Legaspi/Date	//3Approved	My LWatte 6/30/3 : Judy E. Walters/Date
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item: 5.7

Subject:

Approval of Agreement Renewal – First 5 Alameda County, Every Child

Counts Strategic Plan in the Early Childhood Development Program, Las

Positas College

<u>Background</u>: The Alameda County Children and Families Commission now known as First 5 Alameda County, referred to as Every Child Counts that uses a cross-discipline approach in serving children age zero to five years old and their families. Through this program, a Las Positas College Coordinator works with faculty and student support programs, as well as collaborates with the broader Early Care and Education (ECE) and family support communities, to identify and promote resources for improving the professional development and service delivery systems in Alameda County. This recommendation renews the existing agreement that will conclude on June 30, 2013.

The period of this new agreement is July 1, 2013 through June 30, 2015 and provides LPC with \$350,000 for 2 years as indicated in the terms of the agreement.

<u>Recommended Action</u>: That the Board of Trustees approves the proposed renewal of agreement with First 5 Alameda County Every Child Counts to participate in the Every Child Counts Strategic Plan with Las Positas College's Early Childhood Development Program in the amount of \$350,000 for the period July 1, 2013 through June 30, 2015. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

Submitted: Lorenzo Legaspi	6/19/13 /Date	Approved: J	Manda 60/13 udy E. Walters/Date
APPROVED	DISAPP	PROVED	TABLED

June 25, 2013

Agenda Item:

5.8

Subject:

Approval of Contract Renewal—First 5 Alameda County, Grant No.

CB2013-2015-008, Chabot College

Background: First 5 Alameda County, formerly known as the Alameda County Children and Families Commission has approved a Strategic Plan for a comprehensive system of early intervention services for at risk children ages 0-5 years through weekly playgroups and parent meetings of families in Alameda County. A key component of the First 5 Strategic Plan is to promote access to quality early care and education in family child care and center-based settings through professional development. Through this program, Chabot College Professional Development Coordinators (PDCs) coordinate Teacher Pathways/Associate of Arts Learning Communities, provides CARES Plus support and advising, and provide professional development services to the local ECE community.

First 5 would like to continue the relationship with Chabot College by awarding a two-year contract renewal for the period July 1, 2013 through June 30, 2015 in the amount of \$175,000 per year for a total of \$350,000.

The Board of Trustees previously approved joint Chabot-Las Positas Colleges contracts for First 5 Alameda County on June 28, 2011 under item 5.5 for \$800,000, July 20, 2010 under item 5.6 for \$321.723, May 19, 2009 under item 5.3 for \$306,000, June 20, 2007 under item 4.3 for \$470,000 and June 21, 2005 under item 4.5 for \$230,000. Contracts were also approved under the former names, Alameda County Children and Families Commission and First 5 Every Child Counts.

Recommended Action: That the Board of Trustees approves the proposed contract renewal for the First 5 Alameda County Grant No. CB2013-2015-008 for early intervention services for children 0-5 years of age and their families in Alameda County, Chabot College. The term of the contract is from July 1, 2013 through June 30, 2015 in the amount of \$175,000 per year for a total of \$350,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the contract renewal on behalf of the District.

- 4 -	Lorendo Legaspi/l	 Approv	M LW Milly 6/38/13 ed: Judy E. Walters/Date
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June 25, 2013

Agenda	Item:
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5.9

Subject:

Approval of Grant Contract Renewal— Alameda County Social Services Agency, Children and Family Services Parent Resources for Information, Development and Education Training (PRIDE) Program, Chabot and Las

Positas Colleges

<u>Background</u>: Chabot and Las Positas Colleges have received notification from the Alameda County Social Services Agency, Children and Family Services of its intent to renew continuation of services for the Parent Resources for Information, Development and Education (PRIDE) Training Program.

The Colleges will offer childcare, food and related supplies/miscellaneous items to the participants of the pre-service PRIDE Training classes while they are attending these classes. The classes inform and prepare potential foster and adoptive parents in making successful, permanent connections with foster youth. The classes are open to kinship families, respite providers and the general public who are interested in understanding the needs of children in out-of-home care, and are under the protection of the Department's Foster Care System.

The Alameda County Social Service Agency will recommend for approval to the Alameda County Board of Supervisors, the preliminary grant renewal amount of \$40,800 for the period of July 1, 2013 through June 30, 2014.

The Board of Trustees approved the master contract on November 16, 2007 under item 4.5 for \$32,640, June 24, 2008 under item 4.4 for \$32,640, June 23, 2009 under item 4.2 for \$32,640, July 20, 2010 under item 4.2 for \$32,640, June 28, 2011 under item 4.3 for \$32,640, June 26, 2012 under item 4.5 for \$32,640.

Recommended Action: That the Board of Trustees approves the proposed grant award renewal for the Parent Resources for Information, Development and Education Training (PRIDE) Program with the Alameda County Social Services Agency, Children and Family Services, Chabot and Las Positas Colleges, in the amount of \$40,800 for the period July 1, 2013 through June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the master contract on behalf of the District.

Submitted: Lorenzo Legaspi/Date		ly E. Walters/Date
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item:

5.10

Subject:

Approval of Grant Award Renewal—Alameda County Social Services

Agency for Community Action to Reach Out to Infants (CARI) Program,

Chabot College

<u>Background</u>: Chabot College has received notification from the Alameda County Social Services Agency of its intent to renew a grant for the continuation of services for the Community Action to Reach Out to Infants (CARI) Program.

Under the CARI Program, the College provides specialized, pre-designed training for potential Foster Parents, Kinship Caregivers and Respite Providers to care for children that enter Alameda County's Child Protective Services through drug exposure, HIV, neglect or abuse. This will be the seventh year the Alameda County Board of Supervisors has chosen to reconfirm its dedication to the ideals of service to the community through the maintenance of this partnership with the College.

The Alameda County Social Service Agency will recommend for approval, to the Alameda County Board of Supervisors, the preliminary grant renewal amount of \$36,720 for the period July 1, 2013 through June 30, 2014.

The Board of Trustees approved grant renewals on August 19, 2003 under item 4.2 for \$60,000, July 20, 2004 under item 4.2 for \$36,000, July 19, 2005 under item 4.4 for \$36,000, June 27, 2006 under item 4.3 for \$36,000, August 21, 2007 under item 4.2 for \$36,000, June 24, 2008 under item 4.3, June 23, 2009 under item 4.1 for \$36,000 and July 20, 2010 under item 4.1 for \$36,000, June 28, 2011 under item 4.4 for \$36,000, June 26, 2012 under item 4.4 for \$36,000.

Recommended Action: That the Board of Trustees approves the proposed grant award renewal for the Community Action to Reach Out to Infants Program with Alameda County Social Services Agency, Chabot College, in the amount of \$36,720 for the period July 1, 2013 through June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement upon receipt of the documents on behalf of the District.

Submitted: Lorenzo Legaspi/Date	Approved. Ju	dy E. Walters/Date
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item:

5.11

Subject:

Approval of Agreement-Tri-Valley Orthopedic Specialists, Inc.,

Las Positas College

<u>Background</u>: Las Positas College conducts an athletic program for its students, and wishes to retain Tri-Valley Orthopedic Specialists, Inc., to provide the college with services in the areas of prevention and care of sports-related injuries during the 2013-14 athletic season.

This agreement will provide a certified athletic trainer for all men's and women's major sports (practice, games and meets), according to a mutually agreed-upon schedule. Tri-Valley Orthopedic Specialists, Inc. will assist the College in training and sports clinic programs and will provide specialized health and injury prevention seminars for College athletes and coaches and pre-participation health screenings prior to athletes' participation in sports programs. The cost of these services is \$44,750, and the term of this agreement will be the academic year of August 1, 2013 and end April 30, 2014.

<u>Recommended Action</u>: That the Board of Trustees approves the proposed agreement with Tri-Valley Orthopedic Specialists, Inc. for Sports Medicine, Las Positas College, in the amount not to exceed \$44,750 for the academic year of August 1, 2013, and end April 30, 2014 (during the 2013-14 athletic season). It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Submitted by: Lorenzo Legaspi/Date	Approved:	UNATUM 6/20/13 Judy E. Walters/Date
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item: 5.12

Subject:

Approval of Agreement Renewal - ValleyCare Health System for the Student

Health Center, Chabot College

<u>Background</u>: This is a renewal of the agreement with ValleyCare Health System (VCHS) to operate the Student Health Center, for the annual fee of \$328,568 for the period July 1, 2013 to June 30, 2014. The costs of these services are paid entirely from the Student Health Fee.

The Board of Trustees has previously approved ValleyCare agreements for the college on August 21, 2012 under item 5.5, June 28, 2011 under item 5.8, July 20, 2010 under item 5.8, May 20, 2008 under item 5.4b, June 26, 2007 under 5.3b, and July 18, 2006 under 5.8.

Recommended Action: That the Board of Trustees approves the renewal of agreement with ValleyCare Health System in the amount of \$328,568 for the Student Health Center, Chabot College, for the period of July 1, 2013 to June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Submitted: Lorenzo Legaspi /Date

Approved: Judy E. Walters/Date

APPROVED

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June 25, 2013

Agenda Item:

5.13

Subject:

Approval of Agreement Amendment Renewal—ValleyCare Health System

for the Student Health Center, Las Positas College

<u>Background</u>: This is a renewal of the amendment to the agreement with ValleyCare Health System (VCHS) to operate the Student Health Center at Las Positas College for an annual fee of \$210,157 for the period of July 1, 2013 through June 30, 2014.

Las Positas College has had a working relationship with ValleyCare Health System since 1998. The Student Health Center provides health care services including non-emergency medical care, health care guidance, medical referral services and preventive health care services. Basic expenditure costs for the Student Health Center cover the full-time nurse practitioner, part-time Office Assistant, and part time Medical Assistant and medical supplies.

The Board of Trustees previously approved the following VCHS agreements: 2012–2013 \$216,883; 2011-2012 \$202,035; 2010-2011 \$214,253; 2008-2010 \$284,000 (\$140,000 & \$144,000); 2006-2008 \$252,000 (\$126,000 & \$126,000).

<u>Recommended Action</u>: That the Board of Trustees approves the proposed agreement amendment renewal with ValleyCare Health System in the amount of \$210,157 for the Student Health Center, Las Positas College for the period of July 1, 2013 to June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

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Submitted: Lorenzo Legaspi/Date	Approved: Judy E.	Walters/Date
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June 25, 2013

Agenda Item:

5.14

Subject:

Approval of Interim Grant Agreement -- Community Development Institute

(CDI) National Interim Management Program (Head Start), Chabot College

Background: Chabot College Children's Center has been in partnership with Child, Family and Community Services, Inc. (CFCS) since 1999 providing comprehensive Head Start services. Community Development Institute (CDI) National Interim Management Program Head Start (HS) has recently been contracted by the Office of Head Start to replace CFCS. The purpose of the interim contract will allow Chabot College to continue to provide Head Start authorized early care and education services to children and families currently being served. CDI HS will continue to operate the local Head Start/Early Head Start program until a permanent local replacement grantee is selected by the Office of Head Start. CDI is partnering with Chabot College to provide Head Start services to 40 HS children full day/full year and 10 HS children part day/part year.

The program provides Head Start services for qualified families as follows:

40 Children	Age 3-5	Full Day/Full Year @ \$4,784	\$15,947 - 1 month
10 Children	Age 3-5	Part Day/Part Year @ \$2,866	\$ 2,388 - 1 month

The agreement is for the service delivery period of June 2013.

The Board of Trustees has previously approved Head Start Program Partnership Agreements for the College on May 21, 2013 under item 4.3, June 26, 2012 under item 4.2, June 28, 2011 under item 4.6, May 18, 2010 under item 4.1, March 17, 2009 under item 4.4, May 20, 2008 under item 4.2, April 17, 2007 under item 4.3, May 16, 2006 under item 4.3, March 15, 2005 under item 4.1, April 20, 2004 under item 4.5, March 18, 2003 under item 5.8.b, February 19, 2002 under items 5.8.a and b, April 17, 2001 under item 5.7.a, May 16, 2000 under item 5.8.a, June 15, 1999 under item 4.2, April 20, 1999 under item 5.9.

Recommended Action: That the Board of Trustees approves the proposed Interim Agreement to initiate the Head Start Program Partnership with Community Development Institute (CDI) National Interim Management Program (Head Start), Chabot College for the period of June 2013. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the interim agreement on behalf of the District.

Agenda Item: 5.14 June 25, 2013 Page 2

Submitted: Lorenzo Legaspi/Date

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June 25, 2013

Agenda Item:

5.15

Subject:

Approval to Enter Into a Memorandum of Understanding with Healing

Touch for Tri-Valley Veterans (Healing Touch), Las Positas College

<u>Background</u>: Healing Touch is committed to providing Healing Touch sessions to eligible Veterans in the local community, to support healing, resilience, and well being of individuals who have served our country as part of our military forces. To that end, participating practitioners have established a Healing Touch Clinic that offers care, free of charge, for military veterans and their immediate family members of the Tri-Valley area.

This Memorandum of Understanding between Las Positas College and Healing Touch for Tri-Valley Veterans will be guided by the following principles: Patients rights will be respected at all times; Exceptional courtesy to patient and staff members; Decision-making and inter-facility collaborations will be in the best interest of patients; Information and resources will be shared to best meet the needs of patients.

Healing Touch is run by practitioners trained through HealingTouchProgram.com who abide by the Healing Touch Code of Ethics, Professional Guidelines, and laws of the State of California. Each practitioner will use only techniques and charting methods taught and endorsed by the Healing Touch Program. Patients are provided written Treatment Information and Disclosures, and sign Consent forms prior to treatment. Healing Touch does not provide medical services. The proposed Memorandum of Understanding commenced on May 21, 2013 and will continue until terminated by either party upon written notice.

<u>Recommended Action</u>: That the Board of Trustees approves to enter into a Memorandum of Understanding with Healing Touch for Tri-Valley Veterans, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this Memorandum of Understanding on behalf of the District.

Submitted by: (Lorenzo Legaspi/Date	Approved: Judy E. V	Walters/Date
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item: 5.16

Subject:

Approval of Memorandum of Understanding Renewal-Alameda County Office of

Education for the Alameda County Transition to Teaching for Paraeducators

Program, Chabot College

Background: The California Commission on Teacher Credentialing conducted a Competitive Grant Process for local education agencies wishing to participate in the Paraprofessional Teaching Training Program. The Alameda County Office of Education (ACOE) along with California State University, East Bay (CSUEB) and Chabot College collaborated in the submission of a proposal. Funding was granted in the summer, 2007 to ACOE by the California Commission on Teaching Credentialing. The grant will allow for the formalization and jump-start of this collaboration. It will result in the establishment of necessary and manageable systems that judiciously utilize available resources and support expansion of the program. Las Positas College will have the opportunity to be included as the program expands.

The proposed Memorandum of Understanding (MOU) renewal outlines the grant objectives and activities specific to Chabot College's participation in the Transition to Teaching for Paraeducators project, CCTC/T3. The College will provide the cohort of participants with assistance, counseling and instruction through the PACE Program, work with CSUEB on articulation between lower division coursework and assist in the recruitment and screening of cohort participants. It will maintain a high level of administrative participation for the CCTC/T3 Management Team. The proposed MOU renewal shall be in effect for the period July 1, 2013 through June 30, 2014.

The Board of Trustees approved the initial MOU on September 18, 2007 under item 4.2 and renewals on December 9, 2008 under item 4.4, August 18, 2009 under item 4.3 and October 19, 2010 under item 4.6, July 19, 2011 under item 5.5 and 2012 under item 5.4.

Recommended Action: That the Board of Tru	stees approves the proposed Memoran	dum of
Understanding renewal from the Alameda Cor	unty Office of Education for the Transi	ition to
Teaching for Paraeducators Program, Chabot	College, for the period July 1, 2013 the	rough June
30, 2014. It is further recommended that the E	Board authorize the Vice Chancellor, B	usiness
Services, to execute the Memorandum of Und	lerstanding on behalf of the District.	. / /
Submitted: Lorenzo Legaspi/Date	JUNI/LITATUU 9	50/13
Submitted: Lorenzo Legaspi/Date	Approved: Judy E. Walters/D	ate
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June 25, 2013

Agenda Item: 5.17

Subject:

Approval of Memorandum of Understanding Renewal - Tri-Valley One-Stop

Career Center

The Chabot-Las Positas Community College District is identified as one of the Mandated Partners to assist in the One-Stop Career Center services and to act as the fiscal agent as well as to provide information on college programs, financial aid, and other services available to One-Stop Career Center clients. The financial support for the One-Stop Career Center comes primarily from the Alameda County Workforce Investment Board. Other private sources are also used to support the services provided. At its June 26, 2012 meeting, the Board approved the Memorandum of Understanding with Tri-Valley One-Stop Career Center to lease space from the Chabot-Las Positas Community College District at 5020 Franklin Drive, Pleasanton. Their lease is scheduled to expire on June 30, 2013. The One-Stop Career Center is interested in continuing its partnership with the District for use of space in the District office facility at 5020 Franklin Drive, Pleasanton. The District has planned its space needs to allow One-Stop Career Center the use of 2,700 sq. ft. at a full service rate of \$2.02 per sq. ft. per month, same as last year's rate.

Recommended Action: That the Board of Trustees approves the proposed renewal of the Memorandum of Understanding with Tri-Valley One-Stop Career Center to lease 2,700 sq. ft. of space at 5020 Franklin Drive, Pleasanton, at the rate of \$2.02 per sq. ft. per month for the period July 1, 2013 through June 30, 2014.

Submitted: Lorenzo Legaspi/Date	Approved: Judy	WATUS 6/30/3 E. Walters/Date
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda It	em:
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5.18

Subject:

Approval to Relocate Tri-Valley One-Stop Career Center

<u>Background</u>: In February of 2013, the Chabot-Las Positas Community College District Office relocated its services to its new location in the City of Dublin. The Tri-Valley One Stop Career Center remains housed in the District's previous building, renting a portion of the premises at 5020 Franklin Drive, Pleasanton.

Recommended Action: That the Board of Trustees approves the relocation of the Tri-Valley One-Stop Career Center from 5020 Franklin Drive, Pleasanton, CA, to the Las Positas College campus located at 3000 Campus Hill Drive, Livermore, or any other alternate site in the Tri-Valley Area after a 30 day notice to vacate the property is officially given to Chabot-Las Positas Community College District.

Submitted by: Lorenzo Legaspi/Date	Approved. Judy	M/AMM 6/30/13 E. Walters/Date
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June 25, 2013

Agenda Item: 5.19

Subject:

Approval of Grazing Lease Agreement for Excess Land – 7M Cattle Company

The District owns 400 acres of real property land in the City of Livermore for Background: the purpose of preserving and restoring the grassland, blue oak woodlands and other natural ecological features found there. A portion of the property is being managed according to a Habitat Mitigation and Management Plan (HMMP) approved by the U.S. Fish and Wildlife Services. The land is open with grass and the District would incur the cost of plowing the open grass to reduce the fire danger to Las Positas College. According to HMMP, managed grazing is beneficial to the use of the Property by listed species. The District has negotiated with 7M Cattle Company of Livermore to lease such portion of the Property for pulsed cattle grazing within certain fenced areas when grazing is determined to be necessary in accordance with the HMMP. The term of the lease is for two years beginning July 1, 2013 through June 30, 2015 for a fee of \$7,260 annually.

Recommended Action: That the Board of Trustees approves the proposed Grazing Lease Agreement for use of District land for grazing purposes to 7M Cattle Company of Livermore, California. The term of the Lease is for two years beginning July 1, 2013 to June 30, 2015 at a fee of \$7,260 annually. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the lease on behalf of the District.

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Submitted: Lorenzo Legaspi/Date	Approved: Judy E. Walters /Date
APPROVED	DISAPPROVED TABLED

June 25, 2013

Agenda Item:	5.20
Subject:	Approval of Agreement – Professional Personnel Leasing, Incorporated

<u>Background</u>: The District, through Professional Personnel Leasing, Inc. (PPL) is securing the services of Guy F. Lease, Ed. D, as the Interim President of Las Positas College.

This personnel leasing agreement compensates PPL, Inc. a commission of 25% of the monthly salary paid to Dr. Lease beginning July 8, 2013 and ending September 30, 2013 or earlier.

<u>Recommended Action</u>: That the Board of Trustees approves the Agreement with Professional Leasing, Inc. for the services of Dr. Guy Lease as the Interim President of Las Positas College for the term of July 8, 2013 to September 30, 2013 or earlier. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Flugare 6/19/13 Submitted: Lojenzo Legaspi/Date	AUNGLU	Valter 6/00/13
Submitted: Lo enzo Legaspi/Date	Approved: Judy	E. Walters/Date
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item: 5.21

Subject:

Approval of Memorandum of Understanding - City of Livermore for the Livermore

Fourth of July Fireworks Celebration—Chabot-Las Positas Community College

District, Las Positas College

<u>Background</u>: Las Positas College (LPC) has been approached to serve as the site for the 2013 Livermore Fourth of July Fireworks Celebration ("Livermore Fourth of July: An Old Fashioned Gathering"). The local groups involved in the planning – including the City of Livermore, Livermore Area Recreation and Park District (LARPD), and the Livermore Fireworks Committee have worked with the College on the event logistics.

For 27 years, the City of Livermore and LARPD put on the Fourth of July Celebration for community residents. The event was traditionally held in a local park and featured performances, activity booths, food and beverages, and a fireworks show. Due to unforeseeable budgetary issues, the Fourth of July fireworks celebrations ceased to be provided by the City in 2010. In 2012, Las Positas College served as host of the event. Restoration of the event at the College provided a tremendous benefit to the college with the local community.

This year's event is being staged at no cost to the college. Funding for the event will be driven by charging for parking and vendor fees. No alcohol will be allowed at the event.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding between Chabot-Las Positas Community College District (on behalf of Las Positas College) and the City of Livermore to hold the Livermore Fourth of July Fireworks Celebration on July 4, 2013. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Memorandum of Understanding on behalf of the District.

Submitted: Lorenzo Legaspi/Date	Approved: Judy E.	Walters/Date
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item: 5.22

Subject:

Discussion and Adoption of Tentative Budgets—2013-2014 General Fund, Cafeteria Fund, Capital Outlay Projects Fund, Self-Insurance Fund (RUMBL), Child Development Fund, Measure B Bond Fund and Establishment of September 3, 17, 2013 as the Date for Public Hearing and Adoption of District Budgets

<u>Background:</u> The California Code of Regulations, Title 5, Section 58305 requires that on or before the first day of July each year, each District shall adopt a tentative budget and forward an information copy to the appropriate county officer.

Recommended Action: That the Board of Trustees adopts the Tentative Budgets—2013-2014 for the General Fund, Cafeteria Fund, Capital Outlay Projects Fund, Self-Insurance Fund (RUMBL), Child Development Fund and Measure B Bond Fund. It is further recommended that the Board establish September 3, 17\*, 2013 at 6:30 p.m. in Room 315, at the District Office, 7600 Dublin Blvd, Dublin, California as the date, time, and place for the Public Hearing and adoption of the 2013-2014 District Budgets, pursuant to California Code of Regulations, Title 5, Section 58305.

Submitted: Lorenzo Legaspi/Date	Xpproved: Judy	E. Walters/Date
APPROVED*As corrected	DISAPPROVED	TABLED

June 25, 2013

Agenda Item: 5.23

Subject:

Adoption of Resolution No. 18-1213—Authorization of End-of-Year Budget

Revisions and Transfers

Background: Title 5 Section 58307 states that the expenditures for each major classification must not exceed the budgeted amount. This section also requires that budget revisions and budget transfers between major classifications be approved by the Board of Trustees. This approval allows the District to make the transfers necessary for the year-end closing.

Recommended Action: That the Board of Trustees adopts Resolution No. 18-1213 authorizing end-of-year budget revisions and transfers. It is further recommended that the Board authorize the Director of Business Services, or designee, to process end-of-year budget revisions and budget transfers between major account classifications in order to comply with the Title 5 Section 58307.

Approved: Judy E. DISAPPROVED **TABLED** APPROVED

#### RESOLUTION NO. 18-1213

#### END-OF-YEAR BUDGET REVISIONS AND TRANSFERS

WHEREAS, the Board of Trustees of the Chabot-Las Positas Community College District on September 18, 2012 adopted its budget for fiscal year 2012-2013, and

WHEREAS, expenditures in certain classifications may be required which were not budgeted previously and others may not be required which were previously budgeted, and

WHEREAS, it is the desire of this Board to avoid delays in payment of liabilities of the District, which may result if the Board of Trustees is required to adopt resolutions for budget actions at the close of the fiscal year, and

WHEREAS, certain revenue and/or contingency budgets correspond to expenditure budget changes,

NOW, THEREFORE, it is resolved that the Director of Business Services, or designee, is authorized to process end-of-year budget revisions and budget transfers between major accounts.

BE IT FURTHER RESOLVED, that the Director of Business Services, or designee, shall report the result of the year-end-budget revisions and transfers to the Board of Trustees following the close of the District's ledgers.

PASSED AND ADOPTED by the Board of Trustees of the Chabot-Las Positas Community College District this day of June 25, 2013, by the following roll call vote:

AYES:

Cedillo, Dvorsky, Gelles, Gin, Mitzman, Vecchiarelli

NOES:

None

ABSENT:

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ABSTENTIONS: None

Resolution No. 18-1213 June 25, 2013 Page 2

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

<u>C-25-13</u> Date

Secretary of the Board of Trustees of the

Chabot-Las Positas Community College District,

County of Alameda, State of California

June 25, 2013

Agenda Item: 6.1

Subject: Authorization to File Notice of Completion with the Alameda County Clerk

Recorder's Office for the Home Coming Art Installation, Chabot College

<u>Background</u>: The Home Coming Art Installation has been completed by Mark Stevenson and for the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

<u>Recommended Action:</u> That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Home Coming Art Installation, Chabot College.

Funding Source: Nike and Measure B Bond Funds

July 4/19/13	MANSELLIA	Hus 6/20/13
Submitted: Leffrey M. Kingston/Date	Approved: Judy E.	Walters/Date
✓ APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item: 6.2

Subject:

Authorization to File Notice of Completion with the Alameda County Clerk

Recorder's Office for the Sparks Murals Planetarium, Chabot College

<u>Background</u>: The Sparks Murals Planetarium has been completed by WOWHAUS and for the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

<u>Recommended Action:</u> That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Sparks Murals Planetarium, Chabot College.

Funding Source: Nike and Measure B Bond Funds

Submitted: Jeffrey M. Kingston/Date

APPROVED

DISAPPROVED

TABLED

June 25, 2013

Agenda Item: 6.3

Subject:

Authorization to File Notice of Completion with the Alameda County Clerk

Recorder's Office for the Soar Art Installation, Chabot College

<u>Background</u>: The Soar Art Installation has been completed by Suzanne M. Lee and for the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

<u>Recommended Action:</u> That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Soar Art Installation, Chabot College.

Funding Source: Nike and Measure B Bond Funds

Submitted: Jeffrey M. Kingston/Date	MANURA	Mille 6/50//3 Walters/Date
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✓ APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item:

6.4

Subject:

Approval to Reject all Bids of Bid No. 13-03, Parking Lots F/G/H/J

Improvements, Chabot College

<u>Background</u>: The invitation for bid was in accordance with state public bidding requirements. On April 24, 2013 a mandatory bid walk was held and attended by five (5) interested parties. On May 21, 2013 one (1) bid proposal for Bid No. 13-03, Parking Lots F/G/H/J Improvements at Chabot College was publicly opened.

Staff recommends that the Board exercise its discretion and reject all bids. The project will be readvertised and re-bid as Re-Bid No. 13-03, Security & Electronic Reader Board in Parking Lots F/G/H/J Improvements, Chabot College following the Board authorization to reject all bids.

<u>Recommended Action:</u> That the Board of Trustees approves the proposed Rejection of all Bids of Bid No. 13-03, Parking Lots F/G/H/J Improvements, Chabot College.

Funding Source: Measure B Bond Funds

Submitted: Justine M. Kingston/Date	Approved: Ju	MANUL 6/30/13 Idy E. Walters/Date
	/ (	
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item:

6.5

Subject:

Adoption of Resolution No. 19-1213—Authorization to Submit the Five-Year Construction Plan (2015-2019) to the California Community Colleges Chancellor's Office and Request for State Funds for Capital Outlay Projects

Background: Each year the District Facilities Planning Department is responsible for conducting a review and update of the District's Five-Year Construction Plan. The Five-Year Construction Plan is an annual summary of current and proposed capital outlay projects. The plan gives the State Chancellor's Office a complete picture of the capital improvement needs and projects at the colleges, enabling the Chancellor's Office to make informed decisions regarding project priorities for State Funding.

The 2015-2019 Five-Year Construction Plan includes twenty-six (26) projects. The following four (4) projects are being submitted as Initial Project Proposals (IPPs): Replace Building 100 – Library/Learning Connection at Chabot College; Replace and Expand Building 2100 – Biological Sciences at Chabot College; Library Expansion & Integrated Learning Center at Las Positas College and Academic Building – Allied Health. It is anticipated that funding for these projects will be considered for funding year 2016-2017.

<u>Recommended Action</u>: That the Board of Trustees adopts Resolution No. 19-1213 authorizing the District's submittal of the Five-Year Construction Plan (2015–2019) to the California Community Colleges Chancellor's Office before July 1, 2013 and Request for State Funds for Capital Outlay Projects.

Submitted: Seffrey M. Kingston/Date	Approved: Judy I	Talla 6/30//3  E. Walters/Date
APPROVED	/ / DISAPPROVED	TABLED

#### RESOLUTION NO. 19-1213

# AUTHORIZATION TO SUBMIT THE FIVE-YEAR CONSTRUCTION PLAN (2015-2019) TO THE CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE AND REQUEST FOR FUNDS FORTHE CAPITAL OUTLAY PROJECTS

WHEREAS, Chabot-Las Positas Community College District has decided it is in the best interest of Chabot and Las Positas Colleges' students, faculty, and staff to request State funds for the Capital Outlay Projects named herein; and

WHEREAS, the Five-Year Construction Plan 2015-2019 submitted herein is in accordance with the State of California Education Code and Title V provisions; and

WHEREAS, any State funds received pursuant to this application shall be used solely for defraying the development cost of the proposed project; and

WHEREAS, the Four (4) Initial Project Proposals (IPPs) included in the Five-Year Construction Plan are as follows:

Replace Building 100 – Library/Learning Connection at Chabot College—Fiscal Year funding consideration 2016-2017

Replace and Expand Building 2100 – Biological Sciences at Chabot College—Fiscal Year funding consideration 2016-2017

Library Expansion & Integrated Learning Center at Las Positas College—Fiscal Year funding consideration 2016-2017

Academic Building – Allied Health at Las Positas College – Fiscal Year funding consideration 2016-2017

WHEREAS, the Chabot-Las Positas Community College District further assures the Board of Governors of the California Community Colleges that the other project terms and conditions as described in the Final Project Proposal document shall be followed;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees approves the submission of the Five-Year Construction Plan 2015-2019.

Resolution No. 19-1213 June 25, 2013 Page 2

PASSED AND ADOPTED by a roll call vote on the 25th day of June 2013 by the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California.

AYES:

Cedillo, Dvorsky, Gelles, Gin, Mitzman, Vecchiarelli

NOES:

None

ABSENT:

Mertes

ABSTENTIONS:

None

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Date

Secretary of the Board of Trustees of the

Chabot-Las Positas Community College District

County of Alameda, State of California

June 25, 2013

Agenda Item:

7.1

Subject:

Approval to Renew the Master Agreement–Telecommunications

Apprenticeship Program with the Communications Workers of America (CWA)

JATC, District-Economic Development

<u>Background:</u> The agreement renewal allows the District's Office of Economic Development to continue to administer the Telecommunications Apprenticeship Program with the Communications Workers of America (CWA) JATC for the purposes of providing Related and Supplemental Instruction (RSI) and other services.

The agreement states that any costs associated with this program that are not covered by RSI dollars will be covered by the Program Sponsor. This agreement has a term of twelve months, July 1, 2013 through June 30, 2014.

The Board of Trustees approved the original master agreement on July 20, 2010 under item 7.4 and renewed it on May 17, 2011 under item 7.4 and July 17, 2012 under item 7.1.

<u>Recommended Action:</u> That the Board of Trustees approves the Renewal Master Agreement for the Telecommunications Apprenticeship Program with the Communications Workers of America (CWA) JATC, District-Economic Development, for the period of July 1, 2013 through June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Master Agreement renewal on behalf of the District.

Submitted: Jeffey M. Kingston/Date	Approved: Judy 1	E. Walters/Date
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item:

7.2

Subject:

Approval to Renew the Master Agreement—Roofing Apprenticeship Program

with the Independent Roofing Contractors of California, District-Economic

Development

<u>Background:</u> The agreement allows the Chabot-Las Positas Community College District (District) Office of Economic Development to continue to administer the Roofing Apprenticeship Program with the Independent Roofing Contractors of California (Program Sponsor) for the purposes of providing Related and Supplemental Instruction (RSI) and other services. Program delivery began in 2001. The program was previously administered by Chabot College.

The agreement states that any costs associated with this program that are not covered by RSI dollars will be covered by the Program Sponsor. This agreement has a term of twelve months, July 1, 2013 through June 30, 2014.

The Board of Trustees approved the original master agreement on August 17, 2010 under item 7.1 and renewed the agreement on May 17, 2011 under item 7.5 and on July 17, 2012 under item 7.2.

Recommended Action: That the Board of Trustees approves the Renewal Master Agreement for the Roofing Apprenticeship Program with the Independent Roofing Contractors of California and District-Economic Development, for the period of July 1, 2013 through June 30, 2014. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the Master Agreement on behalf of the District.

Submitted: Jeffrey M. Kingston/Date	Approyed: Judy E.	Walters/Date
	7	
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item:

7.3

Subject:

Approval to Renew the Master Agreement—Fire/Life Safety
Apprenticeship Program with the Western Burglar and Fire Alarm

Association, Inc., District-Economic Development

<u>Background:</u> The agreement renewal allows the District's Office of Economic Development to continue to administer the Fire/Life Safety Apprenticeship Program for the Western Burglar and Fire Alarm Association, Inc. for the purposes of providing Related and Supplemental Instruction (RSI) and other services. Program delivery began in Spring 2005 in Southern California.

The agreement states that any costs associated with this program that are not covered by RSI dollars will be covered by the Program Sponsor. This agreement has a term of twelve months, July 1, 2013 through June 30, 2014.

The Board of Trustees approved the original master agreement on November 13, 2001 under item 7.1; and renewals on October 21, 2003 under item 7.2; June 22, 2004 under item 7.3; June 21, 2005 under item 3.3; May 16, 2006 under item 7.2; September 18, 2007 under item 7.3; March 17, 2009 under item 7.2; May 17, 2011 under item 7.3; and July 17, 2012 under item 7.3.

Recommended Action: That the Board of Trustees approves the Renewal Master Agreement for the Fire/Life Safety Apprenticeship Program with the Western Burglar and Fire Alarm Association, Inc., District-Economic Development, for the period of July 1, 2013 through June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the master agreement renewal on behalf of the District.

Submitted: Jettrey M. Kingston/Date	Approyed: Jud	WWW 6/31/13 y E. Walters/Date
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda It	em:
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7.4

Subject:

Approval to Renew the Master Agreement—Electrical Apprenticeship

Program with the Alameda County Joint Apprenticeship Training Committee for the Electrical Trade, District-Economic Development

<u>Background</u>: The agreement renewal allows the District's Office of Economic Development to continue to administer the Electrical Apprenticeship Program with the Alameda County Joint Apprenticeship Training Committee for the Electrical Trade for the purposes of providing Related and Supplemental Instruction (RSI) and other services.

The agreement states that any costs associated with this program that are not covered by RSI dollars will be covered by the Program Sponsor. This agreement has a term of twelve months, July 1, 2013 through June 30, 2014.

The Board of Trustees approved the revised master agreement on June 28, 2011 under item 7.1 and renewed it on July 17, 2012 under 7.5.

Recommended Action: That the Board of Trustees approves the Renewal Master Agreement for the Electrical Apprenticeship Program with the Alameda County Joint Apprenticeship Training Committee for the Electrical Trade, for the period of July 1, 2013 through June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the master agreement renewal on behalf of the District.

Jehot 6/19/13	Jundy 1. Total	11/11/1/20/13
Submitted: Jeffrey M. Kingston/Date	Approved: Judy I	E. Walters/Date
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✓ APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item:

7.5

Subject:

Approval to Renew the Master Agreement—Painter Apprenticeship Program and Drywall Finishing Apprenticeship Program with the District Council 16 Northern California Journeyman and Apprenticeship Training

Trust Fund, District-Economic Development

<u>Background</u>: The agreement renewal allows the District's Office of Economic Development to continue to administer the Painter Apprenticeship Program and the Drywall Finishing Apprenticeship Program for the District Council 16 Northern California Journeyman and Apprenticeship Training Trust Fund (formerly, the Painting and Decorating Joint Apprenticeship and Training Committee of the Bay Area, Inc.) for the purposes of providing Related and Supplemental Instruction (RSI) and other services. Program delivery began in Summer 2006.

The agreement states that any costs associated with this program that are not covered by RSI dollars will be covered by the Program Sponsor. This agreement has a term of twelve months, July 1, 2013 through June 30, 2014.

The Board of Trustees approved the original master agreement on March 21, 2006 under item 7.1 and renewal on May 16, 2006 under item 7.1; September 18, 2007 under item 7.2; March 17, 2009 under item 7.3; June 15, 2010 under item 7.3; May 17, 2011 under item 7.2; and July 17, 2012 under item 7.4.

Recommended Action: That the Board of Trustees approves the Renewal Master Agreement for the Painter Apprenticeship Program and Drywall Finishing Apprenticeship Program with the District Council 16 Northern California Journeyman and Apprenticeship Training Trust Fund, for the period of July 1, 2013 through June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the master agreement renewal on behalf of the District.

July 6/19/13	Judy & Watter 6/50/13	
Submitted: Jeffrey M. Kingston/Date	Approved: Judy E. Walters/Date	
APPROVED	DISAPPROVED	TABLED

June 25, 2013

Agenda Item:

9.1

Subject:

Approval of Amendment of Agreement - Community College League of

California for Board Policy and Administrative Procedures Services

<u>Background</u>: As part of the Accreditation Process for Chabot College and Las Positas College, the Board of Trustees of the District is required under Standard 4 to review its policies. Since the District has a number of policies dating back to 1996, it is recommended that a contract be established with the Community College League of California to completely review all Board Policies using appropriate established shared governance procedures to further the District's work and meet the Accreditation Standards.

Recommended Action: That the Board of Trustees approves the proposed amendment of agreement with the Community College League of California for Board Policy and Administrative Procedures Services in the not-to-exceed amount of an additional \$15,000 and extending the agreement period an additional eight months through June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the amendment of agreement on behalf of the District.

APPROVED DISAPPROVED \_\_\_\_TABLED

June 25, 2013

Agenda Item:	9.2
Subject:	Approval of Deletion of Board Policies
	he District is in the process of updating its Board Policies; and as part of this pard Policies will need to be deleted.
Recommended . Policies as follow	
0	005 — District Mission Statement; 010 — Philosophy and Objectives for Chabot College; and 011 — Philosophy and Objectives for Las Positas College.
	Approved: Judy E. Walters/Date
APP	ROVED DISAPPROVED TABLED