



OFFICIAL COPY

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING October 15, 2013—3:00 P.M.

**Chabot College,
25555 Hesperian Blvd., Hayward, CA
Building 200, Board Room**

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

**GRAND OPENING
BMW TRAINING FACILITY (BUILDING 3400)
3:00-4:30 P.M. TOURS/DEMONSTRATIONS
4:30-5:00 P.M. RIBBON CUTTING**

1.1 5:30 P.M. – OPEN SESSION CALL TO ORDER AND ROLL CALL*

- 1.2 PUBLIC COMMENTS**
The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

- 1.3 CLOSED SESSION—Personnel, Collective Bargaining and Possible Litigation**
- a. PUBLIC EMPLOYEE APPOINTMENT**
Title: President, Las Positas College (Government Code Section 54957)
 - b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Title: Chancellor (Government Code Section 54957)

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD**1.4 6:30 P.M.—OPEN SESSION-
CALL TO ORDER AND ROLL CALL****1.5 PLEDGE TO FLAG****1.6 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.7 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

(cc) 1.8 Approval of Minutes of September 17, 2013 Regular Meeting

**1.9 PRESENTATION: MATHEMATICS, ENGINEERING, SCIENCE
ACHIEVEMENT (MESA) PROGRAM, CHABOT COLLEGE****2.0 REPORTS**

- 2.1 Trustee Reports and/or Official Communications
- 2.2 Chabot College and Las Positas College Foundations
- 2.3 Presidents of Faculty Senates-Chabot College and Las Positas College
- 2.4 Presidents of Classified Senates-Chabot College, Las Positas College and District
- 2.5 Presidents of Student Senate of Chabot College and Associated Students of Las Positas College
- 2.6 Presidents of Chabot College and Las Positas College
- 2.7 Chancellor
- 2.8 Recognitions

3.0 PERSONNEL

(cc) 3.1 Management Personnel

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Approval of Continuation of Funding for the Cooperative Agreement – The Regents of the University of California, Puente Project No. 13-CCC Puente-04, Chabot College
- (cc) 4.2 Approval of Continuation of Funding for the Collaboration Agreement – Casey Family Programs for the Foster and Kinship Care Education Program, Las Positas College
- (cc) 4.3 Acceptance of Renewal of Grant Award – California Community Colleges Chancellor's Office (CCCCO) for Mathematics, Engineering, Science Achievement (MESA), Chabot College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.4 Approval of Agreement – American Heart Association, Inc., Las Positas College
- (cc) 5.5 Approval of Internship Agreement – City of Berkeley, Berkeley Fire Department, Las Positas College
- (cc) 5.6 Approval of Agreement – Paramedics Plus-Alameda County Training Center, Las Positas College
- (cc) 5.7 Approval of Internship Agreement – Riggs Ambulance Service (Merced County), Las Positas College
- (cc) 5.8 Approval of Agreement – San Leandro Surgery Center for the Nursing Program, Chabot College
- (cc) 5.9 Approval of Renewal of Agreement with Pianos Plus, Las Positas College
- (cc) 5.10 Approval of Affiliation Agreement – Sutter Delta Medical Center with its Principal Place of Business Located at 3901 Lone Tree Way, Antioch, CA, Chabot College and Las Positas College
- (cc) 5.11 Approval to Enter into Agreements with Various Hospital and Surgery Center Affiliations for Use of Clinical Facilities for Surgical Technology Program, Las Positas College

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for Roof Repair Building 2100 and Re-Roof Building 1800, Las Positas College (Measure B Bond Funds)
- 6.2 Adoption of Resolution No. 02-1314 – Authorization to Use the Construction Manager at Risk (CM at Risk) Project Delivery Method in Accordance with Government Code Section 4526 for Building 2000, Library Renovation, Las Positas College

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

(No Items)

8.0 INFORMATION AND DISCUSSION ITEMS (No action)

8.1 Informational Personnel Reports

9.0 OTHER ACTION ITEMS

9.1 Chabot-Las Positas Community College District Board of Trustees —
Commitment to and Support of the Community College League of California
(CCLC)/Advisory Committee for Educational Services (ACES) Excellence
in Leadership and Governance Program

10.0 CLOSED SESSION—(Government Code Section 54954.5)

10.1 Personnel
10.2 Collective Bargaining
10.3 Possible Litigation

11.0 ADJOURNMENT**12.0 NEXT MEETING OF THE BOARD OF TRUSTEES**

November 19, 2013, 6:30 p.m., District Office (Regular Meeting)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., Third Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 3.1

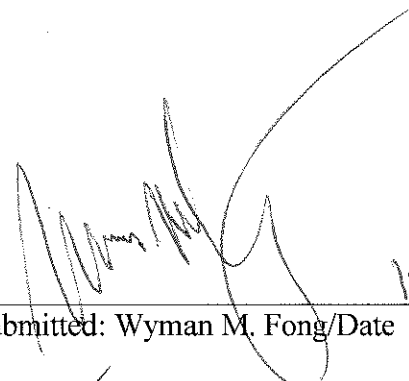
Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

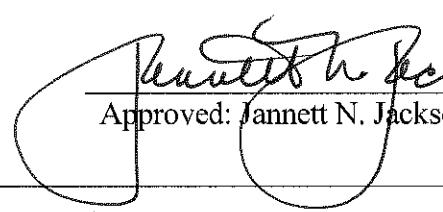
I. ASSIGNED TO CHABOT

A. Administrative Employment

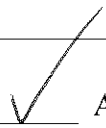
Menendez, Marco V., Vice President of Academic Services (2AIN04),
Range/Step 21/1, \$130,430/annual, effective 11/18/13 to 6/30/15.


Submitted: Wyman M. Fong/Date

10/9/13


Approved: Jannett N. Jackson/Date

10/9/2013



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 4.1

Subject: Approval of Continuation of Funding for the Cooperative Agreement—The Regents of the University of California, Puente Project No. 13-CCC Puente-04, Chabot College

Background: The mission of the Puente Project is to increase the number of educationally underrepresented students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations. The first Puente Project was initiated at Chabot College in 1981. Since that time, the model has been replicated at 59 colleges and 34 high schools throughout the State of California, with the oversight of the Puente Project centralized through the Regents of the University of California.

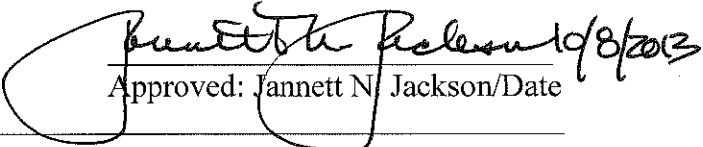
The Puente Project at Chabot College will provide instruction and services including counseling, mentoring, and follow-up to meet the mission of the program. The agreement outlines the continuation of staffing and office and administrative support currently offered by Chabot College. The Regents' Puente Office will provide staff development programs at no cost for instructors and counselors participating in the project. Additionally, the college will provide the student and college data necessary to conduct ongoing program assessment including student outcome data analysis to determine the impact of Puente Project.

The Board of Trustees approved Cooperative Agreement on November 17, 2009 under item 4.1, March 15, 2011 under item 4.4, and October 16, 2012 under item 4.2.

Therefore, this cooperative agreement shall be in effect for the period July 1, 2013 to June 30, 2014.

Recommended Action: That the Board of Trustees approves the continuation of funding for the Cooperative Agreement with the Regents of the University of California, Puente Project No. 13-CCC Puente-04, Chabot College, for the period July 1, 2013 to June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 10/8/13
Submitted: Jeffrey M. Kingston/Date

 10/8/2013
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 4.2

Subject: Approval of Continuation of Funding for the Collaboration Agreement – Casey Family Programs for the Foster and Kinship Care Education Program, Las Positas College

Background: Las Positas College conducts a Foster and Kinship Care Education Program that provides education and training to current and prospective foster and kinship parents for licensure. Parent Resources for Information, Development and Education (PRIDE) and Youth & Safety Trainings are provided for current and prospective resource parents and Casey Family Programs staff.

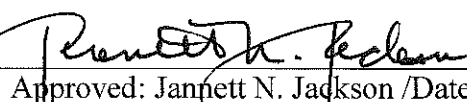
Casey Family Programs will provide the Foster and Kinship Care Education Program at Las Positas College with updated and approved materials in order to schedule and conduct on-going trainings to current and prospective resource parents and Casey Family Programs staff. The approved materials for the PRIDE and Youth & Safety programs will ensure compliance with the most up-to-date training curriculum.

The Board of Trustees previously approved Collaboration Agreement – Casey Family Programs for the Foster and Kinship Care Education Program, Las Positas College on January 15, 2013 under item 4.5.

Therefore, this non-monetary Collaboration Agreement is for the period October 1, 2013 through September 30, 2014.

Recommended Action: That the Board of Trustees approves the continuation of funding for the collaboration agreement with Casey Family Services for the Foster and Kinship Care Education Program, Las Positas College for the period October 1, 2013 through September 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 10/8/13
Submitted: Jeffrey M. Kingston /Date

 10/8/2013
Approved: Jannett N. Jackson /Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 4.3

Subject: Acceptance of Renewal of Grant Award - California Community Colleges Chancellor's Office (CCCCO) for Mathematics, Engineering, Science Achievement (MESA), Chabot College

Background: Chabot College is renewing the annual \$50,500 grant award from the California Community Colleges Chancellor's Office. Funds support the MESA Program at Chabot College. The MESA program academically prepares its program students for transfer to four-year institutions, to assure their ability to attain baccalaureate degrees in Science, Technology, Engineering, and Math (STEM) fields.

The MESA program is comprised of 13 Core Components that include: Academic Excellence Workshops that teach collaborative learning techniques, a special orientation course for MESA students, a dedicated study center, career advising and exploration of STEM options, transfer assistance, scholarships and partnerships with student and professional organizations. The Chabot MESA Program will provide all 13 Core MESA Components which includes frequent, sustained and prolonged academic and student support services, including case management.

The Chabot MESA Program will benefit all Chabot students, but will target underrepresented minorities in STEM, in particular Latino, African-American, and Pacific-Islander students. Taking into account the student population at Chabot, low-income, first-generation students majoring in STEM fields will also be targeted. As a result of the first-year success and renewal funds, the program is expanding to serve 120 students, 20 additional students.

The District and College have also developed a plan for institutionalizing the Chabot MESA Program and its Project Director. MESA is a key element of the multiple student success initiatives at the college and is a part of its Strategic Plan to increase student success and transfer while supporting Chabot's commitment to being a Hispanic-serving institution.

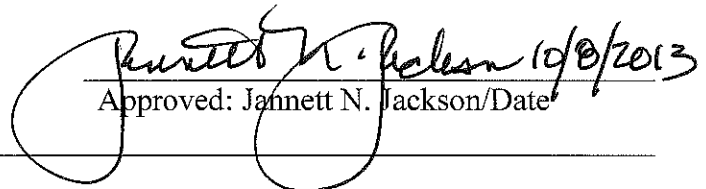
The Board of Trustees was presented the original agreement on July 17, 2012 under item 4.1.

Funding for the project is in the amount of \$50,500 for the period beginning July 1, 2013 through June 30, 2014, with the possibility of three additional annual renewals.

Recommended Action: That the Board of Trustees accepts the renewal of the grant award for Chabot College in the amount of \$50,500 for the period beginning July 1, 2013 through June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant award on behalf of the District.

Agenda Item: 4.3
October 15, 2013
Page 2

 10/8/13
Submitted: Jeffrey M. Kingston/Date

 10/8/2013
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
9/3/2013	145 - 146	260916, 303242 Cancelled Warrants	\$ (18,598.05)
	147 - 154	303799 - 303965 Commercial Warrants	663,409.22
	155 - 156	303966 Commercial Warrants	2,260.89
	157 - 158	303967 Commercial Warrants	1,980.00
	159 - 160	303968 - 303990 Commercial Warrants	216,880.14
	161 - 162	303991 - 303994 Commercial Warrants	224,968.89
9/6/2013	163 - 170	303995 - 304164 Commercial Warrants	260,866.43
	171 - 172	304165 - 304166 Commercial Warrants	772.95
	173 - 174	304167 Commercial Warrants	63.00
	175 - 176	304168 Commercial Warrants	6,300.00
9/13/2013	177 - 185	304169 - 304377 Commercial Warrants	724,415.21

Agenda Item: 5.1

October 15, 2013

Page 2

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
9/13/2013	186 - 187	304378 Commercial Warrants	1,977.38
	188 - 190	304379 - 304416 Commercial Warrants	682,255.44
	191 - 200	304417 - 304641 Commercial Warrants	210,910.83
	201	303849 Canceled Warrant	(275.00)
9/20/2013	202 - 210	304642 - 304836 Commercial Warrants	390,911.83
	211 - 212	304837 Commercial Warrants	831.36
	213 - 215	304838 - 304866 Commercial Warrants	193,535.38
	216 - 217	304867 - 304876 Commercial Warrants	4,652.56
9/30/2013	M-21	00003226 Manual Warrant	2,076.73

TOTAL \$ 3,570,195.19

Lorenzo Legaspi 10.8.13
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson 10/8/2013
Approved: Jannett N. Jackson/Date

✓ APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 5.2

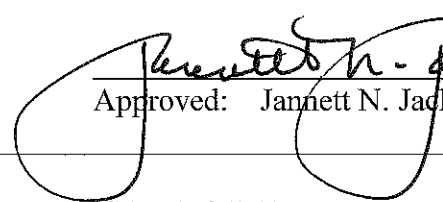
Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant register as indicated:

Regular Monthly Payroll:

September Payroll Warrant Total = \$3,932,927.92

 10.8.13
Submitted: Lorenzo Legaspi / Date

 10/8/2013
Approved: Jannett N. Jackson / Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 5.3

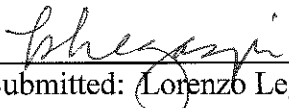
Subject: Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold

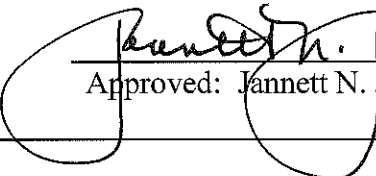
Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes automotive equipment, and office and classroom furniture surplus from Chabot College. When saleable, items will be sold to employees or at auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approves the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via private sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold by private sale be donated to charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 10.8.13
Submitted: Lorenzo Legaspi/Date

 10/8/2013
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 5.4

Subject: Approval of Agreement – American Heart Association, Inc., Las Positas College

Background: Chabot College had been in an agreement since 1984 with the American Heart Association to serve as a Training Center. The Chabot College agreement is no longer in effect, and Las Positas College would like to resume these duties.

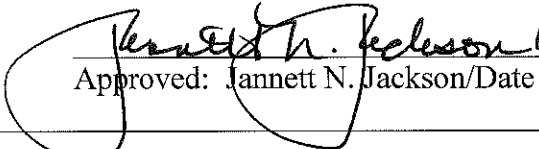
The purpose of this agreement is to confirm the respective responsibilities and duties of the College and the American Heart Association (AHA). The AHA Training Center located at Las Positas College shall process CPR and First Aid Cards for all students taking these types of classes.

The agreement will commence on November 1, 2013 through October 31, 2015.

The original agreement was approved by the Board of Trustees between AHA and Chabot College and is on file with the District.

Recommended Action: That the Board of Trustees approves the proposed agreement with American Heart Association, Inc. for the term commencing November 1, 2013 through October 31, 2015. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 10.8.13
Submitted: Lorenzo Legaspi/Date

 10/8/2013
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 5.5

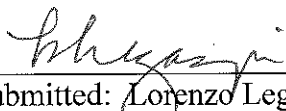
Subject: Approval of Internship Agreement – City of Berkeley, Berkeley Fire Department, Las Positas College

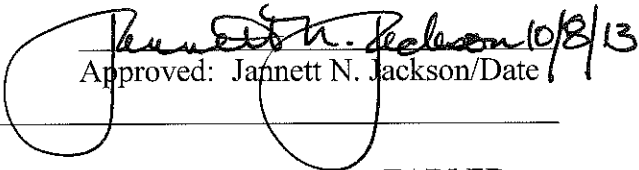
Background: The College requires students in the Emergency Medical Training-Paramedic (EMT-P) program to successfully complete field internships. Berkeley Fire Department is a new service provider for the EMT-P program.

The purpose of this agreement is to establish the respective responsibilities and duties of the College and the Berkeley Fire Department while students are participating in field internship programs. Berkeley Fire Department will provide field internships for the purpose of training students enrolled in the Las Positas College EMT-P program, and training will be in accordance with the Las Positas College EMT-P program at no cost to the College.

The agreement will commence on November 1, 2013 through October 31, 2018. This Agreement may be terminated by either party without cause effective as of the end of any field internship upon 60 days' written notice.

Recommended Action: That the Board of Trustees approves the proposed internship agreement with City of Berkeley, Berkeley Fire Department for the term commencing November 1, 2013 through October 31, 2018. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 10.8.13
Submitted: Lorenzo Legaspi/Date

 10/8/13
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 5.6

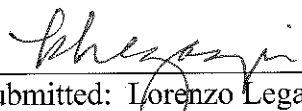
Subject: Approval of Agreement – Paramedics Plus-Alameda County Training Center,
Las Positas College

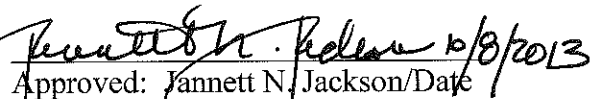
Background: The Paramedic Training Program at Las Positas College is required to offer the Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS) classes to its students.

The purpose of this agreement is to become a satellite training center for Paramedics Plus and have them offer ACLS and PALS classes. The College is currently not authorized to offer these classes through the American Heart Association. Paramedics Plus, through this training center, would be able to issue ACLS and PALS Cards for College students taking said classes. The \$20.00 cost per card charged by Paramedics Plus has been accounted for in the Fee-Based Paramedic Program Budget.

The agreement will commence on November 1, 2013 and continue into effect through October 31, 2015. This agreement may be terminated by either party upon sixty (60) day written notice.

Recommended Action: That the Board of Trustees approves the proposed agreement with Paramedics Plus for the term commencing November 1, 2013 through October 31, 2015. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 10.8.13
Submitted: Lorenzo Legaspi/Date

 10/8/2013
Approved: Jannett N. Jackson/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 5.7

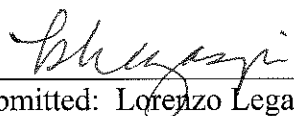
Subject: Approval of Internship Agreement - Riggs Ambulance Service (Merced County), Las Positas College

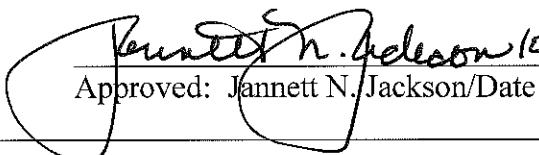
Background: The College requires students in the Emergency Medical Training-Paramedic (EMT-P) program to successfully complete field internships. Riggs Ambulance Service (referred to as RAS), is a new service provider for the EMT-P program.

The purpose of this agreement is to establish the respective responsibilities and duties of the College and RAS while students are participating in field internship programs. RAS will provide field internships for the purpose of training students enrolled in the Las Positas College EMT-P program, and training will be under the supervision of an experienced RAS employee who shall be selected in accordance with the Las Positas College EMT-P program at no cost to the College.

The agreement will commence on November 1, 2013 and continue into effect through October 31, 2018.

Recommended Action: That the Board of Trustees approves the proposed internship agreement with Riggs Ambulance Service (RAS) for the term commencing November 1, 2013 through October 31, 2018. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 10.8.13
Submitted: Lorenzo Legaspi/Date

 10/8/2013
Approved: Jannett N. Jackson/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 5.8

Subject: Approval of Agreement - San Leandro Surgery Center for the Nursing Program, Chabot College

Background: Chabot College's Health and Natural Science Division maintains clinical relationships with various hospitals and healthcare facilities in the region. The hospitals and healthcare facilities provide clinical and practical experience at their institution for the Nursing programs. One such agreement is with Tiburcio Vasquez Health Center in Hayward, California.

Recommended Action: That the Board of Trustees approves the proposed agreement effective November 1, 2013 with San Leandro Surgery Center for the Nursing Program, Chabot College, on year-to-year basis, unless terminated by written notice thereof, delivered by either party to the other party, at least ninety (90) days prior to any anniversary date thereof. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 10.8.13
Submitted: Lorenzo Legaspi/Date

 10/8/13
Approved: Jannett N. Jackson/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 5.9

Subject: Approval of Renewal of Agreement with Pianos Plus, Las Positas College


Background: The Music Department of Las Positas College utilizes acoustic and digital pianos in its instructional program. Pianos Plus has agreed to loan various pianos to the College on a no-cost basis. The obligation of the College is to facilitate an annual on-site sale of the loaned pianos and other instruments to the public.

The term of this agreement is November 1, 2013 through October 31, 2014.

The Board approved the renewal of this agreement on May 17, 2011, under Agenda 5.7; July 20, 2010, under Agenda 5.11; October 20, 2009, under Agenda 5.5; July 15, 2008, under Agenda 5.4.b; September 18, 2007, under Agenda 5.3; June 27, 2006, under Agenda 5.8.e; August 16, 2005, under Agenda 5.7.e; September 21, 2004, under Agenda 5.8.a; June 24, 2003, under Agenda 5.9.a; December 11, 2001, under Agenda 5.9.a.

Recommended Action: That the Board of Trustees approves the proposed renewal of the agreement with Pianos Plus for the loan of various pianos to Las Positas College on a no-cost basis for the term of November 1, 2013 through October 31, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 10-8-13
Submitted: Lorenzo Legaspi /Date

 10/8/2013
Approved: Jannett N. Jackson /Date

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 5.10

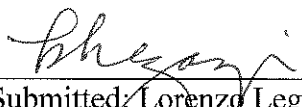
Subject: Approval of Affiliation Agreement – Sutter Delta Medical Center with its Principal Place of Business Located at 3901 Lone Tree Way, Antioch, CA, Chabot College and Las Positas College

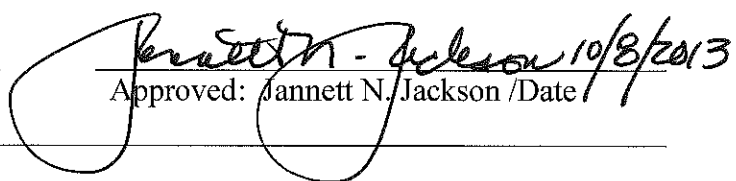
Background: Sutter Delta Medical Center provides medical care of acute care patients and serves as a primary teaching hospital, playing a key role in the training of medical professionals. Sutter Delta Medical Center would like to begin providing opportunities for surgical technology students of Chabot College and Las Positas College through an affiliation agreement.

The term of this agreement is November 1, 2013 through October 31, 2016. This agreement may be renewed upon mutual written agreement of the parties. Approval by Chabot-Las Positas Community College District will require formal approval by the Board of Trustees.

The Board approved similar agreements to provide clinical training for the Surgical Technology Program with Eden Medical Center, Castro Valley under item 5.4 on February 16, 2010, with Washington Township Health Care District under item 5.5 on February 16, 2010, with Children's Hospital and Research Center, Oakland on January 19, 2010 under item 5.6, and with Stanford Hospital and Clinics on December 8, 2009 under item 5.4.

Recommended Action: That the Board of Trustees approves the proposed affiliation agreement with Sutter Delta Medical Center with its principal place of business located at 3901 Lone Tree Way, Antioch, CA, Chabot College and Las Positas College from November 1, 2013 through October 31, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the proposed agreement on behalf of the District.

 10.8.13
Submitted: Lorenzo Legaspi /Date

 10/8/2013
Approved: Jannett N. Jackson /Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

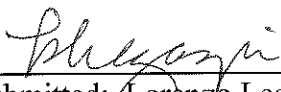
October 15, 2013

Agenda Item: 5.11

Subject: Approval to Enter into Agreements with Various Hospital and Surgery Center Affiliations for Use of Clinical Facilities for Surgical Technology Program, Las Positas College

Background: Las Positas College maintains clinical relationships with various hospitals and surgical facilities in the region. The facilities provide clinical experience that prepares students as practitioners for Surgical Technology positions. On behalf of the College, program staff continuously seek new clinical sites, as needed for the District. The term of the agreement is for three (3) years and may be terminated by either party by giving 90 days written notice.

Recommended Action: That the Board of Trustees authorize the Vice Chancellor, Business Services, to enter into agreements for use of clinical facilities for the Surgical Technology Program with various facilities on behalf of Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute these agreements on behalf of the District.

 10.8.13
Submitted: Lorenzo Legaspi/Date

 10/8/2013
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 6.1

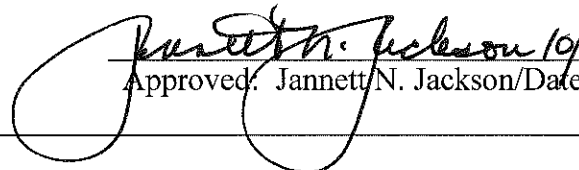
Subject: Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for Roof Repair Building 2100 and Re-Roof Building 1800, Las Positas College

Background: The Roof Repair Building 2100 and Re-Roof Building 1800 at Las Positas College has been completed by Foam Experts Roofing, Inc. of Mesa, AZ and for the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for Roof Repair Building 2100 and Re-Roof Building 1800, Las Positas College.

Funding Source: Measure B Bond Funds

 10/8/13
Submitted: Jeffrey M. Kingston/Date

 10/8/2013
Approved: Jannett N. Jackson/Date

☒ APPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 6.2

Subject: Adoption of Resolution No. 02-1314 – Authorization to Use the Construction Manager at Risk (CM at Risk) Project Delivery Method in Accordance with Government Code Section 4526 for Building 2000, Library Renovation, Las Positas College

Background: Las Positas College is proceeding with the remodel of the Library located in Building 2000. The Library renovation project will involve four distinct sub-projects that must be coordinated. The sub-projects will start at different times and involve differing trade contractor combinations. The Construction Manager at Risk (CM at Risk) delivery method provides a process to bid and assemble multiple guaranteed pricing for the sub-projects and integrate the work over the project's nine month schedule.


Government Code Section 4526 provides for an alternative project delivery system called Construction Manager at Risk (CM at Risk). In this system a Construction Manager is chosen based upon qualifications, experience and an overhead and fee price proposal. A contract is created with the successful CM to solicit competitive bidding for each of the individual sub-trades on the project. These sub-contractor bids are then gathered and opened with college representatives to determine the final construction team and final price.

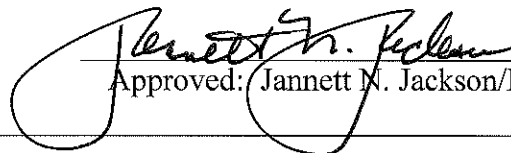
Some of the advantages of utilizing this delivery method in lieu of the traditional design bid build method are:

1. The project schedule and cost can be improved by inviting contractors to compete for the project who are already mobilized on site, thereby reducing the construction complexity created by the current site conditions.
2. The subcontracted construction cost continues to be competitive by requiring the CM at Risk to competitively price the subcontracted work to a minimum of three subcontractors for each trade.
3. The CM at Risk firms provides competitively priced overhead and fee during the selection phase to ensure good value to the District.
4. Reduced coordinating, scheduling and change order issues, corresponding to overall risk and cost reduction for the project.
5. Once competitive pricing is finalized, the CM at Risk converts to a lump sum price.

Agenda Item: 6.2
October 15, 2013
Page 2

Recommended Action: That the Board of Trustees adopts Resolution No. 02-1314 authorizing Use of the Construction Manager at Risk (CM at Risk) Project Delivery Method in accordance with Government Code Section 4526 for Building 2000, Library Renovation, Las Positas College.

 10/8/13
Submitted: Jeffrey M. Kingston/Date

 10/8/13
Approved: Jannett N. Jackson/Date

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 02-1314

AUTHORIZING USE OF THE CONSTRUCTION MANAGER AT RISK PROJECT
DELIVERY METHOD FOR BUILDING 2000, LIBRARY RENOVATION PROJECT,
LAS POSITAS COLLEGE

WHEREAS, the Government Code section 4526 authorizes the use of the Construction Manager at Risk (CM at Risk) construction method on projects to realize the benefits of a CM at Risk contract project delivery system which include an improved completion schedule, competitive costing, reduction of construction complexity, and reduced exposure to risk for the community college district; and

WHEREAS, Chabot-Las Positas Community College District has decided it is in the best interest of Las Positas College's students, faculty, staff and the facilities modernization program and the Building 2000, Library Renovation Project at Las Positas College to utilize the CM at Risk method of project delivery; and

WHEREAS, the Governing Board of the Chabot-Las Positas Community College District finds the use of the CM at Risk delivery method an appropriate project delivery method which will provide benefits and features unavailable through traditional design-bid-build process for the Building 2000, Library Renovation Project at Las Positas College;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT, that the Chabot-Las Positas Community College District Board of Trustees authorizes utilization of the CM at Risk Project delivery method, as provided for under Government Code section 4526, for the Building 2000, Library Renovation Project at Las Positas College.

PASSED AND ADOPTED by the following roll call vote this 15th day of October 2013 by the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California.

AYES: Cedillo, Dvorsky, Gelles, Gin, Mertes, Mitzman, Vecchiarelli

NOES: None

ABSENT: None

ABSTENTIONS: None

Resolution No. 02-1314
October 15, 2013
Page 2

10/15/13
Date


Secretary of the Board of Trustees of the
Chabot-Las Positas Community College District,
County of Alameda, State of California

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2013

Agenda Item: 9.1

Subject: Chabot-Las Positas Community College District Board of Trustees —
Commitment to and Support of the Community College League of California
(CCLC)/Advisory Committee for Educational Services (ACES) Excellence in
Leadership and Governance Program

Background: An educated and well-informed Governing Board (Board of Trustees) is the foundation of a successful community college. As the policy-making body of the community college, the Board is responsible for the overall success of the institution and the students served. The Western Association of Schools and Colleges (WASC) Accreditation Standard IV.B.1 states that "the Governing Board is responsible for establishing policies to assure the quality, integrity, and effectiveness of the student learning programs and services, and the financial stability of the institution." Furthermore, Standard IV.B.a.f(a) states that "the Governing Board has a program for Board development and new member orientation."

"Excellence in Trusteeship" is a program offered through the Community College League of California (CCLC). It is designed to facilitate the ongoing education of all Trustees in California community colleges by providing a solid foundation for effective Board governance. Trustees can obtain the training through attending League events, participating in local Board training/workshops, and attending national association conferences and webinars.

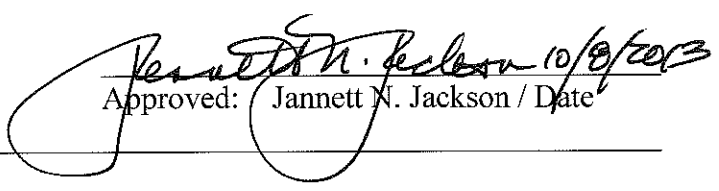
The program covers seven (7) areas of competencies with subtopics to complete the knowledge and skills learning to support strong leadership. Participants attend sessions in each of the seven (7) competencies which define the roles and responsibilities of Governance Boards and provide tools that keep efforts focused on student learning. A certificate of participation in governance leadership from the League can be earned with completion of the program. Participants must complete the program within 24 months of the start date. The seven competencies are:

- Accreditation - This module covers accreditation as a regional peer-review process that looks at the entire campus/district, and provides an opportunity for continuous self-improvement, grounded with data-driven evidence.
- Student Success - This module covers topics from the Student Success Act of 2012, Senate Bill 1456, including utilizing student services in individual education planning, monitoring student progress, and improving completion and transfer rates.
- Governance - This module covers the Governing Board's policy-making function, and its role in the participatory governance process.

- Fiscal Responsibilities - This module will cover the skills and knowledge needed to make fiscal policy decisions and set guidelines for fiscal and asset management practices that support college goals and student success.
- Board Evaluation - This module will cover the role of the Board and its limits; how to run effective meetings; and how to develop and maintain a strong Board/CEO relationship; the Board self-evaluation and its evaluation of the CEO.
- Ethics Training - Covers how to perform in both ethical and legal ways as you govern.
- Brown Act Training - Covers how to set agendas, provide for public comment, run Board meetings and when to hold closed sessions.

Through the Community College League of California (CCLC), Board members can sign up for this training for a \$75 application fee and a \$75 file review fee per Board member. This item is presented for consideration by the Board of Trustees in order to secure their commitment and support in the spirit of effective Trusteeship.

Recommended Action: That the Board of Trustees establishes its Commitment to and Support of the Community College League of California (CCLC)/Advisory Committee for Educational Services (ACES) Excellence in Leadership and Governance Program

Approved:  10/8/2013
Jannett N. Jackson / Date

✓ APPROVED

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