



OFFICIAL COPY

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

December 10, 2013—6:45 P.M.
District Office, 7600 Dublin Blvd., Dublin, CA
Board Room (3rd Floor)

1.0 **6:45 P.M.—OPEN SESSION-**
CALL TO ORDER AND ROLL CALL

1.1 **PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.2 **APPROVE CONSENT ITEMS (cc)**

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion

(cc) 1.3 Approval of Minutes of November 19, 2013 Meeting

(cc) 1.4 Approval of Minutes of July 31, 2013 Board Retreat

1.5 **PRESENTATION:** Financial Audit Report 2012-13

2.0 REPORTS

2.1 Trustee Reports and/or Official Communications

2.2 Chabot College and Las Positas College Foundations

2.3 Presidents of Faculty Senates—Chabot College and Las Positas College

2.4 Presidents of Classified Senates—Chabot College, Las Positas College and District

2.5 Presidents of Student Senate of Chabot College and Associated Students of Las Positas College

2.6 Presidents of Chabot College and Las Positas College

2.0 REPORTS (continued)

- 2.7 Chancellor
- 2.8 Recognitions
 - a. Board Members Years of Service Recognition

3.0 PERSONNEL

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Faculty Personnel
- (cc) 3.3 Management Personnel

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Acceptance of Gift – Las Positas College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Agreement Renewal – City of Hayward, Chabot Security Services, Chabot College
- (cc) 5.4 Approval of Standard Services Agreement Renewal Measure A Funds – County of Alameda, Las Positas College
- (cc) 5.5 Approval of Amendment to Memorandum of Understanding – BMW of North America, LLC, to Establish a BMW Associate Degree Program, Chabot College

6.0 FACILITIES PLANNING AND DEVELOPMENT

(No Items)

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

(No Items)

8.0 INFORMATION AND DISCUSSION ITEMS (No action)

- 8.1 Informational Personnel Reports

9.0 OTHER ACTION ITEMS

(No Items)

10.0 ADJOURNMENT

11.0 CLOSED SESSION—(Government Code Section 54954.5)

- 11.1 Personnel
- 11.2 Collective Bargaining
- 11.3 Possible Litigation

12.0 NEXT MEETING OF THE BOARD OF TRUSTEES

January 21, 2014 - *pending approval of 2014 Calendar of Board Meetings*
(*Agenda Item 11.0 – Organizational Meeting*)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 10, 2013

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Belcher, Roland L., Library Technician I (2CLR18), 100%, 12 months/year, Range/Step 31/1, \$3,487.33/month, effective 1/13/14.

Lopez, Jose D., Intercollegiate Athletics Technician (2CAT02), 100%, 12 months/year, Range/Step 36/4, \$4,588.83/month, effective 12/11/13.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

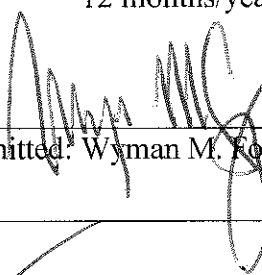
Nguyen, Thanh Thao T., Instructional Assistant II – Math (3CSM03), 25%, 10 months/year, Range/Step 34/1, \$21.69/hour, effective 1/21/14.

Vanderhoof, Kristine G., Instructional Assistant II – English (3CLA01), 50%, 10 months/year, Range/Step 34/1, \$1,879.46/month, effective 1/6/14.

III. ASSIGNED TO DISTRICT SERVICES

A. Employment

Hendrickson, David (nmi), HVAC Maintenance Engineer (1CMN90), 100%, 12 months/year, Range/Step 49/1, \$5,450.75/month, effective 1/2/14.

Submitted:  Wyman M. Fong/Date

12/4/13

Approved:  Jannett N. Jackson/Date

12/4/13

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 10, 2013

Agenda Item: 3.2

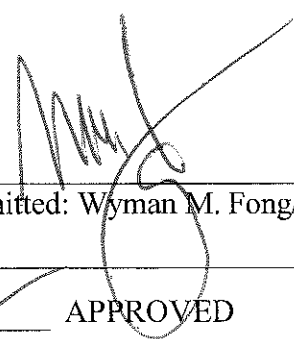
Subject: Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Pineschi-Petty, Adina (nmi), Instructor, Dental Hygiene (2FHS01), Column/Step V/7,
\$80,348/annual, effective 01/21/14.


Submitted: Wyman M. Fong/Date

12/4/13


Approved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 10, 2013

Agenda Item: 3.3

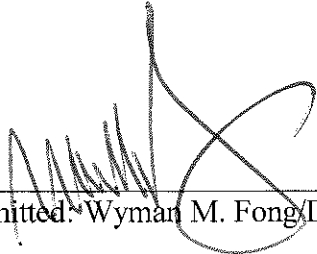
Subject: Management Personnel

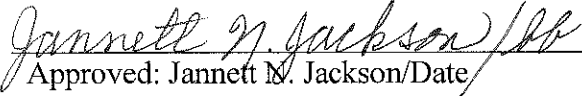
Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO LAS POSITAS COLLEGE

A. Administrative Employment

Everett, Lisa R., Dean, Academic Services, Science, Technology, Engineering, and Public Safety (3AIN03), Range/Step 19/2, \$116,818/annual, effective 12/11/13 to 6/30/15.


Submitted: Wyman M. Fong/Date 12/4/13


Approved: Jannett M. Jackson/Date 12/4/13

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

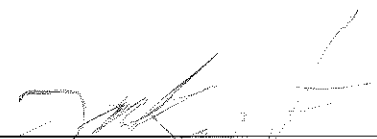
December 10, 2013

Agenda Item: 4.1

Subject: Acceptance of Gift – Las Positas College

Recommended Action: That the Board of Trustees accepts the following proposed gift donated by Ms. Mary Macor.

One (1) Wurlitzer Console Piano in good condition valued at \$2,200 by Mr. Jim Woffinden of Sweet Sound Piano in Livermore, CA. This instrument is to be used by students in the Music Department studying piano, and will be available for use to students participating in the various musical concerts held at Las Positas College.

 12/10/13
Submitted: Jeffrey M. Kingston /Date

 12/10/13
Approved: Jannett N. Jackson /Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 10, 2013

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
10/25/2013	284 - 289	305902 - 306000	
		324001 - 324025	\$ 329,693.87
		Commercial Warrants	
	290 - 291	324026 - 324046	525,593.02
		Commercial Warrants	
		292 - 293	324047 - 324053
	294 - 301	Commercial Warrants	
		324054 - 324213	716,623.95
		Commercial Warrants	
11/1/2013	302 - 303	324214	2,378.74
		Commercial Warrants	
		304 - 305	324215 - 324230
	306 - 307	Commercial Warrants	
		324231 - 324235	236,389.86
		Commercial Warrants	
11/8/2013	308	261513, 305310	(16,474.00)
		Canceled Warrants	
11/8/2013	309 - 314	324236 - 324350	487,855.68
		Commercial Warrants	
	315 - 317	324351 - 324378	232,656.75
		Commercial Warrants	

Agenda Item: 5.1
 December 10, 2013
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<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
11/15/2013	318 - 322	324379 - 324467 Commercial Warrants	972,703.20
	323 - 325	324468 - 324499 Commercial Warrants	315,269.97
	326 - 335	324500 - 324724 Commercial Warrants	207,170.04
11/22/2013	336 - 345	324725 - 324931 Commercial Warrants	284,497.85
	346 - 347	324932 Commercial Warrants	648.52
	348 - 350	324933 - 324963 Commercial Warrants	1,033,218.39
	351 - 352	324964 - 324975 Commercial Warrants	3,172.88
	353 - 354	304808,304917,305066,324488 Canceled Warrants	(30,104.00)

TOTAL \$ 5,436,200.61

Lorenzo Legaspi 12.2.13
 Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson / *bb*
 Approved: Jannett N. Jackson/Date 12/4/13

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 10, 2013

Agenda Item: 5.2

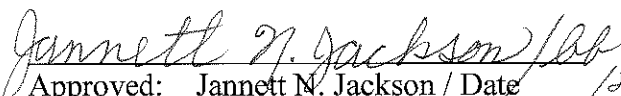
Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant register as indicated:

Regular Monthly Payroll:

November Payroll Warrant Total = \$ 4,039,096.38

 12.2.13
Submitted: Lorenzo Legaspi / Date

 12/4/13
Approved: Jannett N. Jackson / Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 10, 2013

Agenda Item: 5.3

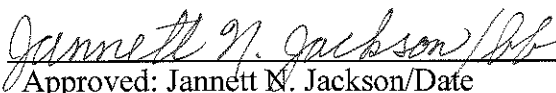
Subject: Approval of Agreement Renewal - City of Hayward, Chabot Security Services, Chabot College

Background: For the past thirteen years, the District has contracted with the City of Hayward for the services of a Hayward Police Department Sergeant to serve as the Chabot College Director of Safety and Security. The agreement includes provisions for a contract extension with the agreement of both parties. The contract extension period is July 1, 2013 through June 30, 2014 in the amount of \$231,858.

The cost of the Sergeant to the District for the period July 1, 2013 through June 30, 2014 will be \$19,321.50 per month or \$231,858 for salary and benefits for the 2013-2014 fiscal year.

Recommended Action: That the Board of Trustees approves the proposed agreement renewal with the City of Hayward for Campus Security Services, Chabot College for the period of July 1, 2013 through June 30, 2014 in the amount of \$231,858 for fiscal year 2013-2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 12.2/13
Submitted: Lorenzo Legaspi/Date

 12/4/13
Approved: Jannett N. Jackson/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 10, 2013

Agenda Item: 5.4


Subject: Approval of Standard Services Agreement Renewal Measure A Funds –
County of Alameda, Las Positas College

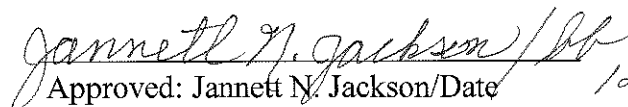
Background: The County of Alameda has secured funds from Measure A and will allocate \$20,000 to Las Positas College (LPC) to provide mental health services to its students in the Student Health and Wellness Center located on the LPC campus.

The scope of work included in this agreement includes a mental health services program which provides 20 – 28 hours of counseling services with a Marriage and Family Therapist (MFT) Intern. Additionally, the grant provides support for MFT Internship supervision. Students in emotional crisis are able to receive support through this program during the Fall and Spring semesters. The term of this agreement is September 30, 2013 through June 30, 2014. Alameda County Health Care Services did not submit the agreement until November 8, 2013.

The Board has approved a similar agreement for mental health services for students under item 5.5 on May 15, 2012.

Recommended Action: That the Board of Trustees approves the proposed standard services agreement renewal with the County of Alameda in the amount of \$20,000 for the term commencing September 30, 2013 through June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 12.2.13
Submitted: Lorenzo Legaspi/Date

 12/4/13
Approved: Jannett N. Jackson/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 10, 2013

Agenda Item: 5.5

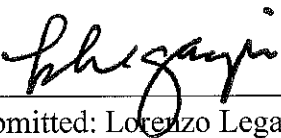
Subject: Approval of Amendment to Memorandum of Understanding – BMW of North America, LLC, to Establish a BMW Associate Degree Program, Chabot College

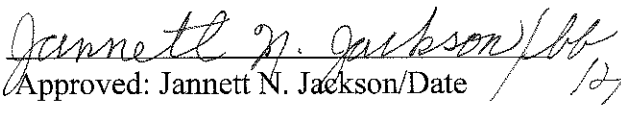
Background: On January 19, 2010, Chabot College entered into an agreement with BMW of North America, LLC to establish and operate a BMW sanctioned Associate Degree Program (ADP) effective in August, 2010. The initial term of the agreement ends on January 18, 2014.

This amendment extends the agreement for an additional six (6) months, from January 19, 2014 to July 19, 2014.

After four (4) years of operation, Chabot College will review the program over the next few months, and if necessary will make pragmatic, financial and contractual changes before entering into a long-term agreement.

Recommended Action: That the Board of Trustees approves the proposed Amendment to the Memorandum of Understanding –BMW of North America, LLC, to Establish a BMW Associate Degree Program, Chabot College for a term of six (6) months from January 19, 2014 to July 19, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Amendment on behalf of the District.

 12/4/13
Submitted: Lorenzo Legaspi/Date

 12/4/13
Approved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

TABLED