



**OFFICIAL COPY**  
**CHABOT-LAS POSITAS**  
**COMMUNITY COLLEGE DISTRICT**

**BOARD OF TRUSTEES**  
**REGULAR MEETING**

**April 1, 2014—5:30 P.M.**

**District Office, 7600 Dublin Blvd., 3<sup>rd</sup> Floor, Dublin, CA**  
**Board Room**

**1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD**

**1.1 5:30 P.M. – OPEN SESSION**  
**CALL TO ORDER AND ROLL CALL\***

**1.2 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

**1.3 CLOSED SESSION—Personnel, Collective Bargaining and Possible Litigation**

**a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

One (1) Matter: Inman Property (Government Code Section 54956.8)

**b. CONFERENCE WITH LABOR NEGOTIATORS: S.E.I.U., Local 1021 Update**

**c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**

Title: Chancellor (Government Code Section 54957)

**1.4 6:30 P.M.—OPEN SESSION-**  
**CALL TO ORDER AND ROLL CALL**

**1.5 PLEDGE TO FLAG**

**\*Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

**1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD****1.6 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

**1.7 APPROVE CONSENT ITEMS (cc)**

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

(cc) 1.8 Approval of Minutes of March 18, 2014 Regular Meeting

**2.0 PERSONNEL**

(cc) 2.1 Classified Personnel

**3.0 EDUCATIONAL SERVICES**

(cc) 3.1 Approval of Curriculum Changes, Chabot College

(cc) 3.2 Approval of Memorandum of Understanding (MOU) – California State University East Bay (CSUEB), Hayward Unified School District (HUSD), Chabot College

(cc) 3.3 Approval of Memorandum of Understanding (MOU) – Marcus Foster Education Fund and Striving Black Brothers Coalition, Chabot College

(cc) 3.4 Acceptance of Grant Award – Kapor Center for Social Impact Implementation for Striving Black Brothers Coalition, Chabot College

**4.0 BUSINESS SERVICES**

(cc) 4.1 Approval of Commercial Warrant Registers

(cc) 4.2 Approval of Award of Bid No. 14-03, Network Infrastructure Equipment, Chabot College and Las Positas College (Measure B Bond Funds)

4.3 Adoption of Resolution No. 05-1314 – Authorization to Apply to the California State Department of Education for Funding of the California Early Childhood Mentor Program and to Subcontract with 103 California Community Colleges, Chabot College

**5.0 FACILITIES PLANNING AND DEVELOPMENT**

(No Items)

- 6.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION**  
(No Items)
- 7.0 INFORMATION AND DISCUSSION ITEMS (No action)**  
7.1 Informational Personnel Reports  
7.2 Annual Report on Surplus Items - 2013
- 8.0 OTHER ACTION ITEMS**
- (cc) 8.1 Approval of Governing Board Policies: Chapter 6 – Business and Fiscal Affairs  
BP 6100 Delegation of Authority  
BP 6150 Designation of Authorized Signatures  
BP 6200 Budget Preparation  
BP 6300 Fiscal Management  
BP 6320 Investments  
BP 6330 Purchasing  
BP 6340 Formal Bids and Contracts  
BP 6400 Audits  
BP 6450 Wireless or Cellular Telephone Use  
BP 6500 Property Management  
BP 6540 Insurance  
BP 6550 Disposal of Property  
BP 6620 Naming of Buildings, Facilities, and Memorials  
BP 6750 Parking  
BP 6910 Housing
- (cc) 8.2 California Community College Trustees (CCCT) Board Elections 2014
- 9.0 REPORTS**  
9.1 Presidents of Faculty Senates-Chabot College and Las Positas College  
9.2 Presidents of Classified Senates-Chabot College, Las Positas College and District  
9.3 Presidents of Student Senate of Chabot College and Associated Students of Las Positas College  
9.4 Presidents of Chabot College and Las Positas College  
9.5 Chancellor  
9.6 Recognitions  
9.7 Trustee Reports and/or Official Communications
- 10.0 CLOSED SESSION—(Government Code Section 54954.5)**  
10.1 Personnel  
10.2 Collective Bargaining  
10.3 Possible Litigation

**11.0 ADJOURNMENT****12.0 NEXT MEETING OF THE BOARD OF TRUSTEES**  
April 15, 2014, 6:30 p.m., District Office (Study Meeting)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., Third Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 1, 2014

Agenda Item: 2.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Dennis, Talice E., Security Communications Dispatcher (2CPR13), 80%,  
12 months/year, Range/Step 29/1, \$31,887.20/annual, effective 4/2/14.

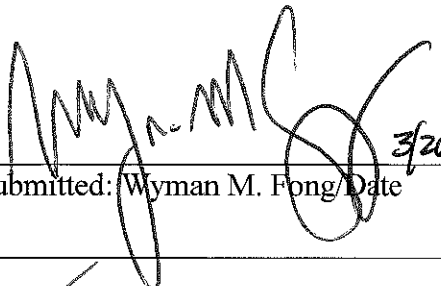
Han, Pamela, Fiscal and Administrative Services Technician (2CAC15), 100%,  
12 months/year, Range/Step 32/4, \$49,758.00/annual, effective 4/2/14.

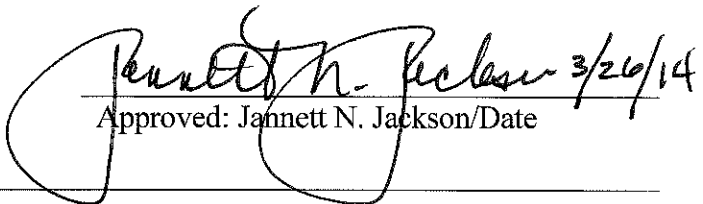
Reddy, Kirti K., Administrative Assistant II – President’s Office (2CPR14), 100%,  
12 months/year, Range/Step C360/5, \$57,898.00/annual, effective 4/17/14.

II. ASSIGNED TO DISTRICT SERVICES

A. Employment

Napagao, Federico F., Custodian I (1CMN62), 100%, 12 months/year,  
Range/Step 31/1, \$41,848.00/annual, effective 4/2/14.

  
Submitted: Wyman M. Fong/Date 3/26/14

  
Approved: Jannett N. Jackson/Date 3/26/14

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

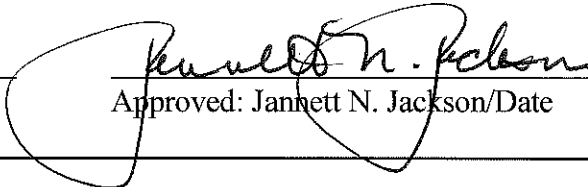
April 1, 2014

Agenda Item: 3.1

Subject: Approval of Curriculum Changes, Chabot College

Recommended Action: That the Board of Trustees approves the Curriculum Changes proposed by Chabot College for Academic Year 2014-2015.

 3/24/14  
Submitted: Jeffrey M. Kingston/Date

 3/26/14  
Approved: Jannett N. Jackson/Date

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 1, 2014

Agenda Item: 3.2

Subject: Approval of Memorandum of Understanding (MOU) - California State University East Bay (CSUEB), Hayward Unified School District (HUSD), Chabot College

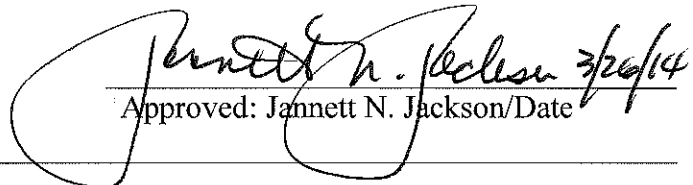
Background: CSUEB and HUSD have received a grant from the Kellogg Foundation to implement best practices in Early Childhood and obtain work as preschool educators. The project is the visionary solution to the problem of uninformed parent/family volunteer participation in the school district's subsidized preschool classrooms.

Chabot College Early Childhood Development has been requested to provide the Early Childhood Development (ECD) courses for parents of children enrolled in Hayward Unified School District. Chabot will provide the faculty and courses/credit; HUSD will provide the facility and CSUEB will provide all funding for this grant project. The courses will be offered from March 2014 through June 2014.

The funding for this MOU is in the amount of \$20,300 for the period beginning March 2014 to June 30, 2014.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) between California State University East Bay (CSUEB), Hayward Unified School District (HUSD), and Chabot College in the amount of \$20,300 for the period beginning March 2014 to June 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 3/24/14  
Submitted: Jeffrey M. Kingston/Date

 3/24/14  
Approved: Jannett N. Jackson/Date

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 1, 2014

Agenda Item: 3.3

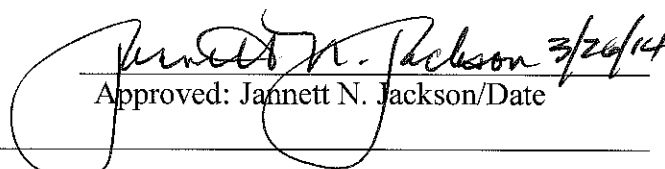
Subject: Approval of Memorandum of Understanding (MOU) – Marcus Foster Education Fund and Striving Black Brothers Coalition, Chabot College

Background: The Marcus Foster Education Fund would like to enter into a Memorandum of Understanding (MOU) where it is awarding Chabot College's Striving Black Brothers Coalition (SBBC) a grant for \$10,000 on behalf of the College Bound Brotherhood (CBB), whose goal is to increase the college readiness, access, and completion of African-American young men living in the San Francisco Bay Area. It is a collaborative effort spanning nine Bay Area counties with over 50 organizations involved in the growing network. Funds will support the general operating costs of the SBBC program. Chabot College agrees to forego spending any grant funds on administrative or overhead costs. In addition, SBBC leadership will participate in regional monthly meetings of the CBB Networked Improvement Community to strengthen ties with other community-based organizations and postsecondary institutions dedicated to this project.

The funding for the project is in the amount of \$10,000 for the period of January 15, 2014 through October 31, 2014.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) between Marcus Foster Education Fund and Striving Black Brothers Coalition, Chabot College in the amount of \$10,000 for the period of January 15, 2014 through October 31, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 3/26/14  
Submitted: Jeffrey M. Kingston/Date

 3/26/14  
Approved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 1, 2014

Agenda Item: 3.4

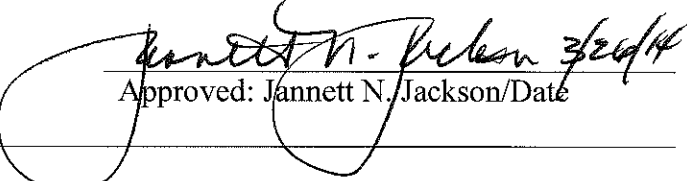
Subject: Acceptance of Grant Award – Kapor Center for Social Impact Implementation for Striving Black Brothers Coalition, Chabot College

Background: The Kapor Center for Social Impact is awarding Chabot College's Striving Black Brothers Coalition (SBBC) a grant for \$10,000 on behalf of the College Bound Brotherhood (CBB), which is facilitated by the Marcus Foster Education Fund. Funds support costs of college tours, guest speakers, financial aid workshops, mentoring activities and other direct student support that fosters the success of African-American males at Chabot College. In addition, SBBC leadership will participate in regional monthly meetings of the CBB Networked Improvement Community to strengthen ties with other community-based organizations and postsecondary institutions dedicated to this project.

Funding for the project is in the amount of \$10,000 for the period of January 30, 2014 through September 30, 2014.

Recommended Action: That the Board of Trustees accepts the grant award for Chabot College in the amount of \$10,000 for the period of January 30, 2014 through September 30, 2014. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant award on behalf of the District.

 3/26/14  
Submitted: Jeffrey M. Kingston/Date

 3/26/14  
Approved: Jannett N. Jackson/Date

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 1, 2014

Agenda Item: 4.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
3/3/2014	524	305876, 367652 Canceled Warrants	\$ (1,713.04)
3/3/2014	525 - 538	368393 - 368710 Commercial Warrants	\$ 1,052,077.02
	539 - 540	368711 Commercial Warrants	1,856.22
	541 - 542	368712 - 368713 Commercial Warrants	7,658.00
	543 - 544	368714 - 368728 Commercial Warrants	82,371.19
	545 - 546	368729 - 368732 Commercial Warrants	235,987.89
3/7/2014	547 - 555	368733 - 368939 Commercial Warrants	452,499.20
	556 - 557	368940 Commercial Warrants	829.99
	558 - 559	368941 Commercial Warrants	2,500.00
	560 - 561	368942 - 368947 Commercial Warrants	245,069.44

Agenda Item: 4.1  
 April 1, 2014  
 Page 2

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
3/7/2014	562 - 571	368948 - 369172 Commercial Warrants	46,065.60
3/7/2014	572	324253, 326586, 326741, 326968 Canceled Warrants	(2,681.50)
3/14/2014	573 - 579	369173 - 369327 Commercial Warrants	1,116,868.79
	580 - 581	369328 Commercial Warrants	1,153.52
	582 - 583	369329 - 369346 Commercial Warrants	686,448.73
	584 - 585	369347 - 369348 Commercial Warrants	140,295.88
	586	325830 Canceled Warrants	(567.00)
3/14/2014	M-27	00003244-00003249 Manual Warrants	1,303,299.30

TOTAL \$ 5,370,019.23

Lorenzo Legaspi 3.25.14  
 Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson 3/26/14  
 Approved: Jannett N. Jackson/Date

APPROVED  DISAPPROVED  TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 1, 2014

Agenda Item: 4.2

Subject: Award of Bid No. 14-03, Network Infrastructure Equipment, Chabot College and Las Positas College

Background: District staff conducted formal Bid No. 14-03 for network infrastructure equipment to be installed in new buildings and to replace aging Cisco equipment at the Chabot College and Las Positas College campuses. The bid was publicly advertised and sixteen (16) bidders were contacted directly. Bids from three (3) bidders were received.

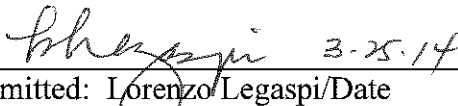
All bids were evaluated by a committee of ITS staff. The responsive bids are listed below:

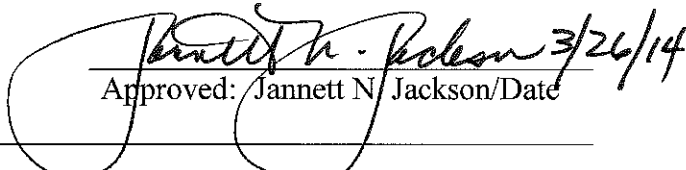
- AMS.NET, Inc. of Livermore, CA \$1,073,625.07
- World Wide Technologies, Inc. of Maryland Heights, MO \$1,182,244.60
- Nexus IS, Inc. of Pleasanton, CA \$1,260,616.00

Business Services staff at the District Office reviewed the committee's evaluation and recommendation and concurs with the recommendation to award to AMS.NET, Inc of Livermore, CA as the lowest responsive and responsible bidder.

Recommended Action: That the Board of Trustees award Bid No. 14-03 for network infrastructure equipment, Chabot College and Las Positas College to AMS.NET, Inc. of Livermore, California at the unit prices quoted for a total amount, not including tax and shipping of \$1,073,625.07. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the purchase order on behalf of the District.

Funding Source: Measure B Bond Funds

 3-25-14  
Submitted: Lorenzo Legaspi/Date

 3/26/14  
Approved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

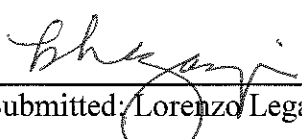
April 1, 2014

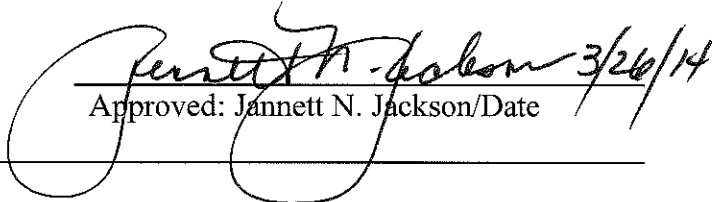
Agenda Item: 4.3

Subject: Adoption of Resolution No. 05-1314 – Authorization to Apply to the California State Department of Education for Funding of the California Early Childhood Mentor Program, and to subcontract with 103 California Community Colleges, Chabot College

Background: This resolution requests authorization to apply for a contract, and if approved, appropriate all funds from the California Department of Education for continued operation of the California Early Childhood Mentor Program. The California Early Childhood Mentor Program has 103 participating colleges, including Chabot College. Chabot College, Chabot-Las Positas Community College District is the fiscal agent.

Recommended Action: That the Board of Trustees adopts Resolution No. 05-1314 authorizing the District to apply for the amount of \$2,866,295 from the California Department of Education for the California Early Childhood Mentor Program, and authorization be hereby given to subcontract with 103 California Community Colleges including Chabot College for activities related to the California Early Childhood Mentor Program, for the period of August 1, 2014 through July 31, 2015. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the documents on behalf of the District.

 3-25-14  
Submitted: Lorenzo Legaspi/Date

 3/26/14  
Approved: Jannett N. Jackson/Date

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 05-1314

2014-2015 AUTHORIZING CHABOT-LAS POSTAS COMMUNITY COLLEGE DISTRICT  
TO APPLY TO THE CALIFORNIA STATE DEPARTMENT OF EDUCATION FOR THE  
FUNDING OF THE CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM

WHEREAS, this resolution must be adopted in order to certify the approval of the Governing Board to apply to the California Department of Education for the purpose of managing the California Early Childhood Mentor Program.

The program will offer a unique strategy to improve the quality of early care and education through building a mechanism to train and retain qualified staff. One hundred and three (103) community colleges currently participate. This proposal is for 12 months (8/1/14-7/31/15) and is budgeted at \$2,866,295.

BE IT RESOLVED that the Governing Board of Chabot-Las Positas Community College District authorizes submitting the attached proposal in the amount of \$2,866,295 and that the person listed below, is authorized to sign the transaction for the Governing Board.

Lorenzo Legaspi

Vice Chancellor, Business Services

Signature: \_\_\_\_\_

PASSED AND ADOPTED by a roll call vote this 1st day of April by the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California.

AYES: Dvorsky, Gelles, Gin, Mertes, Mitzman, Vecchiarelli

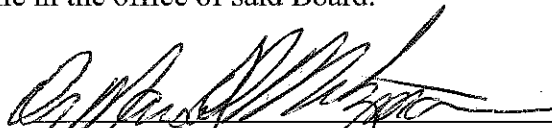
NOES: None

ABSENT: Cedillo

ABSTENTIONS: None

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

4/1/14  
Date \_\_\_\_\_

  
Secretary of the Board of Trustees of the  
Chabot-Las Positas Community College District  
County of Alameda, State of California

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

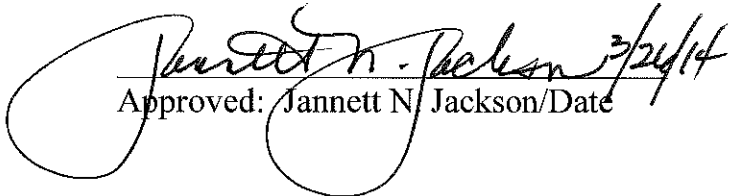
April 1, 2014

Agenda Item: 8.1

Subject: Approval of Governing Board Policies: Chapter 6 – Business and Fiscal Affairs

Recommended Action: That the Board of Trustees adopt Governing Board Policies: Chapter 6 – Business and Fiscal Affairs. It is further recommended that these Board Policies become effective upon adoption.

- BP 6100 Delegation of Authority
- BP 6150 Designation of Authorized Signatures
- BP 6200 Budget Preparation
- BP 6300 Fiscal Management
- BP 6320 Investments
- BP 6330 Purchasing
- BP 6340 Formal Bids and Contracts
- BP 6400 Audits
- BP 6450 Wireless or Cellular Telephone Use
- BP 6500 Property Management
- BP 6540 Insurance
- BP 6550 Disposal of Property
- BP 6620 Naming of Buildings, Facilities, and Memorials
- BP 6750 Parking
- BP 6910 Housing

  
Approved: Jannett N. Jackson/Date 3/26/14

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APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 1, 2014

Agenda Item: 8.2

Subject: California Community College Trustees (CCCT) Board Elections 2014

Recommended Action: The Governing Board of the Chabot-Las Positas Community College District casts its votes for the following candidates to the California Community College Trustees (CCCT) 2014 Board:

1. Laura Casas
2. Stephan Castellanos
3. Paul Gomez
4. Adrienne Grey
5. Pam Haynes
6. Jeffrey Lease
7. Jim Moreno
8. Richard Watters

  
Approved: Jannett N. Jackson/Date 3/26/14

APPROVED

DISAPPROVED

TABLED