



OFFICIAL COPY
CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES
REGULAR MEETING
August 18, 2015 - 5:00 P.M.

District Office, 7600 Dublin Blvd., Dublin, CA
Board Room, 3rd Floor

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 5:00 P.M. – OPEN SESSION
CALL TO ORDER AND ROLL CALL*

- 1.2 PUBLIC COMMENTS**
The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

- 1.3 CLOSED SESSION**
a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
Title: Chancellor (Government Code Section 54957)

1.4 6:30 P.M.—OPEN SESSION -
CALL TO ORDER AND ROLL CALL

1.5 PLEDGE TO FLAG

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD (continued)**1.6 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.7 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

(cc) 1.8 Approval of Minutes of July 21, 2015 Regular Meeting

1.9 PRESENTATION: CHILD DEVELOPMENT CENTER AND EARLY CHILDHOOD EDUCATION, CHABOT COLLEGE AND LAS POSITAS COLLEGE**2.0 REPORTS –FACULTY, CLASSIFIED AND STUDENT SENATES**

2.1 Presidents of Faculty Senates-Chabot College and Las Positas College

2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District

2.3 Presidents of Student Senate of Chabot College and Associated Students of Las Positas College

3.0 PERSONNEL

(cc) 3.1 Classified Personnel

(cc) 3.2 Faculty Personnel

(cc) 3.3 Management Personnel

4.0 EDUCATIONAL SERVICES

(cc) 4.1 Approval of Contract Renewal – First 5 Alameda County Every Child Counts Program, Contract No. CB2015-2016-07, Chabot College

(cc) 4.2 Approval of Contract Renewal – First 5 Alameda County Every Child Counts Program, Contract No. CB2015-2016-08, Las Positas College

(cc) 4.3 Approval of Amendment to the Agreement – Chamberlain College of Nursing and Chabot College Nursing Program

4.0 EDUCATIONAL SERVICES (continued)

- (cc) 4.4 Approval of Transfer Opportunity Program Agreement Between the Chabot-Las Positas Community College District and University of California, Davis
- (cc) 4.5 Approval of an Addendum to the Memorandum of Understanding (MOU) – Career Pathway Trust Partnership Agreement with the Peralta Community College District
- (cc) 4.6 Approval of License Agreement – Alameda County Fire Department and Chabot College
- (cc) 4.7 Acceptance of a Grant Sub-Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Chabot College
- (cc) 4.8 Approval to Renew Agreement – State of California, Bureau of Automotive Repair Smog Referee and Student Training Program with the Foundation for California Community Colleges at Las Positas College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers

6.0 FACILITIES PLANNING AND DEVELOPMENT

(No Items)

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Acceptance of a Workforce Investment Act (WIA) Grant Award – Alameda County Workforce Investment Board (ACWIB) to the Tri-Valley One Stop Career Center for the Adult and Dislocated Workers' Program, District – Economic Development
- (cc) 7.2 Approval to Renew Memorandum of Understanding (MOU) – Maricopa County Community College District, for Gateway Community College, District – Economic Development
- (cc) 7.3 Approval to Renew Memorandum of Understanding (MOU) – Technical Employment Training, Incorporated, District – Economic Development
- (cc) 7.4 Approval to Renew Memorandum of Understanding (MOU) – Safety Center, Incorporated, District – Economic Development: OSHA Training Center
- (cc) 7.5 Acceptance of Grant Funding – City of Dublin for Employment and Training Services through the Tri-Valley One Stop (TVOS) Career Center, District – Economic Development

8.0 INFORMATION AND DISCUSSION ITEMS (No action)

- 8.1 Informational Personnel Reports
- 8.2 Acceptance of Quarterly Financial Status Report CCSF-311Q, for the Period Ending June 30, 2015

8.0 INFORMATION AND DISCUSSION ITEMS (No action) (continued)

- 8.3 First Reading: Governing Board Policies – Chapter 3000: General Institution
 - BP 3300 Public Records
 - BP 3310 Records Retention and Destruction
 - BP 3500 Campus Safety
 - BP 3501 Campus Security and Access
 - BP 3505 Emergency Preparedness Plan
 - BP 3510 Workplace Violence Plan
 - BP 3515 Reporting of Crimes
 - BP 3518 Child Abuse Reporting
 - BP 3530 Weapons on Campus
 - BP 3540 Sexual and Other Assaults on Campus
 - BP 3710 Securing of Copyright
 - BP 3715 Intellectual Property
 - BP 3820 Gifts
 - BP 3950 Flag Raising
- 8.4 First Reading: Governing Board Policies – Chapter 4000: Academic Affairs
 - BP 4225 Course Repetition
- 8.5 First Reading: Governing Board Policies – Chapter 6000: Business and Fiscal Affairs
 - BP 6250 Budget Management
 - BP 6520 Security for District Property
 - BP 6600 Capital Construction
 - BP 6700 Civic Center and Other Facilities Use
 - BP 6740 Citizens' Bond Oversight Committee
 - BP 6800 Occupational Safety
 - BP 6900 Bookstore(s)
- 8.6 First Reading: Governing Board Policies – Chapter 7000: Human Resources
 - BP 7100 Commitment to Diversity
- 8.7 First Reading: Administrative Procedures – Chapter 3000: General Institution
 - AP 3500 Campus Safety
 - AP 3501 Campus Security and Access
 - AP 3505 Emergency Preparedness Plan
 - AP 3510 Workplace Violence Plan
 - AP 3515 Reporting of Crimes
 - AP 3516 Registered Sex Offender Information

8.0 INFORMATION AND DISCUSSION ITEMS (No action) (continued)

- AP 3518 Child Abuse Reporting
- AP 3530 Weapons on Campus
- AP 3540 Sexual and Other Assaults on Campus
- 8.8 First Reading: Administrative Procedures – Chapter 6000: Business and Fiscal Affairs
 - AP 6520 Security for District Property
 - AP 6600 Capital Construction
 - AP 6700 Civic Center and Other Facilities Use
 - AP 6740 Citizens' Bond Oversight Committee
 - AP 6800 Occupational Safety
 - AP 6900 Bookstore(s)
- 8.9 First Reading: Administrative Procedures – Chapter 7000: Human Resources
 - AP 7240 Confidential Employees
 - AP 7330 Communicable Disease
 - AP 7336 Certification of Freedom from Tuberculosis
 - AP 7380 Retiree Health Benefits

9.0 OTHER ACTION

- (cc) 9.1 Adoption of Governing Board Policies – Chapter 2000: Board of Trustees
 - BP 2610 Presentation of Initial Collective Bargaining Proposals
- (cc) 9.2 Adoption of Governing Board Policies – Chapter 3000: General Institution
 - BP 3050 Institutional Code of Ethics
 - BP 3550 Drug Free Environment and Drug Prevention Program
 - BP 3560 Alcoholic Beverages
 - BP 3720 Computer and Network Use
 - BP 3900 Speech: Time, Place, and Manner
- (cc) 9.3 Adoption of Governing Board Policies – Chapter 7000: Human Resources
 - BP 7120 Recruitment and Selection
 - BP 7130 Compensation
 - BP 7140 Collective Bargaining
 - BP 7150 Evaluation
 - BP 7160 Professional Development
 - BP 7216 Academic Employees: Grievance Procedure for Contract Decisions
 - BP 7230 Classified Employees
 - BP 7232 Classification and Reclassification Review
 - BP 7245 Confidential and Supervisory Employee Complaints
 - BP 7250 Educational Administrators
 - BP 7260 Classified Administrators
 - BP 7265 Management Personnel Complaints
 - BP 7270 Student Workers

9.0 OTHER ACTION (continued)

- BP 7360 Discipline and Dismissal: Academic Employees
- BP 7365 Discipline and Dismissal: Classified Employees
- BP 7380 Retiree Health Benefits
- BP 7800 Faculty, Managers, Trustees, and Staff Emeriti

10.0 REPORTS – SENIOR LEADERSHIP AND TRUSTEES

- 10.1 Presidents of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT**12.0 CLOSED SESSION—(Government Code Section 54954.5)**

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

September 15, 2015, 6:30 p.m., District Office (Regular Meeting)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., Third Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Owens, Arthur L., Security Officer (2CSE14), 45%, 12 months/year,
Range/Step 37/1, \$22,532.40/annual, effective 8/19/15.

Wyman M. Fong / lp 8/13/15
Submitted: Wyman M. Fong/Date

Jannett N. Jackson / bb 8/13/15
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 3.2

Subject: Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Faculty Contract

Contract of Employment - One Year, August 10, 2015 – May 31, 2016

Coan, Julie C., Instructor, Dental Hygiene (2FHS01), Column/Step IV/7,
\$75,766/annual.

Schlechter, Janet L., Instructor, Dental Hygiene (2FHS03), Column/Step II/7,
\$68,337/annual.

Wyman M. Fong/lf 8/13/15
Submitted: Wyman M. Fong/Date

Jannett N. Jackson/bb 8/13/15
Approved: Jannett N. Jackson/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 3.3

Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Interim Administrative Employment

Dave, Timothy A., Interim Dean, Science and Math (2AHS03), Range/Step 19/3, \$124,580/annual, effective 8/8/15 to 6/30/16, or when position is filled, whichever is less.

II. ASSIGNED TO DISTRICT SERVICES

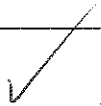
A. Administrative Contract

Contract of Employment – September 8, 2015 – June 30, 2016

Nunez, Guisselle V., Director of Public Relations, Marketing, and Governmental Relations (1ADA23), Range/Step 19/5, \$133,485/annual.

Wyman M. Fong/ep 8/13/15
Submitted: Wyman M. Fong/Date

Jannett N. Jackson/BB 8/13/15
Approved: Jannett N. Jackson/Date



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DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 4.1

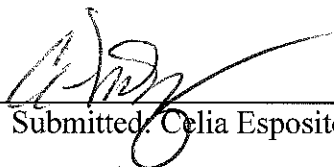
Subject: Approval of Contract Renewal – First 5 Alameda County Every Child Counts Program, Contract No. CB2015-2016-07, Chabot College

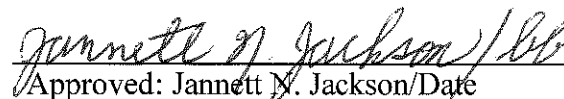
Background: First 5 Alameda County, formerly known as the Alameda County Children and Families Commission, developed a strategic plan referred to as Every Child Counts that uses a cross-discipline approach in serving children age zero to five years old and their families. Through this program, a full-time College Professional Development Coordinator (PDC) works with faculty and student support programs, as well as collaborates with the broader Early Care and Education (ECE) and family support communities, to identify and promote resources for improving the professional development and service delivery systems in Alameda County.

First 5 would like to continue the relationship with the College by awarding a one-year contract renewal for the period July 1, 2015 – June 30, 2016, in the amount of \$183,100.

The Board of Trustees previously approved contracts for First 5 Alameda County on June 25, 2013, under item 5.8 for \$350,000; July 20, 2010, under item 5.6 for \$321,723; May 19, 2009 under item 5.3 for \$306,000; June 20, 2007 under item 4.3 for \$470,000; and June 21, 2005, under item 4.5 for \$230,000. Contracts were also approved under the former name, Alameda County Children and Families Commission.

Recommended Action: That the Board of Trustees approves the proposed Contract Renewal with First 5 Alameda County Every Child Counts Program, Contract No. CB2015-2016-07, Chabot College for the period of July 1, 2015 – June 30, 2016 in the amount of \$183,100. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the contract renewal on behalf of the District.

 8-12-15
Submitted: Celia Esposito-Noy /Date

 8/13/15
Approved: Jannett N. Jackson /Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 4.2


Subject: Approval of Contract Renewal – First 5 Alameda County Every Child Counts Program, Contract No. CB2015-2016-08, Las Positas College

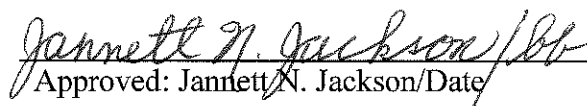
Background: The Alameda County Children and Families Commission now known as First 5 Alameda County, referred to as Every Child Counts, uses a cross-discipline approach in serving children age zero to five years old and their families. Through this program, a Las Positas College Coordinator works with faculty and student support programs, as well as collaborates with the broader Early Care and Education (ECE) and family support communities, to identify and promote resources for improving the professional development and service delivery systems in Alameda County.

First 5 would like to continue the relationship with the College by awarding a one-year contract renewal for the period July 1, 2015 – June 30, 2016, in the amount of \$175,000.

The Board of Trustees previously approved contracts for First 5 Alameda County on June 25, 2013, under item 5.7 for \$350,000; June 15, 2010, under item 5.8 for \$292,000; June 23, 2009 under item 4.3 for \$287,000; June 26, 2007 under item 4.4 for \$470,000; and June 21, 2005, under item 4.6 for \$280,000.

Recommended Action: That the Board of Trustees approves the proposed Contract Renewal with First 5 Alameda County Every Child Counts Program, Contract No. CB2015-2016-08, Las Positas College for the period of July 1, 2015 – June 30, 2016 in the amount of \$175,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the contract renewal on behalf of the District.

 8-12-15
Submitted: Celia Esposito-Noy /Date

 8/13/15
Approved: Jannett N. Jackson /Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

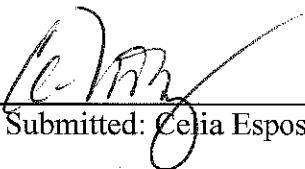
August 18, 2015

Agenda Item: 4.3

Subject: Approval of Amendment to the Agreement – Chamberlain College of Nursing and Chabot College Nursing Program

Background: Chamberlain College of Nursing would like a nursing faculty member at Chabot College to precept a Master's Nursing Student in an Educational tract that lives in Hayward. We currently have a faculty member that is interested in having a Master's student follow her in the classroom and clinical arena. This course will start on July 1, 2015 and the student will precept with our faculty member for 100 hours. Chabot College Nursing program has many teaching partnerships, and is continually serving the educational community by providing opportunities for student teaching externships. Chamberlain College made minor changes to the contract wording. The nursing program director has reviewed and is requesting Board approval of the changes.

Recommended Action: That the Board of Trustees approves the proposed Amendment to the Agreement with Chamberlain College of Nursing to provide for student teaching externships. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the amendment to the agreement on behalf of the District.


Submitted: Celia Esposito-Noy /Date

8-12-15


Approved: Jannett N. Jackson /Date

8/13/15

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015


Agenda Item: 4.4

Subject: Approval of Transfer Opportunity Program Agreement between the Chabot-Las Positas Community College District and University of California Davis

Background: UC Davis Undergraduate Admissions is committed to providing Transfer Opportunity Program (TOP) services to Chabot and Las Positas Colleges. TOP provides support to enhance the colleges' transfer culture through advising, academic preparation, and sharing of best practices. TOP's objective is to increase the number of transfer ready students for four-year institutions and in particular to attend UC Davis.

TOP Agreements have been in existence for several years and the fee for services to the colleges varied. With this new agreement, the colleges will receive a number of services including advisors who will meet with students and discuss transfer to UC Davis, assist with the UC application and the UC Davis admission process, and with the financial aid process. Existing services including Transfer Admission Guarantee (TAG) assistance will continue. All participating community colleges will be assessed a \$7,000 participation fee. As this agreement is for both colleges, the total is \$14,000 for services provided during the 2015-2016 academic year.

Recommended Action: That the Board of Trustees approves the proposed Transfer Opportunity Program Agreement with the University of California Davis for the 2015-16 academic year in the amount of \$14,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 8-12-15
Submitted: Celia Esposito-Noy /Date

 8/13/15
Approved: Jannett M. Jackson /Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 4.5

Subject: Approval of an Addendum to the Memorandum of Understanding (MOU) – Career Pathway Trust Partnership Agreement with the Peralta Community College District

Background: This Addendum amends the original Memorandum of Understanding (MOU) for the California Career Pathways Trust (CCPT) with the Peralta Community College District (PCCD). The Career Pathways Trust grant requires our regional consortium “to link employers and the educational institutions with a primary purpose of aggregating and making available work opportunities for students.” To do this, the grant provided seed funds to community college partners to strengthen or establish a regional system for coordinating employer-education connections. On March 6, 2015, the consortium’s Executive Committee decided to allocate \$1.5 million total in seed funding to community college partners to support this system.

Funds pay for a person to serve as the “workforce coordinator” who will serve as the point person on campus for coordinating employer engagement, represent the college on employer outreach, work-experiences for students, and connect with other regional workforce coordinators. Chabot College agrees to implement the strategies and solutions it has committed to as outlined in the agreement. These additional funds augment the existing award and are allocated in Years 2-3 in the following way:

First allocation 2015-16: \$86,368

Second allocation 2016-17: \$60,458


Third allocation 2016-17 (carryover permitted): \$25,911

Total: \$172,737

The effective date of this agreement is July 1, 2015 and remains effective until it terminates on June 30, 2017. Carryover of funds is allowed into the fourth project year.

Recommended Action: That the Board of Trustees approves the proposed Addendum to the Memorandum of Understanding (MOU) Career Pathway Trust Partnership Agreement with the Peralta Community College District in the amount of \$172,737 for the period of July 1, 2015 through June 30, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU addendum on behalf of the District.

Agenda Item: 4.5
August 18, 2015
Page 2

 8-12-15
Submitted: Celia Esposito-Noy /Date

Jannett N. Jackson / 8/13/15
Approved: Jannett N. Jackson /Date

☒ APPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 4.6

Subject: Approval of License Agreement - Alameda County Fire Department and Chabot College


Background: Chabot College has an established agreement with the Alameda County Fire Department to use certain training facilities for instruction related to the College's Fire Technology program. The agreement authorizes use of certain facilities located at 890 Lola Street, San Leandro, CA 94577 including a training tower, classrooms, and practical instruction facilities.

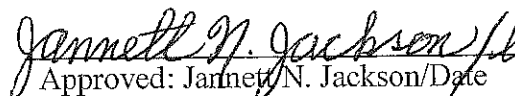
This Agreement was initiated in February, 2015 with a beginning date of March 1, 2015 and concluding on February 28, 2017. However, due to uncertainty regarding the availability of the training facility and potential use by the City of San Leandro, the Agreement was withheld until confirmation regarding the availability of the property was received.

The Board of Trustees previously approved agreements between the Alameda County Fire Department and Chabot College on May 18, 2010, under item 5.6 for \$5,000 per year.

The charge for use of the facility is \$5,000 per year and pro-rated for each portion thereof.

Recommended Action: That the Board of Trustees approves the proposed License Agreement between the Alameda County Fire Department and Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 8-12-15
Submitted: Celia Esposito-Noy /Date

 8/13/15
Approved: Jannett N. Jackson /Date

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 4.7

Subject: Acceptance of a Grant Sub-Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Chabot College

Background: The 2014-15 budget signed by Governor Brown provided funding on a one-time basis to “create greater incentive for California Community Colleges to develop, enhance, retool, and expand quality career technical education offerings that build upon existing community college regional capacity to respond to regional labor market needs.” Funds may be used for equipment, curriculum and professional development and “other related costs necessary to develop, enhance, retool, and expand quality career technical education offerings.”

The legislation provided for the funds to be distributed through the regional consortia to their member colleges. The 28-college Bay region will receive a total of \$11,316,648. After a 5% set aside for administrative costs, 60% of the remaining funds will be distributed directly to colleges using a formula based on FTES. The remaining \$4.3M (approximately 40% of the total allocation) will be utilized to build the capacity of colleges to collaboratively meet regional workforce development needs. \$1.3M of this is being directly allocated in equal amounts to each of the colleges to support the work of aligning college CTE programs. \$3M will be allocated to multi-college partnerships that commit to collaborative efforts to address regional workforce development needs.

The legislation requires that funds target labor markets where the number of job openings exceeds the supply of candidates from community colleges and from other education and training providers. It also requires that funds be utilized to facilitate alignment of CTE programs across multiple colleges to better serve regional scale industries and labor markets.


Chabot College has received \$238,688 as part of the 60% allocation, \$43,073 as part of the Building Capacity funding, and \$81,000 as part of the 40% multi-college grant. Chabot College will invest its share of the 60% CTE Enhancement Funds in the following program areas:


- Electronic Systems Technology
- ESL
- Digital Media
- Automotive Technology
- Machine Tool Technology
- Welding Technology
- RN Program

Agenda Item: 4.7
August 18, 2015
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These are one-time funds that must be fully spent by March of 2016.

Recommended Action: That the Board of Trustees accepts the Grant-Sub Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Chabot College in the amount of \$362,761 for the period January 1, 2015 through February 28, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant agreement on behalf of the District.

 8-12-15
Submitted: Celia Esposito-Noy /Date

 8/13/15
Approved: Jannett N. Jackson /Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 4.8

Subject: Approval to Renew Agreement – State of California, Bureau of Automotive Repair Smog Referee and Student Training Program with the Foundation for California Community Colleges at Las Positas College

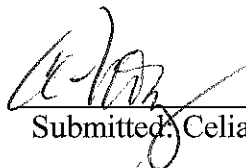
Background: Las Positas College has a successful auto technology program. The Foundation for California Community Colleges (FCCC) has operated the State of California's Bureau of Automotive Repair (BAR) Smog Referee and Lane Technician Training Program on the campus for more than eight years. The program provides referees to hear consumer complaints and to negotiate reasonable results in those disputes and to train student technicians to perform necessary technical services in the State's Smog Check program.

This agreement would continue the BAR's Smog Referee and Student Technician Training Program, combining public service to the community and a training program for students enrolled at the College. In addition, the FCCC will pay \$1,000 per month as a licensing fee for the use of the facilities at the College.

The term of the proposed renewal is July 1, 2015 through June 30, 2017.

Past actions by the Board of Trustees include approval of the original agreement on April 15, 2003 under item 4.7.b and approval of renewals on January 18, 2005 under item 4.4; February 21, 2006 under item 4.2; November 14, 2006 under item 4.5; October 16, 2007 under item 4.4; and November 13, 2012 under item 5.5.

Recommended Action: That the Board of Trustees approves the proposed renewal agreement for the State of California, Bureau of Automotive Repair Smog Referee and Student Training Program with the Foundation for California Community Colleges at Las Positas College from July 1, 2015 through June 30, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement renewal on behalf of the District.

 8-12-15
Submitted: Celia Esposito-Noy /Date

 8/13/15
Approved: Jannett N. Jackson /Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
7/1/2015	1 - 7	582278 - 582418 Commercial Warrants	\$ 1,406,331.91
	8 - 9	582419 - 582435 Commercial Warrants	388,155.12
	10 - 11	582436 - 582440 Commercial Warrants	280,962.01
7/2/2015	12 - 19	582441 - 582612 Commercial Warrants	1,082,877.47
	20 - 21	582613 - 582625 Commercial Warrants	198,261.57
	22 - 23	582626 - 582629 Commercial Warrants	137,075.64
7/9/2015	24 - 29	582630 - 582749 Commercial Warrants	1,098,889.06
	30 - 31	582750 Commercial Warrants	2,500.00
	32 - 33	582751 - 582759 Commercial Warrants	590,906.18
	34 - 35	582760 Commercial Warrants	50,000.00
	36 - 46	582761 - 58301 Commercial Warrants	215,814.52

Agenda Item: 5.1

August 18, 2015

Page 2

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	
7/16/2015	47 - 54	583017 - 583170	\$ 534,077.24
		Commercial Warrants	
	55 - 56	583171 - 583181	516,287.80
		Commercial Warrants	
7/23/2015	57 - 83	583182 - 583500	1,029,836.68
		612001 - 612316	
		Commercial Warrants	
	84 - 85	612317 - 612318	1,435.00
		Commercial Warrants	
	86 - 87	612319 - 612341	377,330.58
		Commercial Warrants	
	88 - 89	612342	1,586.16
		Commercial Warrants	
	90	557799, 581355, 581601	(5,598.82)
		Commercial Warrants	
8/4/2015	109	580554	(3,320.00)
		Canceled Warrant	
		SUBTOTAL	\$ 7,903,408.12
7/31/2015	M-1	00003327	2,559.90
		Manual Warrants	
		TOTAL	\$ 7,905,968.02

Lorenzo Legaspi 8.12.15
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson 8/13/15
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

July Payroll Warrant Total = \$3,707,997.48

Lorenzo Legaspi 8.12.15
Submitted: Lorenzo Legaspi / Date

Jannett N. Jackson 8/13/15
Approved: Jannett N. Jackson / Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 7.1

Subject: Acceptance of a Workforce Investment Act (WIA) Grant Award—Alameda County Workforce Investment Board (ACWIB) to the Tri-Valley One Stop Career Center for the Adult and Dislocated Workers' Program, District - Economic Development


Background: The Chabot-Las Positas Community College District and ACWIB have been in collaboration over the past years on various contracts, memorandum of agreements and grants. On July 8, 2014, the ACWIB notified the Tri-Valley One Stop Career Center that it is being awarded a WIA Grant Allocation of \$348,402 for program year 2015-2016 for Adult and Dislocated Workers' Programs.

The WIA defines the nation's job training system and provides guidance for local workforce investment systems designed to increase the employment, retention and earnings of participants, and to increase occupational skill attainment of participants. The goals of these efforts are to improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the nation. The Tri-Valley One Stop Center will provide a streamlined service system, which includes empowering individuals through information and access to training resources, providing universal access to core services, providing locally defined programs to meet the needs of employers and improving services to youth.

The Board of Trustees accepted similar WIA grants in 2007-08 for \$327,269; 2008-09 for \$383,924; 2009-10 for \$349,364; 2010-11 for \$719,615; 2011-12 for \$393,633; 2012-13 for \$447,199; 2013-14 for \$394,033; and 2014-15 for \$391,499.

Recommended Action: That the Board of Trustees accepts the proposed grant allocation from the Alameda County Workforce Investment Board (ACWIB) to the Tri-Valley One Stop Career Center for the Adult and Dislocated Workers' Program, District-Economic Development, in the amount of \$348,402 for the period July 1, 2015 through June 30, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement behalf of the District.

 8-12-15
Submitted: Celia Esposito-Noy/Date

 8/13/15
Approved: Jannett N. Jackson/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 7.2

Subject: Approval to Renew Memorandum of Understanding (MOU) – Maricopa County Community College District, for Gateway Community College, District - Economic Development

Background: As a means to train as many workers as possible, the Chabot-Las Positas Community College District's OSHA Training Center (OTC) has established partnerships with other educational entities, to deliver trainings throughout its region.

Maricopa County Community College District, for Gateway Community College and the Chabot-Las Positas Community College's OSHA Training Center created a Memorandum of Understanding to serve the training needs of those who are located in the Phoenix, Arizona area of OTC's region and beyond, effective July 2013. The Memorandum of Understanding is deemed to be effective and shall remain in effect for each successive year unless otherwise terminated.

The OSHA Training Center currently has 23 classes scheduled at Gateway Community College in Phoenix, for the calendar year 2015. Expenses and revenue for the classes are shared by both parties.

The Board of Trustees approved the original Memorandum of Understanding on July 16, 2013, under item 7.1 and on June 17, 2014 under item 6.6.

Recommended Action: That the Board of Trustees approves the proposed renewal of the Memorandum of Understanding (MOU) between the Maricopa County Community College District, for Gateway Community College, and District-Economic Development, for the period July 1, 2015, through June 30, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 8-12-15
Submitted: Celia Esposito-Noy/Date

 8/13/15
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 7.3

Subject: Approval to Renew Memorandum of Understanding (MOU) – Technical Employment Training, Incorporated, District - Economic Development

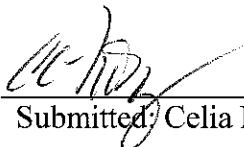
Background: As a means to train as many workers as possible, the Chabot-Las Positas Community College District's OSHA Training Center (OTC) has established partnerships with other educational entities to deliver trainings throughout its region.


Technical Employment Training, Incorporated, located in San Bernardino, California, and the Chabot-Las Positas Community College's OSHA Training Center created a Memorandum of Understanding to serve the training needs of those who are located in the Southern California area of OTC's region, effective February 2013. The Memorandum of Understanding is deemed to be effective and shall remain in effect for each successive year unless otherwise terminated.

The OSHA Training Center currently has 12 classes scheduled in San Bernardino, CA through Technical Employment Training Inc. for the calendar year 2015. Expenses and revenue for the classes are shared by both parties.

The Board of Trustees approved the original Memorandum of Understanding on February 19, 2013, under item 7.3 and June 17, 2014, under item 6.10.

Recommended Action: That the Board of Trustees approves the proposed renewal of the Memorandum of Understanding (MOU) between Technical Employment Training, Incorporated and District-Economic Development, for the period July 1, 2015, through June 30, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 8.12.15
Submitted: Celia Esposito-Noy/Date

 8/13/15
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 7.4

Subject: Approval to Renew Memorandum of Understanding (MOU) – Safety Center, Incorporated, District – Economic Development: OSHA Training Center

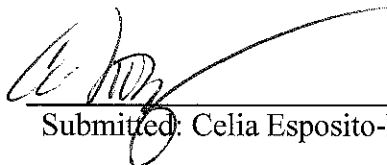
Background: Safety Center, Inc. is an organization founded in 1934, whose mission is to reduce injuries and save lives by providing safety education and training. They accomplish this mission by promoting lifelong safety and health through a variety of community and professional programs.

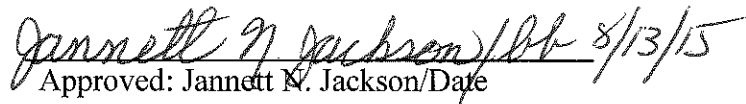
Safety Center, Inc. and the Chabot-Las Positas Community College District's OSHA Training Center created a Memorandum of Understanding to serve the training needs of those who are located in the Sacramento Valley and adjacent communities, effective July 2010. The Memorandum of Understanding is deemed to be effective and shall remain in effect for each successive year unless otherwise terminated.

The OSHA Training Center currently has 31 classes scheduled at the Safety Center in Sacramento, for the calendar year 2015. Expenses and revenue for the classes will be shared by both parties.

The Board of Trustees approved the original Memorandum of Understanding on July 20, 2010, under item 7.5, and June 17, 2014 under item 6.9.

Recommended Action: That the Board of Trustees approves the proposed renewal of the Memorandum of Understanding (MOU) between Safety Center, Incorporated and District – Economic Development, for the period July 1, 2015 through June 30, 2016. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 8-12-15
Submitted: Celia Esposito-Noy/Date

 8/13/15
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

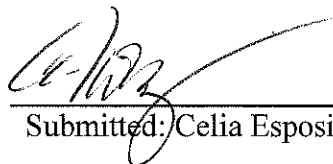
Agenda Item: 7.5

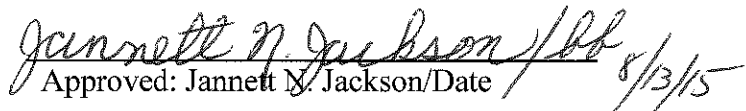
Subject: Acceptance of Grant Funding— City of Dublin for Employment and Training Services through the Tri-Valley One Stop (TVOS) Career Center, District - Economic Development

Background: The Tri-Valley One Stop (TVOS) has been receiving funding from the City of Dublin for 15 years to serve their local community. The grant is made to “provide workforce development activities to Dublin citizens categorically classified as job seekers, laid off workers/displaced workers, youth, new entrants to the workforce, veterans, persons with disabilities, ex-offenders and services for employers”. Services will include career counseling, resume writing and interviewing workshops, in addition to working with local employers.

The award is in the amount of \$9,600 and is for the period of July 1, 2015-June 30, 2016.

Recommended Action: That the Board of Trustees accepts the proposed grant funding from the City of Dublin to the Tri-Valley One Stop (TVOS) Career Center, District-Economic Development, in the amount of \$9,600 for the period July 1, 2015 through June 30, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 8.12.15
Submitted: Celia Esposito-Noy/Date

 8/13/15
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 9.1

Subject: Adoption of Governing Board Policies: Chapter 2000 – Board of Trustees

Recommended Action: That the Board of Trustees adopt Governing Board Policy: Chapter 2000 – Board of Trustees. It is further recommended that this Board Policy become effective upon adoption.

BP 2610 Presentation of Initial Collective Bargaining Proposals

Jannett N. Jackson /bb 8/13/15
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

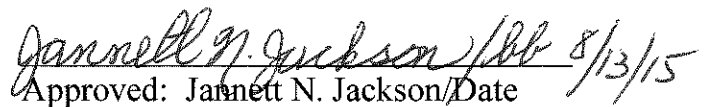
August 18, 2015

Agenda Item: 9.2

Subject: Adoption of Governing Board Policies: Chapter 3000 – General Institution

Recommended Action: That the Board of Trustees adopt Governing Board Policies: Chapter 3000 – General Institution. It is further recommended that these Board Policies become effective upon adoption.

BP 3050	Institutional Code of Ethics
BP 3550	Drug Free Environment and Drug Prevention Program
BP 3560	Alcoholic Beverages
BP 3720	Computer and Network Use
BP 3900	Speech: Time, Place, and Manner


Approved: Jannett N. Jackson/Date 8/13/15

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2015

Agenda Item: 9.3

Subject: Adoption of Governing Board Policies: Chapter 7000 – Human Resources

Recommended Action: That the Board of Trustees adopt Governing Board Policies: Chapter 7000 – Human Resources. It is further recommended that these Board Policies become effective upon adoption.

BP 7120 Recruitment and Selection
BP 7130 Compensation
BP 7140 Collective Bargaining
BP 7150 Evaluation
BP 7160 Professional Development
BP 7216 Academic Employees: Grievance Procedure for Contract Decisions
BP 7230 Classified Employees
BP 7232 Classification and Reclassification Review
BP 7245 Confidential and Supervisory Employee Complaints
BP 7250 Educational Administrators
BP 7260 Classified Administrators
BP 7265 Management Personnel Complaints
BP 7270 Student Workers
BP 7360 Discipline and Dismissal: Academic Employees
BP 7365 Discipline and Dismissal: Classified Employees
BP 7380 Retiree Health Benefits
BP 7800 Faculty, Managers, Trustees, and Staff Emeriti

Jannett N. Jackson
Approved: Jannett N. Jackson/Date 8/13/15

☒ APPROVED ☐ DISAPPROVED ☐ TABLED