



# **OFFICIAL COPY**

## **CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT**

### **BOARD OF TRUSTEES REGULAR MEETING September 15, 2015 - 4:00 P.M.**

**District Office, 7600 Dublin Blvd., Dublin, CA  
Board Room, 3<sup>rd</sup> Floor**

#### **1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD**

##### **1.1 4:00 P.M. – OPEN SESSION CALL TO ORDER AND ROLL CALL**

##### **1.2 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

##### **1.3 ACCREDITATION REVIEW – BOARD TRAINING**

##### **1.4 CLOSED SESSION \***

- a. CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION – Significant Exposure to Litigation: Two (2) Potential Cases (Government Code Section 54956.9)**
- b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Chancellor (Government Code Section 54957)**
- c. CONFERENCE WITH LABOR NEGOTIATORS: Chabot-Las Positas Faculty Association and S.E.I.U., Local 1021 Updates (Government Code Section 54957.6)**

**\*Board meeting will adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

**1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD (continued)****1.5 6:30 P.M.—OPEN SESSION -  
CALL TO ORDER AND ROLL CALL****1.6 PLEDGE TO FLAG****1.7 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

**1.8 APPROVE CONSENT ITEMS (cc)**

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

(cc) 1.9 Approval of Minutes of August 18, 2015 Regular Meeting

**1.10 PUBLIC HEARING:**

2015-16 BUDGETS: General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL) Fund and Measure B Fund

**1.11 PRESENTATION:**

2015-16 BUDGETS: General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL) Fund and Measure B Fund

**1.12 ADOPTION:**

2015-16 BUDGETS: General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL) Fund and Measure B Fund

**2.0 REPORTS –FACULTY, CLASSIFIED AND STUDENT SENATES**

- 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College
- 2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District
- 2.3 Presidents of Student Senate of Chabot College and Associated Students of Las Positas College

**3.0 PERSONNEL**

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Faculty Personnel

**4.0 EDUCATIONAL SERVICES**

- (cc) 4.1 Approval of Curriculum Changes, Chabot College
- (cc) 4.2 Approval of Amendment to the Memorandum of Understanding (MOU) – Hayward Unified School District, Student Parent Support Programs, Chabot College
- (cc) 4.3 Approval of Memorandum of Understanding (MOU) – Bay Area Shared Regional ICT Lab Between Cabrillo College and Chabot College
- (cc) 4.4 Approval of Memorandum of Understanding (MOU) – Data Sharing Between San Lorenzo Unified School District and Chabot-Las Positas Community College District
- (cc) 4.5 Acceptance of Grant Award – U.S. Department of Education TRIO Student Support Services ASPIRE Program, Chabot College
- (cc) 4.6 Acceptance of Grant Award – U.S. Department of Education TRIO Student Support Services (SSS) EXCEL ESL Program, Chabot College
- (cc) 4.7 Acceptance of Grant Award – U.S. Department of Education TRIO Student Support Services (SSS) Science, Technology, Engineering and Math (STEM), Chabot College
- (cc) 4.8 Approval of Appointments to the Mid-Alameda County Consortium (MACC) Steering Committee as required by AB 104
- 4.9 Adoption of Resolution No. 01-1516 – Child Development State Preschool Contract No. CSPP-5007 Project No. 01-6131-00-5, Chabot College

**5.0 BUSINESS SERVICES**

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.4 Approval of Award to Selway Machine Tool Company, Inc. for a Haas Vertical Machining Center for Building 1600, Chabot College (Measure B Bond Funds)
- (cc) 5.5 Approval of Award to Paton Group for a 3D Printing System for Building 1600, Chabot College (Measure B Bond Funds)

**6.0 FACILITIES PLANNING AND DEVELOPMENT**

- 6.1 Adoption of Resolution No. 02-1516 – Authorizing the Election to Increase Retention in Accordance with Public Contract Code Section 7201 – Library Modernization Project, Building 100, Chabot College

**7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION**

(No Items)

**8.0 INFORMATION AND DISCUSSION ITEMS (No action)**

- 8.1 Informational Personnel Reports
- 8.2 First Reading: Governing Board Policies – Chapter 7000: Human Resources  
BP 7510 Domestic Partners
- 8.3 First Reading: Administrative Procedures – Chapter 7000: Human Resources  
AP 7510 Domestic Partners

**9.0 OTHER ACTION**

- (cc) 9.1 Adoption of Governing Board Policies – Chapter 3000: General Institution  
BP 3300 Public Records  
BP 3310 Records Retention and Destruction  
BP 3500 Campus Safety  
BP 3501 Campus Security and Access  
BP 3505 Emergency Preparedness Plan  
BP 3510 Workplace Violence Plan  
BP 3515 Reporting of Crimes  
BP 3518 Child Abuse Reporting  
BP 3530 Weapons on Campus  
BP 3540 Sexual and Other Assaults on Campus  
BP 3710 Securing of Copyright  
BP 3715 Intellectual Property  
BP 3820 Gifts  
BP 3950 Flag Raising
- (cc) 9.2 Adoption of Governing Board Policies – Chapter 4000: Academic Affairs  
BP 4225 Course Repetition
- (cc) 9.3 Adoption of Governing Board Policies – Chapter 6000: Business and Fiscal Affairs  
BP 6250 Budget Management  
BP 6520 Security for District Property  
BP 6600 Capital Construction  
BP 6700 Civic Center and Other Facilities Use

**9.0 OTHER ACTION (continued)**

- BP 6740 Citizens' Bond Oversight Committee
- BP 6800 Occupational Safety
- BP 6900 Bookstore(s)
- (cc) 9.4 Adoption of Governing Board Policies – Chapter 7000: Human Resources
- BP 7100 Commitment to Diversity
- 9.5 Approval of Agreement Between the Chabot-Las Positas Faculty Association and the District
- 9.6 Approval of Revised Calendar of Board Meetings - 2015

**10.0 REPORTS – SENIOR LEADERSHIP AND TRUSTEES**

- 10.1 Presidents of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

**11.0 ADJOURNMENT****12.0 CLOSED SESSION—(Government Code Section 54954.5)**

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

**13.0 NEXT MEETING OF THE BOARD OF TRUSTEES**

October 6, 2015, 6:30 p.m., District Office \* (Study Meeting)  
(\*Pending approval of Agenda Item 9.6)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., Third Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


September 15, 2015

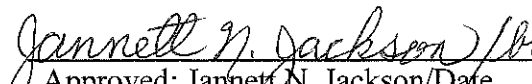
Agenda Item: 1.12

Subject: Adoption of 2015-16 Budgets for the General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL) Fund and Measure B Fund

Background: On June 16, 2015, the Board of Trustees adopted the 2015-16 Tentative Budgets. The Education Code requires the preparation and publication of the District's budget to permit public review of same before the date of the Public Hearing. On September 7 and through September 14, 2015 the Proposed Budgets were made available to the public, prior to the Public Hearing. Formal adoption of the Official Budgets for 2015-16 is required by law.

Recommended Action That the Board of Trustees adopts the proposed 2015-16 Budgets for the General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL) Fund and Measure B Fund and authorize the Vice Chancellor, Business Services, to file same with the County Superintendent of Schools and California Community College Chancellor's Office as required by law.

 9.19.15  
Submitted: Lorenzo Legaspi/Date

 /bb 9/10/15  
Approved: Jannett N. Jackson/Date

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☒ APPROVED      ☐ DISAPPROVED      ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

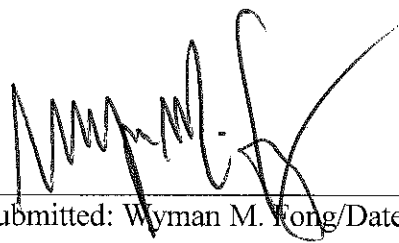
Alvarado Strasser, Elena T., Instructional Assistant II – English (3CLA06), 75%, 10 months/year, effective 8/3/15. \*action originally approved at the 5/18/15 meeting with an effective date 8/12/15.

II. ASSIGNED TO DISTRICT SERVICES

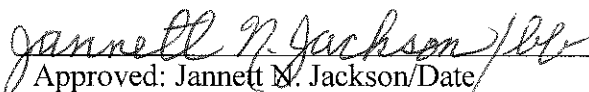
B. Employment

Keone, Leilani Marie F., Human Resources Analyst (1CHR09), 100%, 12 months/year, Range/Step C440/5, \$72,445/annual, effective 9/16/15.

Murphy, Gweneth (nmi), Human Resources Technician II (1CHR04), 100%, 12 months/year, Range/Step C400/3, \$59,223/annual, effective 9/16/15.

Submitted: /Date

9/9/15

Approved: /Date 9/10/15



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 3.2

Subject: Faculty Personnel


Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

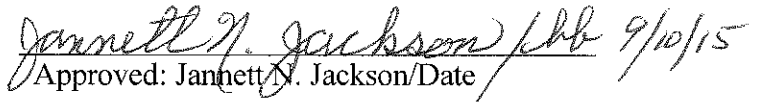
I. ASSIGNED TO CHABOT COLLEGE

A. Faculty Contract

Contract of Employment - One Year, September 16, 2015 – May 31, 2016

Reed, Tommy L., Counselor/Instructor – Daraja (2FCG27), Column/Step III/1,  
\$56,202/annual.

 9/9/15  
Submitted: Wynan M. Fong/Date

 9/10/15  
Approved: Jannett N. Jackson/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

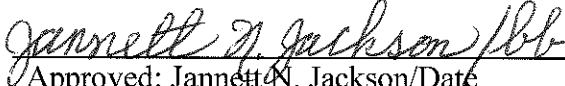
September 15, 2015

Agenda Item: 4.1

Subject: Approval of Curriculum Changes, Chabot College

Recommended Action: That the Board of Trustees approves the Curriculum Changes proposed by Chabot College for Academic Year 2015-2016 with courses to be offered beginning Spring 2016.

 9.8.15  
Submitted: Celia Esposito-Noy /Date

 9/10/15  
Approved: Jannett N. Jackson /Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015


Agenda Item: 4.2

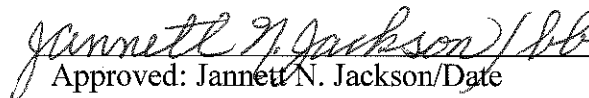
Subject: Approval of Amendment to the Memorandum of Understanding (MOU) -  
Hayward Unified School District, Student Parent Support Programs, Chabot  
College

Background: Chabot College and Hayward Unified School District, Student Parent Support Programs (HUSD-SPSP) entered into a Memorandum of Understanding allowing HUSD-SPSP to reimburse Chabot College to provide college-level courses in the instructional areas of Anthropology, Business, Health, History, Psychology, Sociology, Music and Engineering 10 /11 for degree- level credit courses to be offered to high school students during the Summer 2015, Fall 2015 and Spring 2016 terms. This agreement was approved by the Board of Trustees on May 19, 2015.

This amendment removes the list of specific courses to be offered and adjusts the amount of reimbursement from \$8,400 per each 3 unit course delivered at site with enrollments equal to or less than 44 students, to \$7,200.

Recommended Action: That the Board of Trustees approves the proposed Amendment to the Memorandum of Understanding (MOU) with Hayward Unified School District, Student Parent Support Programs for Summer 2015, Fall 2015 and Spring 2016 academic year, Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 9.9.15  
Submitted: Celia Esposito-Noy/Date

 9/10/15  
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 4.3

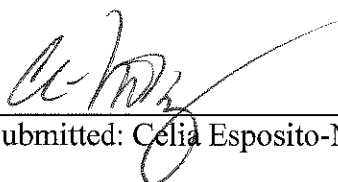
Subject: Approval of Memorandum of Understanding (MOU) – Bay Area Shared Regional ICT Lab Between Cabrillo College and Chabot College


Background: Chabot College and Cabrillo College wish to enter into a Memorandum of Understanding related to the implementation of a “Shared Information and Communications Technologies (ICT) Lab” project, which will create staff and provide a regional shared ICT lab facility used, initially, by 25 of the 28 Bay Region community colleges.

The Bay Area Shared Regional ICT Lab will initially use NETLAB+ a hardware and software system that allows students remote access to hands-on labs to develop essential skills needed by employers of the Information and Communications Technologies (ICT) workforce, from any Internet accessible location, 24 hours per day, 7 days per week.

This project is funded through the Grant-Sub Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Chabot College; and funds related to this MOU are included in the amount of \$362,761 for the period January 1, 2015 through February 28, 2016. The project was approved by the Board of Trustees on August 18, 2015 under item 4.7. This MOU addresses the implementation plan between the Colleges and does not require additional funding.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) for the Bay Area Shared Regional ICT Lab between Cabrillo College and Chabot College for the period September 16, 2015 through June 30, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this Memorandum of Understanding on behalf of the District.

 9.8.15  
Submitted: Celia Esposito-Noy /Date

 /bb  
Approved: Jannett N. Jackson /Date 9/10/15

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

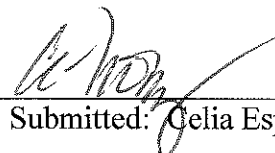
Agenda Item: 4.4

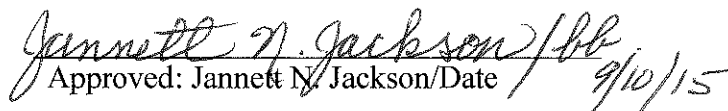
Subject: Approval of Memorandum of Understanding (MOU) - Data Sharing Between San Lorenzo Unified School District and Chabot-Las Positas Community College District

Background: The purpose of this Memorandum of Understanding (MOU) is to facilitate the collection, analysis, and sharing of student data in order for San Lorenzo Unified students enrolling at Chabot-Las Positas Community College District to take advantage of the use of multiple measures (grades, GPA, etc.) when determining English and Math placement. Data to share may include personally identifiable information such as names, date of birth, gender, and ethnicity as well as admissions information, terms of enrollment, courses and grades.

In this MOU, San Lorenzo Unified agrees to designate Chabot-Las Positas Community College District (including its employees and agents) as an "other school official" under FERPA and/or the California Education Code, who has a "legitimate educational interest" in using and accessing such Educational Records. This MOU was approved by the San Lorenzo Unified School District Board on August 18, 2015.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) – Data Sharing between San Lorenzo Unified School District and Chabot-Las Positas Community College District. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 9-8-15  
Submitted: Celia Esposito-Noy/Date

 9/10/15  
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 4.5

Subject: Acceptance of Grant Award - U.S. Department of Education TRIO Student Support Services ASPIRE Program, Chabot College


Background: The TRIO Student Support Services grant targets disabled, low-income, and first-generation college students. The grant continues funding for Chabot's successful ASPIRE program that has been operating since 2005. The ASPIRE Program seeks to narrow and/or close the achievement gap by providing comprehensive academic development, case management, financial aid education, and financial literacy services.

ASPIRE features structured first year experiences, individualized continuous follow-up in Years 2-5, a strong academic, transfer and career emphasis, and group services to maximize student contact. This includes a Summer Readiness Program, close monitoring and follow-up on student progress and continuous program activities that keep students engaged and connected to ASPIRE staff. ASPIRE will provide a safety net for low-income, first-generation and disabled students and help make their dream of a postsecondary education a reality.

Funding for the project is in the amount of \$231,103 per year for five years (total \$1,155,515) for the period September 1, 2015 through August 31, 2020.

Recommended Action: That the Board of Trustees accepts the Grant Award - U.S. Department of Education TRIO Student Support Services ASPIRE Program, Chabot College, Award No. P042A151205, in the amount of \$231,103 per year for five years (total \$1,155,515) for the period September 1, 2015 through August 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant award on behalf of the District.

 9.8.15  
Submitted: Celia Esposito-Noy/Date

 9/10/15  
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 4.6

Subject: Acceptance of Grant Award - U.S. Department of Education TRIO Student Support Services (SSS) EXCEL ESL Program, Chabot College

Background: The TRIO Student Support Services grant targets disabled, low-income, and first-generation college students. This SSS grant continues funding for Chabot's EXCEL Program that targets Chabot's large English as a Second Language population. Latino and Asian-American students comprise the majority of the ESL students. Most of these students have ambitious educational goals. However, despite these ambitious goals, an analysis of the data shows a significant achievement gap between Chabot SSS-eligible ESL students and their more affluent peers.

The Chabot College SSS ESL Program seeks to narrow and/or close this gap by providing comprehensive English language development support in college courses, case management, financial aid and financial literacy services. The program recruits from all areas of the college utilizing frequent and intrusive student contacts and strong academic supports, led by ESL faculty, to retain students. Services include a Summer Readiness Program, close monitoring and follow-up on progress and continuous program activities that keep students engaged and in contact with SSS ESL faculty and staff. This program is a collaborative effort of ESL and Counseling faculty and strives to increase college access and success for this historically underrepresented population.

Funding for the project is in the amount of \$220,000 per year for five years (total \$1,100,000) for the period September 1, 2015 through August 31, 2020.

Recommended Action: That the Board of Trustees accepts the Grant Award – U.S Department of Education TRIO Student Support Services (SSS) EXCEL ESL Program, Chabot College, Award No. P042A151212, in the amount of \$220,000 per year for five years (total \$1,100,000) for the period September 1, 2015 through August 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant award on behalf of the District.

 9.8.15  
Submitted: Celia Esposito-Noy/Date

 9/10/15  
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 4.7

Subject: Acceptance of Grant Award - U.S. Department of Education TRIO Student Support Services (SSS) Science, Technology, Engineering and Math (STEM), Chabot College


Background: The TRIO Student Support Services grant targets disabled, low-income, and first-generation college students. This grant builds upon Chabot's successful Math, Engineering, and Science Achievement (MESA) Program and establishes a new TRIO SSS program that targets students interested in pursuing STEM disciplines, including Health Sciences. This includes students in the following areas as well as other related fields including: physical sciences, engineering, life sciences, math (e.g., number properties and operations, measurement, geometry, data analysis and probability, and algebra), and technology, including technology literacy, hands on workshops, technological innovations, scientific research, biotechnology, electronics, health sciences, communications and health research.

The Chabot College SSS STEM Program seeks to narrow and/or close this gap by providing academic support in STEM fields, enrichment and leadership opportunities, case management, financial aid and financial literacy services. The program recruits from all areas of the college utilizing frequent and intrusive student contacts and strong academic supports, led by science and math faculty, to retain students. Services include a Summer Bridge Program, close monitoring and follow-up on progress and continuous program activities that keep students engaged and in contact with STEM faculty and staff. This program is a collaborative effort of the math and science faculty and counseling faculty. Funding for the project is in the amount of \$220,000 per year for five years (\$1,100,000) for the period September 1, 2015 through August 31, 2020.

Recommended Action: That the Board of Trustees accepts the Grant Award – U.S Department of Education TRIO Student Support Services (SSS) Science, Technology, Engineering and Math (STEM), Chabot College, Award No. P042A151595, in the amount of \$220,000 per year for five years (\$1,100,000) for the period September 1, 2015 through August 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant award on behalf of the District.

  
Submitted: Celia Esposito-Noy/Date

9/8/15

  
Approved: Jannett N. Jackson/Date 9/10/15

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 4.8

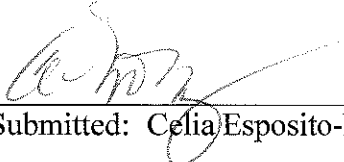
Subject: Appointments to the Mid-Alameda County Consortium (MACC) Steering Committee as required by AB 104

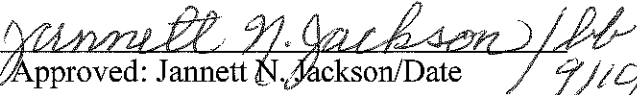
Background: The Mid-Alameda County Consortium (MACC) was developed in response to AB 86, the planning legislation that requires community colleges, K-12 districts, and community partners to develop regional plans for improving adult education. MACC includes ten member organizations: Chabot-Las Positas Community College District, Chabot College, Las Positas College, Castro Valley Unified School District (Primary for Consortium's Application), Dublin Unified School District, Hayward Unified School District, Livermore Joint Unified School District, Pleasanton Unified School District, San Leandro Unified School District, and San Lorenzo Unified School District. Consortia are required to provide evidence of member participation and appointment of representatives by their respective governing boards in accordance with AB 104, the legislation guiding implementation of AB 86 funds. There is no cost to the district for participating in the consortia since all expenses are covered through AB 104.

Two out of the three individuals being recommended to serve on the MACC have served on the Consortium since its inception. Each is aware of the goals and interests of their college and the district in advancing adult education in our region. The following individuals are recommended for appointment to the MACC Steering Committee as required under AB 104:

- Julia Dozier (DO)
- Matthew Kritscher (Chabot)
- Roanna Bennie (Las Positas)

Recommended Action: That the Board of Trustees approves the appointment of Julia Dozier, Matthew Kritscher, and Roanna Bennie to the Mid-Alameda County Consortium (MACC) Steering Committee, as required by AB 104.

 9/9/15  
Submitted: Celia Esposito-Noy/Date

 9/10/15  
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

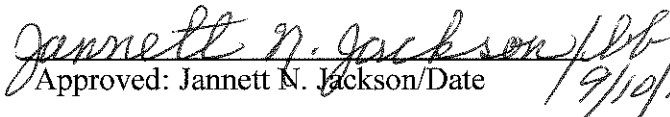
September 15, 2015

Agenda Item: 4.9

Subject: Adoption of Resolution No. 01-1516 - Child Development State Preschool  
Contract No. CSPP-5007 Project No. 01-6131-00-5, Chabot College

Recommended Action: That the Board of Trustees adopts Resolution No. 01-1516 - Child Development State Preschool Contract No. CSPP-5007, Project No. 01-6131-00-5, for the Maximum Reimbursable amount (MRA) of \$462,254. The contract is effective July 1, 2015 through June 30, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the amendment to the contract on behalf of the District.

 99.15  
Submitted: Celia Esposito-Noy /Date

 9/10/15  
Approved: Jannett N. Jackson /Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 01-1516  
2015-2016 CHILD DEVELOPMENT PROGRAM CONTRACT  
STATE PRESCHOOL, CHABOT COLLEGE

WHEREAS, this resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing childcare and development services and to authorize the designated personnel to sign contract documents for fiscal year 2015-2016.

BE IT RESOLVED that the Governing Board of Chabot-Las Positas Community College District authorizes entering into Contract No. CSPP-5007, Project No. 01-6131-00-5, in the amount of \$462,254 effective July 1, 2015 through June 30, 2016 and that the person listed below, is authorized to sign the transaction for the Governing Board.

Lorenzo Legaspi

Vice Chancellor, Business Services

Signature: \_\_\_\_\_

PASSED AND ADOPTED by a roll call vote this 15th day of September, 2015, by the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California.

AYES: Dvorsky, Gelles, Gin, Macedo, Mitzman, Vecchiarelli

NOES: None

ABSENT: Cedillo

ABSTENTIONS: None

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Date

9-15-15



Secretary of the Board of Trustees of the  
Chabot-Las Positas Community College District  
County of Alameda, State of California

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
8/4/2015	91 - 102	612343 - 612602 Commercial Warrants	\$ 1,788,455.19
	103 - 104	612603 Commercial Warrants	3,082.00
	105 - 106	612604 - 612613 Commercial Warrants	77,972.37
	107 - 108	612614 Commercial Warrants	124,304.30
8/7/2015	109 - 114	612615 - 612741 Commercial Warrants	548,897.63
	115 - 116	612742 Commercial Warrants	31,538.00
	117 - 118	612743 Commercial Warrants	4,192.39
	119 - 129	612744 - 612999 Commercial Warrants	58,171.17
8/14/2015	130 - 134	613000 - 613094 Commercial Warrants	751,198.46
	135 - 136	613095 Commercial Warrants	1,213.51
	137 - 138	613096 - 613104 Commercial Warrants	101,257.70

Agenda Item: 5.1  
September 15, 2015  
Page 2

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>		
8/14/2015	139 - 140	613105 - 613107	\$	151,384.14
		Commercial Warrants		
	141	583148		(2,324.00)
		Cancelled Warrant		
8/21/2015	142 - 149	613108 - 613286		478,579.13
		Commercial Warrants		
	150 - 151	613287		770.00
		Commercial Warrants		
	152 - 153	613288 - 613289		29,293.75
		Commercial Warrants		
	154 - 156	613290 - 613328		1,532,882.34
		Commercial Warrants		
	157 - 158	613329		1,074.40
		Commercial Warrants		
	159	581358, 582659, 583134		(5,847.13)
		Cancelled Warrants		
		SUBTOTAL	\$	5,676,095.35
8/31/2015	M-2	3329 - 3330		4,858.39
		Manual Warrants		
		TOTAL	\$	5,680,953.74

Lorenzo Legaspi 9.9.15  
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson /bb  
Approved: Jannett N. Jackson/Date 9/10/15

✓ APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ TABLED \_\_\_\_\_

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

August Payroll Warrant Total = \$4,538,229.18

Lorenzo Legaspi 9.9.15  
Submitted: Lorenzo Legaspi / Date

Jannett N. Jackson / bb  
Approved: Jannett N. Jackson / Date 9/10/15

✓ APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ TABLED \_\_\_\_\_

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 5.3


Subject: Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold

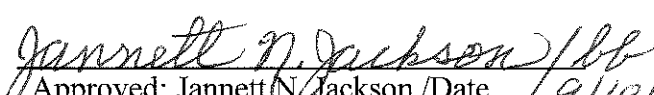
Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes computer and electronic equipment and furniture surplus from Chabot College. When saleable, those items will be sold to via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approves the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 9.9.15  
Submitted: Lorenzo Legaspi/Date

 /bb  
Approved: Jannett N. Jackson /Date 9/10/15

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 5.4

Subject: Approval of Award to Selway Machine Tool Company, Inc. for a Haas Vertical Machining Center for Building 1600, Chabot College

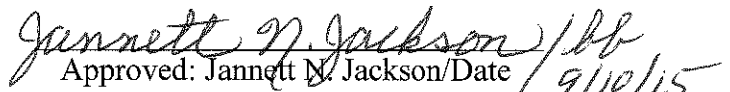
Background: Chabot College's Applied Technology and Business Department has a need to purchase a Haas Vertical Machining Center which must match the existing equipment functions and controls for teaching and training purposes.

Staff has conducted a market survey and determined that there is a limited supply of sources to meet these requirements. The manufacturer, Selway Machine Tool Company, Inc., is the exclusive authorized dealer of the Haas Vertical Machining Center. Staff has determined that it is in the best interest of the District to purchase the Haas Vertical Machining Center from Selway Machine Tool Company, Inc. located in Union City, California.

Recommended Action: That the Board of Trustees approves the proposed award to Selway Machine Tool Company, Inc. of Union City, California in the amount including taxes, not to exceed \$129,363.80 for purchase of a Haas Vertical Machining Center for Building 1600, Chabot College. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the contract on behalf of the District.

Funding Source: Measure B Bond Funds

 9.9.15  
Submitted: Lorenzo Legaspi/Date

 /bb  
Approved: Jannett N. Jackson/Date 9/10/15

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 5.5

Subject: Approval of Award to Paton Group for a 3D Printing System for Building 1600, Chabot College


Background: Chabot College's Applied Technology and Business Department has a need to purchase a specialized 3D Printing System which is unique and special in nature as a patented and inkjet-based PolyJet technologies for teaching and training purposes.

Staff has conducted a market survey and determined that Stratasys is the sole manufacturer and proprietor of the design and technology of equipment. The reseller, Paton Group is the exclusive authorized dealer of the 3D Printing System. Staff has determined that it is in the best interest of the District to purchase the 3D Printing System from the Paton Group located in Altadena, California.

Recommended Action: That the Board of Trustees approves the proposed award to Paton Group of Altadena, California in the amount including taxes, not to exceed \$151,543.10 for purchase of a 3D Printing System for Building 1600, Chabot College. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the contract on behalf of the District.

Funding Source: Measure B Bond Funds

  
Submitted: Lorenzo Legaspi/Date

  
Approved: Jannett N. Jackson/Date 9/10/15

☒ APPROVED

☐ DISAPPROVED

☐ TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 6.1


Subject: Adoption of Resolution No. 02-1516— Authorizing the Election to Increase Retention in Accordance with Public Contract Code Section 7201 – Library Modernization Project, Building 100, Chabot College


Background: On October 9, 2011, Senate Bill (“SB”) 293 was signed into law restricting retention amounts in public construction contracts from exceeding five percent (5%) of the total contract price. This new law is found in Public Contract Code section 7201 and applies to all contracts entered into on or after January 1, 2012 and shall remain in effect until January 1, 2016.

Unless the awarding authority makes a finding in accordance with PCC 7201(b)(4) that retention proceeds on a project may exceed 5% on specific projects where, before putting a project out to bid, (1) the Board of Trustees approves a finding that the proposed project is “substantially complex” and requires a retention amount greater than 5%; and (2) the district includes both the finding and the designated retention amount set by the Board of Trustees in the bid documents put out by the district.

It is requested that the Board of Trustees makes a finding that the project known as Library Modernization; Building 100 at Chabot College is substantially complex and requires retention in the amount of 10% of the total contract price.

Recommended Action: That the Board of Trustees adopts the proposed Resolution No. 02-1516— Authorizing the Election to Increase Retention in accordance with Public Contract Code Section 7201 for the Library Modernization Project, Building 100, Chabot College.

 9.9.15  
Submitted: Lorenzo Legaspi/Date

/bb  
Approved: Jannett N. Jackson/Date 9/10/15

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 02-1516

AUTHORIZING THE ELECTION TO INCREASE RETENTION  
LIBRARY MODERNIZATION PROJECT, BUILDING 100, CHABOT COLLEGE

WHEREAS, the Public Contract Code Section 3400(c)(2) retention can be withheld by a public entity from a general contractor has been reduced from ten (10) percent to five (5) percent; and

WHEREAS, Public Contract Code Section 7201 allows Districts to withhold up to ten (10) percent of the Project retention in cases where the Governing Board has found that the Project is complex; and

WHEREAS, Chabot-Las Positas Community College District has decided it is in the best interest of the District's students, faculty, staff and the facilities modernization program to bid out the Library Modernization Project, Building 100, Chabot College ("Project") under the election to increase retention;

WHEREAS, the Governing Board of the Chabot-Las Positas Community College District finds the election to increase retention for the Project which involves the modernization of an existing structure and the installation of Data, Communications, ADA Improvements, Interior Finishes and Elevator retrofit;

NOW, THEREFORE, that the Chabot-Las Positas Community College District Board of Trustees authorizes the election to increase retention, pursuant to Public Contract Code Section 7201 to ten (10) percent and that this fact be disclosed in the Project bid documents.

PASSED AND ADOPTED by the following roll call vote this 15<sup>th</sup> day of September, 2015 by the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California.

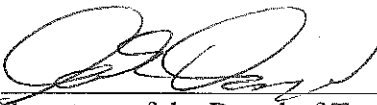
AYES: Dvorsky, Gelles, Gin, Macedo, Mitzman, Vecchiarelli

NOES: None

ABSENT: Cedillo

ABSTENTIONS: None

9-15-15  
Date



Secretary of the Board of Trustees of the  
Chabot-Las Positas Community College District,  
State of California, County of Alameda

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

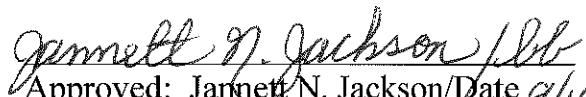
September 15, 2015

Agenda Item: 9.1

Subject: Adoption of Governing Board Policies: Chapter 3000 – General Institution

Recommended Action: That the Board of Trustees adopt Governing Board Policy: Chapter 3000 – General Institution. It is further recommended that these Board Policies become effective upon adoption.

BP 3300	Public Records
BP 3310	Records Retention and Destruction
BP 3500	Campus Safety
BP 3501	Campus Security and Access
BP 3505	Emergency Preparedness Plan
BP 3510	Workplace Violence Plan
BP 3515	Reporting of Crimes
BP 3518	Child Abuse Reporting
BP 3530	Weapons on Campus
BP 3540	Sexual and Other Assaults on Campus
BP 3710	Securing of Copyright
BP 3715	Intellectual Property
BP 3820	Gifts
BP 3950	Flag Raising

  
Approved: Jannett N. Jackson/Date 9/10/15

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 9.2

Subject: Adoption of Governing Board Policies: Chapter 4000 – Academic Affairs

Recommended Action: That the Board of Trustees adopt Governing Board Policy: Chapter 4000 –Academic Affairs. It is further recommended that this Board Policy become effective upon adoption.

BP 4225 Course Repetition

*Jannett N. Jackson*  
Approved: Jannett N. Jackson/Date 9/10/15

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☒ APPROVED      ☐ DISAPPROVED      ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 9.3

Subject: Adoption of Governing Board Policies: Chapter 6000 – Business and Fiscal Affairs

Recommended Action: That the Board of Trustees adopt Governing Board Policy: Chapter 6000 – Business and Fiscal Affairs. It is further recommended that these Board Policies become effective upon adoption.

BP 6250	Budget Management
BP 6520	Security for District Property
BP 6600	Capital Construction
BP 6700	Civic Center and Other Facilities Use
BP 6740	Citizens' Bond Oversight Committee
BP 6800	Occupational Safety
BP 6900	Bookstore(s)

*Jannett N. Jackson*  
Approved: Jannett N. Jackson/Date 9/10/15

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 9.4

Subject: Adoption of Governing Board Policies: Chapter 7000 – Human Resources

Recommended Action: That the Board of Trustees adopt Governing Board Policy: Chapter 7000 – Human Resources. It is further recommended that this Board Policy become effective upon adoption.

BP 7100 Commitment to Diversity

  
Approved: Jannett N. Jackson/Date 9/10/15

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☒ APPROVED      ☐ DISAPPROVED      ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 9.5

Subject: Approval of Agreement Between the Chabot-Las Positas Faculty Association and the Chabot-Las Positas Community College District

Recommended Action: That the Board of Trustees approves the agreement between the Chabot-Las Positas Faculty Association and the Chabot-Las Positas Community College District for the period July 1, 2015, through June 30, 2018. It is further recommended that the Board authorize the Chancellor to execute this agreement on behalf of the District

 9.10.15  
Submitted: Wymah M. Fong/Date

 / hb  
Approved: Jannett N. Jackson/Date 9/10/15

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2015

Agenda Item: 9.6

Subject: Approval of Board of Trustees Revised Calendar of Meetings - 2015

Recommended Action: That the Board of Trustees approves the Revised Calendar of Board Meetings – 2015.

*Jannett N. Jackson*  
Approved: Jannett N. Jackson/Date 9/10/15

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