



**OFFICIAL COPY**  
**CHABOT-LAS POSITAS**  
**COMMUNITY COLLEGE DISTRICT**

**BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**October 20, 2015**

**Las Positas College, 3000 Campus Hill Dr., Livermore, CA**

**3:00-5:00 P.M.**  
**(Room 1726)**  
**“A GATHERING OF FRIENDS”**  
**TO HONOR BARBARA F. MERTES, PH.D.**

**5:30 P.M.**  
**(Room 1620 A&B)**

**1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD**

**1.1 OPEN SESSION\***  
**CALL TO ORDER AND ROLL CALL**

- 1.2 PUBLIC COMMENTS**  
The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

**\*Board meeting will adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

**1.0 GENERAL FUNCTIONS – PRESIDENT OF THE BOARD (continued)****1.3 CLOSED SESSION**

- a. CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION – Significant Exposure to Litigation: One (1) Potential Case (Government Code Section 54956.9)**
- b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Chancellor (Government Code Section 54957)**
- c. CONFERENCE WITH LABOR NEGOTIATORS: Chabot-Las Positas Faculty Association and S.E.I.U., Local 1021 Updates (Government Code Section 54957.6)**

**1.4 6:30 P.M.—OPEN SESSION -  
CALL TO ORDER AND ROLL CALL****1.5 PLEDGE TO FLAG****1.6 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

**1.7 APPROVE CONSENT ITEMS (cc)**

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

- (cc) **1.8 Approval of Minutes of September 15, 2015 Regular Meeting**

**1.9 PRESENTATION: CHILD CARE UPDATES, CHABOT COLLEGE AND LAS POSITAS COLLEGE****2.0 REPORTS –FACULTY, CLASSIFIED AND STUDENT SENATES**

- 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College**
- 2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District**

**2.0 REPORTS –FACULTY, CLASSIFIED AND STUDENT SENATES (continued)**

- 2.3 Presidents of Student Senate of Chabot College and Associated Students of Las Positas College

**3.0 PERSONNEL**

- (cc) 3.1 Classified Personnel  
(cc) 3.2 Faculty Personnel  
(cc) 3.3 Management Personnel  
(cc) 3.4 Approval of Agreement Between the Service Employees International Union (SEIU), Local 1021 and the Chabot-Las Positas Community College District for a 3-year Implementation of the Classification/Compensation Study Recommendations

**4.0 EDUCATIONAL SERVICES**

- (cc) 4.1 Approval of Curriculum Changes, Chabot College  
(cc) 4.2 Approval to Travel Abroad – International Forensics Association Tournament to Vienna, Austria, Las Positas College  
(cc) 4.3 Acceptance of Grant Award – U.S. Department of Education Hispanic Serving Institution (HSI), Las Positas College (P031S150011)  
(cc) 4.4 Approval of Amendment to the Grant Sub-Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Las Positas College  
(cc) 4.5 Approval of Amendment – Hayward Promise Neighborhood Program Grant Sub-Award Agreement with California State University East Bay (CSUEB), Chabot College  
(cc) 4.6 Approval of Career Technical Education (CTE) Employment Outcomes Survey Agreement – Santa Rosa Junior College, Chabot College and Las Positas College  
(cc) 4.7 Approval of Continuation of Funding for the Collaboration Agreement – Casey Family Programs for the Foster and Kinship Care Education Program, Las Positas College  
(cc) 4.8 Approval to Renew Agreement – Alameda County Sheriff's Office for the Accredited Basic Law Enforcement Academy and Courses, Las Positas College  
(cc) 4.9 Approval of Agreement Renewal – Palo Alto Medical Foundation to Provide Clinical Experience for the Medical Assisting Program, Chabot College  
(cc) 4.10 Approval of Agreement Renewal – Child Development Training Consortium (CDTC) 2015-2016 Instructional Agreement No. 15-16-4024 with Yosemite Community College District (YCCD), Chabot College  
(cc) 4.11 Approval of Memorandum of Understanding (MOU) – California Career Pathway Trust Partnership Agreement between San Jose-Evergreen Community College District and Las Positas College  
(cc) 4.12 Approval of Memorandum of Understanding (MOU) – Bay Area Shared Regional ICT Lab between Cabrillo College and Las Positas College

**4.0 EDUCATIONAL SERVICES (continued)**

- (cc) 4.13 Approval of Memorandum of Understanding (MOU) – Career Pathway Trust Partnership Agreement with the Eden Area Regional Occupational Program (EAROP), Chabot College
- (cc) 4.14 Approval of Memorandum of Understanding (MOU) – Career Pathway Trust Partnership Agreement with the Alameda County Office of Education, Chabot College
- (cc) 4.15 Approval of Memorandum of Understanding (MOU) – First 5 Alameda County, Chabot College
- (cc) 4.16 Approval of Memorandum of Understanding (MOU) – City of Hayward and Hayward Promise Neighborhood, Chabot College
- (cc) 4.17 Approval of 2017-2018 Academic Calendar

**5.0 BUSINESS SERVICES**

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Contract Renewal – Chancellor’s Office, California Community Colleges, Chancellor’s Office Tax Offset Program (COTOP)

**6.0 FACILITIES PLANNING AND DEVELOPMENT**

(No Items)

**7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION**

(No Items)

**8.0 INFORMATION AND DISCUSSION ITEMS (No action)**

- 8.1 Informational Personnel Reports
- 8.2 First Reading: Governing Board Policies – Chapter 3000: General Institution
  - BP 3100 Organizational Structure
  - BP 3200 Accreditation
  - BP 3250 Institutional Planning

**9.0 OTHER ACTION**

- (cc) 9.1 Adoption of Governing Board Policies – Chapter 7000: Human Resources
  - BP 7510 Domestic Partners

**10.0 REPORTS – SENIOR LEADERSHIP AND TRUSTEES**

- 10.1 Presidents of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

**11.0 ADJOURNMENT****12.0 CLOSED SESSION—(Government Code Section 54954.5)**

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

**13.0 NEXT MEETING OF THE BOARD OF TRUSTEES**

November 17, 2015, 6:30 p.m., Chabot College (Regular Meeting)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., Third Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Bononcini, Kimberly A., Administrative Assistant II (2CHS13), 100%, 12 months/year, Range/Step 34/5, \$56,741/annual, effective 10/21/15.

Lee, Jean (nmi), Student Records Evaluator (2CAR19), 100%, 12 months/year, Range/Step 35/1, \$47,662/annual, effective 11/2/15.

B. Reclassification

Clark, Alexander P., Computer Network Support Specialist I (2CMS30), 100%, 12 months/year, Range/Step 45/5, \$74,367/annual, to Computer Network Support Specialist II (2CMS33), 100%, 12 months/year, Range/Step 49/4, \$78,324/annual, effective 7/1/15.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Coiman, Lisbeth C., Instructional Assistant II (3CLA01), 50%, 10 months/year, Range/Step 34/1, \$19,366.65/annual, effective 10/21/15.

Druley, Timothy J., Webmaster (3CLR30), 100%, 12 months/year, Range/Step 47/1, \$64,199/annual, effective 10/21/15.

Garcia, Megan C., Instructional Assistant II (3CLA05), 35%, 10 months/year, Range/Step 34/1, \$13,556.65/annual, effective 10/21/15.

Hasselbrink, Alexandra (nmi), Administrative Assistant II – Foundation (3CFD01), 50%, 12 months/year, Range/Step 34/1, \$23,240/annual, effective 10/26/15.

B. Reclassification

Edwards, Virginia F., from Learning Resources Assistant III (3CLR21), 100%, 12 months/year, Range/Step 26/5, \$46,480/annual, to Library Technician II (3CLR30), 100%, 12 months/year, Range/Step 34/2, \$48,860/annual, effective 7/1/15.

III. ASSIGNED TO DISTRICT SERVICES

A. Employment

Master, Chris S., Maintenance Worker (1CMN45), 100%, 12 months/year, Range/Step 35/1, \$47,662/annual, effective 10/21/15.

McCarty, Karol L., Accounting Supervisor (1CAC09), 100%, 12 months/year, Range/Step S200/5, \$74,367/annual, effective 11/3/15.

Mills, Brandon A., Custodian I (1CMN29), 100%, 12 months/year, Range/Step 31/1, \$43,121/annual, effective 10/21/15.

Perez, Jose R., Grounds Worker I (1CMN5B), 100%, 12 months/year, Range/Step 31/1, \$43,121/annual, effective 10/21/15.

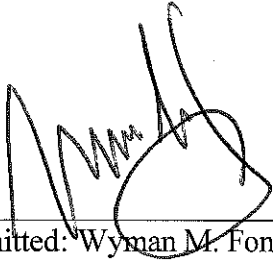
Roman, Wilfredo A., Custodian II (1CMN85), 100%, 12 months/year, Range/Step 33/2, \$47,662/annual, effective 10/21/15.

Saldivar Jr., David (nmi), Custodian I (1CMN09), 100%, 12 months/year, Range/Step 31/1, \$43,121/annual, effective 10/21/15.

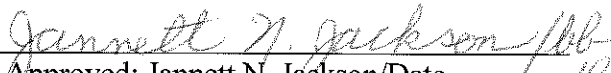
Spencer, Darrick L., Custodian I (1CMN6B), 100%, 12 months/year, Range/Step 31/1, \$43,121/annual, effective 10/21/15.

Tang, Lena K., Accountant I (1CAC17), 100%, 12 months/year, Range/Step 40/1, \$53,984/annual, effective 11/10/15.

Agenda Item: 3.1  
October 20, 2015  
Page 3

  
Submitted: Wyman M. Fong/Date

10/14/15

  
Approved: Jannett N. Jackson/Date 10/14/15



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 3.2

Subject: Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO CHABOT COLLEGE

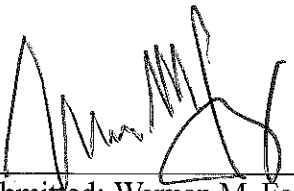
A. Faculty Contract

Contract of Employment - First Year, October 21, 2015 – May 31, 2016

Scott, Gareth B., Librarian (2FLR05), Column/Step III/1, \$57,911/annual.

B. Pre-Retirement Reduction of Workload

Sherry, Michelle E., Instructor, Early Childhood Development (2FSS25), reduce workload from 100% to 60% starting Fall 2016, subject to CalSTRS approval.

  
Submitted: Wyman M. Fong/Date

10/14/15

  
Approved: Jannett N. Jackson/Date

10/14/15



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 3.3

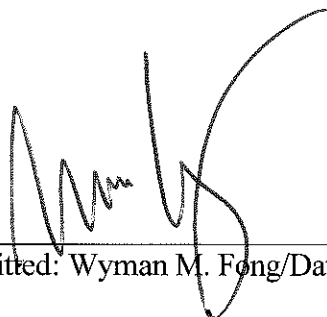
Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

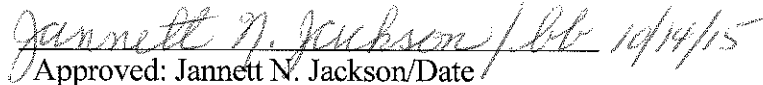
I. ASSIGNED TO CHABOT COLLEGE

A. Administrative Employment

Mattern, Amy W., Dean, Academic Pathways and Student Success (2AAP01), Range/Step 19/4, \$128,963/annual, effective 10/26/15. This position is categorically funded by Career Pathways Trust Grant and therefore subject to continued renewal.

  
Submitted: Wyman M. Fong/Date

10/14/15

  
Approved: Jannett N. Jackson/Date



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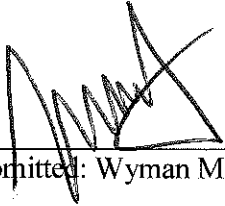
October 20, 2015

Agenda Item: 3.4

Subject: Approval of Agreement Between the Service Employees International Union (SEIU) Local 1021 and the Chabot-Las Positas Community College District for a 3-year Implementation of the Classification/Compensation Study Recommendations

Historical Background: On May 3, 2005, the District signed a Memorandum of Understanding with SEIU to perform a unit-wide classification study for employees in classifications represented by the Union. Increases are funded and will be implemented over a 3-year period, beginning July 1, 2016, as stipulated in the tentative agreement.

Recommended Action: That the Board of Trustees approves the proposed agreement between the Service Employees International Union (SEIU) Local 1021 and the Chabot-Las Positas Community College District to implement the Classification/Compensation Study recommendations, effective October 21, 2015, and for a 3-year implementation as stipulated in the tentative agreement.

  
Submitted: Wyman M. Fong/Date

10/14/15

  
Approved: Jannett N. Jackson/Date

10/14/15

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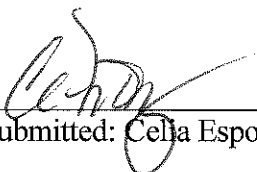
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

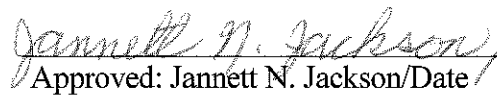
October 20, 2015

Agenda Item: 4.1

Subject: Approval of Curriculum Changes, Chabot College

Recommended Action: That the Board of Trustees approves the Curriculum Changes proposed by Chabot College for Academic Year 2014-2015.

 10.13.15  
Submitted: Celia Esposito-Noy/Date

 10/14/15  
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 4.2

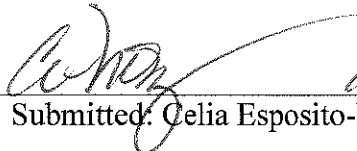
Subject: Approval to Travel Abroad – International Forensics Association Tournament to Vienna, Austria, Las Positas College

Background: The Las Positas College forensics team, LPC Talk Hawks, has been invited to participate in the International Forensics Association Tournament in Vienna, Austria, during March 2016. Approximately eight students and two faculty coaches would like to represent the College at the tournament. The purpose of this trip is to expose our students to the highest caliber of competition from both the United States as well as foreign institutions. This team has the potential to uphold the successful records that the LPC Talk Hawks have maintained throughout the history of the College.

The Talk Hawks have participated in this competition five times in the past: in Barcelona, Spain (December 9, 2014 under item 3.2); Paris, France (January 21, 2014 under item 3.7); Antwerp, Belgium (January 15, 2013 under item 4.4); Rome, Italy (November 15, 2011 under item 4.5); Montreal, Canada (November 18, 2008 under item 4.4); Buenos Aires, Argentina (November 14, 2006 under item 4.4); and Prague, Czech Republic (February 21, 2006 under item 4.4). In 2006 and 2009, LPC had the International Champion in Informative Speaking. In 2007, LPC finished as the top two-year institution at the tournament. In 2009, LPC finished 2<sup>nd</sup> Place overall at the competition, and in 2013, LPC collected six individual awards and finished in 3<sup>rd</sup> Place in the Community College Division, and 6<sup>th</sup> Place overall.

Board Policies 6216 (Field Trips) and 6217 (Travel Study Program), Administrative Rules and Procedures, and materials from our insurance broker have been reviewed. The District is in compliance with each of these and has secured all necessary and required waivers.

Recommended Action: That the Board of Trustees approves the proposed Travel Abroad for the LPC Talk Hawks International Forensics Association Tournament to Vienna, Austria, during March 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the appropriate documents pertaining to this event on behalf of the District.

 10-13-15  
Submitted: Celia Esposito-Noy/Date

 10/14/15  
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 4.3


Subject: Acceptance of Grant Award - U.S. Department of Education Hispanic Serving Institution (HSI), Las Positas College (P031S150011)


Background: The Hispanic Serving Institution (HSI) Grant Award between the U.S. Department of Education and Las Positas College is to develop and realize targeted, sustainable institution-wide improvements that are the foundation for ongoing efforts to extend academic and student support services to assist Hispanic and other high-need students to be successful.

This is an agreement for five years – from October 1, 2015 to September 30, 2020.

- Budget Period 1: 10/1/15 to 9/30/16 \$488,311.00
- Budget Period 2: 10/1/16 to 9/30/17 \$564,567.84
- Budget Period 3: 10/1/17 to 9/30/18 \$575,061.57
- Budget Period 4: 10/1/18 to 9/30/19 \$435,358.05
- Budget Period 5: 10/1/19 to 9/30/20 \$331,944.85

Recommended Action: That the Board of Trustees accepts the Grant Award – U.S. Department of Education Hispanic Serving Institution (HSI), Las Positas College (P031S150011) from October 1, 2015 to September 30, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant award on behalf of the District.

 10-13-15  
Submitted: Celia Esposito-Noy /Date

 10/14/15  
Approved: Jannett N. Jackson /Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 4.4

Subject: Approval of Amendment to the Grant Sub-Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Las Positas College

Background: The 2014-15 budget signed by Governor Brown provided funding on a one-time basis to “create greater incentive for California Community Colleges to develop, enhance, retool, and expand quality career technical education offerings that build upon existing community college regional capacity to respond to regional labor market needs.” Funds may be used for equipment, curriculum and professional development and “other related costs necessary to develop, enhance, retool, and expand quality career technical education offerings.”

The legislation provided for the funds to be distributed through the regional consortia to their member colleges. The 28-college Bay region will receive a total of \$11,316,648. After a 5% set aside for administrative costs, 60% of the remaining funds will be distributed directly to colleges using a formula based on FTES. The remaining \$4.3M (approximately 40% of the total allocation) will be utilized to build the capacity of colleges to collaboratively meet regional workforce development needs. \$1.3M of this is being directly allocated in equal amounts to each of the colleges to support the work of aligning college CTE programs. \$3M will be allocated to multi-college partnerships that commit to collaborative efforts to address regional workforce development needs.

The legislation requires that funds target labor markets where the number of job openings exceeds the supply of candidates from community colleges and from other education and training providers. It also requires that funds be utilized to facilitate alignment of CTE programs across multiple colleges to better serve regional scale industries and labor markets.

Las Positas College initially received \$163,028. The College will invest its share of the Enhancement Funds in the following program areas:


- Digital Media
- Welding/Engineering
- Computer Information Sciences

These are one-time funds that must be fully spent by March of 2016.

Subsequently, Cabrillo College notified Las Positas College that their regional sub-grants will be included within the MOU with Cabrillo College as the fiscal agent. The additional allocation is in the amount of \$142,853, yielding a total of \$305,881 for Las Positas College.

Agenda Item: 4.4  
October 20, 2015  
Page 2

Recommended Action: That the Board of Trustees approves the proposed Amendment to the Grant Sub-Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Las Positas College in the amount of \$142,853, yielding a total of \$305,881. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Amendment on behalf of the District.

 10-13-15  
Submitted: Celia Esposito-Noy/Date

 10/14/15  
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

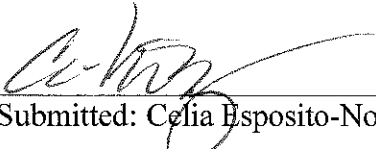
Agenda Item: 4.5


Subject: Approval of Amendment-Hayward Promise Neighborhood Program Grant Sub-Award Agreement with California State University East Bay (CSUEB), Chabot College

Background: Chabot College has entered into a Year 4 Subaward Agreement with California State University East Bay (CSUEB) for a total of \$538,258. The agreement is part of a U.S. Department of Education Promise Neighborhoods implementation grant that CSUEB received in January 2012. Grant funds pay for implementing activities with CSUEB and multiple partners as part of the Hayward Promise Neighborhood to build a cradle-to-career continuum of solutions that targets an underserved neighborhood in Hayward. Partners include the City of Hayward, 4C's of Alameda County, Eden Area ROP, Hayward Unified School District and Hayward Public Library. Chabot College agrees to implement the strategies and solutions it has committed to as outlined in the agreement.

Year 4 Sub-Award Agreement allocates additional funding of \$108,417 from Year 3 carryover for the completion of Hayward Promise Neighborhood 2015. Previous Year 3 amount was \$538,258. The new total for Year 4 will be \$646,675.

Recommended Action: That the Board of Trustees approves the proposed Amendment to Hayward Promise Neighborhood Program Grant Sub-Award Agreement with California State University East Bay (CSUEB) for Chabot College in the amount of \$108,417 for the period January 1, 2015 through December 31, 2015. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the amendment to the agreement on behalf of the District.

 10.13.15  
Submitted: Celia Esposito-Noy/Date

 10/14/15  
Approved: Jannett N. Jackson /Date



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## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 4.6

Subject: Approval of Career Technical Education (CTE) Employment Outcomes Survey Agreement – Santa Rosa Junior College, Chabot College and Las Positas College

Background: The Career Technical Education (CTE) Employment Outcomes Survey will gather information on employment outcomes for students participating in our CTE programs, including whether students became employed within their field of study, if their community college coursework positively affected their earning potential, and how CTE programs can be improved.

Program completers and skills builders from the 2015-16 cohort will be surveyed using email, U.S. mail, and phone calling for those not reached by email or U.S. mail. Completers are those who completed a CTE certificate or degree. Skills builders are those students who completed at least 9 units of CTE courses by the end of 2014-15 and then did not enroll in 2015-16.

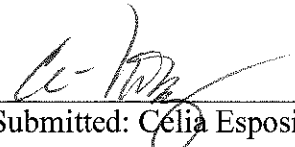
The survey has been and will continue to be administered by Santa Rosa Junior College. Over 50 colleges participated in the survey last year. The 28-college Bay Area Community College Consortium (BACCC) is utilizing CTE Enhancement Funds to cover the survey costs for all member colleges so there will be no costs to LPC or the District.

Data from the survey has proven to be valuable to colleges in a number of ways. Job placement and wage progression data has shown that students who complete courses, but do not complete certificates or degrees, still receive substantial economic benefit. The data has helped deepen appreciation for the role community colleges play in upgrading the skills of the workforce. CTE programs have used the data for program planning purposes, to guide program improvement efforts, and to inform students of outcomes they can expect when they complete programs. The data has also proven to be very useful in accreditation self-studies.

Great care is taken in conducting the survey to ensure that student responses are confidential. Results are aggregated at the program level and made available in a variety of ways at the college, regional and state level. This enables college researchers, faculty, and administrators to review and analyze data for their own programs and to compare it with data from similar programs at other colleges. It is hoped that the sharing of data will help colleges better understand how to work together to serve regional labor markets and facilitate identification and sharing of effective practices.

Agenda Item: 4.6  
October 20, 2015  
Page 2

Recommended Action: That the Board of Trustees approves the proposed Agreement for Career Technical Education (CTE) Employment Outcomes Survey between Santa Rosa Junior College, Chabot College and Las Positas College for academic year 2015-16 ending September 1, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 10.13.15  
Submitted: Celia Esposito-Noy/Date

 10/14/15  
Approved: Jannett N. Jackson/Date

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☒ APPROVED      ☐ DISAPPROVED      ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 4.7

Subject: Approval of Continuation of Funding for the Collaboration Agreement – Casey Family Programs for the Foster and Kinship Care Education Program, Las Positas College


Background: Las Positas College conducts a Foster and Kinship Care Education Program that provides education and training to current and prospective foster and kinship parents for licensure. Parent Resources for Information, Development and Education (PRIDE) and Youth & Safety Trainings are provided for current and prospective resource parents and Casey Family Programs staff.

Casey Family Programs will provide the Foster and Kinship Care Education Program at Las Positas College with updated and approved materials in order to schedule and conduct on-going trainings to current and prospective resource parents and Casey Family Programs staff. The approved materials for the PRIDE and Youth & Safety programs will ensure compliance with the most up-to-date training curriculum.

The Board of Trustees previously approved Collaborative Agreement – Casey Family Programs for the Foster and Kinship Care Education Program, Las Positas College on January 15, 2013 under item 4.5; October 15, 2013 under item 4.2; and September 16, 2014 under item 4.4.

This Collaboration Agreement is for the period of January 1, 2016 through December 31, 2016, and renews just prior to the expiration date.

Recommended Action: That the Board of Trustees approves the proposed Continuation of Funding for the Collaboration Agreement with Casey Family Programs for the Foster and Kinship Care Education Program, Las Positas College for the period January 1, 2016 through December 31, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 10.13.15  
Submitted: Celia Esposito-Noy /Date

 10/14/15  
Approved: Jannett N. Jackson /Date

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☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 4.8

Subject: Approval to Renew Agreement – Alameda County Sheriff's Office for the Accredited Basic Law Enforcement Academy and Courses, Las Positas College

Background: Las Positas College, in partnership with the Alameda County Sheriff's Office, has offered accredited courses in basic law enforcement, specialty law enforcement, incentive program courses, and continuing education training for law enforcement personnel known as the "Sheriff's Academy," since 1999.


This program is a vital educational experience for law enforcement professionals in the Tri-Valley and is one of the many hallmark programs of Las Positas College.


Discussions for the renewal of the agreement have just recently concluded, and both parties are interested in continuing the partnership to this highly successful program.

The agreement renewal is from October 2, 2015 through October 1, 2018.

The Board of Trustees were presented the original agreement on May 18, 1999 under item 4.5 and renewal agreements on June 19, 2001 under item 5.8.a, August 16, 2005 under item 5.7.g, on February 21, 2006 under item 4.3, January 19, 2010 under item 5.5, December 6, 2011 under item 4.1, and August 20, 2013 under item 4.1.

Recommended Action: That the Board of Trustees approves the proposed Renewal Agreement with the Alameda County Sheriff's Office for the Accredited Basic Law Enforcement Academy and Courses, Las Positas College, for the period October 2, 2015 through October 1, 2018. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 10-13-15  
Submitted: Celia Esposito-Noy / Date

 10/14/15  
Approved: Jannett N. Jackson / Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 4.9


Subject: Approval of Agreement Renewal – Palo Alto Medical Foundation to Provide Clinical Experience for the Medical Assisting Program, Chabot College

Background: The Chabot College Medical Assisting Program is accredited by the Commission on Accreditation of Allied Health Education Programs, CAAHEP. This accreditation requires an unpaid, supervised, practicum of contact hours in an ambulatory healthcare setting, performing psychomotor and affective competencies. The practicum experience and instruction of students should be meaningful and parallel in content and concept with the material presented in lecture and laboratory sessions. Sites should afford each student a variety of experiences.

Past actions by the Board of Trustees include approval for clinical agreements on January 11, 2011 under item 5.4.

Recommended Action: That the Board of Trustees approves the proposed Renewal Agreement with the Palo Alto Medical Foundation to Provide Clinical Experience for the Medical Assisting Program, Chabot College for the period of August 1, 2015 through July 31, 2018. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 10.13.15  
Submitted: Celia Esposito-Noy/Date

 10/14/15  
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 4.10


Subject: Approval of Agreement Renewal — Child Development Training Consortium (CDTC) 2015-2016 Instructional Agreement No. 15-16-4024 with Yosemite Community College District (YCCD), Chabot College


Background: Chabot College has received a program renewal for the Child Development Training Consortium (CDTC) 2015-2016 Instructional Agreement No. 15-16-4024 with the Yosemite Community College District (YCCD). The program allows the College to generate up to 700 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit. As these courses do not generate state apportionment, the agreement provides the College with \$25 per enrolled unit of coursework, not to exceed a total of \$17,500.

The College has been continuously involved with the YCCD/CDTC and has received an annual renewal since 1993.

The agreement renewal will be for the period September 1, 2015, through June 30, 2016.

Recommended Action: That the Board of Trustees approves the proposed renewal of the Child Development Training Consortium 2015-2016 Agreement No. 15-16-4024 with Yosemite Community College District, Chabot College, in an amount not to exceed \$17,500 for the period of September 1, 2015 through June 30, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

  
Submitted: Celia Esposito-Noy/Date 10-13-15

  
Approved: Jannett Jackson/Date 10/14/15

☒ APPROVED

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## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 4.11

Subject: Approval of Memorandum of Understanding (MOU) – California Career Pathway Trust Partnership Agreement between San Jose-Evergreen Community College District and Las Positas College

**Background:** This Memorandum of Understanding (MOU) outlines the California Career Pathways Trust (CCPT) grant objectives and activities specific to the CCPT partners. Las Positas College is entering into an agreement with the San Jose-Evergreen Community College District who is the lead agent for the grant. The agreement is part of a California Department of Education CCPT grant that the San Jose-Evergreen Community College District received on June 1, 2015.

The Silicon Valley Engineering Tech Pathways (SVETP) application responded to these priorities and the CCPT RFA mandate to build robust partnerships between employers, schools, and community colleges, in order to better prepare students for the 21st century workplace and improve student transition into postsecondary education, training, and employment. The SVETP's application proposed a collaboration between community colleges, K12 school districts, and industry to develop eight (8) high-growth, high-wage career pathways designed with an accelerated, contextualized STEM Core Foundation and relevant technical Information and Communications Technology (ICT), Engineering and Advanced Manufacturing; wrap around student supports, professional development for instructors and faculty, and access to paid internships. The complete SVETP project develops a regional system for contextualized classroom and student experience with linkages to industry and employers, through a continuum of work-based learning opportunities.

Funds pay for implementing CCPT activities that include direct support for pathway development and implementation, technical assistance and professional development to enhance pathway programming, assistance in the compliance with data sharing and evaluation to build a self-sustaining regional network for evaluation pathway programs, and support to help us build targeted support services and structures that enhance student achievement.


Las Positas College's obligations as per the MOU include: 1. Increase the number of students with access to standards-based academic curricula integrated with career-relevant sequenced curricula aligned with high-skill, high wage, high growth jobs in our region; 2. Increase the connectivity between employers and the classroom through a developmentally appropriate sequence of work based learning activities that increase in depth and complexity through the student's academic career; and, 3. Build internal and collaborative support and transitions for students to help them move in a direct path from secondary to post-secondary enrollment.




Agenda Item: 4.11  
October 20, 2015  
Page 2

Las Positas College agrees to implement the strategies and solutions it has committed to as outlined in the MOU. Total funding for the three years is \$400,000 as follows: Year One (2015-16): \$180,000; Year Two (2016-17): \$160,000; Year Three (2017-18): \$60,000. The effective date of this agreement is July 1, 2015 and remains effective until it terminates on June 30, 2019.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) for the California Career Pathway Trust Partnership Agreement between San Jose-Evergreen Community College District and Las Positas College in the amount of \$400,000 for the period July 1, 2015 through June 30, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 10-13-15  
Submitted: Celia Esposito-Noy/Date

 12/14/15  
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 4.12


Subject: Approval of Memorandum of Understanding (MOU) – Bay Area Shared Regional ICT Lab between Cabrillo College and Las Positas College

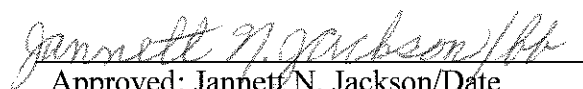
Background: Las Positas College and Cabrillo College wish to enter into a Memorandum of Understanding (MOU) related to the implementation of a “Shared Information and Communications Technologies (ICT) Lab” project, which will create, staff and provide a regional shared ICT lab facility used, initially, by 25 of the 28 Bay Region community colleges.

The Bay Area Shared Regional ICT Lab will initially use NETLAB, a hardware and software system that allows students remote access to hand-on labs to develop essential skills needed by employers of the Information and Communications Technologies (ICT) workforce, from any Internet accessible location, 24/7.

This project is funded through the Grant Sub-Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Las Positas College.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) with Bay Area Shared Regional ICT Lab between Cabrillo College and Las Positas College from October 21, 2015 through June 30, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 10.13.15  
Submitted: Celia Esposito-Noy/Date

 10/14/15  
Approved: Jannett N. Jackson/Date

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☒ APPROVED ☐ DISAPPROVED ☐ TABLED

## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 4.13

Subject: Approval of Memorandum of Understanding (MOU) – Career Pathway Trust Partnership Agreement with the Eden Area Regional Occupational Program (EAROP), Chabot College


Background: This Memorandum of Understanding (MOU) outlines the California Career Pathways Trust (CCPT) Round 2 grant objectives and activities specific to the CCPT partners. Chabot College is entering into an agreement with Eden Area Regional Occupational Program (EAROP) who is the lead agent for the grant. The agreement is part of a California Department of Education CCPT Round 2 grant that EAROP received on July 1, 2015.

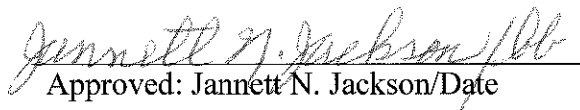
The Eden Area Career Pathways Consortium application responded to regional economic priorities to build robust partnerships that better prepare students for the 21st century workplace and improve student transition into postsecondary education, training, and employment. The Eden Area application is a collaboration between K-12 school districts, Chabot College and industry on deep pathway design that will identify relevant technical skills, course sequences, early career advising and matriculation, assessment, enhanced student support, career readiness training, and development of a regional system for linking employers to the classroom and student experience through a continuum of work-based learning opportunities. The priority pathways include public service and law, advanced manufacturing/engineering, and information & computer technologies/digital arts. Consortium activities include developing pathways and implementing activities in the middle schools, a unique feature of the Eden Area application. Activities will build upon existing infrastructure, processes and systems established through the I-880/I-80 CCPT application that was funded last year.

Chabot College shall receive \$962,607 for the period of September 1, 2015 through June 30, 2019. Carryover of funds is allowed and Year 4 will be an unfunded year focused on collecting data and reporting progress and outcomes.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) for Career Pathway Trust Partnership Agreement with Eden Area Regional Occupational Program (EAROP), Chabot College in the amount of \$962,607 for the period September 1, 2015 through June 30, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

Agenda Item: 4.13  
October 20, 2015  
Page 2

 10-13-15  
Submitted: Celia Esposito-Noy/Date

 10/14/15  
Approved: Jannett N. Jackson/Date

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☒ APPROVED      ☐ DISAPPROVED      ☐ TABLED

## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 4.14

Subject: Approval of Memorandum of Understanding (MOU) – Career Pathway Trust Partnership Agreement with the Alameda County Office of Education, Chabot College

Background: This Memorandum of Understanding (MOU) outlines the California Career Pathways Trust (CCPT) Round 2 grant objectives and activities specific to the CCPT partners. Chabot College is entering into an agreement with the Alameda County Office of Education (ACOE) who is the lead agent for the grant. The agreement is part of a California Department of Education CCPT Round 2 grant that ACOE received on July 1, 2015.


The R4: Resilient Youth Ready to Learn. Ready for Work. Ready for Life Consortium (R4 Consortium) application responded to regional economic priorities to build robust partnerships that better prepare students for the 21st century workplace and improve student transition into postsecondary education, training, and employment. The consortium is a collaboration between K-12 school districts, County Offices of Education, community colleges, community-based organizations and industry that will identify relevant technical skills, course sequences, early career advising and matriculation, assessment, enhanced student support, career readiness training, and development of a regional system for linking employers to the classroom and student experience through a continuum of work-based learning opportunities.

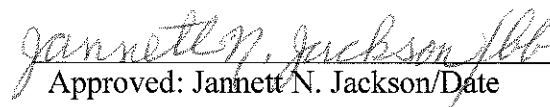
Project activities target students in alternative high schools, community day schools, court schools and disconnected students. The priority pathways include construction and building including energy, education, health sciences, hospitality, recreation and tourism, advanced manufacturing/engineering, information and computer technologies, digital arts, and public service and law.

Chabot College shall receive \$498,184 for the period of September 1, 2015 through June 30, 2019. Carryover of funds is allowed and Year 4 will be an unfunded year focused on collecting data and reporting progress and outcomes.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) for a Career Pathway Trust Partnership Agreement with the Alameda County Office of Education, Chabot College in the amount of \$498,184 for the period of September 1, 2015 through June 30, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

Agenda Item: 4.14  
October 20, 2015  
Page 2

 10-13-15  
Submitted: Celia Esposito-Noy/Date

 10/14/15  
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 4.15

Subject: Approval of Memorandum of Understanding (MOU) – First 5 Alameda County, Chabot College


Background: Chabot College operates a Child Development Center (CDC) that is an inclusive, learning-centered program providing early educational opportunities that meet the social-emotional, cognitive, physical, creative, and personal development goals of its diverse young children and families. The Center is committed to providing a quality learning environment that is respectful and inclusive of all young children, their families, students, the community, and dedicated to supporting the early education teachers, staff, students, and the higher education community in their pursuit of research and professional development.

Alameda County is one of sixteen counties participating in the California Race to the Top-Early Learning Challenge Grant (RTT-ELC), a federally funded award to develop a Quality Improvement and Rating System (QRIS). Chabot College's Children's Center Lab School has been awarded participation in this grant, whose main goal is designed to improve the quality of child care so that more children with high needs are attending quality programs. As a QRIS participant, the Chabot College Children's Center Lab School staff will receive Environmental Rating Scales (ERS) and Classroom Assessment Scoring System (CLASS) assessment scores; a highly trained QRIS Coach that will work with our staff to improve program quality; linkages to specialized consultation and other professional development resources; and financial incentives to support the program's quality improvement efforts.

The proposed Memorandum of Understanding (MOU) will become effective upon agreement by both parties and shall remain in effect for two years. Either party can terminate the agreement upon giving a 30-day prior written notice.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) with First 5 Alameda County, Chabot College for the period of two years. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 10.13.15  
Submitted: Celia Esposito-Noy/Date

 10/14/15  
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

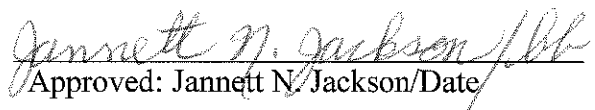
Agenda Item: 4.16

Subject: Approval of Memorandum of Understanding (MOU) - City of Hayward and Hayward Promise Neighborhood, Chabot College

Background: On December 9, 2014, Chabot College entered into an agreement with the City of Hayward whereas the City of Hayward will recruit and train students from Chabot's tutor/student population to work as tutors in the Hayward Public Library's After-School Homework Support Centers at HPN school sites. The initial term of the agreement ended on June 30, 2015. Both parties wish to create an additional Memorandum of Understanding with the same terms and a new termination date of December 31, 2015, to allow Hayward Public Library's After-School Homework Support Centers to continue providing tutors at HPN school sites through the end of the 2015 Calendar Year.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) with the City of Hayward and Hayward Promise Neighborhood, Chabot College with the revised termination date of December 31, 2015. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 10-13-15  
Submitted: Celia-Esposito-Noy/Date

 10/14/15  
Approved: Jannett N. Jackson/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED



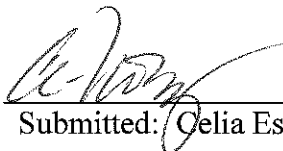
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

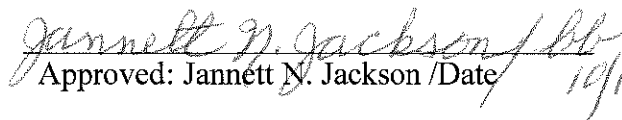
October 20, 2015

Agenda Item: 4.17

Subject: Approval of 2017-2018 Academic Calendar

Recommended Action: That the Board of Trustees approves the 2017-2018 Academic Calendar.

 10-13-15  
Submitted: Celia Esposito-Noy /Date

 10/14/15  
Approved: Jannett N. Jackson /Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

# CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
9/1/2015	160 - 170	613330 - 613572	\$ 557,539.77
		Commercial Warrants	
	171 - 172	613573	3,040.81
		Commercial Warrants	
	173 - 174	613574 - 613593	177,213.92
		Commercial Warrants	
	175	613293	(3,092.14)
		Cancelled Warrant, Stale Dated	
9/4/2015	176 - 188	613594 - 613905	420,212.47
		Commercial Warrants	
	189 - 190	613906	3,454.90
		Commercial Warrants	
	191 - 192	613907 - 613920	194,696.43
		Commercial Warrants	
	193 - 203	613921 - 614179	175,218.67
		Commercial Warrants	
	204	580580, 580838	(1,371.40)
		Cancelled Warrant	
9/14/2015	205 - 213	614180 - 614389	1,190,409.53
		Commercial Warrants	
	214 - 215	614390 - 614403	248,059.27
		Commercial Warrants	

Page 2

TOTAL	\$	11,213,926.44
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Approved: Jannett N. Jackson / Date 10/14/15

✓	APPROVED	DISAPPROVED	TABLED
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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

September Payroll Warrant Total = \$4,831,774.28

L. Legaspi 10.13.15  
Submitted: Lorenzo Legaspi / Date

Jannett N. Jackson 10/14/15  
Approved: Jannett N. Jackson / Date

✓ APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ TABLED \_\_\_\_\_

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 5.3


Subject: Approval of Contract Renewal - Chancellor's Office, California Community Colleges, Chancellor's Office Tax Offset Program (COTOP)

Background: Legislation passed in 1982 permitting community colleges to contract with the Chancellor's Office for the collection of outstanding student financial aid obligations owed to the colleges. The Chancellor's Office, acting on behalf of the colleges, may contract with the State Franchise Tax Board for the collection of outstanding or defaulted loans and overpayment of grants from any refund of taxes by the state or from state lottery winnings. Also, legislation (AB 3929, Jones) was passed in 1991 which authorized the collection of proper non-financial aid obligations owed to the District. Annually, community colleges may enter into a contract with the Chancellor's Office and submit the names of students with outstanding obligations. The Chancellor's Office retains 25% of all collections to cover administrative costs of operating the collection program.

The contract will permit the District to continue to submit the names of students with outstanding obligations in order to permit collection of said obligations by the State Franchise Tax Board. This is a renewal of an annual contract with the Chancellor's Office, covering the period from October 1, 2015 through December 20, 2016.

Recommended Action: That the Board of Trustees approves the renewal of contract with the State Chancellor's Office for implementation of the Chancellor's Office Tax Offset Program (COTOP) for the period October 1, 2015 through December 20, 2016. It is further recommended that the Board authorize the Chancellor to execute the contract on behalf of the District.

 10.13.15  
Submitted: Lorenzo Legaspi/Date

  
Approved: Jannett N. Jackson/Date

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☒ APPROVED      ☐ DISAPPROVED      ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 20, 2015

Agenda Item: 9.1

Subject: Adoption of Governing Board Policies: Chapter 7000 – Human Resources

Recommended Action: That the Board of Trustees adopt Governing Board Policy: Chapter 7000 – Human Resources. It is further recommended that this Board Policy become effective upon adoption.

BP 7510 Domestic Partners

*Jannett N. Jackson*  
Approved: Jannett N. Jackson/Date 10/14/15

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☒ APPROVED      ☐ DISAPPROVED      ☐ TABLED