



OFFICIAL COPY

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING November 17, 2015 - 4:00 P.M.

Chabot College, 25555 Hesperian Blvd., Hayward, CA
Board Room, Building 200

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 **4:00 P.M. – OPEN SESSION CALL TO ORDER AND ROLL CALL**

1.2 **PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 **CLOSED SESSION ***

- a. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:
One (1) Matter: Las Positas College, (Parcel Commonly Referred to as Murray Ranch), Livermore, CA (Government Code Section 54956.8)**
- b. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
Title: Chancellor (Government Code Section 54957)**

1.4 **6:30 P.M.—OPEN SESSION - CALL TO ORDER AND ROLL CALL**

***Board meeting will adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD (continued)**1.5 PLEDGE TO FLAG****1.6 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.7 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

(cc) 1.8 Approval of Minutes of October 20, 2015 Regular Meeting

(cc) 1.9 Approval of Minutes of May 5, 2015 Study Meeting

1.10 PRESENTATION: GRANTS UPDATE, CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT**2.0 REPORTS –FACULTY, CLASSIFIED AND STUDENT SENATES**

2.1 Presidents of Faculty Senates-Chabot College and Las Positas College

2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District

2.3 Presidents of Student Senate of Chabot College and Associated Students of Las Positas College

3.0 PERSONNEL

(cc) 3.1 Classified Personnel

(cc) 3.2 Faculty Personnel

(cc) 3.3 Management Personnel

(cc) 3.4 Approval of New Hourly Wages for Student Assistants

4.0 EDUCATIONAL SERVICES

(cc) 4.1 Acceptance of Gift – Chabot College

(cc) 4.2 Approval of a Memorandum of Understanding (MOU) for California Mathematics and Science Partnership (CaMSP) Grant between Hayward Unified School District (HUSD) and Chabot College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.4 Approval of Memorandum of Understanding (MOU) – Mental Health Services for Las Positas College Provided by Portia Bell Hume Behavioral Health and Training Center (Hume Center)

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of Contract Modification to the Existing Design/Build Services Agreement with Lionakis for New Academic Classroom Building 100, Las Positas College (Measure B Bond Funds)
- 6.2 Approval of Sale of Mitigation Rights on 0.86 Acre of Murray Ranch to Alameda County Transportation Commission (ACTC) – Chabot-Las Positas Community College District

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

(No Items)

8.0 INFORMATION AND DISCUSSION ITEMS (No action)

- 8.1 Acceptance of Informational Personnel Reports
- 8.2 Acceptance of Annual Financial and Budget Report – Financial Report for Fiscal Year 2014-15; Budget Report for Fiscal Year 2015-16
- 8.3 Acceptance of Educational Master Plans and Districtwide Strategic Plan

9.0 OTHER ACTION

- (cc) 9.1 Adoption of Governing Board Policies – Chapter 3000: General Institution
 - BP 3100 Organizational Structure
 - BP 3200 Accreditation
 - BP 3250 Institutional Planning
- (cc) 9.2 Approval of Revised Citizens' Oversight Committee for Measure B

10.0 REPORTS – SENIOR LEADERSHIP AND TRUSTEES

- 10.1 Presidents of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT

- 12.0 CLOSED SESSION—(Government Code Section 54954.5)**
- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
 - 12.2 Labor Negotiations
 - 12.3 Existing or Anticipated Litigation
 - 12.4 Real Property Negotiations
 - 12.5 Threat to Public Services or Facilities
- 13.0 NEXT MEETING OF THE BOARD OF TRUSTEES**
December 8, 2015, 6:30 p.m., District Office (Organizational/Regular Meeting)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., Third Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 17, 2015

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Fonteno, Janice M., Early Childhood Development Professional Development Coordinator (2CSS48), 100%, 12 months/year, Range/Step 45/1, \$61,063/annual, effective 11/18/15.

Oteyza, Maria Elizabeth F., Administrative Assistant – Admissions and Records (2CAR46), 75%, 12 months/year, Range/Step 28/1, \$30,072/annual, effective 11/18/15.

Smith, Alise M., Counselor Assistant I – DSPS (2CDS07), 100%, 12 months/year, Range/Step 25/1, \$37,272/annual, effective 11/18/15.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Lee, David D., Instructional Systems Technician (3CLR29), 50%, 12 months/year, Range/Step 45/1, \$30,531.50/annual, effective 11/18/15.

III. ASSIGNED TO DISTRICT SERVICES

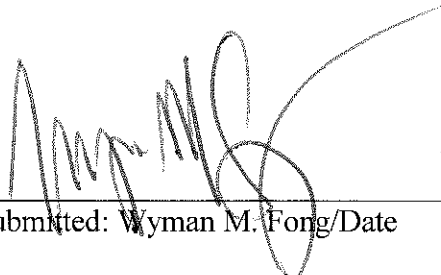
A. Employment

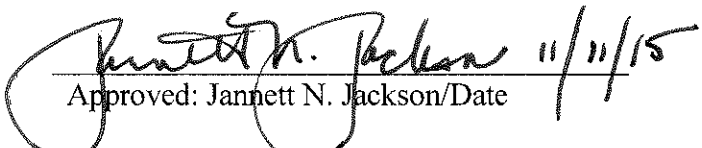
Henneman, Helen L., Payroll Technician (1CPA06), 100%, 12 months/year, Range/Step 36/1, \$48,860/annual, effective 11/30/15.

Perry, Keith A., Custodial Supervisor (1CMN3A), 100%, 12 months/year, Range/Step S230/1, \$65,791/annual, effective 11/18/15.

B. Change to District Classification Plan

Add Degree Audit / Student Education Planning System Coordinator, Range 47,
effective 11/18/15.


Submitted: Wyman M. Fong/Date 11/11/15


Approved: Jannett N. Jackson/Date 11/11/15

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 17, 2015

Agenda Item: 3.2

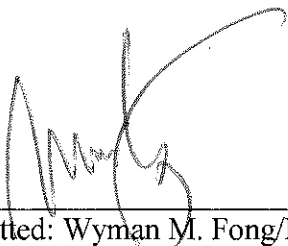
Subject: Faculty Personnel

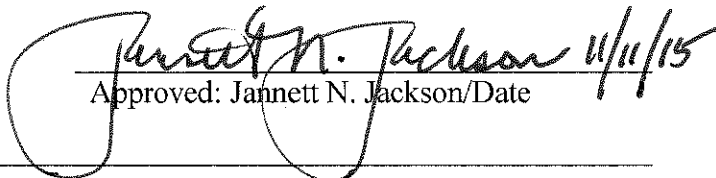
Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO CHABOT COLLEGE

B. Pre-Retirement Reduction of Workload

Marquis, Marilyn M., Instructor, English / English as a Second Language (3FLA10),
reduce workload from 100% to 55% starting Fall 2016, subject to CalSTRS approval.


Submitted: Wyman M. Fong/Date
11/11/15


Approved: Jannett N. Jackson/Date
11/11/15

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 17, 2015

Agenda Item: 3.3

Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Interim Administrative Employment

Dale, ValJéan (nmi), Interim Dean, Counseling (2ASP06), Range/Step 19/3, \$124,580/annual, effective 1/1/16 to 6/30/16, or when position is filled, whichever is less.

Walter, Carla A., Interim Vice President, Administrative Services (2APR01), Range/Step 21/4, \$149,008/annual, effective 1/1/16 to 6/30/16, or when position is filled, whichever is less.

Lynia Benaflo for WMF 11/11/15
Submitted: Wyman M. Fong/Date

Jannett N. Jackson 11/11/15
Approved: Jannett N. Jackson/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 17, 2015

Agenda Item: 3.4

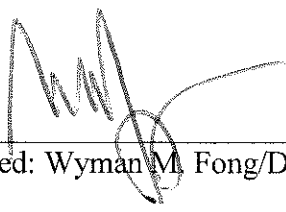
Subject: Approval of New Hourly Wages for Student Assistants

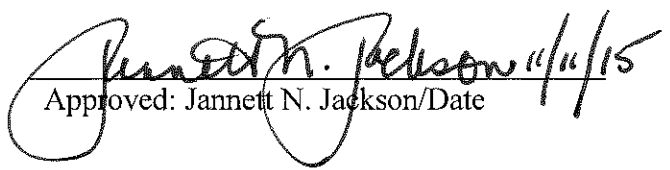
Background: Effective January 1, 2016, the State minimum wage will increase from \$9.00 per hour to \$10.00 per hour.

Category	Step 1
A	\$ 10.00
B	\$ 10.50
C	\$ 11.00
D	\$ 11.50

These changes will bring the District into compliance with the newly established State minimum wage.

Recommended Action: That the Board of Trustees approves the new hourly wage scale for the Student Assistants, effective January 1, 2016.

 11/11/15
Submitted: Wyman M. Fong/Date

 11/11/15
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


November 17, 2015

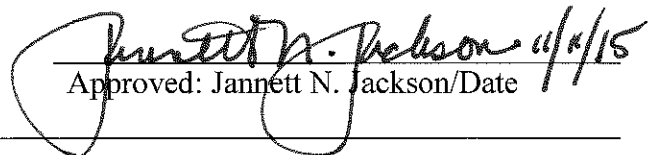
Agenda Item: 4.1

Subject: Acceptance of Gift - Chabot College

Recommended Action: That the Board of Trustees accepts the following proposed gift donated by Maggie Schumacher.

Two (2) Vernier Gas Chromatographs in good condition valued at \$3,978 by the donor; to be used by students taking Chemistry 1B in the Chemistry program at Chabot College.

 11.11.15
Submitted: Celia Esposito-Noy/Date

 11/17/15
Approved: Jannett N. Jackson/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 17, 2015


Agenda Item: 4.2

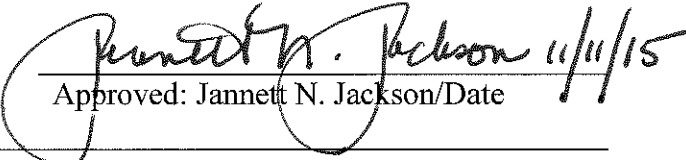
Subject: Approval of a Memorandum of Understanding (MOU) for California Mathematics and Science Partnership (CaMSP) Grant between Hayward Unified School District (HUSD) and Chabot College

Background: This MOU outlines the terms for a California Mathematics and Science Partnership Grant led by Hayward Unified School District (HUSD). Understanding that math success is critical to post-secondary success, HUSD has partnered with Chabot College to provide math content support for HUSD coaches and teachers. Chabot College will recruit at least one math teacher to share best practices in facilitating lesson design, unit planning, and assessments, use of assessment data to provide professional development and coaching support for differentiation of instruction and intervention, school visitations to observe mathematics instruction and coaching support, and participation on the HUSD CaMSP Leadership Team. Funds pay for faculty time to collaborate on infusing entrepreneurship curriculum across the disciplines. Funds also support the development of low-unit non-credit/credit entrepreneurship courses that can be offered at local adult schools, high schools and community-based service agencies.

HUSD shall pay an amount not to exceed \$20,850 for partnering with Chabot College for the period of July 1, 2015 through June 30, 2016 which includes up to \$850 in indirect costs to support the administration of this Memorandum of Understanding.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) for California Mathematics and Science Partnership (CaMSP) Grant between Hayward Unified School District (HUSD) and Chabot College in the amount of \$20,850 for the period of July 1, 2015 through June 30, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.


Submitted: Celia Esposito-Noy/Date 11-11-15


Approved: Jannett N. Jackson/Date 11/11/15

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 17, 2015

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
10/1/2015	233 - 239	614597 - 614747 Commercial Warrants	\$ 987,217.05
	240 - 241	614748 - 614767 Commercial Warrants	312,820.61
	242 - 243	614768 - 614771 Commercial Warrants	375,063.28
10/3/2015	244 - 252	614772 - 614954 Commercial Warrants	997,221.46
	253 - 254	614955 - 614956 Commercial Warrants	960.18
	255 - 256	614957 - 614975 Commercial Warrants	180,171.05
	257 - 258	614976 Commercial Warrants	122,055.80
10/12/2015	260 - 266	614977 - 615000 632501 - 632622 Commercial Warrants	882,490.22
	267 - 268	632,623 Cancelled Warrant	84.07
	269 - 270	632624 - 632626 Commercial Warrants	1,922.94
	271 - 272	632627 - 632636 Commercial Warrants	100,632.36

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<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
10/12/2015	273 - 274	632637 Commercial Warrants	\$ 59,500.00
	275 - 285	632638 - 632899 Cancelled Warrants	214,624.74
	286	581972, 613372, 614306 Cancelled Warrants	(6,692.89)
10/19/2015	288 - 293	632927 - 633043 Commercial Warrants	754,875.05
	294 - 295	633044 - 633045 Commercial Warrants	8,095.61
	296 - 297	633046 Commercial Warrants	1,001.25
	298 - 299	633047 - 633062 Commercial Warrants	238,162.06
	300 - 301	633063 Commercial Warrants	104.90
	302	614964 Cancelled Warrants	(59,896.86)
10/23/2015	303 - 311	633064 - 633254 Commercial Warrants	646,126.09
	312 - 313	633255 Commercial Warrants	168.00
	314 - 315	633256 Commercial Warrants	8,605.83
	316 - 317	633257 - 633266 Commercial Warrants	36,637.71
	318	613813, 632606 Cancelled Warrants	(5,704.00)

Agenda Item: 5.1

November 17, 2015

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<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
			SUBTOTAL \$ 5,856,246.51
10/31/2015	M-4	3338 - 3339	595.95
		Manual Warrants	
		TOTAL	\$ 5,856,842.46

L. Legaspi 11-11-15
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson 11/11/15
Approved: Jannett N. Jackson/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 17, 2015

Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

October Payroll Warrant Total = \$4,693,647.78

Lorenzo Legaspi 11-11-15
Submitted: Lorenzo Legaspi / Date

Jannett N. Jackson 11/11/15
Approved: Jannett N. Jackson / Date

✓ APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 17, 2015

Agenda Item: 5.3


Subject: Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold

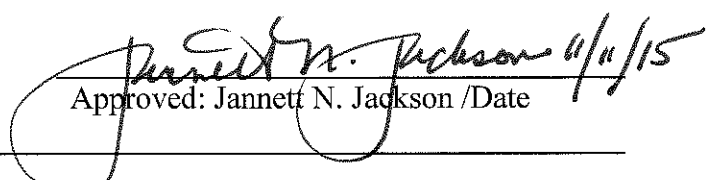
Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes computer and electronic equipment and furniture surplus from Chabot College and District Office. When saleable, those items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approves the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold by be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 11.11.15
Submitted: Lorenzo Legaspi/Date

 11/11/15
Approved: Jannett N. Jackson /Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

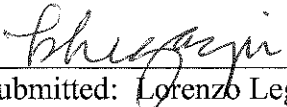
November 17, 2015

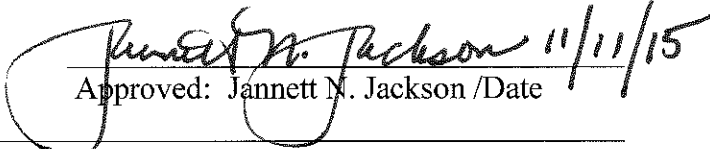
Agenda Item: 5.4

Subject: Approval of Memorandum of Understanding (MOU) – Mental Health Services for Las Positas College Provided by Portia Bell Hume Behavioral Health and Training Center (Hume Center)

Background: The purpose is to provide behavioral health services at the Las Positas College Student Health and Wellness Center at no cost to the college. The program will be funded through a Medi-Cal reimbursement. The services will include: assessment, treatment, case management and collateral for students up to the age of 21 years and 11 months and who have Medi-Cal as their primary health insurance carrier as well as students who are on CalWORKs irrelevant of age. For students, who are over 22 years of age and have Medi-Cal as their primary health insurance carrier, the services will include assessment, treatment and collateral. These services are for students who are enrolled at Las Positas College. The Memorandum of Understanding is effective November 18, 2015 and will continue until terminated or negotiated by giving either party a 30-day written notice.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) – Mental Health Services for Las Positas College provided by Portia Bell Hume Behavioral Health and Training Center (Hume Center) effective November 18, 2015. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the proposed Memorandum of Understanding on behalf of the District.

 11-11-15
Submitted: Lorenzo Legaspi /Date

 11/11/15
Approved: Jannett N. Jackson /Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 17, 2015

Agenda Item: 6.1

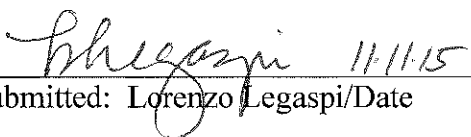
Subject: Approval of Contract Modification to the Existing Design/Build Services Agreement with Lionakis for New Academic Classroom Building 100, Las Positas College

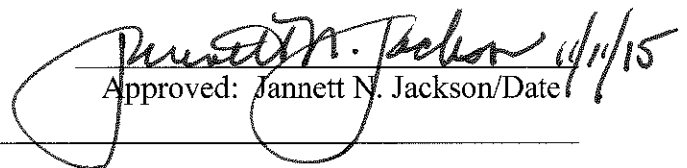
Background: On May 20, 2014 the Board of Trustees approved the contract with Lionakis to provide bridging architect services for the New Academic Classroom Building 100 at Las Positas College. The agreement provided for optional services to provide full design services for swing space and renovations of existing space in order to facilitate the relocation of programs currently located in Buildings 100, 200 and 300 which will be removed prior to the construction of the New Academic Building. This additional service is to provide six portable classrooms to mitigate the secondary effects of the project.

Current Approved Contract Amount	\$ 554,000
Modification One, Board Approved 11-18-14	\$ 165,000
<u>Modification Amount</u>	<u>\$ 12,300</u>
New Contract Amount	\$ 731,300

Recommended Action: That the Board of Trustees approves the proposed Contract Modification to the Existing Design/Build Services Agreement with Lionakis for the New Academic Classroom Building 100 Project at Las Positas College in an amount not to exceed \$12,300. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the modification on behalf of the District.

Funding Source: Measure B Bond Funds


Submitted: Lorenzo Legaspi/Date


Approved: Jannett N. Jackson/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


November 17, 2015

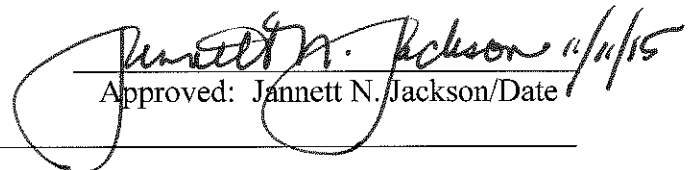
Agenda Item: 6.2

Subject: Approval of Sale of Mitigation Rights on 0.86 Acre of Murray Ranch to Alameda County Transportation Commission (ACTC) – Chabot-Las Positas Community College District

Background: The Murray Ranch property, approximately 401.36 acres, was purchased by Chabot-Las Positas Community College District (CLPCCD) in December of 2007 for \$4,100,000. The intent of the purchase was to mitigate the impact of development in building out Las Positas College (LPC) under the 2005 Facility Master Plan. Subsequent study and planning has established that 209 acres is needed for LPC mitigation. Within the 209 acres is located a 0.86 acre wetland consisting of several seasonal ponds. CLPCCD has been approached by ACTC interested in purchasing the mitigation rights to the 0.86 acre wetland as mitigation for their impact in widening of State Route 84 (SR84).

Recommended Action: That the Board of Trustees approves the sale of mitigation rights to Alameda County Transportation Commission on 0.86 acre of Murray Ranch. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.


Submitted: Lorenzo Legaspi/Date


Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

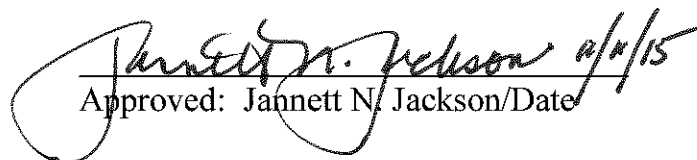
November 17, 2015

Agenda Item: 9.1

Subject: Adoption of Governing Board Policies: Chapter 3000 – General Institution

Recommended Action: That the Board of Trustees adopt Governing Board Policy: Chapter 3000 – General Institution. It is further recommended that these Board Policies become effective upon adoption.

BP 3100 Organizational Structure
BP 3200 Accreditation
BP 3250 Institutional Planning

 11/17/15
Approved: Jannett N. Jackson/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 17, 2015

Agenda Item: 9.2

Subject: Approval of Revised Citizens' Oversight Committee for Measure B

Background: The Board of Trustees of the Chabot-Las Positas Community College District adopted at its meeting of May 18, 2004, Resolution No. 25-0304 establishing a Citizens' Oversight Committee for Measure B and approved form of by-laws for said committee. Section 15278 of the Education Code of the State of California provides that the Governing Board of a community college district shall establish and appoint members to an independent citizens' oversight committee within 60 days of the date that the Governing Board enters the election results on its minutes, which the Board did on July 20, 2004.

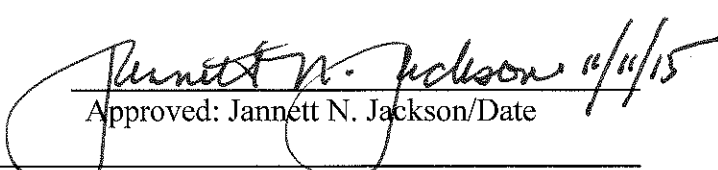
Recommended Action: That the Board of Trustees approves the proposed Revised Citizens' Bond Oversight Committee for Measure B, effective November 17, 2015.

New Members

Lynn Seppala – College Foundation
Nancy Kang – Las Positas College Student
Corey Lowe – Chabot College Student

Continuing Members

Helen Bridge – Senior Citizen Organization
Kim Huggett – Business Community
Patrick Lofft – Taxpayers' Association
Pamela Ott – Community-at-Large
Linda Smith – Community-at-Large

 11/11/15
Approved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

TABLED