



OFFICIAL COPY

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

December 8, 2015—7:00 P.M.
District Office, 7600 Dublin Blvd., Dublin, CA
Board Room (3rd Floor)

- 1.0 **7:00 P.M.—OPEN SESSION-
CALL TO ORDER AND ROLL CALL**
- 1.1 **PUBLIC COMMENTS**
The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.
- 1.2 **APPROVE CONSENT ITEMS (cc)**
Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion
- 1.3 **PRESENTATION:** Financial Audit Report 2014-15
- (cc) 1.4 Approval of Minutes of November 17, 2015 Meeting
- 2.0 REPORTS – FACULTY, CLASSIFIED AND STUDENT SENATES**
 - 2.1 Presidents of Faculty Senates – Chabot College and Las Positas College
 - 2.2 Presidents of Classified Senates – Chabot College, Las Positas College and District
 - 2.3 Presidents of Student Senate of Chabot College and Associated Students of Las Positas College
- 3.0 PERSONNEL**
 - (cc) 3.1 Classified Personnel
 - (cc) 3.2 Faculty Personnel
 - (cc) 3.3 Management Personnel

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Approval to Travel Abroad – Chabot Medical Brigades Medical Mission to Tegucigalpa, Honduras, Chabot College
- (cc) 4.2 Acceptance of a Grant Sub-Agreement between Solano Community College District and Chabot College
- (cc) 4.3 Approval of Amendment to the Participation Agreement – HealthStream, Inc., Chabot College
- (cc) 4.4 Authorization to Submit the Chabot College and Las Positas College Student Equity Plans (2015-16) to the California Community Colleges Chancellor’s Office

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Award of a Piggyback Contract for Desktop Computer Equipment for Las Positas College using the State of California WSCA-NASPO Cooperative Purchasing Program (Measure B Bond Funds)
- (cc) 5.4 Approval of Award to Syserco, Inc. for EMS Lighting Panel Replacement for Chabot College and Las Positas College (Schedule Maintenance Funds)
- (cc) 5.5 Approval of Amendment to Agreement - City of Hayward for Campus Security Services, Chabot College

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of Award of Bid No. 16-02, Library Elevator & Interiors, Building 100, Chabot College (Measure B Bond Funds)
- (cc) 6.2 Approval of Award of Bid No. 16-03, Campus Master Sign Program, Chabot College (Measure B Bond Funds)

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Approval to Receive Funds – Mid-Alameda County Consortium, District-Economic Development, Chabot College, Las Positas College
- (cc) 7.2 Acceptance of Grant Agreement No. 15-0050 – California Community Colleges Chancellor’s Office, District-Economic Development
- (cc) 7.3 Acceptance of Memorandum of Understanding – United Way of the Bay Area, District-Economic Development, Tri-Valley One-Stop Career Center

8.0 INFORMATION AND DISCUSSION ITEMS (No action)

- 8.1 Informational Personnel Reports
- 8.2 Acceptance of 2014-15 Annual Distance Education Report, Chabot College
- 8.3 Acceptance of 2014-15 Annual Distance Education Report, Las Positas College

9.0 OTHER ACTION ITEMS

(No Items)

10.0 REPORTS – SENIOR LEADERSHIP AND TRUSTEES

- 10.1 Presidents of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT

12.0 CLOSED SESSION—(Government Code Section 54954.5)

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/
Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

**January 19, 2016 - pending approval of 2016 Calendar of Board Meetings
(Agenda Item 11.0 – Organizational Meeting)**

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO LAS POSITAS COLLEGE

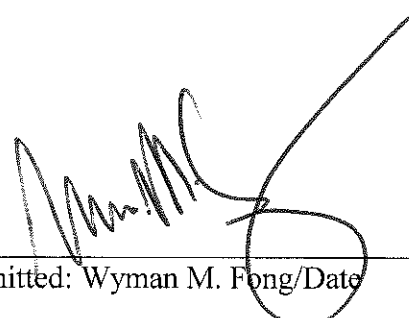
A. Employment

Ly, Shirley (nmi), Laboratory Technician (3CSM17), 100%, 10 months/year,
Range/Step 34/1, \$38,733.30/annual, effective 12/09/15.

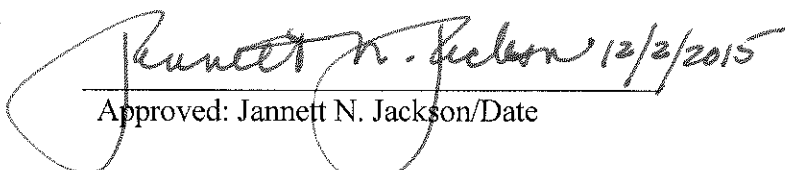
II. ASSIGNED TO DISTRICT SERVICES

A. Change to District Classification Plan

Add Curriculum and Student Learning Outcome Specialist, Range 37,
effective 12/09/15.


Submitted: Wyman M. Fong/Date

12/2/15


Approved: Jannett N. Jackson/Date

12/2/2015



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015

Agenda Item: 3.2

Subject: Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO CHABOT COLLEGE


A. Faculty Contract

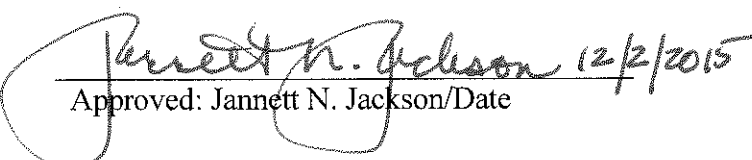
Contract of Employment – First Year, December 9, 2015 – May 31, 2016

Stanley, Shannon M., Articulation Officer/Counselor (2FMA05), Column/Step IV/6,
\$75,306.00/annual.

Contract of Employment – First Year, January 19, 2016 – May 31, 2016

Patterson, Melissa (nmi), Instructor, Business (2FBU27), Column/Step III/5,
\$68,966/annual.

 12/2/15
Submitted: Wyman M. Fong/Date

 12/2/2015
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015

Agenda Item: 3.3

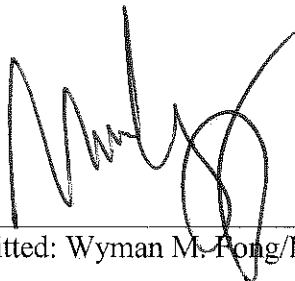
Subject: Management Personnel

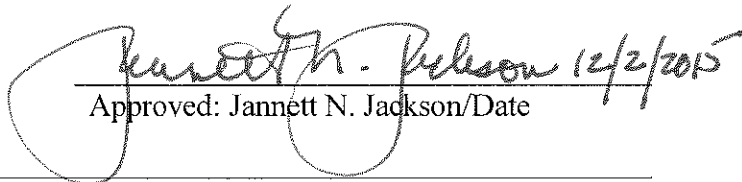
Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Interim Administrative Employment

Kunkel, Deonne M., Interim Dean, Arts, Humanities and Social Sciences (2AHU03), Range/Step 19/1, \$116,303/annual, effective 1/1/16 to 6/30/16, or when position is filled, whichever is less.

 12/2/15
Submitted: Wyman M. Fong/Date

 12/2/2015
Approved: Jannett N. Jackson/Date



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DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015

Agenda Item: 4.1

Subject: Approval to Travel Abroad – Chabot Medical Brigades Medical Mission to Tegucigalpa, Honduras, Chabot College

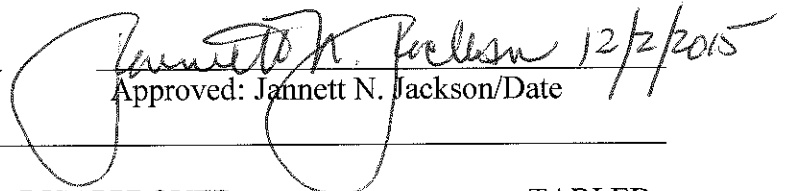
Background: The Chabot Medical Brigades requests approval for an international (Class IV) field trip to Tegucigalpa, Honduras for a medical mission on the dates of January ~~5,~~ 4, 2016* through January 11, 2016. Chabot Medical Brigades is fully recognized as a student organization by the Chabot College Student Life office and is affiliated with the international nonprofit corporation Global Brigades, Inc.

Students from Chabot Medical Brigades will participate in setting up medical and pharmaceutical services in their assigned community. This includes shadowing licensed physicians, pharmacists, and other healthcare professionals as they provide services and leading public health workshops for the community.

Board Policy (BP 4300) and Administrative Procedures (AP 4300) for Class IV Field Trip have been reviewed. The District is in compliance with each of these and has secured all necessary and required waivers.

Recommended Action: That the Board of Trustees approves the proposed Travel Abroad for the Chabot Medical Brigades Medical Mission to Tegucigalpa, Honduras for the period of January ~~5,~~ 4, 2016 through January 11, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the appropriate documents pertaining to this event on behalf of the District.

 12/2/15
Submitted: Celia Esposito-Noy/Date

 12/2/2015
Approved: Jannett N. Jackson/Date

APPROVED
*As corrected

DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015


Agenda Item: 4.2

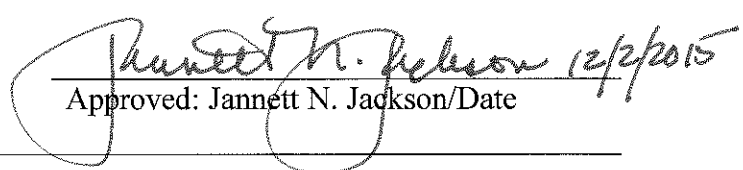
Subject: Acceptance of a Grant Sub-Agreement between Solano Community College District and Chabot College

Background: This Grant Sub-Agreement outlines the terms for a Faculty Entrepreneurship Champion Mini-Grant with Solano Community College District as part of their "Small Business Sector Navigator" Grant #15-151-010. Funds pay for faculty time for collaboration on the infusion of entrepreneurship curriculum across the disciplines. It also supports the development of low-unit non-credit/credit entrepreneurship courses that can be offered at local adult schools, high schools and community-based service agencies.

The total award amount is \$7,500 and the effective dates of this agreement are from October 22, 2015 through June 30, 2016.

Recommended Action: That the Board of Trustees accepts the Grant Sub-Agreement between Solano Community College District and Chabot College in the amount of \$7,500 for the period of October 22, 2015 through June 30, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant agreement on behalf of the District.

 12-2-15
Submitted: Celia Esposito-Noy/Date

 12/2/2015
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015


Agenda Item: 4.3

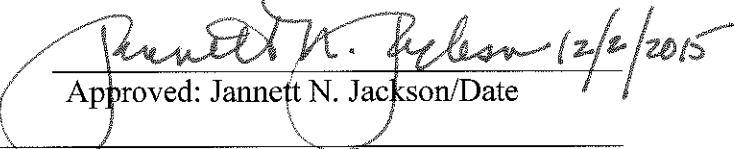
Subject: Approval of Amendment to the Participation Agreement - HealthStream, Inc.,
Chabot College

Background: In 2009 nursing programs throughout Northern California worked with Health Stream to create a hospital standard review for regulatory compliance standard for all hospitals in Northern California. These online modules would teach and test for compliance in HIPAA; Ethics, Sexual Harassment, Patient Rights, Informed Consent, Advanced Directive, Grievance, Appropriate Care, Culture Competence, Restraints and Seclusion, Patient Abuse/Assault/Neglect as well as standard safety requirements; hand hygiene, Bloodborne, Standard Precautions and Bloodborne Pathogens, lifting/transporting, slips/trips/falls, etc. Students completing these modules would meet the initial hospital requirements in Northern California for clearance to enter and treat patients as “student nurses.” The process would eliminate individual hospital requirements for each rotation. The Chabot Nursing Program currently utilizes eight local hospitals for clinical rotations. Staff is working with the Chabot Medical Assistance Program and EMT Program to help standardize the requirements for all health-related studies at Chabot and Las Positas Colleges. These are the same modules currently used at UCSF Benioff Children’s Hospital, and Eden Medical Center for their health-related personnel.

Funding for these online classes in school years 2015-2018 is paid directly to HealthStream by students in the Nursing Program at \$14.00 per student for the four modules.

Recommended Action: That the Board of Trustees approves the proposed Amendment to the Participation Agreement with HealthStream, Inc. for the period of December 8, 2015 to July 31, 2018. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement amendment on behalf of the District.


Submitted: Celia Esposito-Noy/Date 12.2.15


Approved: Jannett N. Jackson/Date 12/2/2015

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015

Agenda Item: 4.4

Subject: Authorization to Submit the Chabot College and Las Positas College Student Equity Plans (2015-16) to the California Community Colleges Chancellor's Office

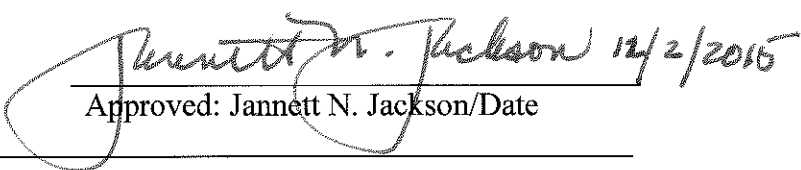
Background: The 2015-16 State Budget increased funding for Student Equity by \$85 million bringing the total amount of funding for allocation to colleges for Student Equity to \$137.5 million. Funding is calculated by district, since certain components of the funding formula (e.g., participation rate) are only available or are specifically required (i.e., socioeconomic status) to be by district.

SB 860 requires colleges to obtain Board of Trustees approval and submit Student Equity Plans each year.

Chabot College and Las Positas College have developed Student Equity Plans to respond to the findings of the disproportionate impact studies conducted on its student populations. The plans have been developed with college-wide representation through various shared governance groups. Chabot College and Las Positas College Presidents recommend approval of the plans supported by Chabot College and Las Positas College Council's recommendation.

Recommended Action: That the Board of Trustees Authorizes the District's submittal of the Chabot College and Las Positas College Student Equity Plans for 2015-2016 to the California Community Colleges Chancellor's Office by December 18, 2015.


Submitted: Celia Esposito-Noy/Date 12.2.15


Approved: Jannett N. Jackson/Date 12/2/2015

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
11/2/2015	318 - 324	633267 - 633407 Commercial Warrants	\$ 284,676.69
	325 - 326	633408 Commercial Warrants	1,584.03
	327 - 328	633409 Commercial Warrants	5,000.00
	329 - 330	633410 - 633420 Commercial Warrants	191,505.94
	331 - 332	633421 Commercial Warrants	1,074.40
11/10/2015	333 - 339	633422 - 633543 Commercial Warrants	1,341,106.59
	340 - 341	633544 - 633545 Commercial Warrants	3,747.69
	342 - 343	633546 - 633564 Commercial Warrants	81,193.15
	344 - 345	633565 Commercial Warrants	4,953.25
	346 - 356	633566 - 633832 Commercial Warrants	321,648.90
	357	633230 Cancelled Warrant	(14,958.89)

Agenda Item: 5.1
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<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
11/12/2015	358	533058, 633059 Cancelled Warrant	\$ (6,386.10)
11/13/2015	359 - 366	633833 - 633997 Commercial Warrants	415,243.20
	367 - 368	633998 Commercial Warrants	128.97
	369 - 370	633999 Commercial Warrants	6,239.52
	371 - 372	634000 - 634001 Commercial Warrants	11,499.84
	373 - 374	634002 - 634006 Commercial Warrants	169,061.16
	375	614433, 64948, 633234 633233 Cancelled Warrants	(46,582.22)
11/20/2015	376 - 383	634007 - 634178 Commercial Warrants	1,144,372.39
	384 - 385	634179 Commercial Warrants	899.62
	386 - 387	634180 - 634197 Commercial Warrants	196,261.19
	388 - 389	634198 Commercial Warrants	1,200.00
	390 - 391	634199 - 623203 Commercial Warrants	169,785.03
	392	582183, 582122, 612389, 633100, 633979, 633980 Cancelled Warrants	(5,454.44)
		SUBTOTAL	4,277,799.91

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<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
11/30/2015	M-5	3340 - 3342	<u>3,889,918.60</u>
		Manual Warrants	
		TOTAL	<u>\$ 8,167,718.51</u>

L. Legaspi 12.2.15
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson 12/2/15
Approved: Jannett N. Jackson/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015

Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

November Payroll Warrant Total = \$4,690,977.49

L. Legaspi 12.2.15
Submitted: Lorenzo Legaspi / Date

Jannett N. Jackson 12/2/2015
Approved: Jannett N. Jackson / Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015

Agenda Item: 5.3

Subject: Approval of Award of a Piggyback Contract for Desktop Computer Equipment for Las Positas College using the State of California WSCA-NASPO Cooperative Purchasing Program

Background: District is preparing for the purchase, delivery and installation of desktop computer equipment for Las Positas College. Las Positas is replacing the Hewlett Packard desktop computer systems in various areas throughout the campus that have exceeded their warranties and need to be upgraded in accordance with our current 4-year life cycle plan. To make the purchase of the required computer equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The Western States Contracting Alliance (WSCA) has formed a cooperative purchasing organization, the National Association of State Procurement Officials (NASPO) to manage a cooperative purchasing program approved by the California's State Chief Procurement Official and make contracts available to authorized governmental entities such as public schools and institutions of higher education. The WSCA-NASPO contract planned for this use is the computer contract (B27164-CA) with Hewlett Packard Company. This piggybackable contract utilizes a previously conducted bidding process and contract award to WSCA members.

Recommended Action: That the Board of Trustees approves the award of a piggyback contract for Desktop Computer Equipment for Las Positas College using the State of California WSCA-NASPO Cooperative Purchasing Program, to Hewlett Packard Company of Omaha, NE, in the respective amounts including taxes, not to exceed \$145,393.68. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the purchase order on behalf of the District.

Funding Source: Measure B Funds

Lorenzo Legaspi 12.2.15
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson 12/2/2015
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015

Agenda Item: 5.4

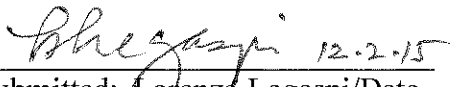
Subject: Approval of Award to Syserco, Inc. for EMS Lighting Panel Replacement for Chabot College and Las Positas College

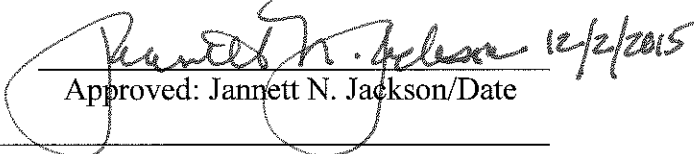
Background: Chabot College and Las Positas College have a need to replace the existing Wattstopper lighting control board panels located in ten (10) buildings with the Alerton EMS lighting panels, which must match the existing equipment functions and controls for building automation to reduce energy usage, decrease operational and maintenance expenses and optimize occupant comfort.

Staff has conducted a market survey and determined that there is a limited supply of sources to meet these requirements. The manufacturer, Alerton is the District standard and the industry leader in providing building management solutions which has exclusive distributors and installers. Syserco is the Northern California authorized installer of the Alerton building automation and control systems. Staff has determined that it is in the best interest of the District to purchase and install the Alerton EMS lighting panels from Syserco, Inc. located in Fremont, California.

Recommended Action: That the Board of Trustees approves the proposed award to Syserco, Inc. of Fremont, California in the amount including taxes, not to exceed \$121,912.52 for purchase and installation in ten (10) buildings of the Alerton EMS lighting panels for Chabot College and Las Positas College. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the contract and any future augmentations or amendments to the contract on behalf of the District.

Funding Source: Schedule Maintenance Funds


Submitted: Lorenzo Legaspi/Date


Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015

Agenda Item: 5.5

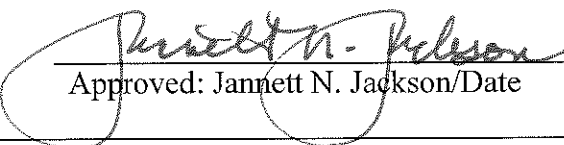
Subject: Approval of Amendment to Agreement - City of Hayward for Campus Security Services, Chabot College

Background: For the past fourteen years, the District has contracted with the City of Hayward for the services of a Hayward Police Department Sergeant to serve as the Chabot College Director of Safety and Security. The agreement includes provisions for a contract extension with the agreement of both parties. The contract extension period is January 1, 2016 through June 30, 2016 in the amount of \$132,022.95.

The cost of the Sergeant to the District for the period January 1, 2016 through June 30, 2016 will be \$22,003.82 per month or \$132,022.95 for salary and benefits for the 2015-2016 fiscal year.

Recommendation Action: That the Board of Trustees approves the proposed Amendment with the City of Hayward for Campus Security Services, Chabot College for the period of January 1, 2016 through June 30, 2016 in the amount of \$132,022.95 for fiscal year 2015-2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Amendment on behalf of the District.

 12.2.15
Submitted: Lorenzo Legaspi/Date

 12/2/2015
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015

Agenda Item: 6.1

Subject: Approval of Award of Bid No. 16-02, Library Elevator & Interiors, Building 100, Chabot College

Background: The invitation for bid was in accordance with state public bidding requirements. On November 3, 2015 a mandatory bid walk was held and attended by thirteen (13) interested parties. The public bid opening held at the District Office on November 18, 2015, resulted in the following base bid amounts:

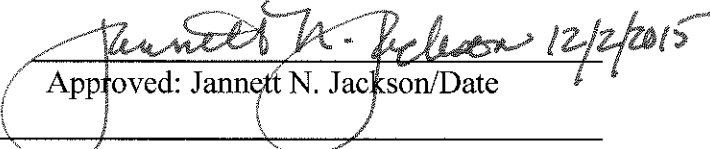
<u>Bidder</u>	<u>City</u>	<u>Bid Amount</u>
W.A. Thomas Co., Inc.	Martinez	\$ 947,000
Gonsalves & Stronck Construction Co., Inc.	San Carlos	\$ 987,000
Strawn Construction	San Jose	\$1,057,000
D.L. Falk Construction, Inc.	Hayward	\$1,109,000
Cal Pacific Construction, Inc.	Pacifica	\$1,255,000

Evaluation of the bids identified W.A. Thomas Co., Inc. of Martinez, CA as the lowest responsible and responsive bidder.

Recommended Action: That the Board of Trustees approves the proposed Award of Bid No. 16-02, Library Elevator & Interiors, Building 100, Chabot College to award W.A. Thomas Co., Inc. of Martinez, CA, in an amount not to exceed \$947,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the bid documents on behalf of the District.

Funding Source: Measure B Bond Funds


Submitted: Lorenzo Legaspi/Date


Approved: Jannett N. Jackson/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015

Agenda Item: 6.2

Subject: Approval of Award of Bid No. 16-03, Campus Master Sign Program, Chabot College

Background: The invitation for bid was in accordance with state public bidding requirements. On November 3, 2015 a mandatory bid walk was held and attended by six (6) interested parties. The public bid opening held at the District Office on November 17, 2015, resulted in the following base bid amounts:

<u>Bidder</u>	<u>City</u>	<u>Bid Amount</u>
Ad Art Sign Company	San Francisco	\$233,194.54
Club Resource Group	Tracy	\$238,000.00
Golden Gate Sign	Oakland	\$268,115.65

Evaluation of the bids identified Ad Art Sign Company of San Francisco, CA as the lowest responsible and responsive bidder.

Recommended Action: That the Board of Trustees approves the proposed Award of Bid No. 16-03, Campus Master Sign Program, Chabot College to award Ad Art Sign Company of San Francisco, CA, in an amount not to exceed \$233,194.54. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the bid documents on behalf of the District.

Funding Source: Measure B Bond Funds

Lorenzo Legaspi 12.2.15
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson 12/2/2015
Approved: Jannett N. Jackson/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015

Agenda Item: 7.1

Subject: Approval to Receive Funds – Mid-Alameda County Consortium, District-Economic Development, Chabot College, Las Positas College

Background: Chabot College, Las Positas College and the Chabot-Las Positas Community College District (as fiscal agent) have been part of the Mid-Alameda County Consortium (MACC) for the AB 86 Adult Education Planning Grant project, which was funded by the California Community College Chancellor’s Office. This program was created to bring into alignment the offerings of community colleges and their adult schools, to better serve the local adult populations. The planning portion has been completed, and MACC has agreed upon funding for the implementation stage.

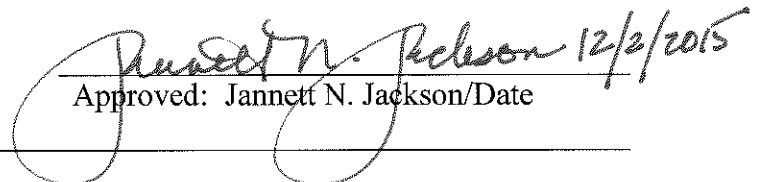
The program implementation will support the regional collaboration between Chabot College and Las Positas College and their adult school districts. Projected activities include aligning curriculum and services with adult schools, providing transition services, developing non-credit opportunities, and providing professional development.

Economic Development will serve as the fiscal agent to dispense funds to the Colleges, hire independent contractors as MACC staff, pay for consortium-wide conferences, website hosting, research and reporting, and for mid-year allocations. Breakdown as follows: Chabot: \$149,317; LPC: \$133,443; DO: \$171,473; mid-year allocations: \$230,354; total = \$684,487.

The term of this agreement is from December 9, 2015 through June 30, 2016.

Recommended Action: That the Board of Trustees approves the Receipt of Funds allocated by the Mid-Alameda County Consortium to the Chabot-Las Positas Community College District in the amount of \$684,487 and to serve as fiscal agent for the period of December 9, 2015 to June 30, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the proposed agreement and any subcontracts on behalf of the District.


Submitted: Celia Esposito-Noy/Date 12.2.15


Approved: Jannett N. Jackson/Date 12/2/2015

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015


Agenda Item: 7.2

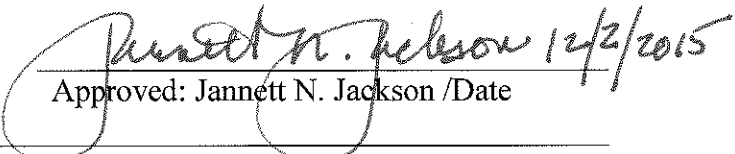
Subject: Acceptance of Grant Agreement No. 15-0050 – California Community Colleges Chancellor’s Office, District-Economic Development

Background: Chabot-Las Positas Community College District was awarded a grant by the California Community College Chancellor’s Office (CCCCO) to serve as the fiscal agent and project manager for Institutional Effectiveness (IEPI) –sponsored efforts to identify, develop and disseminate effective professional, administrative, and educational practices across the system. CLPCCD’s Department of Economic Development will create and administer contracts to provide fiscal oversight, as well as serve as project manager, hiring vendors and creating subcontractors as required.

The award amount of the CCCCCO Agreement No. 15-0050 is \$12,000,000, which includes funding for required staffing as well as administrative overhead costs. The contract is for the term of December 1, 2015, to November 30, 2016.

Recommended Action: That the Board of Trustees accepts the Grant Agreement No. 15-0050 – California Community College Chancellor’s Office, District-Economic Development in the amount of \$12,000,000 from December 1, 2015, to November 30, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant award on behalf of the District.


Submitted: Celia Esposito-Noy /Date 12-2-15


Approved: Jannett N. Jackson /Date 12/2/2015

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 8, 2015


Agenda Item: 7.3

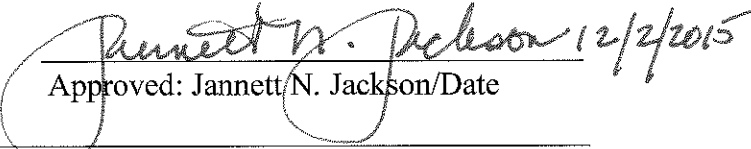
Subject: Acceptance of Memorandum of Understanding— United Way of the Bay Area, District - Economic Development, Tri-Valley One Stop Career Center

Background: The Tri-Valley One Stop (TVOS) has been selected to serve as a Volunteer Income Tax Assistance (VITA) site, to assist community members with tax return preparation and filing and has issued a Memorandum of Understanding. TVOS will recruit and train volunteers to serve as certified tax preparers, reviewers, instructors and site coordinators for the Tax Season 2016.

The United Way of the Bay Area awarded a grant of \$6,000 to offset the cost of serving as a VITA site. The grant period is September 1, 2015-May 31, 2016.

Recommended Action: That the Board of Trustees accepts the Memorandum of Understanding (MOU) and grant funding from the United Way of the Bay Area to the District-Economic Development, Tri-Valley One Stop Career Center, in the amount of \$6,000, for the period September 1, 2015 through May 31, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.


Submitted: Celia Esposito-Noy/Date/Date 12.2.15


Approved: Jannett N. Jackson/Date 12/2/2015

APPROVED DISAPPROVED TABLED