



OFFICIAL COPY

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING February 16, 2016 - 5:00 P.M.

Las Positas College, 3000 Campus Hill Dr., Livermore, CA
Room 1620A&B

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 5:00 P.M. – OPEN SESSION CALL TO ORDER AND ROLL CALL

1.2 PUBLIC COMMENTS

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 CLOSED SESSION *

- a. CONFERENCE WITH LEGAL COUNSEL: Potential Litigation - One Potential Case, Based on Claim Submitted on Behalf of Karen Knowles [Government Code Section 54956.9(b)]
- b. CONFERENCE WITH LABOR NEGOTIATORS: Chabot-Las Positas Faculty Association and S.E.I.U., Local 1021 Updates (Government Code Section 54957.6)
- c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Chancellor (Government Code Section 54957)

***Board meeting will adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD (continued)**1.4 6:30 P.M.—OPEN SESSION -
CALL TO ORDER AND ROLL CALL****1.5 PLEDGE TO FLAG****1.6 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.7 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

(cc) 1.8 Approval of Minutes of January 19, 2016 Regular Meeting

**1.9 PRESENTATION: MEASURE B CITIZENS' OVERSIGHT
COMMITTEE ANNUAL REPORT TO THE COMMUNITY 2015****1.10 PRESENTATION: EMERGENCY PREPAREDNESS
ASSESSMENT REPORT****2.0 REPORTS –FACULTY, CLASSIFIED AND STUDENT SENATES**

2.1 Presidents of Faculty Senates-Chabot College and Las Positas College

2.2 Presidents of Classified Senates-Chabot College, Las Positas College
and District

2.3 Presidents of Student Senate of Chabot College and Associated
Students of Las Positas College

3.0 PERSONNEL

(cc) 3.1 Classified Personnel

(cc) 3.2 Faculty Personnel

(cc) 3.3 Management Personnel

(cc) 3.4 Executive Personnel

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Approval of Curriculum Changes, Chabot College
- (cc) 4.2 Approval of Substantive Change Proposal, Las Positas College
- (cc) 4.3 Approval of Amendment to the Contract – First 5 Alameda County Every Child Counts Program, Contract No. CB2015-2016-07, Chabot College
- (cc) 4.4 Approval of Amendment to Child Development State Preschool Contract No. CSPP-5007 Project No. 01-6131-00-5, Chabot College
- (cc) 4.5 Approval of Memorandum of Understanding (MOU) – Data Sharing Between San Leandro Unified School District and Chabot-Las Positas Community College District
- (cc) 4.6 Approval of Memorandum of Understanding (MOU) – Data Sharing Between Castro Valley Unified School District and Chabot-Las Positas Community College District
- (cc) 4.7 Approval to Renew Agreement – Sutter Medical Center, Castro Valley dba Eden Medical Center with Chabot and Las Positas Colleges Health Sciences Programs
- (cc) 4.8 Approval of Agreement – Eden Medical Center for the Emergency Medical Technician-Paramedic (EMT-P) Program, Las Positas College
- (cc) 4.9 Approval of Sabbatical Leave Applications for 2016-17 School Year

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.4 Approval of Award from the Peralta Community College District, Laney College to the Chabot-Las Positas Community College District, Las Positas College

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of Award of Bid No. 16-04, ADA Upgrade, Las Positas College (Measure B Bond Funds)
- (cc) 6.2 Approval to Add Projects to Energy Performance Contracting (ESCO) Services Agreement for Energy Efficiency and Renewable Energy Projects (Proposition 39, State Schedule Maintenance, and Measure B Bond Funds)

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Approval of Apprenticeship Program Master Agreement – Associated Builders and Contractors of San Diego, Inc. Apprenticeship and Training Trust Fund, District-Economic Development, Chabot College

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION (continued)

- (cc) 7.2 Approval of Memorandum of Understanding – Sonoma County Junior College District, District-Economic Development: OSHA Training Center

8.0 INFORMATION AND DISCUSSION ITEMS (No action)

- 8.1 Acceptance of Informational Personnel Reports
8.2 Acceptance of Administrative Procedure 7211: Human Resources: Faculty Service Areas, Minimum Qualification, and Equivalencies
8.3 Acceptance of Quarterly Financial Status Report CCFS-311Q, for the Period Ending December 31, 2015

9.0 OTHER ACTION

(No Items)

10.0 REPORTS – SENIOR LEADERSHIP AND TRUSTEES

- 10.1 Presidents of Chabot College and Las Positas College
10.2 Chancellor
10.3 Recognitions
10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT**12.0 CLOSED SESSION—(Government Code Section 54954.5)**

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
12.2 Labor Negotiations
12.3 Existing or Anticipated Litigation
12.4 Real Property Negotiations
12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

- March 1, 2016, District Office, 6:30 p.m. (Study Meeting)
March 15, 2016, District Office, 6:30 p.m. (Regular Meeting)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., Third Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Millington, Chilopie (nmi), Counselor Assistant II (2CDS08), 100%, 12 months/year, Range/Step 34/1, \$46,480.00/annual, effective 02/17/16. This position is funded by the Daraja Program and therefore subject to continued renewal.

Nievarez, Grace C., Instructional Assistant (2CLA04), 50%, 12 months/year, Range/Step 25/1, \$18,636.00/annual, effective 02/17/16. This position is funded by the Disabled Students Programs & Services (DSPS) Program and therefore subject to continued renewal.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Cardenas, Cesar G., Physical Education/Athletics Assistant (3CPE03), 100%, 12 months/year, Range/Step 29/1, \$41,072.00/annual, effective 02/17/16.

Pena-Bradford, Maria E., Senior Administrative Assistant (3CAR26), 100%, 12 months/year, Range/Step 34/3, \$51,272.00/annual, effective 02/17/16.

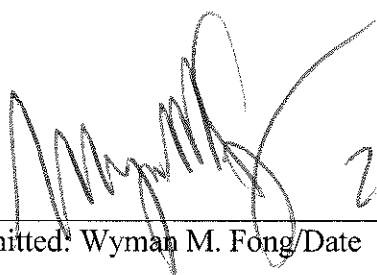
III. ASSIGNED TO DISTRICT SERVICES

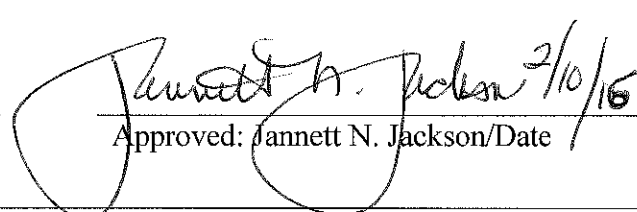
A. Employment

Castaneda, Christian A., Administrative Assistant – Tri Valley One Stop (1CTV01), 100%, 12 months/year, Range/Step 28/1, \$40,096.00/annual, effective 03/01/16. This position is funded by the Alameda County Workforce Investment Act and therefore subject to continued renewal.

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Napagao, Allan F., Lead Custodian (1CMN2A), 100%, 12 months/year,
Range/Step 35/4, \$55,308.00/annual, effective 02/17/16.

 2/10/16
Submitted: Wyman M. Fong/Date

 2/10/16
Approved: Jannett N. Jackson/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 3.2

Subject: Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Faculty Contracts (Existing Faculty)

Contract of Employment - One Year Continued, July 1, 2016 – June 30, 2017

Patterson, Melissa (nmi), Instructor, Business (2FBU27), Column/Step III/5,
\$71,725/annual.

Scott, Gareth B., Librarian (2FLR05), Column/Step IV/6, \$78,319/annual.

Stanley, Shannon M., Articulation Officer/Counselor (2FMA05), Column/Step IV/6,
\$78,319/annual.

Contract of Employment - Second Year Contract, July 1, 2016 – June 30, 2017

Cattolica, Robert (nmi), Instructor, Biology (2FSM56), Column/Step V/6,
\$83,232/annual.

Clements, Heather L., Instructor, Learning Skills-Learning Disabilities (2FLA08),
Column III/8, \$80,350/annual.

Coan, Julie C., Instructor, Dental Hygiene (2FHS01), Column/Step IV/8,
\$84,069/annual.

Colon, Miguel A., Instructor, Business (2FBU26), Column/Step IV/8,
\$84,069/annual.

Gonzalez, Antonio (nmi), Instructor, Mathematics (2FSM24), Column/Step III/7,
\$77,475/annual.

Ishibashi, Kyle D., Instructor, Mathematics (2FSM49), Column/Step IV/6
\$78,319/annual.

Lopez, Emmanuel A., Counselor/Instructor (2YCG09), Column/Step IV/9,
\$86,942/annual.

Mackey, Cheryl L., Instructor, Administration of Justice (2FSS32), Column/Step V/8, \$88,980/annual.

Messina, Kathryn A.T., Counselor/Instructor (2YCG08), Column/Step IV/9, \$86,942/annual.

Osikomaiya, Yetunde O., Counselor/Instructor (2YCG01), Column/Step IV/9, \$86,942/annual.

Panella, Juztino N.M., Counselor/Instructor (2FMA01), Column/Step IV/8, \$84,069/annual.

Perkins, Kristina E., Medical Assisting Instructor/Program Director (2FHS16), Column/Step IV/8, \$84,069/annual.

Quigley, Daniel P., Instructor, Engineering (2FTE17), Column/Step IV/7, \$81,193/annual.

Reed, Tommy L., Counselor/Instructor – Daraja (2FCG27), Column/Step IV/3, \$69,695/annual.

Scherbart, Ryan J., Instructor, Humanities/Religious Studies (2FHU25), Column/Step V/8, \$88,980/annual.

Schlechter, Janet L., Instructor, Dental Hygiene (2FHS13), Column/Step II/8, \$76,105/annual.

Stipe, Bonnie E., Instructor, Art (2FHU26), Column/Step IV/7, \$81,193/annual.

Williams, Monique E., Instructor, English (2FLA26), Column/Step III/5, \$71,725/annual.

Wood, April M., Instructor, Medical Surgical Nursing (2FHS20), Column/Step IV/8, \$84,069/annual.

Contract of Employment – Third-Fourth Year Contract, 2016-2018 Academic Year

Coreno, Christine A., Instructor, Math (2FSM39), Column/Step III/7, \$77,475/annual.

Deetz, Aaron M., Instructor, Photography (2FHU20), Column/Step IV/9, \$86,942/annual.

Fon, Frances C., Counselor/Instructor – Transfer Center (2YCG15),
Column/Step IV/9, \$86,942/annual.

Gallucci, Jessica R., Instructor, Political Science (2FSS31), Column/Step IV/9,
\$86,942/annual.

Khat, Mon (nmi), Instructor, Computer Application Systems (2FBU12),
Column/Step IV/8, \$84,069/annual.

Lai, Michael R., Counselor/Instructor (2FCG22), Column/Step IV/6,
\$78,319/annual.

Manos, Jerome H., Counselor/Instructor (2FCG26), Column/Step IV/9,
\$86,942/annual.

Phan, Linda T., Counselor/Instructor – Disabled Student Programs and Services
(2FCG12), Column/Step IV/9, \$86,942/annual.

Rajaram, Samantha (nmi), Instructor, English (2FLA06), Column/Step V/4,
\$77,480/annual.

Westmoreland, Rhonda R., Instructor, Medical Surgical Nursing (2FHS18),
Column/Step IV/9, \$86,942/annual.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Faculty Contracts (Existing Faculty)

Contract of Employment - One Year Continued, July 1, 2016 – June 30, 2017

Kuo, Peter Y., Instructor, Graphic Arts (Visual Communications) (3FHU10),
Column/Step II/1, \$55,985/annual.

Contract of Employment - Second Year Contract, July 1, 2016 – June 30, 2017

Bell, Erick O., Instructor, Business - Accounting (3FBU14), Column IV/8,
\$84,069/annual.

Brekke, Ian J., Instructor, Music (3FHU01), Column/Step III/8, \$80,350/annual.

Bummer, Angelo L., Instructor, English (3FLA24), Column/Step III/8,
\$80,350/annual.

Giacomazzi, James A., Instructor, Kinesiology – Men’s Head Basketball Coach (3FPE07), Column/Step IV/8, \$84,069/annual.

Hirose, Akihiko (nmi), Instructor, Sociology (3FSS17), Column/Step V/8, \$88,980/annual.

Komanetsky, William J., Instructor, Computer Science (3FSM31), Column/Step IV/8, \$84,069/annual.

Marschak, Daniel F., Instructor, Music (3FHU06), Column/Step IV/7, \$81,193/annual.

Owens, Elizabeth A., Instructor, Mathematics (3FSM24), Column IV/2, \$66,820/annual.

Peterson, Michael H., Instructor, Mathematics (3FSM29), Column IV/6, \$78,319/annual.

Rehagen, Robin E.M., Instructor, Physics/Astronomy (3FSM19), Column V/2, \$71,731/annual.

Singh, Bhairav (nmi), Instructor, Mathematics (3FSM30), Column V/4, \$77,480/annual.

Stokke, Patricia A., Instructor, Business (3FBU13), Column/Step V/8, \$88,980/annual.

Swanson-Garoupa, Meghan C., Instructor, English (3FLA23), Column III/6, \$74,600/annual.

Contract of Employment – Third-Fourth Year Contract, 2016-2018 Academic Year

Discua, Gabriela I., Counselor/Instructor (3YCG03), Column/Step IV/9 \$86,942/annual.

McGurk, Julia I., Instructor, English as a Second Language (3FLA14), Column/Step III/8, \$80,350/annual.

Rippel, Kali A., Librarian (3FLR03), Column/Step III/6, \$74,600/annual.

Sapsford, Paul (nmi), Instructor, Kinesiology - Women’s Soccer Coach (3FPE08), Column/Step III/9, \$83,221/annual.

Shuldman, Michal I., Instructor, Biology (3FSM08), Column/Step V/6,
\$83,232/annual.

Valle, Rafael A., Counselor/Instructor (3YCG05), Column/Step IV/7,
\$81,193/annual.

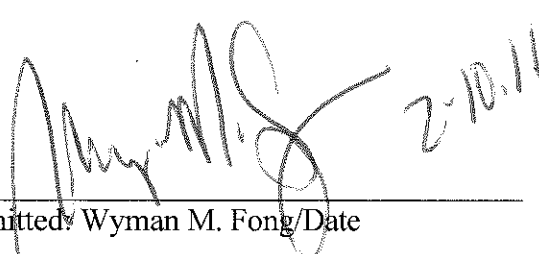
Vernoga, Marsha A., Instructor, Nutrition (3FPE06), Column/Step III/3,
\$65,976/annual.

Contract of Employment - Tenure Contract, 2016-2017 Academic Year

Gagnon, Joel M., Counselor/Instructor (3YCG01), Column/Step IV/11, \$92,692/annual.

Gecox, Heike (nmi), Counselor/Instructor (3FCG08), Column/Step IV/9,
\$86,942/annual.

Lira, Marina M., Articulation Officer /Counselor (3FMA01), Column/Step IV/11,
\$92,692/annual.

 2-10-16
Submitted: Wyman M. Fong/Date

 2/10/16
Approved: Jannett N. Jackson/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 3.3

Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Administrative Contract Renewals

Contract of Employment – Two Year, July 1, 2016 – June 30, 2018

Craig, Yvonne W., Director of Grants (2AMA02), Range/Step 15/4, \$96,549/annual.

Kritscher, Matthew D., Vice President, Student Services (2ASP05), Range/Step 21/6, \$159,622/annual.

Wilson, Jeanne D., Dean, Special Programs and Services (2ASP08), Range/Step 19/4, \$128,963/annual.

Contract of Employment – One Year, July 1, 2016 – June 30, 2017

Cornier, Vanessa (nmi), Manager, Children's Center (2ASS04), Range/Step 16/6, \$111,180/annual. This position is Auxiliary Enterprise-funded and therefore subject to continued renewal.

Lima, Kristin L., Dean, Applied Technology and Business (2ABU03), Range/Step 19/5, \$133,485/annual.

Mattern, Amy W., Dean, Academic Pathways and Student Success (2AAP01), Range/Step 19/5, \$133,485/annual. This position is categorically funded by Career Pathways Trust Grant and therefore subject to continued renewal.

Morrison, Ellen (nmi), Mentor Program Assistant Director (2ASS05), Range/Step 15/6, \$103,423/annual. This position is funded by the California Early Childhood Mentor Program Grant and therefore subject to continued renewal.

Olivenbaum, Linda B., Mentor Program Director (2ASS06), Range/Step 19/6, \$138,168/annual. This position is funded by the California Early Childhood Mentor Program Grant and therefore subject to continued renewal.

Non-Renewal of Administrator Contract

Soto, Nancy A., Project Director, Trade Adjustment Assistance Community College Career Training [TAACCCT] (2ASP12). This position is funded by the TAACCCT Grant. The funding for this position expires June 30, 2016.

II. ASSIGNED TO LAS POSITAS

A. Administrative Contract Renewals

Contract of Employment – Two Years, July 1, 2016 – June 30, 2018

Bennie, Roanna V., Vice President, Academic Services (3AIN05), Range/Step, 21/6, \$159,622/annual.

Cooper, Kenneth G., Executive Director of the Foundation (3AFD01), Range/Step 19/6, \$138,168/annual.

Miller, Dyan R., Dean, Physical Education, Health, Wellness, and Director of Athletics (3ASW01), Range/Step 19/6, \$138,168/annual.

Samra, Rajinder S., Director of Research and Planning (3APR06), Range/Step 17/5, \$115,467/annual.

Wodyka, Sylvia R., Dean, Student Services-Enrollment (3AIN10), Range/Step 19/6, \$138,168/annual.

Contract of Employment – One Year, July 1, 2016 – June 30, 2017

Shipman, Vicki (nmi), Project Manager, Career and Technical Education Program (3APM01), Range/Step 15/6, \$103,423/annual. This position is funded by the Vocational Technical Education Act and therefore subject to continued renewal.

III. ASSIGNED TO DISTRICT

A. Administrative Contract Renewals

Contract of Employment – Two Years, July 1, 2016 – June 30, 2018

Agustin, Kennedy P., Manager, Network Systems and Services (1AMI03),
Range/Step 18/6, \$128,489/annual.

Benetti, Lori A., Assistant Director, Business Services (1ADA12), Range/Step 16/6,
\$111,180/annual.

Betts, David A., Director of Employee and Labor Relations (1AHR10),
Range/Step 19/6, \$138,168/annual.

Blevins, Walter L., Director, Maintenance and Operations (1AMN01),
Range/Step, 18/6, \$128,489/annual.

Esteller, Karen B., District Budget Officer (1ADA14), Range/Step 14/3,
\$86,757/annual.

Yesnosky, Barbara A., Director of Business Services (1ADA07), Range/Step 21/6,
\$159,622/annual.

Contract of Employment – One Year, July 1, 2016 – June 30, 2017

Elofson, Cari M., Assistant Director, OSHA Training Center (1ADE10),
Range/Step 16/6, \$111,180/annual. This position is grant and/or revenue-generation
requirement funded and therefore subject to continued renewal.

Fisher, MariAnn L., Assistant Director, Economic Development and Contract
Education (1ADE09), Range/Step 19/6, \$138,168/annual. This position is grant
and/or revenue-generation requirement funded and therefore subject to continued
renewal.

Holtzclaw, Sarah J., Program Manager – Tri-Valley One-Stop Career Center
(1ADE11), Range/Step 14/6, \$96,186/annual. This position is funded by the Alameda
County Workforce Investment Act and therefore subject to continued renewal.

Horner, John Douglas, Director, Facilities and Bond Program, (1ADA22),
Range/Step 21/6, \$159,622/annual. This position is funded by Measure B and therefore
subject to continued renewal.

Lamica, Victoria L., .5 FTE Contracts Manager, Facilities Planning (1ADA18), Range/Step 13/6, \$44,751/annual (Measure B Funding); and, .5 FTE Manager, Purchasing and Warehouse Services (1APU02), Range 16/6, \$55,590/annual.

Nunez, Guisselle V., Director of Public Relations, Marketing, and Governmental Relations (1ADA23), Range/Step 19/6, \$138,168/annual.

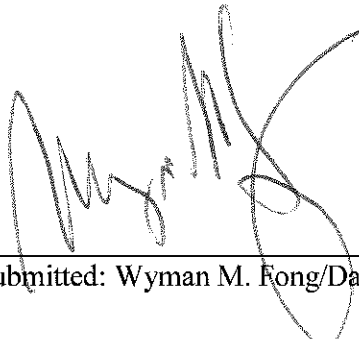
Penaflor, Lydia E., Human Resources Manager (1AHR09), Range/Step 14/5, \$92,939/annual.

Non-Renewal of Administrator Contract

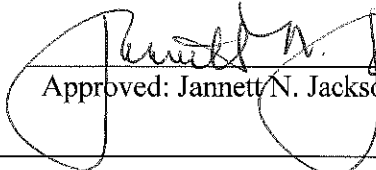
Agcaoili, Rhizalina G., Payroll Manager (1AHR04).

B. Change to District Classification Plan

Add Adult Education and Non-Credit Project Manager, Range 15, effective 2/17/16. This position is funded by the Adult Education Block Grant (AEBG) and therefore subject to continued renewal.

 2-10-16

Submitted: Wyman M. Fong/Date

 2/10/16

Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 3.4

Subject: Executive Personnel

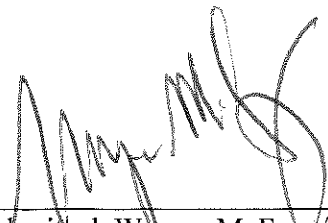
Recommended Action: That the Board of Trustees approves the following Executive Personnel.

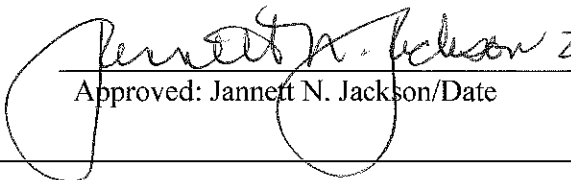
I. ASSIGNED TO DISTRICT OFFICE

A. Employment

New Contract of Employment – July 1, 2016 – June 30, 2018

Dozier, Julia A., District Executive Director, Economic Development and Contract Education (1ADE06), \$185,544/annual.

 2-10-16
Submitted: Wyman M. Fong/Date

 2/10/16
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 4.1

Subject: Approval of Curriculum Changes, Chabot College

Recommended Action: That the Board of Trustees approves the Curriculum Changes proposed by Chabot College for Academic Years 2015-2016.

 2/10/16
Approved: Jannett N. Jackson/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 4.2

Subject: Approval Substantive Change Proposal, Las Positas College

Background: As a condition of Accreditation, community colleges are required to inform the Accrediting Commission for Junior and Community Colleges (ACCJC) of any substantive changes in the institution's educational programs and services. One such condition expects notification when "50 percent or more of units in a program, offered through a mode of Distance or electronic delivery" (ACCJC Substantive Change Manual, 2015, Sec. 3.7.3 p. 9).

On May 9, 2013, the Las Positas College Substantive Change Proposal was approved by the ACCJC to offer an Associate of Arts degree in Environmental Studies, Humanities, Psychology and Sociology (General); and (2) certificates with curriculum offered at 50 percent or more through a mode of distance education (DE) delivery.

The 2016 Substantive Change Proposal requests ACCJC to approve the change in offerings 50 percent or more of units in the following degrees and certificates through a Distance Education mode.

Degrees

Anthropology, AA-T
Business Administration, AS-T
Computer Programming, AS

Computer Programming for the Web, AS
Computer Science, AS
Early Childhood Development, AA

Early Childhood Education, AS-T
Early Childhood Intervention, AA
English, AA-T

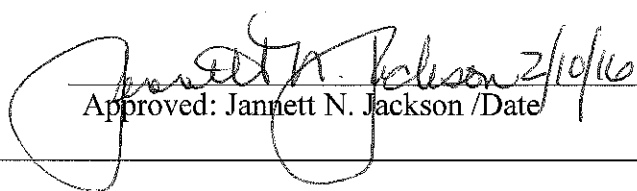
History, AA-T
International Studies, AA
Liberal Arts and Sciences, AA
Philosophy, AS-T

Certificates

Cisco Network Associate, Cert of Achvmt
Cisco Network Professional, Cert of Achvmt
Computer Network Administration (Microsoft),
Career Cert
(Microsoft), Career Certificate
Computer Programming, Cert of Achvmt
Computer Programming for the Web, Cert of
Achvmt
EDC: Associate Teacher, Cert of Achvmt
EDC: Basic Teacher, Cert of Achvmt
ECD: Early Childhood Intervention, Cert of
Achvmt
ECD: Family Child Care, Cert of Achvmt
Health and Human Services, Cert of Achvmt

Recommended Action: That the Board of Trustees approves the proposed 2016 Substantive Change Proposal for Las Positas College for submission to the Accrediting Commission for Junior and Community colleges (ACCJC).

Agenda Item: 4.2
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Approved: Jannett N. Jackson /Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 4.3

Subject: Approval of Amendment to the Contract – First 5 Alameda County Every Child Counts Program, Contract No. CB2015-2016-07, Chabot College

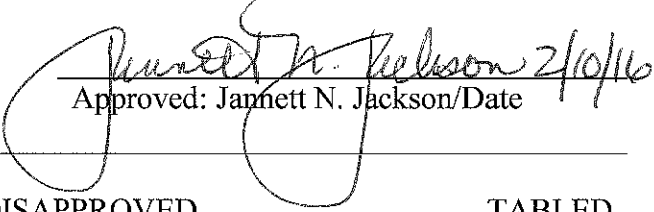
Background: First 5 Alameda County, formerly known as the Alameda County Children and Families Commission, developed a strategic plan referred to as Every Child Counts that uses a cross-discipline approach in serving children age zero to five years old and their families. Through this program, a full-time College Professional Development Coordinator (PDC) works with faculty and student support programs, as well as collaborates with the broader Early Care and Education (ECE) and family support communities, to identify and promote resources for improving the professional development and service delivery systems in Alameda County.

First 5 would like to amend the contract made and entered into on July 1, 2015, to reflect the following:

1. By changing Compensation from “The total amount to be paid to Contractor under this Agreement shall not exceed the amount of \$183,100” to “Payment under the terms of this Agreement shall not exceed the total amount of \$208,100”.
2. By substituting the original Exhibit A: Program Description and Performance Requirements with the attached Exhibit A1: Program Description and Performance Requirements.
3. By substituting the original Exhibit B: Terms and Conditions of Payment with the attached Exhibit B1: Terms and Conditions of Payment.
4. By substituting the original Attachment 1: Approved Accountability Plan with the attached Attachment 1A: Approved Accountability Plan.
5. By substituting the original Attachment 2: Approved Budget with the attached Attachment 2A: Approved Budget.

Recommended Action: That the Board of Trustees approves the proposed Amendment to the Contract with First 5 Alameda County Every Child Counts Program, Contract No. CB2015-2016-07, Chabot College, for the period of December 10, 2015 thru June 30, 2016, in the amount of \$208,100. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the amendment to the contract on behalf of the District.

Agenda Item: 4.3
February 16, 2016
Page 2


Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 4.4

Subject: Approval of Amendment to Child Development State Preschool Contract No. CSPP-5007 Project No. 01-6131-00-5, Chabot College

Background: California Department of Education would like to amend the contract made and entered into on July 1, 2015, to reflect the following:

1. An increase in the Maximum Reimbursable Amount (MRA) from \$462,254 to \$494,680.
2. An increase of the Maximum Rate per child day of enrollment from \$36.10 to \$38.53.
3. An increase in the Child Days of Enrollment (CDE) requirement from \$12,805 to \$12,839.

Recommended Action: That the Board of Trustees approves the proposed Amendment to Child Development State Preschool Contract No. CSPP-5007 Project No. 01-6131-00-5, Chabot College, effective July 1, 2015 thru June 30, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the amendment to the contract on behalf of the District.


Approved: Jannett N. Jackson/Date 2/10/16

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

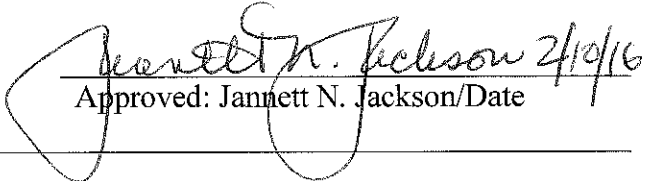
Agenda Item: 4.5

Subject: Approval of Memorandum of Understanding (MOU) - Data Sharing Between San Leandro Unified School District and Chabot-Las Positas Community College District

Background: The purpose of this agreement is to facilitate the collection, analysis, and sharing of student data in order for San Leandro Unified students enrolling at Chabot-Las Positas Community College District to take advantage of the use of multiple measures (grades, GPA, etc.) when determining English and Math placement. Data to share may include personally identifiable information such as names, date of birth, gender, and ethnicity as well as admissions information, terms of enrollment, courses and grades.

In this MOU, San Leandro Unified agrees to designate Chabot-Las Positas Community College District (including its employees and agents) as an “other school official” under FERPA and/or the California Education Code, who has a “legitimate educational interest” in using and accessing such Educational Records. This MOU was approved by the San Leandro Unified School District Board on January 12, 2016.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) – Data Sharing between San Leandro Unified School District and Chabot-Las Positas Community College District. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.


Approved: Jannett N. Jackson/Date 2/19/16



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 4.6

Subject: Approval of Memorandum of Understanding (MOU) - Data Sharing Between Castro Valley Unified School District and Chabot-Las Positas Community College District

Background: The purpose of this agreement is to facilitate the collection, analysis, and sharing of student data in order for San Lorenzo Unified students enrolling at Chabot-Las Positas Community College District to take advantage of the use of multiple measures (grades, GPA, etc.) when determining English and Math placement. Data to share may include personally identifiable information such as names, date of birth, gender, and ethnicity as well as admissions information, terms of enrollment, courses and grades.

In this MOU, San Leandro Unified agrees to designate Chabot-Las Positas Community College District (including its employees and agents) as an “other school official” under FERPA and/or the California Education Code, who has a “legitimate educational interest” in using and accessing such Educational Records. This MOU was approved by the Castro Valley Unified School District Board on January 25, 2016.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) – Data Sharing between Castro Valley Unified School District and Chabot-Las Positas Community College District. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.


Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 4.7

Subject: Approval to Renew Agreement - Sutter Medical Center, Castro Valley dba Eden Medical Center with Chabot and Las Positas College Health Sciences Programs

Background: Chabot College, through the program of the Health, Kinesiology and Athletics Division has maintained a longstanding clinical relationship with various hospitals and healthcare facilities in the region to provide clinical experiences outside the standard classroom setting. Among these hospitals is Sutter Medical Center, Castro Valley dba Eden Hospital, a California not-for-profit corporation located at 20103 Lake Chabot Road, Castro Valley, California. Our relationship with Eden Hospital began in 1991 and the hospital continues to offer clinical experience to our students in health programs at both Chabot College and Las Positas College. The term of the proposed three year agreement is through June 30, 2018. The Board approved similar agreements to provide clinical training for the health science programs at both Chabot and Las Positas at Eden Medical Center, Castro Valley under item 5.4 on February 16, 2010, with St. Rose Hospital, Hayward under item 5.5 on August 20, 2013, and with Alameda Health Systems under item 5.5 on January 20, 2015.

Recommended Action: That the Board of Trustees approves the proposed Renewal Agreement with Sutter Medical Center, Castro Valley dba Eden Medical Center at 20103 Lake Chabot Road, Castro Valley, California 94546, to provide clinical training for the health sciences programs at Chabot College and Las Positas College. The contract is for the term of three years from June 30, 2015 through June 30, 2018. It is further recommend that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 2/10/16
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 4.8

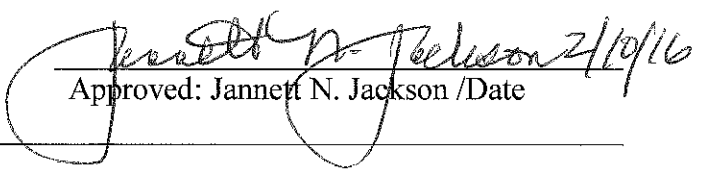
Subject: Approval of Agreement – Eden Medical Center for the Emergency Medical Technician-Paramedic (EMT-P) Program, Las Positas College

Background: The College requires students in the Emergency Medical Technician-Paramedic (EMT-P) Program to successfully complete practical experience at hospital facilities. Eden Medical Center (referred to as Eden) would like to continue as a service provider for the EMT-P Program through participation in a hospital program for Paramedic Clinical Education at Eden facilities, which include Eden Hospital and San Leandro Hospital.

The purpose of this agreement is to establish the respective responsibilities and duties of the College and Eden while students are participating in a hospital program for Paramedic Clinical Education at Eden facilities. This agreement is unchanged from the 2012-2015 agreement. Eden will provide clinical experiences for the purpose of training students enrolled in the EMT-P Program at Las Positas College. The training will be under the supervision of an experienced nurse employee/preceptor who shall be selected by the Nursing Educational Office of Eden Medical Center at no cost to the College.

The proposed agreement is for the period of July 1, 2016 through June 30, 2019.

Recommended Action: That the Board of Trustees approves the proposed Agreement with Eden Medical Center for the Emergency Medical Technician-Paramedic (EMT-P) Program, Las Positas College, for the term commencing July 1, 2016 through June 30, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.


Approved: Jannett N. Jackson /Date 2/19/16

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

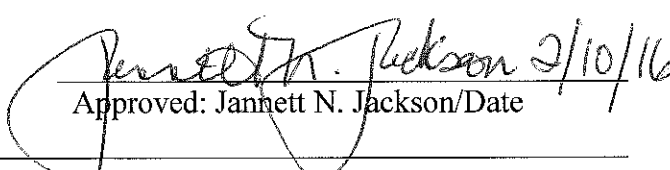
February 16, 2016

Agenda Item: 4.9

Subject: Approval of Sabbatical Leave Applications for 2016-17 School Year

Recommended Action: That the Board of Trustees approves the Sabbatical Leave Applications as reviewed and recommended by the Sabbatical Leave Committee for the following Chabot-Las Positas faculty desirous of taking leaves during the 2016-17 academic year to the extent that funds are available.

<u>Name</u>	<u>College</u>	<u>Period of Leave</u>
Magallon, Angie	Chabot	F 2016, S 2017
Brickman, Jonathan	LPC	S 2016-2017 / F 2017-2018
Hanhan, Doris	Chabot	F 2016
Ames, Jason	Chabot	S 2017
Ruys, John	LPC	F 2016, S 2017
Morrison, Kim	Chabot	F 2016, S 2017
Cockerham, Rudolph	Chabot	S 2016
Schultz, Eric	Chabot	F 2016, S 2017
Moniz, Rick	Chabot	F 2016
Eagan, Catherine	LPC	F 2016, S 2017
Alarcon, Laura	Chabot	S 2017
Zingg, Barbara	LPC	F 2016, F 2017


Approved: Jannett N. Jackson/Date 2/10/16

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
1/8/2016	462 - 471	635291 - 656511 Commercial Warrants	\$ 2,162,075.39
	472 - 473	656512 Commercial Warrants	7,658.00
	474 - 475	656513 - 656521 Commercial Warrants	57,812.06
	476 - 477	656522 Commercial Warrants	5,451.00
	478 - 479	656523 - 656531 Commercial Warrants	423,692.36
	480	614302 Canceled Warrant	(251.14)
1/15/2016	481 - 492	656532 - 656792 Commercial Warrants	914,651.99
	493 - 494	656793 Commercial Warrants	2,236.95
	495 - 496	656794 - 656796 Commercial Warrants	24,717.75
	497 - 498	656797 - 656815 Commercial Warrants	355,731.43
	499	635031, 635033, 635034, 635036, 635038, 635040, 635042, 635434 Canceled Warrants	(11,752.07)

Agenda Item: 5.1

February 16, 2016

Page 2

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
1/22/2016	500 - 505	656816 - 656935 Commercial Warrants	661,828.68
	506 - 507	656936 Commercial Warrants	988.72
	508 - 509	656937 Commercial Warrants	49,013.74
	510 - 511	656938 - 656954 Commercial Warrants	1,967,243.84
	512 - 513	656955 Commercial Warrants	10,734.09
	514 - 523	656956 - 657183 Commercial Warrants	51,084.00
		SUBTOTAL	6,682,916.79
1/31/2016	M-7	3345 - 3362 Manual Warrants	<u>2,109,257.06</u>
		TOTAL	<u>\$ 8,792,173.85</u>

L. Legaspi 2.10.16
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson 2/18/16
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

January Payroll Warrant Total = \$4,260,623.27

L. Legaspi 2.10.16
Submitted: Lorenzo Legaspi / Date

Jannett N. Jackson 2/10/16
Approved: Jannett N. Jackson / Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 5.3

Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

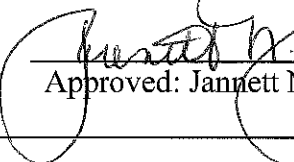
Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes computer and instructional equipment and furniture surplus from Chabot College and Las Positas College. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approves the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 2.10.16
Submitted: Lorenzo Legaspi/Date

 2/10/16
Approved: Jannett N. Jackson /Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 5.4


Subject: Approval of Award from the Peralta Community College District,
Laney College to the Chabot-Las Positas Community College District,
Las Positas College

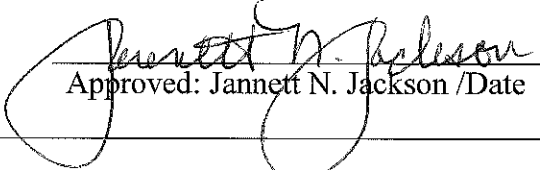
Background: Las Positas College has been awarded \$7,500 in Proposition 39 Program Improvement Funding according to eligible degrees, certificates, and 3rd party credentials. The Peralta Community College District was selected to be the fiscal agent for the allocation and distribution of this funding to participating energy related instructional programs located within the Bay Area Regional Community College Consortia.

Las Positas College will utilize the funds to provide for electrical infrastructure to support equipment used for manufacturing alternative energy systems, energy efficient lighting for the workspace, and gas delivery system to support manufacturing. The upgrades will be for the Laser Welding Program Laboratory. Contacts for this funding will be Vicki Shipman, CTE Project Manager, and Scott Miner, Lead Welding Instructor.

The performance period of the sub-agreement shall be from February 17, 2016 through June 30, 2016.

Recommended Action: That the Board of Trustees approves the Award in the amount of \$7,500 in Proposition 39 Program Improvement Funding from the Peralta Community College District, Laney College to the Chabot-Las Positas Community College District, Las Positas College, for the period of February 17, 2016 through June 30, 2016.

 2.10.16
Submitted: Lorenzo Legaspi /Date

 2/10/16
Approved: Jannett N. Jackson /Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 6.1

Subject: Approval of Award of Bid No. 16-04, ADA Upgrade, Las Positas College

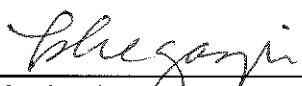
Background: The invitation for bid was in accordance with state public bidding requirements. On January 7, 2016 a mandatory bid walk was held and attended by fourteen (14) interested parties. The public bid opening held at the District Office on January 28, 2016 resulted in the following base bid amounts:


<u>Bidder</u>	<u>City</u>	<u>Bid Amount</u>
Greentech Industry, Inc.	Concord	\$259,850
Integra Construction Services, Inc.	Pleasanton	\$315,866
OnPoint Construction	Burlingame	\$324,900
Alaniz Construction, Inc.	Fremont	\$378,778
Sposeto Engineering, Inc.	Livermore	\$393,000
Calstate Construction, Inc.	Fremont	\$403,999

An evaluation of the apparent lowest bidder, Greentech Industry, Inc. was deemed a non-responsive bidder and the bidder withdrew their bid. This results in a recommendation to award to Integra Construction Services, Inc. of Pleasanton, CA as the lowest responsible and responsive bidder.

Recommended Action: That the Board of Trustees approves the proposed Award of Bid No. 16-04, ADA Upgrade, Las Positas College to award Integra Construction Services, Inc. of Pleasanton, CA, in an amount not to exceed \$315,866. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the bid documents on behalf of the District.

Funding Source: Measure B Bond Funds

 2/10/16
Submitted: Lorenzo Legaspi/Date

 2/10/16
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 6.2

Subject: Approval to Add Projects to Energy Performance Contracting (ESCO) Services Agreement for Energy Efficiency and Renewable Energy Projects

Background: At the February 18, 2014 Board Meeting, the Trustees approved to Award Energy Performance Contracting (ESCO) Services Agreement for the Proposition 39 Energy Efficiency and Renewable Energy Projects for the design and construction of projects at Chabot and Las Positas Colleges.

The first two (2) years of the Proposition 39 specific energy performance projects were developed and approved for scope, schedule and budget in accordance to California Community Colleges Proposition 39 Guidelines as set forth in the Clean Energy Jobs Act of 2012. Additional State Schedule Maintenance energy savings projects were also competitively awarded.

In order to maintain continuity of the entire program, it is recommended that the Board approve additional funding application for future energy performance projects.

Original Agreements Amount	\$ 3,000,000
<u>Additional Agreement Amount</u>	<u>\$ 2,500,000</u>
Revised Agreements Amount	\$ 5,500,000

Recommended Action: That the Board of Trustees approves to add projects to Energy Performance Contracting (ESCO) Services Agreement for Energy Efficiency and Renewable Energy Projects in an amount not to exceed \$2,500,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute agreements on behalf of the District.

Funding Source: Proposition 39, State Schedule Maintenance and Measure B Bond Funds

L. Legaspi 2.10.16
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson 2/10/16
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016

Agenda Item: 7.1

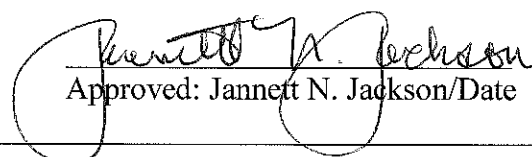
Subject: Approval of Apprenticeship Program Master Agreement – Associated Builders & Contractors of San Diego, Inc. Apprenticeship & Training Trust Fund, District - Economic Development, Chabot College

Background: The Associated Builders & Contractors of San Diego, Inc. Apprenticeship & Training Trust Fund (Program Sponsor) has requested that the District become their Local Educational Agency (LEA). The Program Sponsor (with training offices located in the San Diego area) offers electrician, electronic systems technician, sheet metal, plumbing, pipefitting, heating and air conditioning mechanic, and heavy equipment operator apprenticeship programs. Currently the Program Sponsor is working with San Diego City College as their LEA and is interested in changing their LEA to a more “apprenticeship friendly” college. Associated Builders & Contractors of San Diego, Inc. Apprenticeship & Training Trust Fund currently has approximately 295 apprentices in their program, and they have been training apprentices for thirty years.

Chabot College will serve as the Local Educational Agency for the program, which will be administered out of the Economic Development Department. Chabot College will be responsible for assisting with curriculum review, as well as enrolling the apprentices as students. In addition to RSI (classroom) hours, on-the-job training hours may be counted towards FTES. District will be responsible for processing the application, maintaining the integrity of the curriculum, and certifying that the instructors meet established minimum qualifications. District will maintain the role of liaison with the Program Sponsor to assure program goals. Master Agreement states that the Program Sponsor will reimburse District for all expenditures that are not covered by Related and Supplemental Instruction funds.

Recommended Action: That the Board of Trustees approves the proposed Master Agreement Associated Builders & Contractors of San Diego, Inc. Apprenticeship & Training Trust Fund, District - Economic Development, Chabot College, for the period of February 17, 2016 – June 30, 2017. It is further recommended that the Board of Trustees authorize the Vice Chancellor, Business Services, to execute the Master Agreement contract on behalf of the District.

 2/10/16
Submitted/Julia A. Dozier/Date

 2/10/16
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

February 16, 2016


Agenda Item: 7.2

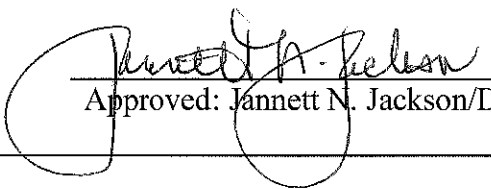
Subject: Approval of Memorandum of Understanding--Sonoma County Junior College District, District--Economic Development: OSHA Training Center

Background: Sonoma County Junior College District and the Chabot-Las Positas Community College District's OSHA Training Center wish to create a Memorandum of Understanding to serve the training needs of those who are located in Santa Rosa and surrounding communities.

Courses presented shall include OSHA standards, occupational and environmental health and safety. The schedule of classes offered will provide individuals seeking to improve their knowledge of industrial safety, and to develop required safety skills within industries affected by OSHA requirements. For hosting and marking the OSHA Training Center classes, Sonoma County Junior College District will be entitled to three seats in all classes that are offered onsite at the college (Santa Rosa Junior College), at no charge.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding between the Sonoma County Junior College District and District – Economic Development, for the period February 17, 2016 through June 30, 2018. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the Memorandum of Understanding on behalf of the District.

 2/10/16
Submitted: Julia A. Dozier/Date

 2/10/16
Approved: Jannett N. Jackson/Date

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