



OFFICIAL COPY
CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES
REGULAR MEETING
April 19, 2016 - 5:00 P.M.

Chabot College, 25555 Hesperian Blvd., Hayward, CA
Board Room (Building 200)

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 5:00 P.M. – OPEN SESSION
CALL TO ORDER AND ROLL CALL

1.2 PUBLIC COMMENTS
The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 CLOSED SESSION *
a. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION: Case No. HG14752349 (Government Code Section 54956.9)
b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Chancellor (Government Code Section 54957)

***Board meeting will adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD (continued)**1.4 6:30 P.M.—OPEN SESSION -
CALL TO ORDER AND ROLL CALL****1.5 PLEDGE TO FLAG****1.6 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.7 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

(cc) 1.8 Approval of Minutes of March 1, 2016 Study Meeting

(cc) 1.9 Approval of Minutes of March 15, 2016 Regular Meeting

**1.10 PRESENTATION: VETERANS' SERVICES CENTER,
CHABOT COLLEGE****2.0 REPORTS –FACULTY, CLASSIFIED AND STUDENT SENATES**

2.1 Presidents of Faculty Senates-Chabot College and Las Positas College

2.2 Presidents of Classified Senates-Chabot College, Las Positas College
and District

2.3 Presidents of Student Senate of Chabot College and Associated
Students of Las Positas College

3.0 PERSONNEL

(cc) 3.1 Classified Personnel

(cc) 3.2 Faculty Personnel

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Acceptance of Gift, Chabot College
- (cc) 4.2 Acceptance of Gifts, Las Positas College
- (cc) 4.3 Approval of Correction to the Sabbatical Leave Applications for 2016-17
- (cc) 4.4 Approval of a Memorandum of Understanding (MOU) – California Career Pathway Trust Partnership Agreement between Livermore Unified School District and Las Positas College
- (cc) 4.5 Approval of a Memorandum of Understanding (MOU) – Data Sharing between Hayward Unified School District and Chabot-Las Positas Community College District
- (cc) 4.6 Approval of Amendment of Contract – First 5 Alameda County Every Child Counts Program, Contract No. CB2015-2016-008, Las Positas College
- (cc) 4.7 Approval of Amendment – Grant Sub-Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.8 Approval to Travel Abroad – Las Positas College Summer 2016 Theatre in London Trip with Wendy Wisely and American Institute for Foreign Study
- (cc) 4.9 Approval of Internship Agreement – San Francisco Fire Department, Las Positas College
- (cc) 4.10 Approval of Standard Service Agreement between the University of the Pacific and Chabot College
- (cc) 4.11 Approval of Fund Pass-through Agreement with the Bay Area Rapid Transit District and Chabot-Las Positas Community College District

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- 5.4 Approval of Amendment to Agreement – City of Hayward for Campus Security Services, Chabot College
- (cc) 5.5 Approval of Award of a Piggyback Contract for Furniture and Equipment for Las Positas College, Building 2100 using the CollegeBuys Purchasing Program (Measure B Bond Funds)
- (cc) 5.6 Approval of Award of a Piggyback Contract for the Purchase and Installation of Floor Covering, Second Floor and Mezzanine, Building 100, Chabot College using the NJPA National Contract for Procurement of Tandus Centiva US LLC Flooring Products, Supplies, Installation and Services (Measure B Bond Funds)

5.0 BUSINESS SERVICES (continued)

- (cc) 5.7 Approval of Award of a Piggyback Contract for the Purchase of a New Scoreboard, Chabot College using the NJPA National Contract for Procurement of Indoor-Outdoor Athletic Surfacing with Related Equipment Products, Supplies, Installation and Services (Measure B Bond Funds)
- (cc) 5.8 Approval of Spending Determination of Monies Received from the Education Protection Account
- (cc) 5.9 Approval of Software Agreement with OmniUpdate, Inc. for a District-wide Web Content Management System

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Hesperian Landscaping Project, Chabot College (Measure B Bond Funds)
- (cc) 6.2 Approval of Modification to the Existing Design/Build Contract with Balfour Beatty Construction for New Academic Classroom Building 100, Las Positas College (Measure B Bond Funds)
- (cc) 6.3 Approval of Contract for Division of State Architect (DSA) Inspector of Record (IOR) with ABC Inspections, Inc. for DSA Inspection Services for New Academic Classroom Building 100, Las Positas College (Measure B Bond Funds)

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

(No Items)

8.0 INFORMATION AND DISCUSSION ITEMS (No action)

- 8.1 Acceptance of Informational Personnel Reports

9.0 OTHER ACTION

- (cc) 9.1 Establishment of Rights and Duties of Student Trustees for 2016-2017
- 9.2 Approval of California Community College Trustees (CCCT) Board Elections 2016

10.0 REPORTS – SENIOR LEADERSHIP AND TRUSTEES

- 10.1 Presidents of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT

12.0 CLOSED SESSION—(Government Code Section 54954.5)

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

May 3, 2016, District Office, 5:30 p.m. (Study Meeting)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., Third Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Navarro, Anamarie P., Instructional Assistant – Learning Connection (2CDE01), 100%, 12 months/year, Range/Step 25/1, \$37,272/annual, effective 4/25/16.

B. Promotion

Adams, Noell E., Degree Audit/Student Education Planning System Coordinator (2CAR47), 100%, 12 months/year, Range/Step 47/1, \$64,199/annual, effective 4/20/16.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Bravo-Morales, Jesus M., Degree Audit/Student Education Planning System Coordinator (3CAR27), 100%, 12 months/year, Range/Step 47/1, \$64,199/annual, effective 4/20/16.

III. ASSIGNED TO DISTRICT SERVICES

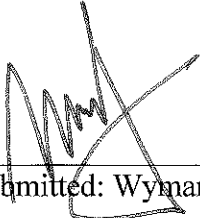
A. Employment

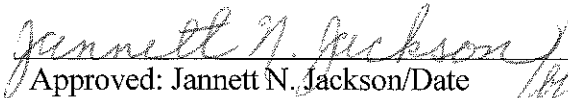
Prasad, Satishwar (nmi), Custodian (1CMN66), 100%, 12 months/year, Range/Step 30/1, \$42,142/annual, effective 4/20/16.

Salas, Elizabeth (nmi), Custodian (1CMN05), 100%, 12 months/year, Range/Step 31/5, \$52,612/annual, effective 4/11/16.
Employment from 39-month re-employment list.

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Samra, Harbinder K., Accountant I (1CDE12), 100%, 12 months/year,
Range/Step 40/1, \$53,984/annual, effective 4/20/16.


Submitted: Wyman M. Fong/Date 4.13.16


Approved: Jannett N. Jackson/Date 4/13/16

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 3.2

Subject: Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Faculty Contract

Contract of Employment – First Year, August 15, 2016 – May 31, 2017

Abrao, Najla G., Instructor, Mathematics, (2FSM57), Column/Step IV/7,
\$81,193/annual.

Kelly, Erin E., Instructor, Mathematics, (2FSM58), Column/Step III/1,
\$60,228/annual.

II. ASSIGNED TO LAS POSITAS COLLEGE

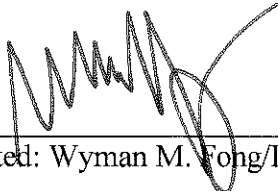
A. Faculty Contract

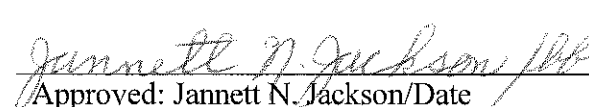
Contract of Employment – First Year, August 15, 2016 – May 31, 2017

Cumbo, Andrew C., Instructor, Kinesiology – Head Men's Soccer Coach (3FPE04),
Column/Step III/1, \$60,228/annual.

Powers, David J., Instructor, Mathematics (3FSM11), Column/Step IV/7,
\$81,193/annual.

Young, Ashley J., Instructor, Mathematics (3FSM05), Column/Step IV/5,
\$75,444/annual.

 4/12/16
Submitted: Wyman M. Fong/Date

 4/13/16
Approved: Jannett N. Jackson/Date

☒ APPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


April 19, 2016

Agenda Item: 4.1

Subject: Acceptance of Gift – Chabot College

Recommended Action: That the Board of Trustees accepts the following proposed gift, donated by Mr. John Stott of San Leandro, CA:

One (1) 2005 BMW X5, License Plate #6EXM976, Vin# 5UXFB53595LV10831, in good condition with a value set by the donor at \$5,000, to be used by the Automotive Technology Program, Chabot College.


Approved: Jannett N. Jackson/Date 4/13/16

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016


Agenda Item: 4.2

Subject: Acceptance of Gifts—Las Positas College

Recommended Action: That the Board of Trustees accepts the following proposed gifts, donated by Dr. Mark Nadler.

- One (1) Engine Hoist
- One (1) Hydraulic Floor Jack
- Two (2) Jack Stands

These items are in excellent condition, with a value set by the donor at \$400, to be used by the Automotive Technology Program in their lab classes, Las Positas College.


Approved: Jannett N. Jackson/Date 4/13/16

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 4.3

Subject: Approval of Correction to the Sabbatical Leave Applications for 2016-17

Recommended Action: That the Board of Trustees approves the corrections based on information submitted on the Sabbatical Leave Applications as reviewed and recommended by the Sabbatical Leave Committee. The recommendation approved at the February 16, 2016 Board Meeting listed incorrect information for the Period of Leave during 2016-17 academic year to the extent that funds are available.

(Funded)

<u>Name</u>	<u>College</u>	<u>Period of Leave</u>
Cockerham, Rudolph	Chabot	S F 2016
Magallon, Angie	Chabot	F 2016, S 2017
Hanhan, Doris	Chabot	F 2016
Morrison, Kim	Chabot	F 2016, S 2017
Ames, Jason	Chabot	F 2016, S 2017
Ruys, John	LPC	F 2016, S 2017
Brickman, Jonathan	LPC	<u>F S 2016, F 2017</u>
Zingg, Barbara	LPC	F 2016, F 2017

(Not Funded)

Eagan, Catherine	LPC	F 2016, S 2017
Schultz, Eric	Chabot	F 2016, S 2017
Moniz, Rick	Chabot	F 2016
Alarcon, Laura	Chabot	S 2017

Jannett N. Jackson
Approved: Jannett N. Jackson/Date 4/13/16

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 4.4

Subject: Approval of a Memorandum of Understanding (MOU) – California Career Pathway Trust Partnership Agreement between Livermore Unified School District and Las Positas College

Background: This Memorandum of Understanding (MOU) outlines the California Career Pathways Trust (CCPT) grant objectives and activities for all CCPT partners including the Unified School Districts of Livermore, Pleasanton, and Dublin, and Las Positas College.

Las Positas College is entering into an agreement with the Livermore Unified School District (LUSD) who is the lead agent for the grant. The agreement is part of a California Department of Education CCPT grant that LUSD received on June 1, 2015. The TriValley Educational Collaborative CCPT application responded to regional economic priorities to build robust partnerships with employers, schools, and community colleges, in order to better prepare students for the 21st century workplace and improve student transition into postsecondary education, training, and employment. The priority industry sectors identified in the application include Public Safety and Information, Communication, and Technology.

Funds pay for implementing CCPT activities that include direct support for pathway development and implementation, technical assistance and professional development to enhance pathway programming, assistance in the compliance with data sharing and evaluation to build a self-sustaining local network for evaluation pathway programs, and support to help Las Positas College build targeted support services and structures that enhance student achievement.

As the fiscal lead agency, Livermore Unified School District will acquire, install, and train on both fixed and mobile technology for all partners including Las Positas College. Purchase orders for this technology and associated services in the amount of \$712,265 will originate with Livermore Unified School District. The ownership and warranties for all equipment will reside with the partners including Las Positas College. It is estimated that the ongoing warranties of said technology will be 9.8% of hardware and software costs. Payments on a reimbursable basis to Las Positas College will include personnel and professional development costs, as outlined in the MOU.

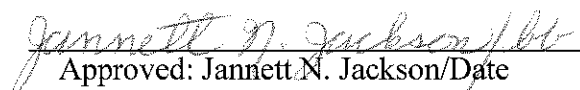
Las Positas College agrees to implement the strategies and solutions it has committed to as outlined in the agreement. Total funding for the two years is \$829,033.79 as follows: Year One (2015-16): \$370,267 for technology, and \$65,909.61 for personnel and professional development; Year Two (2016-17): \$341,998 for technology, and \$50,859.18 for personnel and professional development. The technology systems include: Three (3) fully enabled video

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classrooms (fixed); three (3) distance learning classrooms (mobile); thirty-five (35) software based personal devices; five (5) hardware based personal devices; video infrastructure; and, capture transformation share technology.

The effective date of this agreement is April 20, 2016 and remains effective until it terminates on August 31, 2018. The lead administrator for the project will be Roanna Bennie, Vice President, Academic Services. The project manager for the project will be Vicki Shipman, Career and Technical Education Project Manager.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) for the California Career Pathway Trust Partnership Agreement between Livermore Unified School District and Las Positas College in the total amount of \$712,265 for technology advancement and \$116,768.79 for personnel and professional development for the period of April 20, 2016 through August 31, 2018. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 4/13/16
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 4.5

Subject: Approval of Memorandum of Understanding (MOU) - Data Sharing Between Hayward Unified School District and Chabot-Las Positas Community College District

Background: The purpose of this agreement is to facilitate the collection, analysis, and sharing of student data in order for Hayward Unified students enrolling at Chabot-Las Positas Community College District to take advantage of the use of multiple measures (grades, GPA, etc.) when determining English and Math placement. Data to share may include personally identifiable information such as names, date of birth, gender, and ethnicity as well as admissions information, terms of enrollment, courses and grades.

In this MOU, Hayward Unified agrees to designate Chabot-Las Positas Community College District (including its employees and agents) as an “other school official” under FERPA and/or the California Education Code, who has a “legitimate educational interest” in using and accessing such Educational Records. This MOU was approved by the Hayward Unified School District Board on February 24, 2016.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) – Data Sharing between Hayward Unified School District and Chabot-Las Positas Community College District. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

Jannett N. Jackson
Approved: Jannett N. Jackson/Date 7/13/16

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 4.6

Subject: Approval of Amendment of Contract – First 5 Alameda County Every Child Counts Program, Contract No. CB2015-2016-008, Las Positas College

Background: The Alameda County Children and Families Commission, now known as First 5 Alameda County, referred to as Every Child Counts, uses a cross-discipline approach in serving children age zero to five years old and their families. Through this program, a Las Positas College Coordinator works with faculty and student support programs, as well as collaborates with the broader Early Care and Education (ECE) and family support communities, to identify and promote resources for improving the professional development and service delivery systems in Alameda County.

First 5 and Las Positas College is under current contract. First 5 would now like to amend the Compensation portion of the contract From “Shall not exceed total amount of \$175,000” To “Shall not exceed total amount of \$178,900.” The period of the amended contract shall remain in full force from July 1, 2015 through June 30, 2016, in the amount of \$178,900.

Recommended Action: That the Board of Trustees approves the amended Contract with First 5 Alameda County, Every Child Counts Program, Contract No. CB2015-2016-008, Las Positas College for the period of July 1, 2016 – June 30, 2016 in the amount of \$178,900. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this amendment on behalf of the District.

Jannett N. Jackson 4/13/16
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 4.7

Subject: Approval of Amendment – Grant Sub-Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Las Positas College

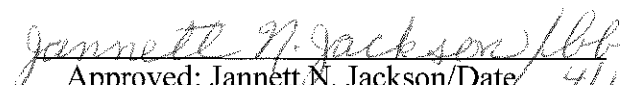
Background: The 2014-15 budget signed by Governor Brown provided funding on a one-time basis to “create greater incentive for California Community Colleges to develop, enhance, retool, and expand quality career technical education offerings that build upon existing community college regional capacity to respond to regional labor market needs.” The legislation provided for the funds to be distributed through the regional consortia to their member colleges, and the 28-college Bay region is to receive a total of \$11,316,648.

Las Positas College initially received \$163,028 which was Board Approved on June 16, 2015, Agenda Item 4.5. An amendment increasing the original funding by \$142,853 was Board Approved on October 20, 2015, Agenda Item 4.4. This proposed Amendment is for an approval of an additional \$5,000 for a total award of \$310,881.

The College will continue to use its share of the Enhancement Funds in the following program areas by the Contract end date of June 30, 2016:

- * Digital Media
- * Welding/Engineering
- * Computer Information Sciences

Recommended Action: That the Board of Trustees approves the proposed Amendment to the Grant Sub-Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Las Positas College in the amount of \$5,000, yielding a total of \$310,881. It is further recommend that the Board authorize the Vice Chancellor, Business Services, to execute the Amendment on behalf of the District.


Approved: Jannett N. Jackson/Date 4/13/16

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 4.8

Subject: Approval to Travel Abroad – Las Positas College Summer 2016 Theatre in London Trip with Wendy Wisely and American Institute for Foreign Study

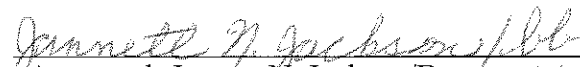
Background: American Institute for Foreign Study (AIFS) has been in business for 50 years, and offers its programs through Colleges statewide and nationally. Attached is an example itinerary for a summer trip related to theater in London. Wendy Wisely has arranged the trip with AIFS and is acting as trip leader.


AIFS itineraries provide personal enrichment and the kind of learning that all travel exposure brings, and may be guided by college instructors. Trips are being offered for personal enrichment for anyone in the Tri-Valley Community, and is not limited to students. The trip is not being offered for academic credit.

American Institute for Foreign Study will add Las Positas College to the company's liability insurance rider.

The Voluntary Activity Waiver, Release and Indemnity Agreement will be signed by all attendees, which states that the intention of the participant is to exempt and relieve Chabot-Las Positas Community College District from liability for personal injury, property damage and wrongful death caused by negligence.

Recommended Action: That the Board of Trustees approves the proposed Las Positas College Summer 2016 Theatre in London Trip with Wendy Wisely and American Institute for Foreign Study. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the appropriate documents pertaining to this event on behalf of the District.


Approved: Jannett N. Jackson/Date 4/13/16

 APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 4.9

Subject: Approval of Internship Agreement – San Francisco Fire Department,
Las Positas College

Background: The College requires students in the Emergency Medical Technician-Paramedic (EMT)-P training to successfully complete field internships. The San Francisco Fire Department (referred to as DEPARTMENT), is a new service provider that will be training one student (Marc Wada).

The purpose of this agreement is to establish the respective responsibilities and duties of Las Positas College (AGENCY) and the DEPARTMENT. The DEPARTMENT will provide a field internship for this student under the supervision of an experienced DEPARTMENT employee who shall be selected in accordance with the Las Positas College EMT-P program at no cost to the College.

This agreement is for the period of June 1, 2016 through May 31, 2017. Training will commence when a date following the execution of this agreement is determined by the STUDENT, AGENCY, and DEPARTMENT. This Agreement shall be in force and training shall continue until the student has accumulated a combined total of 480 hours of field experience, and 40 hours of Advanced Life Support (ALS) patient contact or the end date of this agreement.

Recommended Action: That the Board of Trustees approves the proposed Internship Agreement with the San Francisco Fire Department, Las Positas College for the period of June 1, 2016 through May 31, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

Jannett N. Jackson
Approved: Jannett N. Jackson/Date 4/13/16

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016


Agenda Item: 4.10

Subject: Approval of Standard Service Agreement between the University of the Pacific and Chabot College

Background: The purpose of this agreement is to adopt the curriculum from the University of the Pacific for the purposes of training the dental hygiene faculty members in the placement of Interim Therapeutic Restorations (ITRs). Last year, two faculty members participated and completed the ITR training course provided by the University of the Pacific (UOP). The program will submit an application to the Dental Hygiene Committee of California (DHCC) in order to train the dental hygiene faculty. Once the dental hygiene faculty have completed their training, the program needs to apply to the DHCC again for approval of the course to train students and other licensed dental hygiene professionals. This is a direct result of the passage of AB1174 allowing dental hygienists to place ITRs.

In the agreement, the University of the Pacific will provide access to the online ITR and X-Ray Curriculum (Pacific Sakai) for one year to both faculty and students in the dental hygiene program at Chabot College for all the training.

Recommended Action: That the Board of Trustees approves the proposed Standard Service Agreement between the University of the Pacific and Chabot College for the period of February 1, 2016 through January 31, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.


Approved: Jannett N. Jackson/Date 4/19/16

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 4.11

Subject: Approval of Fund Pass-through Agreement with the Bay Area Rapid Transit District and Chabot-Las Positas Community College District

Background: Bay Area Rapid Transit (BART) District was awarded a grant to implement a training program in electronics and electrical training. The Transit Career Ladders Training (TCLT) program is expected to last twenty three (23) months from outreach to completion and certification of the technical training classes. It will consist of participants identified through outreach efforts who will attend the San Francisco (SF) Bay Area local colleges in electronics and electrical technical training classes. Partner Agency colleges in the program include: Chabot College, Diablo Valley College, Los Medanos College, and College of San Mateo. The technical training program is projected to last three (3) semesters totaling 19-31 units or approximately 8-9 units per semester depending on the college program curriculum. Chabot College will provide training for Electronic Systems through our existing curriculum in a cohort model.

This agreement acknowledges that Chabot-Las Positas Community College District will receive a maximum pass through amount of \$161,000 to complete their obligations of services.

Recommended Action: That the Board of Trustees approves the proposed Fund Pass-through Agreement with the Bay Area Rapid Transit District and Chabot-Las Positas Community College District. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

Jannett N. Jackson
Approved: Jannett N. Jackson/Date 4/13/16

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
3/1/2016	604 - 615	658636 - 658917 Commercial Warrants	\$ 506,914.95
	616 - 617	658918 Commercial Warrants	4,675.00
	618 - 619	658919 - 658939 Commercial Warrants	232,422.23
	621 - 621	658940 - 658942 Commercial Warrants	127,288.00
	622	634549, 656652, 657986 Canceled Warrants	(634.04)
3/4/2016	623 - 632	658943 - 659164 Commercial Warrants	779,135.93
	633 - 634	659165 Commercial Warrants	2,219.22
	635 - 636	659166 - 659167 Commercial Warrants	1,806.15
	637 - 638	659168 - 659190 Commercial Warrants	433,909.07
	639 - 649	659191 - 659443 Commercial Warrants	58,034.50
	650	634249, 656588, 656631 658769, 658811 Canceled Warrants	(1,249.39)
3/11/2016	651 - 659	659444 - 659500	

Agenda Item: 5.1

April 19, 2016

Page 2

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
3/11/2016		676001 - 676139 Commercial Warrants	1,859,239.90
	660 - 661	676140 - 676142 Commercial Warrants	8,444.11
	662 - 663	676143 - 676155 Commercial Warrants	371,011.26
	664 - 665	676156 - 676164 Commercial Warrants	305,506.61
	666	635063, 635400, 656727 656727, 657314, 657753 Canceled Warrants	(3,741.13)
3/18/2016	667 - 677	676165 - 676399 Commercial Warrants	584,017.61
	678 - 679	676400 - 676401 Commercial Warrants	706.70
	680 - 681	676402 Commercial Warrants	7,500.00
	682 - 683	676403 - 676418 Commercial Warrants	38,941.67
3/25/2016	684 - 692	676419 - 676610 Commercial Warrants	536,110.30
	693 - 694	676611 - 676613 Commercial Warrants	33,776.79
	695 - 696	676614 - 676637 Commercial Warrants	634,625.50
	697 - 698	676638 Commercial Warrants	4,541.11
	699 - 700	676639 - 676642 Commercial Warrants	130,406.16

Agenda Item: 5.1

April 19, 2016

Page 2

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
3/25/2016	701	658211, 658890, 658891, 659008, 676213, 676214, 676343 Canceled Warrants	(56,049.66)
		SUBTOTAL	<u>6,599,558.55</u>
3/31/2016	M-9	3372 - 3380 Manual Warrants	<u>124,595.03</u>
		TOTAL	<u>\$ 6,724,153.58</u>

L. Legaspi 4.13.16
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson flb
Approved: Jannett N. Jackson/Date 4/13/16

✓ APPROVED _____ DISAPPROVED _____ TABLED _____

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

March Payroll Warrant Total = \$4,695,338.56

L. Legaspi 4.13.16
Submitted: Lorenzo Legaspi / Date

Jannett N. Jackson /bb
Approved: Jannett N. Jackson / Date 4/13/16

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 5.3

Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes computer and instructional equipment and furniture surplus from District Office, Chabot College and Las Positas College. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approves the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

L. Legaspi 4.13.16
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson /bb
Approved: Jannett N. Jackson /Date 4/13/16

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 5.4


Subject: Approval of Amendment to Agreement - City of Hayward for Campus Security Services, Chabot College

Background: For the past fourteen years, the District has contracted with the City of Hayward for the services of a Hayward Police Department Sergeant to serve as the Chabot College Director of Safety and Security. The agreement includes provisions for a contract extension with the agreement of both parties. The contract extension period is July 1, 2016 through June 30, 2017 in the amount of \$270,639.96.

The cost of the Sergeant to the District for the period July 1, 2016 through June 30, 2017 will be \$22,553.33 per month or \$270,639.96 for salary and benefits for the 2016-2017 fiscal year.

Recommended Action: That the Board of Trustees approves the proposed Amendment with the City of Hayward for Campus Security Services, Chabot College for the period of July 1, 2016 through June 30, 2017 in the amount of \$270,639.96 for fiscal year 2016-2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Amendment on behalf of the District.

 4.13.16
Submitted: Lorenzo Legaspi/Date

 4/13/16
Approved: Jannett N. Jackson/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 5.5

Subject: Approval of Award of a Piggyback Contract for Furniture and Equipment for Las Positas College, Building 2100 using the CollegeBuys Purchasing Program

Background: District Staff is preparing for the purchase, delivery and installation of furniture for Las Positas College, Building 2100 for the sole use of the Las Positas College's facility. To make the purchase of the required furniture items, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The CollegeBuys Purchasing Program is a cooperative purchasing program made available by the Foundation for California Community Colleges. The CollegeBuys contract planned for this use is the furniture contract with Krueger International, Inc. This piggybackable contract utilizes a previously conducted bidding process and contract award of the San Mateo Community College District.

Recommended Action: That the Board of Trustees approve the award of a piggyback contract for furniture & equipment for Las Positas College, Building 2100 using the CollegeBuys Purchasing Program, to Krueger International, Inc. of Green Bay, Wisconsin in the respective amounts including taxes, not to exceed \$371,451.79. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the purchase order on behalf of the District.

Funding Source: Measure B Bond Funds

L. Legaspi 4.13.16
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson /bb
Approved: Jannett N. Jackson/Date 4/13/16

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 5.6

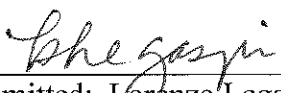
Subject: Approval of Award of a Piggyback Contract for the Purchase and Installation of Floor Covering, Second Floor and Mezzanine, Building 100, Chabot College using the NJPA National Contract for Procurement of Tandus Centiva US LLC Flooring Products, Supplies, Installation and Services


Background: District is preparing for the purchase, delivery and installation of floor covering for the second floor and mezzanine of the Library, Building 100 for Chabot College. To make the purchase of the required standard product, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The National Joint Powers Alliance (NJPA) is a cooperative purchasing program made available to members from California Community Colleges. The NJPA contract for the procurement and installation of Tandus Centiva US LLC floor covering was competitively bid, Tandus Contract #10471 – NJPA Agreement#022712-TFU and the Tandus authorized dealer to All County Flooring. This piggybackable contract utilizes a previously conducted bidding process and contract award to NJPA members.

Recommended Action: That the Board of Trustees approves the award of a piggyback contract for the Purchase and Installation of Floor Covering, Second Floor and Mezzanine, Building 100, Chabot College using the NJPA National Contract for Procurement of Tandus Centiva US LLC Flooring Products, Supplies, Installation and Services to All County Flooring of Benicia, CA, in the respective amounts including taxes, not to exceed \$156,568.30. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the purchase order on behalf of the District.

Funding Source: Measure B Bond Funds

 4.13.16
Submitted: Lorenzo Legaspi/Date

 /bb
Approved: Jannett N. Jackson/Date 4/13/16

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 5.7

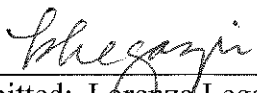
Subject: Approval of Award of a Piggyback Contract for the Purchase of a New Scoreboard, Chabot College using the NJPA National Contract for Procurement of Indoor-Outdoor Athletic Surfacing with Related Equipment Products, Supplies, Installation and Services

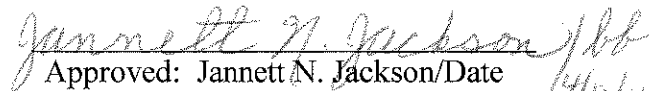
Background: District is preparing for the purchase and delivery of a new scoreboard for Chabot College. To make the purchase of the required equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The National Joint Powers Alliance (NJPA) is a cooperative purchasing program made available to members from California Community Colleges. The NJPA contract for Indoor-Outdoor Athletic Surfacing with Related Equipment Products, Supplies, Installation and Services was competitively bid, RFP# 082114 and contract awarded to NEVCO, Inc. This piggybackable contract utilizes a previously conducted bidding process and contract award to NJPA members.

Recommended Action: That the Board of Trustees approves the award of a piggyback contract for the Purchase of a New Scoreboard, Chabot College using the NJPA National Contract for Procurement of Indoor-Outdoor Athletic Surfacing with Related Equipment Products, Supplies, Installation and Services, to NEVCO, Inc. of Sacramento, CA, in the respective amounts including taxes, not to exceed \$162,891.35. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the purchase order on behalf of the District.

Funding Source: Measure B Bond Funds

 4.13.16
Submitted: Lorenzo Legaspi/Date

 Jbb
Approved: Jannett N. Jackson/Date 4/13/16

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 5.8

Subject: Approval of Spending Determination of Monies Received from the Education Protection Account

Background: The Education Protection Account was established as a result of passage of The Schools and Local Public Safety Act (the Act) of 2012 (Proposition 30) in November 2012. A community college district has the sole authority to determine how the monies received from the Education Protection Account are spent provided that the Board of Trustees approves the spending determination in an open session of a public meeting. The district shall not use any of the funds from the Education Protection Account for salaries or benefits of administrators or any other administrative costs. In addition, the Act requires that a) the district publish on its Internet web site an accounting of how much money was received from the Education Protection Account and how that money was spent; and b) the annual independent financial and compliance audit shall verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required.

Recommended Action: That the Board of Trustees approves the Spending Determination of Monies received from the Education Protection Account be spent solely on faculty salaries. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to direct district administration to ensure that the other required actions by the district be fulfilled.

L. Legaspi 4.13.16
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson/bb
Approved: Jannett N. Jackson/Date 4/13/16

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 5.9

Subject: Approval of Software Agreement with OmniUpdate, Inc. for a District-wide Web Content Management System

Background Information: With the increasing emphasis on the college and district websites to become a primary communication vehicle with students, staff, and the community and a promotional marketing tool, Chabot-Las Positas CCD needed to adopt an automated software solution for a Web Content Management System (CMS). The Web CMS would allow users to create new webpages and to change website content with relative ease and with little training. The Web CMS software tools are browser-based and facilitate the update of the websites using standard templates, web accessibility tracking, and various auditing features. One of the technology initiatives addressed by the district-wide Technology Coordinating Committee (TCC) was to evaluate and select a software solution to provide a comprehensive Web Content Management System that includes the necessary automated features for updates to all the websites. A Task Force was formed in November 2015 once all the college webmasters were hired and included representatives from faculty, classified, and administrators from both colleges and district who create new webpages and/or update web content for their respective areas.

The Task Force reviewed eight (8) vendors who are popular on the market today which included Word Press, OmniUpdate, Ingeniux, Campus Suite, Hannon Hill Cascade, LiveWhale, Concrete 5 and Terminal Four. The task force reviewed all the product features and support capabilities for these vendors and then ranked the vendors utilizing a detail requirements matrix list for Chabot-Las Positas CCD. The list of requirements included core features, usability, security, content management features, available apps, technical support and training, redesign services offered, and other supplemental features such as accessibility checker, internal link checker, and stale content reporting. From that initial review, three (3) vendors who were the top scorers were selected which included OmniUpdate, LiveWhale, and Terminal Four. These vendors had to provide customized demos of their system where they had to demonstrate how their product would satisfy specific unique college requirements as well as respond to detail questions regarding their support models and pricing for a local or cloud option. Each of the three vendors also had to provide a test “sandbox” system for the Task Force to validate the features they observed in the vendor demos. Besides the Task Force, other college staff who update web pages for their respective areas were also provided with access to the “sandbox” to get their feedback as well.

In all features that were evaluated by the Task Force for the “sandbox” testing, the OmniUpdate vendor was the highest scorer. Additionally, OmniUpdate had the highest number of California Community College references who confirmed product satisfaction. Some of these colleges

using OmniUpdate include Foothill-DeAnza CCD, San Mateo CCD, San Diego CCD, Los Angeles CCD, Yosemite, Cuesta, Solano, West Valley, Modesto, and Alan Hancock. As a result, the Task Force unanimously voted to recommend OmniUpdate. The Software as a Service (SaaS) option was selected, which is a cloud option where the OmniUpdate vendor houses the hardware and software that supports the CMS system and the vendor provides all the technical support services. The total first year costs for the OmniUpdate Web Content Management System is \$112,500. The annual recurring costs for the SaaS license and technical support along with the web accessibility features is \$45,000. The one-time implementation costs for professional services for installation, training, and customization services such as the online faculty directory and social media hub is \$67,500.

Recommended Action: That the Board of Trustees approves the proposed Software Agreement with OmniUpdate, Inc. for a Web Content Management System using the Software as a Service (SaaS) cloud option for a total of \$112,500 for the first year of the agreement. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

Lorenzo Legaspi 4.13.16
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson / JN
Approved: Jannett N. Jackson /Date 4/13/16

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☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 6.1

Subject: Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Hesperian Landscaping Project, Chabot College

Background: The Hesperian Landscaping Project at Chabot College has been completed by Empire Landscaping, Inc. of Davis, CA and for the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Hesperian Landscaping Project, Chabot College.

Funding Source: Measure B Bond Funds

L. Legaspi 4.13.16
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson 4/13/16
Approved: Jannett N. Jackson/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 6.2

Subject: Approval of Modification to the Existing Design/Build Contract with Balfour Beatty Construction for New Academic Classroom Building 100, Las Positas College

Background: The Board authorized the use of the Design/Build project delivery method and the selection of Lionakis as the Bridging Architect at the May 20, 2014 Board Meeting. On June 16, 2015 the Board of Trustees approved the contract with Balfour Beatty Construction as the Design/Builder for the New Academic Building 100 and the Renovation of Building 700 at Las Positas College. During the development of the design, the college selected alternate finished materials, enhanced acoustic performance, and made required specialized additions to classroom/laboratories and site improvements.

Current Approved Contract Amount	\$21,434,562
Modification One	\$ 488,502
New Adjusted Contract Amount	\$21,923,064

Recommended Action: That the Board of Trustees approves the proposed Contract Modification to the Existing Design/Build Contract with Balfour Beatty Construction of Oakland, CA for the New Academic Classroom Building 100 and Renovation of Building 700 at Las Positas College in an amount not to exceed \$488,502. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the modifications on behalf of the District.

Funding Source: Measure B Bond Funds

L. Legaspi 4/13/16
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson 4/13/16
Approved: Jannett N. Jackson/Date

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 6.3

Subject: Approval of Contract for Division of State Architect (DSA) Inspector of Record (IOR) with ABC Inspections, Inc. for DSA Inspection Services for New Academic Classroom Building 100, Las Positas College


Background: In order to insure availability of qualified DSA Inspectors of Record (IOR), the District issued RFQ E-O8 on August 6, 2007. Respondents to RFQ E-O8 who were deemed qualified through the evaluation process were so notified and informed they would receive requests to submit resumes for individual projects as required.

A committee reviewed and ranked the resumes submitted for projects at Las Positas College. Based upon the interview and past experience with District projects, ABC Inspections, Inc. was selected as the most qualified to provide Division of State Architect inspection services for this project.

Recommended Action: That the Board of Trustees approves the proposed Contract for Division of State Architect (DSA) Inspector of Record (IOR) with ABC Inspections, Inc. of Hayward, CA for DSA Inspection Services at Las Positas College for the New Academic Classroom Building 100 in an amount not to exceed \$206,267.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the contract on behalf of the District.

Funding Source: Measure B Bond Funds

 4.13.16
Submitted: Lorenzo Legaspi/Date

 /bb
Approved: Jannett N. Jackson/Date 4/13/16

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 19, 2016

Agenda Item: 9.1

Subject: Establishment of Rights and Duties of Student Trustees for 2016-2017

Recommended Action: That the Board of Trustees establishes the rights and duties of the Student Trustees for 2016-2017 per Education Code 72023.5 as follows:

- a. Student Trustees may make and second motions;
- b. Student Trustees will receive a maximum of \$100 each per month in compensation.

It is further recommended that these rights and duties become effective upon adoption.


Approved: Jannett N. Jackson/Date 4/13/16

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

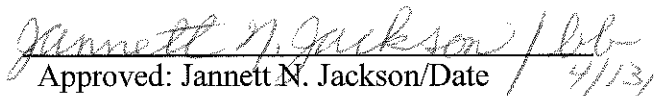
April 19, 2016

Agenda Item: 9.2

Subject: Approval of California Community College Trustees (CCCT) Board Elections 2016

Recommended Action: The Governing Board of the Chabot-Las Positas Community College District casts its votes for the following eight (8) candidates to the California Community College Trustees (CCCT) 2016 Board:

1. Linda S. Wah, Pasadena Area CCD
2. Louise Jaffe, Santa Monica CCD
3. Cy Gulassa, Peralta CCD
4. Shaun Giese, Lassen CCD
5. Carmen Avalos, Cerritos CCD
6. Sally W. Biggin, Redwoods CCD
7. Andra Hoffman, Los Angeles CCD
8. Jerry D. Hart, Imperial CCD


Approved: Jannett N. Jackson/Date 4/13/16

☒ APPROVED ☐ DISAPPROVED ☐ TABLED