



OFFICIAL COPY

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING September 20, 2016 –4:00 P.M.

**District Office, 7600 Dublin Blvd., Dublin, CA
Board Room (3rd Floor)**

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 4:00 P.M. – OPEN SESSION CALL TO ORDER AND ROLL CALL

1.2 PUBLIC COMMENTS

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 CLOSED SESSION *

- a. THREAT TO PUBLIC SERVICES OR FACILITIES
(Government Code Section 54954.5)**
- b. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/
RELEASE (Government Code Section 54957)**
- c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
Title: Chancellor (Government Code Section 54957)**

1.4 6:30 P.M.—OPEN SESSION - CALL TO ORDER AND ROLL CALL

***Board meeting will adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD (continued)**1.5 PLEDGE TO FLAG****1.6 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.7 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

(cc) 1.8 Approval of Minutes of August 16, 2016 Regular Meeting

1.9 PUBLIC HEARING:

2016-17 BUDGETS: General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL) Fund and Measure B Fund

1.10 PRESENTATION:

2016-17 BUDGETS: General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL) Fund and Measure B Fund

1.11 ADOPTION:

2016-17 BUDGETS: General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL) Fund and Measure B Fund

2.0 REPORTS –FACULTY, CLASSIFIED AND STUDENT SENATES

- 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College
- 2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District
- 2.3 Presidents of Student Senate of Chabot College and Associated Students of Las Positas College

3.0 PERSONNEL

- (cc) 3.1 Classified Personnel

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Acceptance of a U.S. Department of Education TRIO Talent Search Grant in Support of Chabot College's Educational Talent Search (ETS) Program (P044A160820)
- (cc) 4.2 Approval of the University-Organization Agreement (UOA) with San Jose State University (SJSU), Las Positas College
- (cc) 4.3 Approval of Agreement – The Regents of the University of California, Chabot College
- (cc) 4.4 Approval of Memorandum of Understanding (MOU) – NetLabs Regional Project with Cabrillo College, Las Positas College
- (cc) 4.5 Acceptance of a Grant Sub-Agreement between Rancho Santiago Community College District and Chabot-Las Positas Community College District, Chabot College
- (cc) 4.6 Approval of Memorandum of Understanding (MOU) – California Mathematics and Science Partnership (CaMSP) Grant between Hayward Unified School District and Chabot College
- (cc) 4.7 Approval of Agreement with Kidango, Inc., Chabot College
- (cc) 4.8 Approval of Agreement - Stanford ValleyCare Health System for the Nursing Program, Chabot-Las Positas Community College District, Chabot College
- (cc) 4.9 Approval of Agreement – Stanford ValleyCare Health System for the Health Sciences Programs, Chabot-Las Positas Community College District

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.4 Approval of Software Agreement with Ellucian for the Banner CRM Advise Module
- (cc) 5.5 Approval of Agreement – Everbridge, Inc., Emergency Alert System

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Elevator and Library Upgrade, Building 100, Chabot College (Measure B Bond Funds)
- (cc) 6.2 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Campus Master Sign Program, Chabot College (Measure B Bond Funds)

- 7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION**
(No Items)
- 8.0 INFORMATION AND DISCUSSION ITEMS (No action)**
 - 8.1 Acceptance of Informational Personnel Reports
- 9.0 OTHER ACTION**
(cc) 9.1 Approval of Replacement Appointment to Hayward Successor Agency Oversight Board – Carla Walter
- 10.0 REPORTS – SENIOR LEADERSHIP AND TRUSTEES**
 - 10.1 Presidents of Chabot College and Las Positas College
 - 10.2 Chancellor
 - 10.3 Recognitions
 - 10.4 Trustee Reports and/or Official Communications
- 11.0 ADJOURNMENT**
- 12.0 CLOSED SESSION—(Government Code Section 54954.5)**
 - 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
 - 12.2 Labor Negotiations
 - 12.3 Existing or Anticipated Litigation
 - 12.4 Real Property Negotiations
 - 12.5 Threat to Public Services or Facilities
- 13.0 NEXT MEETING OF THE BOARD OF TRUSTEES**
October 18, 2016, 6:30 p.m., Las Positas College (Regular Meeting)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., Third Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


September 20, 2016

Agenda Item: 1.11

Subject: Adoption of 2016-17 Budgets for the General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL) Fund and Measure B Fund

Background: On June 21, 2016, the Board of Trustees adopted the 2016-17 Tentative Budgets. The Education Code requires the preparation and publication of the District's budget to permit public review of same before the date of the Public Hearing. On September 9, the Proposed Budgets were made available to the public thru September 16, 2016 prior to the Public Hearing. Formal adoption of the Official Budgets for 2016-17 is required by law.

Recommended Action That the Board of Trustees adopt the proposed 2016-17 Budgets for the General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL) Fund and Measure B Fund and authorize the Vice Chancellor, Business Services to file same with the County Superintendent of Schools and California Community College Chancellor's Office as required by law.

 9.13.16
Submitted: Lorenzo Legaspi/Date

 9/14/16
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 20, 2016

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Chan, Michelle M., Curriculum & Student Learning Outcomes Specialist (2CIN19), 100%, 12 months/year, Range/Step 37/1, \$52,075/annual, effective 09/21/16.

Domire, Crystal A., Early Childhood Specialist (2CSS40), from 50% to 100%, 11 months/year, Range/Step 34/5, \$54,093.38/annual, effective 08/18/16.
Increase in FTE per California Education Code Re-employment List.

Lee, Peter Y., Student Records Evaluator (2CAR49), 100%, 12 months/year, Range/Step 36/1, \$50,815/annual, effective 10/11/16.
This position is funded by the Student Success and Support Program (SSSP) and therefore subject to continued renewal.

McGregor, Michelle A., Early Childhood Specialist (2CSS53), from 50% to 100%, 11 months/year, Range/Step 34/5, \$54,093.38/annual, effective 08/18/16.
Increase in FTE per California Education Code Re-employment List.

B. Voluntary Transfer

Reyes, Leticia, from Counselor Assistant II (2CCG17) assigned to the TRIO Program, to Counselor Assistant II (2CCG25) assigned to the HSI Program, 100%, 12 months/year, Range/Step 34/5, \$59,011/annual, effective 09/21/16. This position is funded by the Hispanic Serving Institution (HSI) Grant and therefore subject to continued renewal.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Aubel, Kathleen A., Admissions & Records Assistant II (3CAR28), 100%, 12 months/year, Range/Step 30/1, \$43,828/annual, effective 9/21/16.

Robinson, Cindy M., Counselor Assistant I (3CCG05), 100%,
12 months/year, Range/Step 26/1, \$39,714/annual, effective 9/21/16.

B. Voluntary Transfer

Ortiz, Carmen M., Early Childhood Specialist (3CEC01), from 50%,
11 months/year at Chabot College to 100%, 10 months/year at Las Positas College,
Range/Step 34/5, \$54,093.38/annual, effective 08/17/16.
Increase in FTE per California Education Code Re-employment List.

III. ASSIGNED TO DISTRICT SERVICES

A. Employment

Hendrix, Kimberly M., Administrative Assistant, Maintenance & Operations
(1CMN5A), 100%, 12 months/year, Range/Step 30/1, \$43,828/annual,
effective 10/10/16.

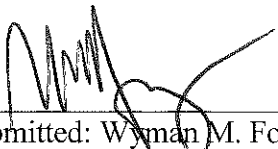
Mirande, Norene M., Receptionist, Tri-Valley One-Stop Career Center (1CTV02),
60%, 12 months/year, Range/Step 25/1, \$23,257.80/annual, effective 9/21/16. This
position is funded by the Alameda County Workforce Investment Act and therefore
subject to continued renewal.

B. Promotion

Smalley, Steven P., Maintenance Technician (1CMN87), 100%,
12 months/year, Range/Step 42/3, \$65,144/annual, effective 9/21/16.

C. Voluntary Reinstatement

Esteller, Karen B., from District Budget Officer (1ADA14), 100%,
12 months/year, Range/Step 14/3, \$90,228/annual, to Accounting Supervisor
(1CAC09), 100%, 12 months/year, Range S230/5, \$83,407/annual, effective 9/21/16.

 9/13/16
Submitted: Wyman M. Fong/Date

 /bb
Approved: Jannett N. Jackson/Date 9/14/16

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☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 20, 2016


Agenda Item: 4.1

Subject: Acceptance of a U.S. Department of Education TRIO Talent Search Grant in support of Chabot's Educational Talent Search (ETS) Program (P044A160820)

Background: The TRIO Talent Search grant targets low-income and potential first-generation college students in middle and high schools. The grant continues funding for Chabot's successful ETS program that has been operating since 2006. The Talent Search program identifies, motivates, and assists participants to complete high school and enter and persist in higher education. The goal is to increase the number of youth from low-income, potential first-generation college students who complete high school and enroll in post-secondary education. Talent Search serves sixth to twelfth grade students with academic, financial, career, and personal counseling; tutoring; information about postsecondary education and college visits; completing college admissions and financial aid applications; preparation for college entrance exams; mentoring; and family involvement activities.

Funding for the project is in the amount of \$284,160 per year for five years (total \$1,420,800) for the period September 1, 2016 through August 31, 2021.

Recommended Action: That the Board of Trustees accepts the U.S. Department of Education TRIO Talent Search Grant (P044A160820) for Chabot College in the amount of \$1,420,800 for the period of September 1, 2016 through August 31, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant agreement on behalf of the District.

 9/13/16
Approved: Krista R. Johns/Date

 9/14/16
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

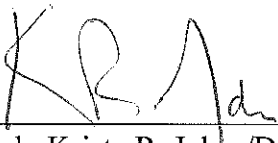
September 20, 2016

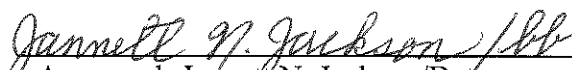
Agenda Item: 4.2

Subject: Approval of the University-Organization Agreement (UOA) with San Jose State University (SJSU), Las Positas College

Background: One of Las Positas College's (LPC) graduates is now completing his program of study at SJSU. An internship is required as a part of the program, and it was arranged for him to complete the internship with LPC as an assistant to the men's basketball coach. LPC's Athletic Director and basketball coach agreed to supervise the student's internship this year, with additional oversight by the Dean. SJSU provided the internship agreement to LPC on August 24, 2016 and had a firm deadline of September 2016 for receiving the signed document.

Recommended Action: That the Board of Trustees approves the University-Organization Agreement (UOA) with San Jose State University (SJSU) for placement of an intern at LPC. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

 9/13/16
Submitted: Krista R. Johns/Date

 9/14/16
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 20, 2016

Agenda Item: 4.3

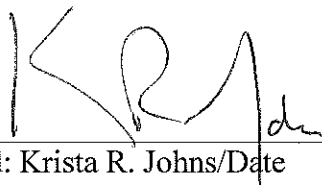
Subject: Approval of Agreement – The Regents of the University of California, Chabot College

Background: This agreement with The Regents of the University of California, acting on behalf of the University of California, San Francisco, Department of Anatomy/Willed Body Program, and Chabot-Las Positas Community College District is to provide Chabot College with human cadaver material for educational, and research activities at the College.

The Regents of University of California agrees to provide Chabot College with Allocated Anatomical Materials for the charges identified in the agreement. Chabot College agrees to pay The Regents of University of California in accordance with the fees and charges for Allocated Anatomical Materials and services provided.

The term of the proposed agreement will commence July 1, 2016 through June 30, 2021. Either party may terminate this Agreement at any time for any reason upon sixty (60) days' prior written notice.

Recommended Action: That the Board of Trustees approves the proposed agreement with The Regents of the University of California, acting on behalf of the University of California, San Francisco, Department of Anatomy/Willed Body Program and Chabot College for the period of July 1, 2016 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.


Submitted: Krista R. Johns/Date 9/13/16


Approved: Jannett N. Jackson/Date 9/14/16

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 20, 2016

Agenda Item: 4.4

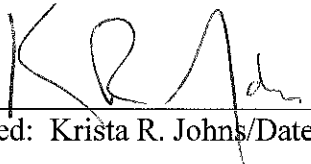
Subject: Approval of Memorandum of Understanding (MOU) - NetLabs Regional Project with Cabrillo College, Las Positas College

Background: Cabrillo College has been awarded a CTE Enhancement grant to fund a regional Information, Communication & Technology (ICT) lab. The 28 San Francisco Bay Area community colleges all have ICT related programs, and all struggle with funding, building and managing hands-on ICT lab facilities that provide skills demanded by ICT employers. The funding provided to Cabrillo College is one-time grant funding to develop, staff and prove a regional shared ICT lab facility which will be used, initially, by 24 of the 28 colleges including Las Positas College.

The combination of software and hardware will enable faculty and students, from any Internet accessible location, to utilize a virtual lab environment designed to provide employer demanded "hands-on" experience with a variety of computer operating systems, networking equipment, and application software. The solution comes with 450 proven ICT labs that will enable participating colleges to offer both entry-level classes and incumbent worker training in ICT related areas that range from introductory computer classes to cutting edge courses that focus on cybersecurity, virtualization, big data, operating system administration and network configuration and design. The remote lab system can accommodate 288 simultaneous connections and up to 16,128 individual 3-hour lab sessions during any 24/7 week.

A sustainability model will be developed in a transparent manner, with all participating colleges and the region's two Deputy Sector navigators (DSNs) during the grant funding period, with the idea that it can be supported through regional grant applications, colleges' cost savings from less frequent hardware replacement and system value.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) for the NetLabs Regional Project with Cabrillo College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 9/13/16
Submitted: Krista R. Johns/Date

 9/14/16
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 20, 2016

Agenda Item: 4.5


Subject: Acceptance of a Grant Sub-Agreement between Rancho Santiago Community College District and Chabot-Las Positas Community College District, Chabot College

Background: The Rancho Santiago Community College District was selected to serve as the Fiscal Agent for the "CTE Data Unlocked Initiative" Prime Award No. 15-197-001, from the California Community Colleges Chancellor's Office Workforce and Economic Development Division, to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome for labor market data for the California Community Colleges.

Chabot College completed an application for this allocation in the amount of \$50,000 for the period of July 19, 2016 through October 31, 2017.

No work will commence on this project until after approval by the Board of Trustees.

Recommended Action: That the Board of Trustees accepts the Grant Sub-Agreement between Rancho Santiago Community College District and Chabot-Las Positas Community College District, Chabot College in the amount of \$50,000 for the period July 19, 2016 through October 31, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant agreement on behalf of the District.


Submitted: Krista R. Johns/Date 9/13/16


Approved: Jannett N. Jackson/Date 9/14/16

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 20, 2016

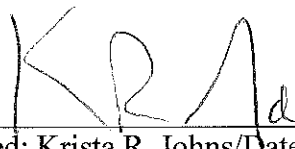
Agenda Item: 4.6

Subject: Approval of Memorandum of Understanding (MOU) - California Mathematics and Science Partnership (CaMSP) Grant between Hayward Unified School District and Chabot College

Background: This MOU outlines the terms for a California Mathematics and Science Partnership Grant led by Hayward Unified School District (HUSD). This is a continuation of the same MOU which CLPCCD approved last year covering the July 1, 2015-June 30, 2016 period at the November 17, 2015 board meeting as Item 4.2. Understanding that math success is critical to post-secondary success, HUSD has partnered with Chabot College to provide math content support for HUSD coaches and teachers. Chabot will recruit at least one math teacher to share best practices in facilitating lesson design, unit planning, and assessments, use of assessment data to provide professional development and coaching support for differentiation of instruction and intervention, school visitations to observe mathematics instruction and coaching support, and participation on the HUSD CaMSP Leadership Team.

HUSD will pay an amount not to exceed \$20,850 for partnering with Chabot for the period of July 1, 2016 through June 30, 2017 which includes up to \$850 in indirect costs to support the administration of this memorandum.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) with California Mathematics and Science Partnership (CaMSP) Grant between Hayward Unified School District and Chabot College in the amount of \$20,850 for the period of July 1, 2016 through June 30, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.


Submitted: Krista R. Johns/Date 9/13/16


Approved: Jannett N. Jackson/Date 9/14/16

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 20, 2016

Agenda Item: 4.7

Subject: Approval of Agreement with Kidango, Inc., Chabot College

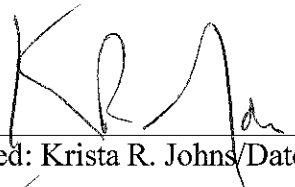
Background: Chabot College has been subcontracted by Kidango, Inc. (formerly known as the Tri-Cities Children Center) for child development services since 1997. Kidango, Inc. is a non-profit, charitable public benefit corporation that holds a master agreement with the Child Development Division, California Department of Education for state child development program services. Kidango, Inc. wishes to continue this successful interagency, sub-contractual relationship. The College has demonstrated expert knowledge and experience in the operation of programs funded by the Child Development Division, State Department of Education. The Board of Trustees has previously approved the renewal of this agreement: October 20, 2009, under Agenda 5.7; June 26, 2007, under Agenda 5.3.c.; October 17, 2006, under Agenda 5.7.b.; October 18, 2005, under Agenda 4.4; August 17, 2004, under Agenda 4.4; January 20, 2004, under Agenda 4.3; December 10, 2002, under Agenda 4.2.


This agreement is for the period of September 12, 2016 - December 16, 2016. Compensation is as follows:

ECD 50, Early Childhood Principles and Practices, 3 units,	\$ 8,000.00
ECD 56, Child Growth and Development, 3 units,	\$ 8,000.00
ECD 62, Child, Family and Community, 3 units,	\$ 8,000.00
ECD 63, Introduction to Curriculum, 4 units (lecture and lab)	\$12,000.00

Total: \$36,000.00

Recommended Action: That the Board of Trustees approves the proposed agreement with Kidango, Inc., Chabot College in the amount of \$36,000 for the period September 12, 2016 through December 16, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

 9/13/16
Submitted: Krista R. Johns/Date

 9/14/16
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 20, 2016

Agenda Item: 4.8

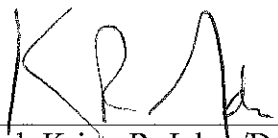
Subject: Approval of Agreement – Stanford ValleyCare Health System for the Nursing Program, Chabot-Las Positas Community College District, Chabot College

Background: Through a Memorandum of Understanding with ValleyCare Health System (Hospital) and the District, first approved in March 2003 by the Board of Trustees, the colleges and district of the Chabot-Las Positas Community College District have participated in a collaborative education working relationship in response to the local shortage of qualified registered nurses. Requirements of the nursing program are for students to gain clinical experiences outside the standard classroom setting.

As a contribution to community health education, Stanford ValleyCare Health System would like to continue providing students in the Chabot College Nursing Program the opportunity to gain practical clinical experiences at their facilities. By a separate agreement, Stanford ValleyCare Health System also continues its offering of practical clinical experience to Chabot College and Las Positas College students in academic and experiential learning programs such as, but not limited to, medical reception, emergency medical technician, paramedic, health and human services, accounting, marketing, business, computer science, engineering and transfer sciences.

The term of this agreement begins September 1, 2016. Please note that this agreement, as well as the other one being presented for clinical experience continues a long-standing arrangement, but identifies the new organizational name of Stanford ValleyCare Health System, and replaces any prior agreements citing ValleyCare Health System.

Recommended Action: That the Board of Trustees approves the proposed agreement with Stanford ValleyCare Health System for the Nursing Program, Chabot-Las Positas Community College District, Chabot College beginning September 1, 2016 and continuing on a year to year basis unless terminated by either party. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the proposed agreement on behalf of the District.


Submitted: Krista R. Johns/Date 9/13/16


Approved: Jannett N. Jackson/Date 9/14/16

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 20, 2016

Agenda Item: 4.9

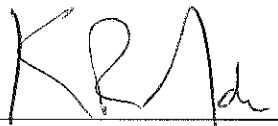
Subject: Approval of Agreement – Stanford ValleyCare Health System for the Health Sciences Programs, Chabot-Las Positas Community College District

Background: Las Positas College and Chabot College conduct academic and experiential learning programs such as, but not limited to, medical reception, emergency medical technician, paramedic, health and human services, accounting, marketing, business, computer science, engineering and transfer sciences. Requirements of the programs are for students to gain clinical experiences outside the standard classroom setting.

As a contribution to community health education, Stanford ValleyCare Health System would like to continue providing students at both Colleges the opportunity to gain practical clinical experiences at their facilities. By a separate agreement with nursing-specific requirements, Stanford ValleyCare Health System also continues its offering of practical clinical experience to Chabot College Nursing students.

The term of this agreement is June 1, 2016 through May 31, 2019. Please note that these agreements for continuing arrangements identify the new organizational name of Stanford ValleyCare Health System, and replace any prior agreements citing ValleyCare Health System. Also, the term of this agreement was extended back to include interns who attained clinical experience at the newly-named facility over the summer.

Recommended Action: That the Board of Trustees approves the proposed agreement with Stanford ValleyCare Health System, Chabot-Las Positas Community College District from June 1, 2016 through May 31, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the proposed agreement on behalf of the District.


Submitted: Krista R. Johns /Date 9/13/16


Approved: Jannett N. Jackson /Date 9/14/16

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 20, 2016

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
8/5/2016	10001523 - 10001712 Commercial Warrants	\$ 377,570.14
	10001713 - 10001717 Commercial Warrants	10,058.00
	10001718 - 10001720 Commercial Warrants	15,563.70
	10001721 - 10001740 Commercial Warrants	101,856.45
8/8/2016	10001741 - 10001745 Commercial Warrants	9,885.53
8/12/2016	10001746 - 10001909 Commercial Warrants	1,578,486.05
	10001910 Commercial Warrants	282.18
	10001911 - 10002184 Commercial Warrants	229,322.58
	10002185 - 10002201 Commercial Warrants	656,931.80
	10002202 - 10002203 Commercial Warrants	16,857.00
8/12/2016	50762483 Cancelled Warrants	(222.89)
8/19/2016	10002204 - 10002412 Commercial Warrants	2,004,035.74
	10002413 - 10002415 Commercial Warrants	3,237.36

Agenda Item: 5.1
 September 20, 2016
 Page 2

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
8/19/2016	10002416 - 10002438 Commercial Warrants	808,660.42
	10002439 - 10002440 Commercial Warrants	352,636.55
	10002441 Commercial Warrants	811.00
	50763039, 50763404, 10002193 Cancelled Warrants	(59,453.00)
8/29/2016	10002442 - 10002686 Commercial Warrants	8,397,970.08
	10002687 Commercial Warrants	1,329.24
	10002688 - 10002689 Commercial Warrants	261,573.12
	10002690 - 10002695 Commercial Warrants	23,025.67
	100012696 Commercial Warrants	1,377.50
	10012697 Commercial Warrants	109,649.00
	100000008, 10000765 Cancelled Warrants	(5,778.00)
	10000769, 10000830 Cancelled Warrants	
	SUBTOTAL	\$ 14,895,665.22
8/31/2016	3414 Manual Warrants	5,308.49
	TOTAL	\$ 14,900,973.71

Lorenzo Legaspi 9.13.16
 Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson 9/14/16
 Approved: Jannett N. Jackson/Date

✓ APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 20, 2016

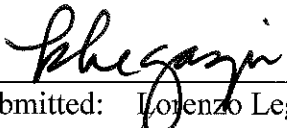
Agenda Item: 5.2

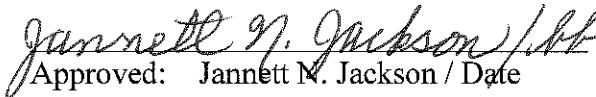
Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

August Payroll Warrant Total = \$5,122,423.44

 9.13.16
Submitted: Lorenzo Legaspi / Date

 9/14/16
Approved: Jannett N. Jackson / Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 20, 2016

Agenda Item: 5.3

Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

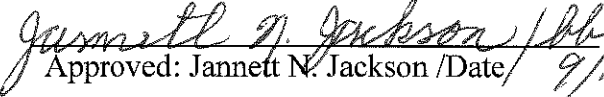
Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes computer and instructional equipment and office furniture surplus from Chabot College and District Office. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approves the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 9.13.16
Submitted: Lorenzo Legaspi/Date

 /hh
Approved: Jannett N. Jackson /Date 9/14/16

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 20, 2016

Agenda Item: 5.4

Subject: Approval of Software Agreement with Ellucian for the Banner CRM Advise Module

Background: Chabot-Las Positas Community College District has adopted a comprehensive enrollment management approach to improve student success that not only focuses on outreach for potential new students to increase enrollments, but also on student retention rates, the overall student experience, and time to completion.

Currently, the District's Banner System product suite includes the Ellucian Banner Recruit module that was made available to us at no costs within the last year. The Recruit module addresses enrollment prior to students enrolling at our colleges through outreach to high school students and potential new college applicants. The software tracks and analyzes enrollment trends and successful campaigns for prospective students along with student profiles, and it integrates with our Banner Student module once a student enrolls at the college.

This software agreement is for the Ellucian CRM Advise module which addresses student retention for currently enrolled students. CRM Advise tracks students who are enrolled at our colleges to determine how they are reaching their academic goals and to benchmark the students' progress to help students stay in school and graduate. The software is designed to assign students' risk levels and then detect problems giving early alerts in order to intervene appropriately before the students fall behind in their course completions.

The Banner CRM Advise module interfaces with the current Banner Student and Degree Works modules. The CRM Advise module would provide an automated solution for the colleges' intervention strategies to improve student retention and student success and aligns with the SSSP requirements. For a comprehensive solution to improve student success, the implementation of the new Recruit module will occur first and then will be followed by the implementation of the Banner CRM Advise module.

The total first year costs for the Ellucian CRM Advise module is as follows:

\$101,542	Initial Software Purchase (includes 30% discount)
\$ 20,308	Annual Maintenance for Year 1 (only recurring annual costs)
\$ 99,684	Implementation Services (installation, Banner integration, training)
\$221,534	Total First Year Costs

Agenda Item: 5.4
September 20, 2016
Page 2

Recommended Action: That the Board of Trustees approves the proposed Software Agreement with Ellucian for the Banner CRM Advise module for a total of \$221,534 for the first year of the agreement. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

L. Legaspi 9.13.16
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson / *bb*
Approved: Jannett N. Jackson /Date 9/14/16

✓ APPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 20, 2016

Agenda Item: 5.5

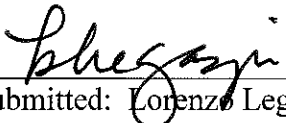
Subject: Approval of Agreement – Everbridge, Inc., Emergency Alert System

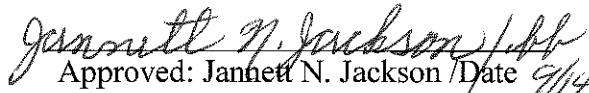
Background Information: At the direction of the Chancellor and the Board of Trustees to establish a district-wide emergency preparedness plan and protocols, a district-wide taskforce was established in July 2016, to review, assess and make recommendations regarding the development and implementation of a strategy. The taskforce is made up of College and District representatives, and an emergency preparedness consultant.

One of the immediate priorities of the taskforce was to make a recommendation for the implementation of a new, district-wide emergency alert system. The taskforce interviewed three service providers, and after an extensive review, the taskforce recommends entering into a three-year agreement with Everbridge, Inc. Everbridge Mass Notification allows users to send notifications to individuals or groups using lists, locations, and visual intelligence. Everbridge Mass Notification is supported by state-of-the-art security protocols, an elastic infrastructure, advanced mobility, interactive reporting and analytics.

The total cost for three years is \$93,796.48 with prepayment, including a 5% discount for the prepayment at an annual cost of \$31,265.49.

Recommended Action: That the Board of Trustees approves the proposed Software Agreement with Everbridge, Inc. for a total of \$93,796.48 for a three-year agreement. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 9.13.16
Submitted: Lorenzo Legaspi/Date

 9/14/16
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 20, 2016

Agenda Item: 6.1

Subject: Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Elevator and Library Upgrade, Building 100, Chabot College

Background: The Elevator and Library Upgrade, Building 100 at Chabot College has been completed by W. A. Thomas Co., Inc. of Martinez, CA and for the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Elevator and Library Upgrade, Building 100, Chabot College.

Funding Source: Measure B Bond Funds

 9.13.2016
Submitted: Doug Horner/Date

 9/14/16
Approved: Jannett N. Jackson/Date

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☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 20, 2016

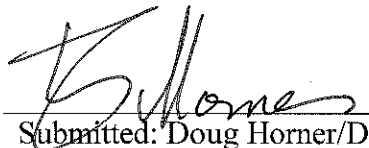
Agenda Item: 6.2

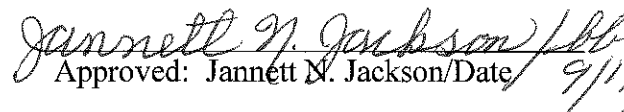
Subject: Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Campus Master Sign Program, Chabot College

Background: The Campus Master Sign Program at Chabot College has been completed by Ad Art, Inc. of San Francisco, CA and for the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Campus Master Sign Program, Chabot College.

Funding Source: Measure B Bond Funds

 9.13.2016
Submitted: Doug Horner/Date

 /bb
Approved: Jannett N. Jackson/Date 9/14/16

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

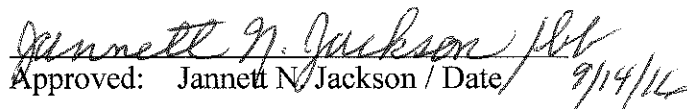
September 20, 2016

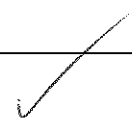
Agenda Item: 9.1

Subject: Approval of Replacement Appointment to Hayward Successor Agency Oversight Board – Carla Walter

Background: In 2012, the Supreme Court abolished Redevelopment Agencies (RDAs). Successor agencies were established to pay the ongoing obligations of the former RDAs. Successor Agencies have an oversight board consisting of seven members. The community college representative will be appointed by the Chancellor of the California Community Colleges. The Chancellor has authorized the selection of the community college member be done at the local level.

Recommended Action: That the Board of Trustees approves the proposed replacement appointment of Carla Walter to the Hayward Successor Agency Oversight Board; and further authorize the Chancellor or designee to submit the nomination to the California Community Colleges Chancellor's Office for appointment.


Approved: Jannett N. Jackson / Date 9/14/16

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