



# OFFICIAL COPY

## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

### BOARD OF TRUSTEES REGULAR MEETING

**December 6, 2016—7:00 P.M.**  
**District Office, 7600 Dublin Blvd., Dublin, CA**  
**Board Room (3<sup>rd</sup> Floor)**

1.0 **7:00 P.M.—OPEN SESSION-  
CALL TO ORDER AND ROLL CALL**

1.1 **PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.2 **APPROVE CONSENT ITEMS (cc)**

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion

1.3 **PRESENTATION:** Financial Audit Report 2015-16

(cc) 1.4 Approval of Minutes of November 15, 2016 Meeting

**2.0 REPORTS – FACULTY, CLASSIFIED AND STUDENT SENATES**

- 2.1 Presidents of Faculty Senates – Chabot College and Las Positas College
- 2.2 Presidents of Classified Senates – Chabot College, Las Positas College and District
- 2.3 Presidents of Student Senate of Chabot College and Associated Students of Las Positas College

**3.0 PERSONNEL**

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Faculty Personnel
- (cc) 3.3 Management Personnel

**4.0 EDUCATIONAL SERVICES**

- (cc) 4.1 Acceptance of a Grant Sub-Agreement between Solano Community College District (SCCD) and Chabot-Las Positas Community College District in Support of the “Faculty Entrepreneurship Champion Mini-Grant Project” (SCCD Award No.: 16-151-010), Chabot College
- (cc) 4.2 Approval of a Memorandum of Understanding (MOU) between Southwest Bay Region Small Business Sector Initiative at Cabrillo College and Chabot-Las Positas Community College District in Support of the Faculty Entrepreneurship Champion Mini-Grant Project, Chabot College
- (cc) 4.3 Approval of Agreement – Alameda Health System for the Nursing, Emergency Medical Technician and other Allied Health Programs, Chabot College
- (cc) 4.4 Approval of Agreement between Chabot Las-Positas Community College District and University of the Pacific, Arthur Dugoni School of Dentistry Union City Dental Care Center for the Dental Hygiene Program, Chabot College

**5.0 BUSINESS SERVICES**

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of the Memorandum of Understanding (MOU) - City of Hayward for use of Campus Facility as Temporary Emergency Shelter, Chabot College
- (cc) 5.3 Approval of the Memorandum of Understanding (MOU) –American Red Cross for use of Campus Facility as Temporary Emergency Shelter, Chabot College

**6.0 FACILITIES PLANNING AND DEVELOPMENT**

- (cc) 6.1 Approval of Award of a Piggyback Contract for Furniture and Equipment for Chabot College, Building 2300-Health Resource Center using the CollegeBuys Purchasing Program (Measure B Bond Funds)
- 6.2 Adoption of Resolution No. 06-1617 – Authorizing the Election to Increase Retention for the Arcade Voluntary Seismic Upgrade Project at Chabot College, in Accordance with Public Contract Code Section 7201

**7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION**

- (cc) 7.1 Approval to Renew Memorandum of Understanding (MOU) – Safety Center, Incorporated, District-Economic Development, OSHA Training Center

**8.0 INFORMATION AND DISCUSSION ITEMS (No action)**

- 8.1 Informational Personnel Reports
- 8.2 Report of Edits to Governing Board Policies
- BP 3410 General Institution: Nondiscrimination
  - BP 3430 General Institution: Prohibition of Harassment
  - BP 4225 Academic Affairs: Course Repetition
  - BP 5140 Student Services: Disabled Student Programs and Services
  - BP 6300 Business and Fiscal Affairs: Fiscal Management
  - BP 6340 Business and Fiscal Affairs: Bids and Contracts
  - BP 7120 Human Resources: Recruitment and Selection
  - BP 7310 Human Resources: Nepotism
  - BP 7360 Human Resources: Discipline and Dismissal – Academic Employees
  - BP 7600 Human Resources: Security Officers
- 8.3 Acceptance of Quarterly Financial Status Report (CCFS-311Q) for the Quarter Ending September 30, 2016

**9.0 OTHER ACTION ITEMS**

- (cc) 9.1 Adoption of Revised Governing Board Policy 3250 – General Institution: Institutional Planning

**10.0 REPORTS – SENIOR LEADERSHIP AND TRUSTEES**

- 10.1 Presidents of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

**11.0 ADJOURNMENT**

**12.0 CLOSED SESSION—(Government Code Section 54954.5)**

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

**13.0 NEXT MEETING OF THE BOARD OF TRUSTEES**

**January \_\_, 2017 - pending approval of 2017 Calendar of Board Meetings  
(Agenda Item 13.0 – Organizational Meeting)**

*Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3<sup>rd</sup> Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.*

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 6, 2016

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Grimes, Mary M., Admissions & Records Assistant II (2CAR40), 100%, 12 months/year, Range 30/1, \$43,828/annual, effective 01/03/17. This position is grant/categorically funded and therefore subject to continued renewal.

B. Reclassification

McCoy, Meliny J., Laboratory Technician, Biology (2CSM04), 100%, 12 months/year, Range/Step 34/5, \$59,011/annual, to Senior Laboratory Technician, Biology (2CSM14), 100%, 12 months/year, Range/Step 35/5, \$60,472/annual, effective 07/01/16.

Mendez, Roberto L., Program Director, Educational Talent Search (2CSP12), 100%, 12 months/year, Range/Step S250/5, \$87,640/annual, to Program Director, TRIO (2CSP12), 100%, 12 months/year, Range/Step S250/5, \$87,640/annual, effective 01/03/17. Change in Position Title only. This position is grant/categorically funded and therefore subject to continued renewal.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Caselli, Lucciana D., Laboratory Technician, Photography (3CHU04), 45%, 10 months/year, Range 33/1, \$17,660.30/annual, effective 12/07/16.

Sarcia, Loida C., Library Technician (3CLR28), 100%, 10 months/year, Range 32/1, \$38,274.20/annual, effective 12/07/16.

B. Promotion

Chavez, Barbara A., Admissions & Records Assistant II (3CAR22), 100%, 12 months/year, Range 30/1, \$43,828/annual, effective 12/07/16.

III. ASSIGNED TO DISTRICT SERVICES

A. Employment

Purcell, Sheila K., Case Manager - Tri-Valley One-Stop Career Center (ICTV03), 75%, 12 months/year, Range 37/1, \$39,056.25/annual, effective 12/07/16. This position is funded by the Alameda County Workforce Investment Act and therefore subject to continued renewal.

Simerman, Gerald C., Case Manager - Tri-Valley One-Stop Career Center (ICTV04), 75%, 12 months/year, Range 37/1, \$39,056.25/annual, effective 12/07/16. This position is funded by the Alameda County Workforce Investment Act and therefore subject to continued renewal.

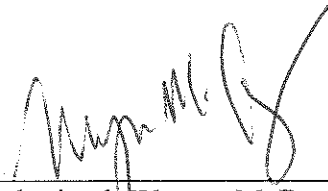
Teixeira-Magalhaes, Lucia D., Program Coordinator - Economic Development and Contract Education (1CDE14), 100%, 12 months/year, Range 40/1, \$56,144/annual, effective 01/03/17.

B. Promotion

Rexroad, Walter A., Lead Grounds Worker (1CMN9B), 100%, 12 months/year, Range 34/5, \$59,011/annual, effective 12/07/16.

C. Change to District Classification Plan

Add Program Director, TRIO, Range S250, effective 12/07/16. This position is grant/categorically funded and therefore subject to continued renewal.

 11/30/16  
Submitted: Wyman M. Fong/Date

 11/20/16  
Approved: Jannett N. Jackson/Date

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 6, 2016

Agenda Item: 3.2

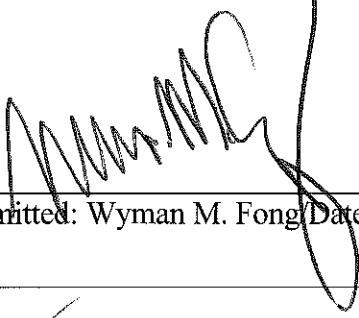
Subject: Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.


I. ASSIGNED TO CHABOT COLLEGE

A. Temporary Faculty Employment Pursuant to California Education Code, Section 87470 (Categorical Program) - January 17, 2017 to May 31, 2017

Saenz, Elsa (nmi), CalWORKs Counselor/Instructor/Coordinator (2YEX01), Column/Step III/7, \$77,475/annual.

  
Submitted: Wyman M. Fong/Date

11.30.16

  
Approved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 6, 2016

Agenda Item: 3.3

Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Interim Administrative Employment

Kunkel, Deonne M., Interim Dean, Arts, Humanities and Social Sciences (2AHU03), Range/Step 19/2, \$125,186/annual, effective 01/01/17 to 02/28/17, or when position is filled, whichever is less.

Chang, Diane T., Interim Director, Student Equity & Success (2ASP13), Range/Step 15/1, \$90,575/annual, effective 12/07/16 to 06/30/17, or when position is filled, whichever is less.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Administrative Contract

Contract of Employment – January 4, 2017 to June 30, 2018

Law, Amir A., Dean, Academic Services – Business, Health, Athletics, Work Experience, Kinesiology and Director of Athletics (3ASW01), Range/Step 19/1, \$120,956/annual.

B. Interim Administrative Employment

Scott-Summers, Diane G., Interim Vice President, Student Services (3ASP01), Range/Step 21/6, \$79.81/hour, not to exceed the CalSTRS earnings limitation of \$41,732 for FY 2016-2017, effective 12/07/16 through 03/31/17, or when position is filled, whichever is less.

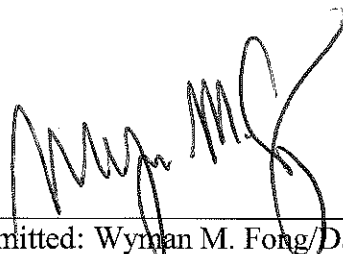



III. ASSIGNED TO DISTRICT OFFICE

A. Change to District Classification Plan

Add Science, Technology, Engineering and Mathematics (STEM) Center Equity Director, Range 13, effective 12/07/16. This position is categorically funded and therefore subject to continued renewal.

Add Disabled Student Programs and Services (DSPS) Director, Range 15, effective 12/07/16. This position is categorically funded and therefore subject to continued renewal.

  
Submitted: Wynan M. Fong / Date 11.30.16

  
Approved: Jannett N. Jackson / Date 11/30/16

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 6, 2016


Agenda Item: 4.1


Subject: Acceptance of a Grant Sub-Agreement between Solano Community College District (SCCD) and Chabot-Las Positas Community College District in support of the "Faculty Entrepreneurship Champion Mini-Grant Project" (SCCD Award No.: 16-151-010), Chabot College

Background: Chabot College will provide community college and high school faculty with scholarships to attend the 3-day Community College Entrepreneurship Pathway (CCEP) conference to be held at Chabot College on March 2-4, 2017.

Chabot College will host the Community College Entrepreneur Pathway (CCEP) conference which provides community colleges with a program fostering entrepreneurial education and development. Through CCEP, community college faculty members receive curricula, classroom tools and community support to aid in the delivery of entrepreneurial knowledge and skills to their students. As many as 10 faculty members will receive scholarship funds from this grant to help cover the \$2,500 conference registration fee.

Recommended Action: That the Board of Trustees accepts the Grant Sub-Agreement between Solano Community College District and Chabot-Las Positas Community College District in support of the Faculty Entrepreneurship Champion Mini-Grant Project, Chabot College in the amount of \$7,500 for the performance period beginning when both Solano Community College District and Chabot-Las Positas Community College District have signed the Grant Sub-Agreement through June 30, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant agreement on behalf of the District.

  
Submitted: Krista R. Johns/Date 11-29-16

  
Approved: Jannett N. Jackson/Date 11/30/16

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 6, 2016


Agenda Item: 4.2

Subject: Approval of a Memorandum of Understanding (MOU) between Southwest Bay Region Small Business Sector Initiative at Cabrillo College and Chabot-Las Positas Community College District in Support of the Faculty Entrepreneurship Champion Mini-Grant Project, Chabot College

Background: Chabot College will provide community college and high school faculty with 20 scholarships to attend the 3-day Community College Entrepreneurship Pathway (CCEP) conference to be held at Chabot College on March 2-4, 2017.

Chabot College will host the Community College Entrepreneur Pathway (CCEP) conference which provides community colleges with a program fostering entrepreneurial education and development. Through CCEP, community college faculty members receive curricula, classroom tools and community support to aid in the delivery of entrepreneurial knowledge and skills to their students. As many as 20 faculty members will receive scholarship funds from this grant to help cover the \$2,500 conference registration fee.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding between Southwest Bay Region Small Business Sector Initiative at Cabrillo College and Chabot College in support of the Faculty Entrepreneurship Champion Mini-Grant Project, Chabot College in the amount of \$20,000 for the performance period beginning when both Cabrillo College and Chabot-Las Positas Community College District have signed the Memorandum of Understanding through March 31, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Memorandum of Understanding on behalf of the District.

 11-29-16  
Submitted: Krista R. Johns/Date

 11/30/16  
Approved: Jannett N. Jackson/Date

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 6, 2016

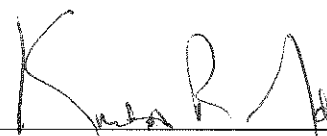
Agenda Item: 4.3

Subject: Approval of Agreement – Alameda Health System for the Nursing, Emergency Medical Technician and other Allied Health Programs, Chabot College

Background: Chabot College conducts academic and experiential Health Services educational programs such as, but not limited to, nursing, medical assistant, and emergency medical technician. Requirements of the programs are for students to gain clinical experiences outside the standard classroom setting. As a contribution to community health education, Alameda Health System, formerly known as Alameda County Medical Center, would like to continue providing students at Chabot College the opportunity to gain practical clinical experiences at their facilities.

The term of the agreement is January 1, 2017 through December 31, 2018, as requested by Alameda Health System. This contract meets all Board of Registered Nursing requirements for clinical facilities for the Chabot Nursing Program.

Recommended Action: That the Board of Trustees approves the proposed agreement with Alameda Health System for the Nursing and Emergency Medical Technician and other Allied Health Programs, Chabot College for the term commencing January 1, 2017 through December 31, 2018. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

  
Submitted: Krista R. Johns/Date 11-29-16

  
Approved: Jannett N. Jackson/Date 11/30/16

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 6, 2016

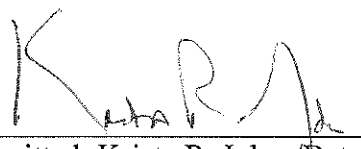
Agenda Item: 4.4

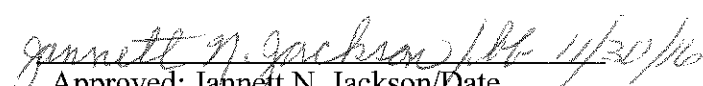
Subject: Approval of Agreement between Chabot Las-Positas Community College District and University of the Pacific, Arthur Dugoni School of Dentistry Union City Dental Care Center for the Dental Hygiene Program, Chabot College

Background: The University of the Pacific, Arthur Dugoni School of Dentistry Union City Dental Care Center offers a variety of dental care for the community using state-of-the-art offices and equipment. The dentists are board-certified and experienced in providing care to patients of diverse cultural backgrounds. A partnership with the Chabot College Dental Hygiene Program would provide students with experience(s) similar to private practice. In addition, the students would gain cultural competency working with a diverse patient population in various age groups.

The Clinical Facilities will not be used prior to Board Approval.

Recommended Action: That the Board of Trustees approves the proposed agreement between Chabot Las-Positas Community College District and University of the Pacific, Arthur Dugoni School of Dentistry Union City Dental Care Center for the Dental Hygiene Program, Chabot College, for the period beginning when signed by Chabot-Las Positas Community College District through September 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

  
Submitted: Krista R. Johns/Date 11-29-16

  
Approved: Jannett N. Jackson/Date 11/30/16

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 6, 2016

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>		<u>Amount</u>
11/4/2016	10005294 - 10005477	\$	1,257,640.35
	Commercial Warrants		
	10005478		745.82
	Commercial Warrants		
	10005479 - 10005757		72,985.94
	Commercial Warrants		
	10005758 - 10005767		362,856.65
	Commercial Warrants		
	10005768 - 10005769		12,658.00
	Commercial Warrants		
11/14/2016	10005770 - 10005911		822,957.62
	Commercial Warrants		
	10005912 - 10005913		3,604.80
	Commercial Warrants		
	10005914 - 10005918		185,669.67
	Commercial Warrants		
	10005919 - 10005935		285,554.01
	Commercial Warrants		
	10005936		5,000.00
	Commercial Warrants		
	10003215, 10003216, 50762981		(13,465.26)
	Cancelled Warrants		
	TOTAL	\$	<u>2,996,207.60</u>

Agenda Item: 5.1

December 6, 2016

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*Legaspi* 11.29.16  
Submitted: Lorenzo Legaspi/Date

*Jannett N. Jackson* 11/20/16  
Approved: Jannett N. Jackson/Date

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APPROVED  DISAPPROVED  TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 6, 2016

Agenda Item: 5.2

Subject: Approval of the Memorandum of Understanding (MOU) - City of Hayward for use of Campus Facility as Temporary Emergency Shelter, Chabot College

Background: The purpose of this MOU between City of Hayward and Chabot College is to define a working relationship in preparation for and responding to certain disaster situations by permitting American Red Cross to use campus facilities on a temporary basis as an emergency public shelter. Within the Terms and Conditions, this MOU provides the framework for cooperation and support between the City of Hayward and Chabot College in assisting citizens of the community who have been impacted by disaster, as well as other services for which cooperation may be mutually beneficial.


Upon activation of Chabot College as a Shelter Facility, the City of Hayward will have the facility added to its list of insured assets as soon as practicable.

The City of Hayward agrees to reimburse reasonable costs associated with damage to the facility or other property, actual out-of-pocket operational expenditures, and reasonable costs associated with food and custodial services that Chabot College will provide if available.

The term of this agreement begins on the date of signature and terminates 30 days after written notice by either party.

Recommended Action: That the Board of Trustees approves this Memorandum of Understanding with the City of Hayward for use of campus facility as temporary emergency shelter, Chabot College. The term of the MOU begins from the date of signature until 30 days after written notice of termination by either party. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Memorandum of Understanding on behalf of the District.

 11.29.16  
Submitted: Lorenzo Legaspi/Date

 11/29/16  
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 6, 2016

Agenda Item: 5.3

Subject: Approval of the Memorandum of Understanding (MOU) –American Red Cross for use of Campus Facility as Temporary Emergency Shelter, Chabot College

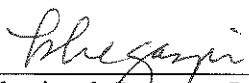
Background: The purpose of this MOU between American Red Cross and Chabot College is to define a working relationship in preparation for and responding to certain disaster situations by permitting American Red Cross to use campus facilities on a temporary basis as an emergency public shelter. Within the Terms and Conditions, this MOU provides the framework for cooperation and support between the American Red Cross and Chabot College in assisting citizens of the community who have been impacted by disaster, as well as other services for which cooperation may be mutually beneficial.


The American Red Cross will carry insurance coverage in the amounts of at least \$1,000,000 per occurrence for Commercial General Liability and Automobile Liability. The American Red Cross will also carry Workers' Compensation coverage with statutory limits for the jurisdiction within which facility is located and \$1,000,000 in Employers' Liability.

The American Red Cross agrees to reimburse reasonable costs associated with damage to the facility or other property, actual out-of-pocket operational expenditures, and reasonable costs associated with food and custodial services that Chabot College will provide if available.

The term of this agreement begins on the date of signature and terminates 30 days after written notice by either party.

Recommended Action: That the Board of Trustees approves this Memorandum of Understanding with American Red Cross for use of campus facility as temporary emergency shelter, Chabot College. The term of the MOU is from the date of signature until 30 days after written notice of termination by either party. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Memorandum of Understanding on behalf of the District.

 11-29-16  
Submitted: Lorenzo Legaspi /Date

 1/30/16  
Approved: Jannett N. Jackson /Date

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 6, 2016

Agenda Item: 6.1


Subject: Approval of Award of a Piggyback Contract for Furniture and Equipment for Chabot College, Building 2300-Health Resource Center using the CollegeBuys Purchasing Program

Background: District Staff is preparing for the purchase, delivery and installation of furniture for Chabot College, Building 2300-Health Resource Center for the sole use of the Chabot College's Health Resource Center facility. To make the purchase of the required furniture items, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The CollegeBuys Purchasing Program is a cooperative purchasing program made available by the Foundation for California Community Colleges. The CollegeBuys contract planned for this use is the furniture contract with Krueger International, Inc. This piggybackable contract utilizes a previously conducted bidding process and contract award of the San Mateo Community College District.

Recommended Action: That the Board of Trustees approves the proposed award of a piggyback contract for furniture & equipment for Chabot College, Building 2300-Health Resource Center using the CollegeBuys Purchasing Program, to Krueger International, Inc. of Green Bay, Wisconsin in the respective amounts including taxes, not to exceed \$151,349.62. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the purchase order on behalf of the District.

Funding Source: Measure B Bond Funds

 Nov 29, 2016  
Submitted: Doug Horner/Date

 11/30/16  
Approved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 6, 2016

Agenda Item: 6.2


Subject: Adoption of Resolution No. 06-1617— Authorizing the Election to Increase Retention for the Arcade Voluntary Seismic Upgrade Project at Chabot College, in accordance with Public Contract Code Section 7201

Background: On October 9, 2011, Senate Bill (“SB”) 293 was signed into law restricting retention amounts in public construction contracts from exceeding five percent (5%) of the total contract price. This new law is found in Public Contract Code section 7201 and applies to all contracts entered into on or after January 1, 2012 and shall remain in effect until January 1, 2016. On September 27, 2014, Assembly Bill (“AB”) 1705 amends sections 7201 and 10261 of the Public Contract Code to extend existing law until January 1, 2018.

Unless the awarding authority makes a finding in accordance with PCC 7201(b)(4) that retention proceeds on a project may exceed 5% on specific projects where, before putting a project out to bid, (1) the Board of Trustees approves a finding that the proposed project is “substantially complex” and requires a retention amount greater than 5%; and (2) the district includes the finding, the designated retention amount set by the Board of Trustees, and the description of the uniqueness of the project in the bid documents put out by the district.

It is requested that the Board of Trustees makes a finding that the project known as Arcade Voluntary Seismic Upgrade, Building 100 at Chabot College is substantially complex and requires retention in the amount of 10% of the total contract price due to the substantial complexity of constructing a multi-phase seismic strengthening project on an occupied campus.

Recommended Action: That the Board of Trustees adopts the proposed Resolution No. 06-1617— Authorizing the Election to Increase Retention for the Arcade Voluntary Seismic Upgrade Project at Chabot College, in accordance with Public Contract Code Section 7201.

 29 Nov 2016  
Submitted: Doug Horner/Date

 11/30/16  
Approved: Jannett Jackson/Date

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 06-1617

AUTHORIZING THE ELECTION TO INCREASE RETENTION

WHEREAS, the Public Contract Code Section 3400(c)(2) retention can be withheld by a public entity from a general contractor has been reduced from ten (10) percent to five (5) percent; and

WHEREAS, AB 1705 amends Public Contract Code Section 7201 and 10261 allows Districts to withhold up to ten (10) percent of the Project retention in cases where the Governing Board has found that the Project is substantially complex and that the unique project is not regularly, customarily, or routinely performed by the agency or licensed contractors; and

WHEREAS, Chabot-Las Positas Community College District has decided it is in the best interest of the District's students, faculty, staff and the facilities modernization program to bid out the Arcade Voluntary Seismic Upgrade, Building 100, Chabot College ("Project") under the election to increase retention;

WHEREAS, the Governing Board of the Chabot-Las Positas Community College District finds the election to increase retention for the Project which involves the substantially complex seismic strengthening in multiple phases of a reinforced cast-in-place concrete arcade on an occupied campus;

NOW, THEREFORE, that the Chabot-Las Positas Community College District Board of Trustees authorizes the election to increase retention, pursuant to Public Contract Code Section 7201 to ten (10) percent and that this fact be disclosed in the Project bid documents.

PASSED AND ADOPTED by the following roll call vote this 15th day of November 2016 by the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California.

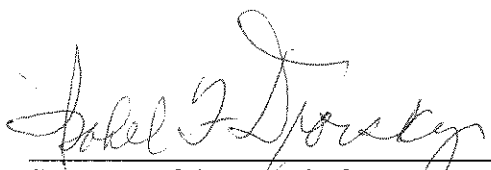
AYES: Cedillo, Dvorsky, Gelles, Maduli, Vecchiarelli

NOES: None

ABSENT: Gin, Mitzman

ABSTENTIONS: None

12/10/16  
Date

  
Secretary of the Board of Trustees of the  
Chabot-Las Positas Community College District,  
State of California, County of Alameda

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 6, 2016

Agenda Item: 7.1


Subject: Approval to Renew Memorandum of Understanding (MOU) – Safety Center, Incorporated, District – Economic Development, OSHA Training Center


Background: Safety Center, Inc. is an organization founded in 1934 whose mission is to reduce injuries and save lives by providing safety education and training. They accomplish this mission by promoting lifelong safety and health through a variety of community and professional programs.

Safety Center, Inc. and the Chabot-Las Positas Community College District’s OSHA Training Center created a Memorandum of Understanding in June 2010, to serve the training needs of those who are located in the Sacramento Valley and adjacent communities, and have been working together since then. This MOU continues the relationship with an updated agreement for the current fiscal year; renewing annually subject to termination by either party.

Courses presented at the Safety Center include OSHA standards, occupational and environmental health and safety. The schedule of classes offered will provide individuals seeking to improve their knowledge of industrial safety, and to develop required safety skills within industries affected by OSHA requirements. Expenses and revenue for the classes will be shared by both parties.

Recommended Action: That the Board of Trustees approves the proposed renewal of the Memorandum of Understanding (MOU) between Safety Center, Incorporated and District – Economic Development, OSHA Training Center, for the period December 7, 2016 through June 30, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Memorandum of Understanding on behalf of the District.

  
Submitted: Krista R. Johns/Date 11-29-16

  
Approved: Jannett N. Jackson/Date 11/30/16

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 6, 2016

Agenda Item: 9.1

Subject: Approval of Revised Governing Board Policy 3250 – General Institution –  
Institutional Planning

Recommended Action: That the Board of Trustees adopts Revised Governing Board Policy 3250–General Institution: Institutional Planning. It is further recommended that this Board Policy become effective upon adoption.

*Jannett N. Jackson* / 11/30/16  
Approved: Jannett N. Jackson/Date

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APPROVED                       DISAPPROVED                       TABLED