



OFFICIAL COPY
CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES
REGULAR MEETING
April 18, 2017–5:00 P.M.

District Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA
Board Room

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 5:00 P.M.—OPEN SESSION
CALL TO ORDER AND ROLL CALL

1.2 PUBLIC COMMENTS

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 CLOSED SESSION*

- a. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**
Title: Chancellor (Government Code Section 54957)

***Board meeting will adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD (continued)**1.4 6:30 P.M.—OPEN SESSION-
CALL TO ORDER AND ROLL CALL****1.5 PLEDGE TO FLAG****1.6 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.7 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

1.8 PRESENTATION

Preview of Presentation to Credit Rating Agencies-Moody's and Standard & Poor's

2.0 REPORTS—FACULTY, CLASSIFIED AND STUDENT SENATES

2.1 Presidents of Faculty Senates-Chabot College and Las Positas College

2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District

2.3 Presidents of Student Senate of Chabot College and Associated Students of Las Positas College

3.0 PERSONNEL

(cc) 3.1 Classified Personnel

(cc) 3.2 Management Personnel

(cc) 3.3 Executive Personnel

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Acceptance of Gift, Chabot College
- (cc) 4.2 Approval of Agreement and Amendment with California Department of Education for the California Early Childhood Mentor Program, Chabot College
- (cc) 4.3 Acceptance of Award - California Department of Education (CDE), Early Education and Support Division (EESD), Alameda County Individualized Child Care Subsidy Pilot Plan, and Chabot-Las Positas Community College District
- (cc) 4.4 Approval of Agreement with Hayward Unified School District for the Early Childhood Development Program Field Work Experience, Chabot College
- (cc) 4.5 Approval of College Pantry Program Agreement between Alameda County Community Food Bank and Chabot-Las Positas Community College District
- (cc) 4.6 Approval of a Memorandum of Understanding (MOU) - Umoja Community Education Foundation of California and Chabot College
- (cc) 4.7 Approval of Clinical Education and Training Agreement between Stanford HealthCare – ValleyCare and Chabot Las Positas Community College District for the Chabot Nursing Program, Medical Assistants and Las Positas Emergency Medical Technician and Paramedic Programs
- (cc) 4.8 Approval of a Memorandum of Understanding (MOU) – Medical Assisting Program Affiliation Agreement between Alvarado Medical Clinic and Chabot College Medical Assisting Program
- (cc) 4.9 Approval of a Memorandum of Understanding (MOU) - Medical Assisting Program Affiliation between Asian Health Services and Chabot College Medical Assisting Program
- (cc) 4.10 Approval of a Memorandum of Understanding (MOU) – Medical Assisting Program Affiliation Agreement between Dr. Rollington Ferguson and Chabot College Medical Assisting Program
- (cc) 4.11 Approval of a Memorandum of Understanding (MOU) - Medical Assisting Program Affiliation Agreement between Dr. Mannie Joel and Chabot College Medical Assisting Program
- (cc) 4.12 Approval of an Agreement for Providing Clinical and/or Nonclinical Experiences between Sutter East Bay Hospitals and Chabot College Medical Assisting Program
- (cc) 4.13 Approval of Correction to the Sabbatical Leave Applications for 2017-18 Academic Year

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Spending Determination of Monies Received from the Education Protection Account
- (cc) 5.4 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.5 Approval of Change of Medical Director – Stanford Health Care ValleyCare, Las Positas College

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Renovation of Building 700, Las Positas College

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Approval of Agreement between Builders Exchange of Santa Clara County and CLPCCD Economic Development: OSHA Training Center

8.0 INFORMATION AND DISCUSSION ITEMS (No action)

- 8.1 Acceptance of Informational Personnel Reports
- 8.2 First Reading Governing Board Policies-Chapter 5000: Student Services
 - BP 5220 Shower Facilities for Homeless Students
- 8.3 First Reading Administrative Procedures-Chapter 5000: Student Services
 - AP 5220 Shower Facilities for Homeless Students

9.0 OTHER ACTION

- (cc) 9.1 Establishment of Rights and Duties of Student Trustees for 2016-2017
- 9.2 Approval of California Community College Trustees (CCCT) Board Elections 2017

10.0 REPORTS—SENIOR LEADERSHIP AND TRUSTEES

- 10.1 Presidents of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT

12.0 CLOSED SESSION—(Government Code Section 54954.5)

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

May 2, 2017, 5:30 p.m., District (Study Meeting-Student and Staff Recognitions)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., Third Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 18, 2017

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Ramos Jr., Remigio, Financial Aid Advisor II (2CFA27), 100%,
12 months/year, Range 35/1, \$49,569/annual, effective 04/19/17.

I. ASSIGNED TO LAS POSITAS COLLEGE

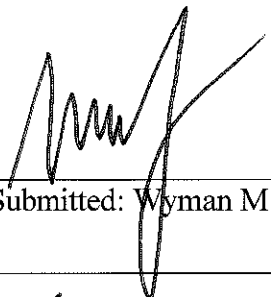
A. Employment

Marchena Chavez, Stephany C., Early Childhood Specialist (3CEC06), 100%,
10 months/year, Range 31/1, \$37,371.70/annual, effective 04/20/17.

II. ASSIGNED TO DISTRICT SERVICES

A. Employment

Albenetyh, Maurino A., Purchasing Services Specialist (1CPU14), 100%,
12 months/year, Range 37/1, \$52,075/annual, effective 05/01/17.

 4.10.17
Submitted: Wyman M. Fong/Date

 4/10/2017
Approved: Jannett N. Jackson/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 18, 2017

Agenda Item: 3.2

Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO CHABOT COLLEGE

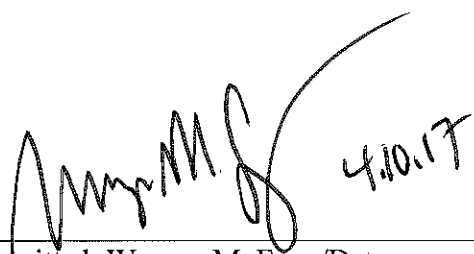
A. Contract of Employment – One Year, May 1, 2017 – June 30, 2018

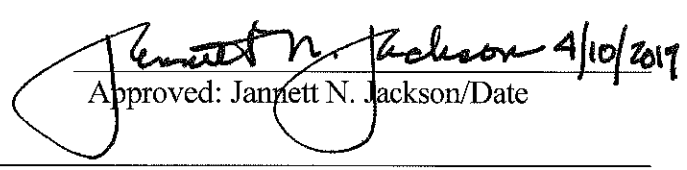
Chaparro, Gabriel (nmi), Science, Technology, Engineering and Mathematics (STEM) Center Equity Director (2AAP02), Range/Step 13/1, \$78,359/annual.
This is a categorically funded position and is subject to continued funding.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Interim Administrative Employment

Cota, Susan A., Interim President (3EPR01), Range \$104.18/hour, not to exceed the CalSTRS earnings limitation of \$41,732 for FY 2016-2017, effective 04/01/17 through 04/17/17. Interim assignment while employee on leave.

 4.10.17
Submitted: Wyman M. Fong/Date

 4/10/2017
Approved: Jannett N. Jackson/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 18, 2017

Agenda Item: 3.3

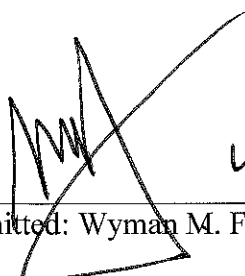
Subject: Executive Personnel

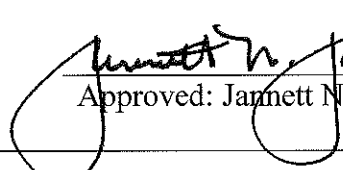
Recommended Action: That the Board of Trustees approves the following Executive Personnel.

I. ASSIGNED TO DISTRICT OFFICE

A. Contract Amendment

Jackson, Jannett N., Chancellor, consideration to adjust compensation by 10%, effective 01/01/17.

 4.10.17
Submitted: Wyman M. Fong/Date

 4/10/2017
Approved: Jannett N. Jackson/Date

✓ APPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

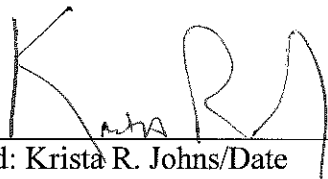
April 18, 2017

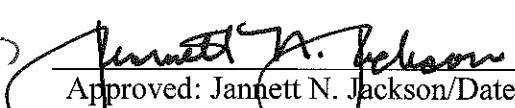
Agenda Item: 4.1

Subject: Acceptance of Gift, Chabot College

Background: The Chabot College Automotive Technology Program requires students to have hands-on experience working with vehicles as a part of the lab classes. General Motors Corporation has made arrangements to donate a vehicle to Chabot College for that purpose. The college will be handling the shipping of the vehicle from Fremont, California to the Hayward campus.

Recommended Action: That the Board of Trustees accepts a gift from General Motors Corporation of one (1) 2012 Chevy Equinox located in Fremont, California, Vin# 2GNALDEKIC6209988, with a value set by the donor at \$6,597.50, to be used in lab classes by the Chabot College Automotive Technology Program. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 4-10-17
Submitted: Krista R. Johns/Date

 4/10/2017
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 18, 2017

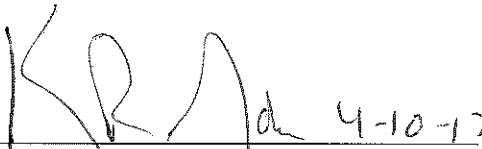
Agenda Item: 4.2

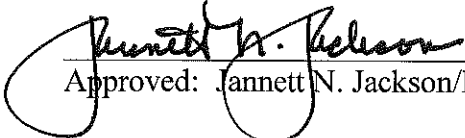
Subject: Approval of Agreement and Amendment with California Department of Education for the California Early Childhood Mentor Program, Chabot College

Background: Resolution No. 06-1516 was adopted by the Board of Trustees at its June 21, 2016 meeting, authorizing Chabot College to apply for a contract with the California Department of Education. Chabot College received the contract, in the amount of \$2,866,295, to continue operating the California Early Childhood Mentor Program with 104 participating colleges, including Chabot College, and to serve as fiscal agent from the period beginning August 1, 2016 through July 31, 2017. At its January 17, 2017 meeting, the Board of Trustees authorized Chabot College to seek enhancement of the initially requested funding in the amount of \$99,893.15, bringing the total contract to \$2,966,188.15.

Continuing a trend established over the past several years, Chabot College was awarded the contract renewal and contract amendment from the California Department of Education to serve as lead organization for this statewide program. The confirming documentation was received after the expected effective dates. The College now seeks Board approval.

Recommended Action: That the Board of Trustees approves the Agreement with the California Department of Education for the California Early Childhood Mentor Program, Chabot College, in the amount of \$2,866,295, and the Amendment of that contract in the amount of \$99,893.15. It is further recommended that the Board approves the signature of Vice Chancellor, Business Services, to execute on behalf of the District.


Submitted by: Krista R. Johns/Date 4-10-17

 4/10/2017
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 18, 2017

Agenda Item: 4.3

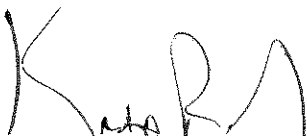
Subject: Acceptance of Award - California Department of Education (CDE), Early Education and Support Division (EESD), Alameda County Individualized Child Care Subsidy Pilot Plan, and Chabot-Las Positas Community College District

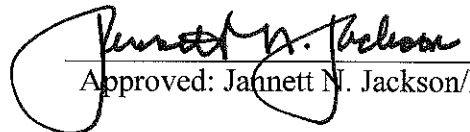
Background: Chabot-Las Positas Community College District has been awarded funding from the California Department of Education (CDE), Early Education and Support Division (EESD) under their California State Preschool Program (CSPP) and the Alameda County Individualized Child Care Subsidy Pilot Plan for Fiscal Year 2016-17.

The additional funding request was submitted by the Alameda County Child Care Planning Council due to the cost of quality child care and high cost of living in the Bay Area. The request was on behalf of all State preschool programs in Alameda County and was approved in October 2016. The approval increases the daily full time rate from \$38.53 to \$43.43. This increase provides additional funding to support quality early care and education for underrepresented and income eligible preschool children and their families.

Additional funding will be in the amount of \$67,467. This amount will be added to the existing 2016-17 CDE-CSPP contract for Chabot-Las Positas Community College and contingent upon the availability of funds in the FY 2016-17 Budget Act with the effective date of April 19, 2017.

Recommended Action: That the Board of Trustees accepts the proposed Award from the California Department of Education (CDE), Early Education and Support Division (EESD), Alameda County Individualized Child Care Subsidy Pilot Plan, and Chabot-Las Positas Community College District in the amount of \$67,467 for the period of July 1, 2016 through June 30, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the contract upon receipt of the documents on behalf of the District.


Submitted: Krista R. Johns/Date 4-10-17


Approved: Jannett N. Jackson/Date 4/10/2017

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 18, 2017


Agenda Item: 4.4


Subject: Approval of Agreement with Hayward Unified School District for the Early Childhood Development Program Field Work Experience, Chabot College

Background: Chabot College's Early Childhood Development Program and the Hayward Unified School district would like to form a partnership for the placement of Chabot College students in Field Experiences with the cooperating District/Schools. The College shall be represented in all matters relating to Field Placements by the assigned faculty member.

The term of agreement will be April 19, 2017 through December 31, 2019. Either party may terminate this agreement upon thirty (30) days written notice.

Recommended Action: That the Board of Trustees approves the proposed agreement with Hayward Unified School District for the Early Childhood Development Program Field Work Experience, Chabot College for the period of April 19, 2017 through December 31, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

 4-10-17
Submitted: Krista R. Johns/Date

 4/10/2017
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 17, 2017

Agenda Item: 4.5

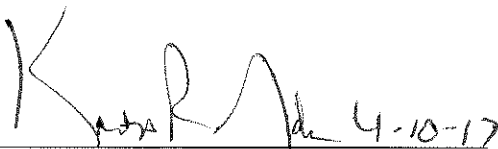
Subject: Approval of College Pantry Program Agreement between Alameda County Community Food Bank and Chabot-Las Positas Community College District

Background: The purpose of this agreement is to establish Chabot College as a partner in the Alameda County Community Food Bank (ACCFB) College Pantry Program with the purpose of allowing Chabot College to distribute food from ACCFB to students on the Chabot Campus.

In this agreement, ACCFB agrees to provide food, administrative oversight, leadership, and training to Chabot College. Produce and donated products will be provided to Chabot College free of charge and with access to additional items available through a Purchase Program. ACCFB shall also identify and procure staple food items and/or supplies necessary for the operation of the program. Chabot College agrees to distribute food free of charge, maintain food distribution and storage facilities according to ACCFB standards, ensure that all staff and volunteers receive proper training before engaging in distribution, and communicate regularly with ACCFB regarding needs, changes to the program, etc. In initiating the agreement, ACCFB has confirmed that the recently completed renovations to the Student Initiative Center in Building 2300 and pending purchase of a refrigerator are sufficient to satisfy the facility requirements for executing the agreement.

This agreement has been reviewed by the Chabot-Las Positas Community College District, Business Services, and was recommended for approval on March 15, 2017, with the effective date of April 19, 2017.

Recommended Action: That the Board of Trustees approves the proposed College Pantry Program Agreement between Alameda County Community Food Bank and Chabot-Las Positas Community College District. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.


Submitted: Krista R. Johns/Date 4-10-17

 4/10/2017
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 18, 2017

Agenda Item: 4.6

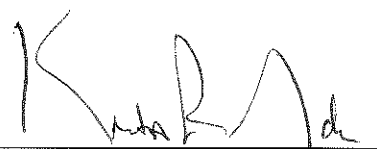
Subject: Approval of a Memorandum of Understanding (MOU) - Umoja Community Education Foundation of California and Chabot College

Background: The purpose of this agreement is to partner with the Umoja Community Education Foundation to serve as a critical resource dedicated to enhancing the cultural and educational experiences of African American and other educationally disadvantaged students. Umoja will provide Statewide Summer Learning Institute to train with faculty from different Community Colleges on best practices in regards to serving students of color and provide ongoing training.

In this MOU Chabot College agrees to join the statewide Umoja Community Education Foundation of California. The college is to required to maintain consortium membership during the term of this MOU, which requires an annual payment of \$1,000, payable within thirty (30) days of the signed MOU.

This MOU sets forth the relationship and obligations between Umoja Community Education Foundation, a California nonprofit benefit corporation, also known as the Umoja Community Colleges and Chabot College effective from the date signed through June 30, 2017 and will automatically renew for subsequent one-year terms unless terminated at an earlier date.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) with Umoja Community Education Foundation of California and Chabot College effective the date signed through June 30, 2017 and subsequent one year terms unless terminated. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.


Submitted: Krista R. Johns/Date


Approved: Jannett N. Jackson/Date



APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 18, 2017

Agenda Item: 4.7

Subject: Approval of Clinical Education and Training Agreement between Stanford HealthCare – ValleyCare and Chabot Las Positas Community College District for the Chabot Nursing Program, Medical Assistants and Las Positas Emergency Medical Technician and Paramedic Programs

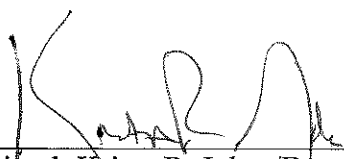
Background: Through the Memorandum of Understanding with Stanford ValleyCare Health System (Hospital) and the Chabot-Las Positas Community College District (School), first approved at the May 1, 2003 Board of Trustees meeting, the colleges and district of the Chabot-Las Positas Community College District have participated in a collaborative education working relationship.

We are combining the existing contracts with both schools under one contract provided by the Hospital. Exhibit A will cover required language and requirements for the Board of Registered Nursing (BRN) for the Chabot Nursing Program. Exhibit B will cover required language and requirements for the Las Positas Emergency Medical Technician and Paramedic Programs.

As a contribution to community health education, the Hospital would like to continue providing students at Chabot-Las Positas Community College District the opportunity to gain practical clinical experience at the facilities. The hospital will continue to be an active partner in supporting healthcare education through the provision of clinical placements for healthcare program students for a five-year period from April 1, 2017 through April 1, 2022, unless terminated within 90 days by either party.

Recommended Action: That the Board of Trustees Approves the Clinical Education and Training Agreement between Stanford HealthCare – ValleyCare and Chabot Las Positas Community College District for the Chabot Nursing Program, Medical Assistants and Las Positas Emergency Medical Technician and Paramedic Programs for the period of April 1, 2017 through April 1, 2022. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Agenda Item: 4.7
April 18, 2017
Page 2

 4-18-17
Submitted: Krista R. Johns/Date

 4/10/2017
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

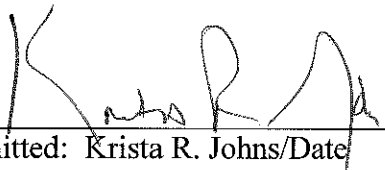
April 18, 2017

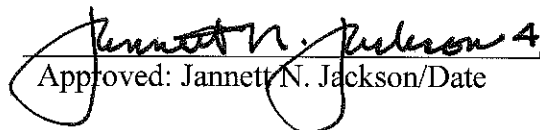
Agenda Item: 4.8

Subject: Approval of a Memorandum of Understanding (MOU) – Medical Assisting Program Affiliation Agreement between Alvarado Medical Clinic and Chabot College Medical Assisting Program

Background: The purpose of this agreement is to provide identified clinical learning experience for the students in the Medical Assisting Program at Chabot College. As part of the medical assisting standards through Commission on Accreditation of Allied Health Education Programs (CAAHEP) and the Medical Assisting Education Review Board (MAERB), medical assisting students are required to complete an “unpaid, supervised practicum...in an ambulatory healthcare setting, demonstrating the knowledge skills, and behaviors of the MAERB Core Curriculum in performing clinical and administrative duties, [and] must be completed prior to graduation”. (2015 Standards and Guidelines for the Accreditation of Educational Programs in Medical Assisting). The attached practicum evaluation form will be used by the site as a training guide and evaluation tool.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) for Medical Assisting Program Affiliation Agreement between Alvarado Medical Clinic and Chabot College Medical Assisting Program. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.


Submitted: Krista R. Johns/Date 4-10-17


Approved: Jannett N. Jackson/Date 4/10/2017

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


April 18, 2017

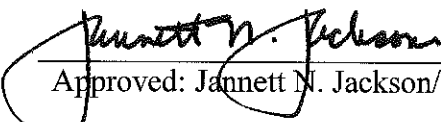
Agenda Item: 4.9

Subject: Approval of a Memorandum of Understanding (MOU) - Medical Assisting Program Affiliation between Asian Health Services and Chabot College Medical Assisting Program

Background: This MOU agreement provides identified clinical learning experience for the students in the Medical Assisting Program at Chabot College. As part of the medical assisting standards through Commission on Accreditation of Allied Health Education Programs (CAAHEP) and the Medical Assisting Education Review Board (MAERB), medical assisting students are required to complete an "unpaid, supervised practicum...in an ambulatory healthcare setting, demonstrating the knowledge skills, and behaviors of the MAERB Core Curriculum in performing clinical and administrative duties, [and] must be completed prior to graduation". (2015 Standards and Guidelines for the Accreditation of Educational Programs in Medical Assisting). The attached practicum evaluation form will be used by the site as a training guide and evaluation tool.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) for Medical Assisting Program Affiliation Agreement between Asian Health Services and Chabot College Medical Assisting Program. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the MOU on behalf of the District.

 4-10-17
Submitted: Krista R. Johns/Date

 4/10/2017
Approved: Jannett N. Jackson/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

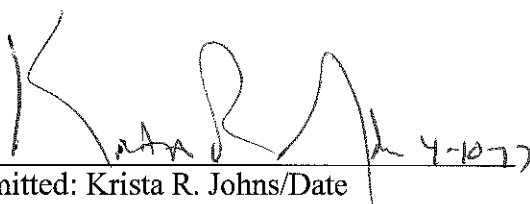
April 18, 2017

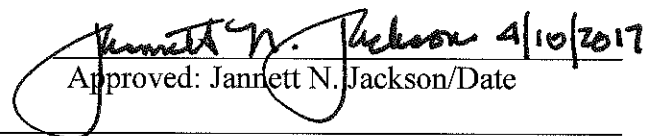
Agenda Item: 4.10

Subject: Approval of a Memorandum of Understanding (MOU) – Medical Assisting Program Affiliation Agreement between Dr. Rollington Ferguson and Chabot College Medical Assisting Program

Background: The purpose of this agreement is to provide identified clinical learning experience for the students in the Medical Assisting Program at Chabot College. As part of the medical assisting standards through Commission on Accreditation of Allied Health Education Programs (CAAHEP) and the Medical Assisting Education Review Board (MAERB), medical assisting students are required to complete an “unpaid, supervised practicum...in an ambulatory healthcare setting, demonstrating the knowledge skills, and behaviors of the MAERB Core Curriculum in performing clinical and administrative duties, [and] must be completed prior to graduation”. (2015 Standards and Guidelines for the Accreditation of Educational Programs in Medical Assisting). The attached practicum evaluation form will be used by the site as a training guide and evaluation tool.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) – Medical Assisting Program Affiliation Agreement between Dr. Rollington Ferguson and Chabot College Medical Assisting Program. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.


Submitted: Krista R. Johns/Date 4-10-17


Approved: Jannett N. Jackson/Date 4/10/2017

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

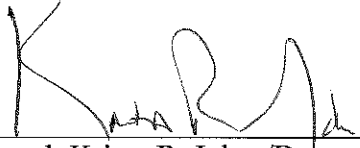
April 18, 2017

Agenda Item: 4.11

Subject: Approval of a Memorandum of Understanding (MOU) - Medical Assisting Program Affiliation Agreement between Dr. Mannie Joel and Chabot College Medical Assisting Program

Background: This MOU agreement provides identified clinical learning experience for the students in the Medical Assisting Program at Chabot College. As part of the medical assisting standards through Commission on Accreditation of Allied Health Education Programs (CAAHEP) and the Medical Assisting Education Review Board (MAERB), medical assisting students are required to complete an "unpaid, supervised practicum...in an ambulatory healthcare setting, demonstrating the knowledge skills, and behaviors of the MAERB Core Curriculum in performing clinical and administrative duties, [and] must be completed prior to graduation". (2015 Standards and Guidelines for the Accreditation of Educational Programs in Medical Assisting). The attached practicum evaluation form will be used by the site as a training guide and evaluation tool.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) for Medical Assisting Program Affiliation Agreement between Dr. Mannie Joel and Chabot College Medical Assisting Program. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 4-10-17
Approved: Krista R. Johns/Date

 4/10/2017
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

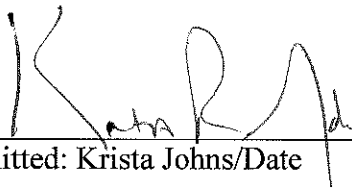
April 18, 2017

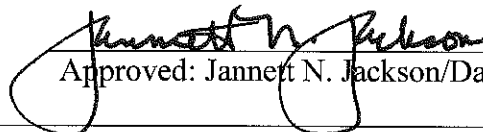
Agenda Item: 4.12

Subject: Approval of an Agreement for Providing Clinical and/or Nonclinical Experiences between Sutter East Bay Hospitals and Chabot College Medical Assisting Program

Background: This MOU agreement provides identified clinical learning experience for the students in the Medical Assisting Program at Chabot College. As part of the medical assisting standards through Commission on Accreditation of Allied Health Education Programs (CAAHEP) and the Medical Assisting Education Review Board (MAERB), medical assisting students are required to complete an "unpaid, supervised practicum...in an ambulatory healthcare setting, demonstrating the knowledge skills, and behaviors of the MAERB Core Curriculum in performing clinical and administrative duties, [and] must be completed prior to graduation". (2015 Standards and Guidelines for the Accreditation of Educational Programs in Medical Assisting). The attached practicum evaluation form will be used by the site as a training guide and evaluation tool.

Recommended Action: That the Board approves the Agreement for Providing Clinical and/or Nonclinical Experiences between Sutter East Bay Hospitals and Chabot College Medical Assisting Program. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the agreement.

 4-18-17
Submitted: Krista Johns/Date

 4/10/2017
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

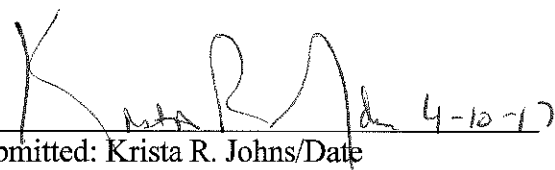
April 18, 2017

Agenda Item: 4.13

Subject: Approval of Correction to the Sabbatical Leave Applications for 2017-18 Academic Year

Recommended Action: That the Board of Trustees approves the Sabbatical Leave Applications as reviewed and recommended by the Sabbatical Leave Committee for the following Chabot-Las Positas faculty desirous of taking leaves during the 2017-18 academic year.

<u>Name</u>	<u>College</u>	<u>Period of Leave</u>
Bielawski, Toby	LPC	F 2017, S 2018
Davis, Matthew	Chabot	S 2018
Fields, Debbie	LPC	F 2017
Golojuch, Janice	Chabot	F 2017, S 2018
Hanson, William	Chabot	F 2017, S 2018
Level, Keith	LPC	F 2017, S 2018 2019 (split years)
Moniz, Rick	Chabot	S 2018
Moon, Cristina	Chabot	F 2017, S 2018
Puckett, Theresa	Chabot	F 2017, S 2018
Reynoso, Pedro	Chabot	F 2017
Ruys, John	LPC	F 2017, F 2018
Schultz, Eric	Chabot	F 2017, S 2018
Shannon, Patricia	Chabot	S 2018
Yest, Robert	Chabot	F 2017, S 2018


Submitted: Krista R. Johns/Date


Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 18, 2017

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
3/3/2017	10010392 - 10010683 Commercial Warrants	\$ 1,918,362.54
	10010684 Commercial Warrants	608.72
	10010685 - 10010946 Commercial Warrants	334,075.52
	10010947 - 10010951 Commercial Warrants	18,643.89
	10007478 Cancelled Warrant	(340.00)
3/10/2017	10010952 - 10011175 Commercial Warrants	1,680,900.25
	10011176 - 10011182 Commercial Warrants	181,546.39
	10011183 - 10011192 Commercial Warrants	326,465.57
	10011193 Commercial Warrants	7,112.78
	10007362, 10008891 Cancelled Warrants	(635.00)
	10010767, 10010777 Cancelled Warrants	(262.00)
3/17/2017	10011194 - 10011369 Commercial Warrants	784,176.47
	10011370 Commercial Warrants	1,553.75
	10011371 - 10011392 Commercial Warrants	221,610.08

Agenda Item: 5.1

April 18, 2017

Page 2

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
3/17/2017	10011393 Commercial Warrants	3,227.10
	10011394 Commercial Warrants	775.00
	10009919 Cancelled Warrant	(2,850.00)
3/24/2017	10011395 - 10011632 Commercial Warrants	1,192,603.11
	10011633 - 10011635 Commercial Warrants	646.08
	10011636 - 10011637 Commercial Warrants	4,125.87
	10011638 - 10011647 Commercial Warrants	81,155.03
	10011648 Commercial Warrants	20,161.50
	SUBTOTAL	<u>\$ 6,773,662.65</u>
3/31/2017	M-6 3421 Manual Warrants	13,114,446.22
	TOTAL	<u>\$ 19,888,108.87</u>

L. Legaspi 4-10-17
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson 4/10/2017
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 18, 2017

Agenda Item: 5.2

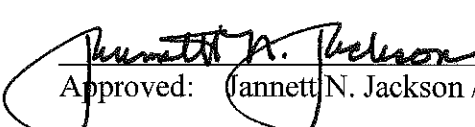
Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

March Payroll Warrant Total = \$5,022,979.14

 4.10.17
Submitted: Lorenzo Legaspi / Date

 4/10/2017
Approved: Jannett N. Jackson / Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 18, 2017

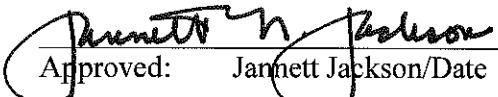
Agenda Item: 5.3

Subject: Approval of Spending Determination of Monies Received from the Education Protection Account

Background: The Education Protection Account was established as a result of passage of The Schools and Local Public Safety Act (the Act) of 2012 (Proposition 30) in November 2012. A community college district has the sole authority to determine how the monies received from the Education Protection Account are spent provided that the Board of Trustees approves the spending determination in an open session of a public meeting. The district shall not use any of the funds from the Education Protection Account for salaries or benefits of administrators or any other administrative costs. In addition, the Act requires that a) the district publish on its Internet web site an accounting of how much money was received from the Education Protection Account and how that money was spent, and b) the annual independent financial and compliance audit shall verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required.

Recommended Action: That the Board of Trustees approves the Spending Determination of Monies received from the Education Protection Account be spent solely on faculty salaries. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to direct district administration to ensure that the other required actions by the district be fulfilled.

 4.10.17
Submitted: Lorenzo Legaspi/Date

 4/16/2017
Approved: Jannett Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 18, 2017

Agenda Item: 5.4

Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes computer and instructional equipment and office furniture surplus from Chabot College and Las Positas College. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approves the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 4/10/17
Submitted: Lorenzo Legaspi/Date

 4/10/2017
Approved: Jannett N. Jackson /Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

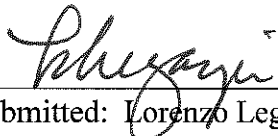
April 18, 2017

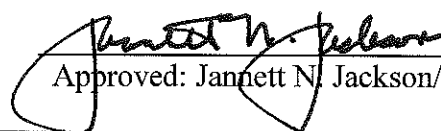
Agenda Item: 5.5

Subject: Approval of Change of Medical Director – Stanford Health Care ValleyCare, Las Positas College

Background: Stanford Health Care ValleyCare (known as “ValleyCare”) operates the health center at Las Positas College. The Board of Trustees most recently approved the annual health center contract on June 21, 2016. The California Department of Public Health (DPH) regulates and licenses medical entities including LPC’s health center, and requires documentation to be submitted when the Medical Director of record changes. ValleyCare is currently changing the Medical Director who oversees LPC’s health center, but the operation of the center will not change. This is merely a request for the owner’s signature on the documentation that ValleyCare must provide to Department of Public Health in order for the health center to retain its license.

Recommended Action: That the Board of Trustees approves the Change of Medical Director – Stanford Health Care ValleyCare, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the required Laboratory Registration document on behalf of the District.

 4.10.17
Submitted: Lorenzo Legaspi/Date

 4/10/2017
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 18, 2017

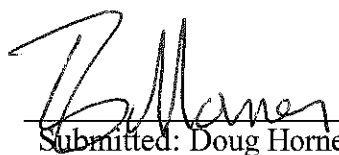
Agenda Item: 6.1

Subject: Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Renovation of Building 700, Las Positas College

Background: The Renovation of Building 700 at Las Positas College has been completed by Balfour Beatty Construction, LLC of San Diego, CA and for the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Renovation of Building 700, Las Positas College.

Funding Source: Measure B Bond Funds

 4.10.2017
Submitted: Doug Horner/Date

 4/10/2017
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 18, 2017

Agenda Item: 7.1

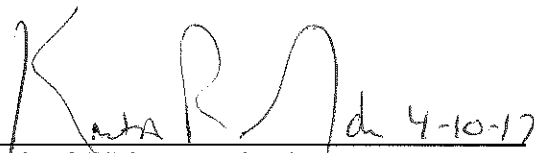
Subject: Approval of Agreement between Builders Exchange of Santa Clara County and CLPCCD Economic Development: OSHA Training Center

Background: The Builders Exchange of Santa Clara County desires to make courses available to its members and individuals seeking to improve their knowledge of workplace safety, and to develop required safety skills within industries affected by OSHA requirements. Builders Exchange of Santa Clara County's catchment area lies within that portion of Region IX, serving the Silicon Valley region in California.

The Builders Exchange of Santa Clara County and the Chabot-Las Positas Community College District's OSHA Training Center wish to create an Agreement to serve the training needs of those who are located in the Santa Clara County and adjacent communities.

Courses presented shall include OSHA standards, occupational and environmental health and safety. The schedule of classes offered will provide individuals seeking to improve their knowledge of construction and industrial safety, and to develop required safety skills within industries affected by OSHA requirements. The Builders Exchange of Santa Clara County will provide classrooms for open enrollment OSHA classes. Expenses and revenue for the classes will be shared by both parties.

Recommended Action: That the Board of Trustees approve the proposed Agreement between Builders Exchange of Santa Clara County and CLPCCD Economic Development: OSHA Training Center, for the period April 19, 2017 through June 30, 2018. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.


Submitted: Krista R. Johns/Date 4-10-17


Approved: Jannett N. Jackson/Date 4/10/2017

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

April 18, 2017

Agenda Item: 9.1

Subject: Establishment of Rights and Duties of Student Trustees for 2017-2018

Recommended Action: That the Board of Trustees establishes the rights and duties of the Student Trustees for 2017-2018 per Education Code 72023.5 as follows:

- a. Student Trustees may make and second motions;
- b. Student Trustees will receive a maximum of \$100 each per month in compensation.

It is further recommended that these rights and duties become effective upon adoption.


Approved: Jannett N. Jackson/Date

4/10/2017

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

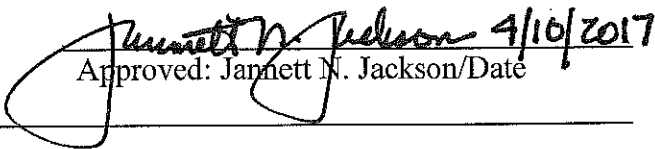
April 18, 2017

Agenda Item: 9.2

Subject: Approval of California Community College Trustees (CCCT) Board Elections
2017

Recommended Action: The Governing Board of the Chabot-Las Positas Community College District casts its votes for the following nine (9) candidates to the California Community College Trustees (CCCT) 2017 Board:

1. Stephen Blum, Ventura County CCD
2. Laura Casas, Foothill-De Anza CCD
3. Stephan Castellanos, San Joaquin Delta CCD
4. Loren Steck, Monterey Peninsula CCD
5. Adrienne Grey, West Valley-Mission CCD
6. Pam Haynes, Los Rios CCD
7. Richard Watters, Ohlone CCD
8. Jim Moreno, Coast CCD
9. William "Kyle" Iverson, Napa CCD

 4/10/2017
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED