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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING July 18, 2017–4:30 P.M.

District Office, 7600 Dublin Blvd., Dublin CA Board Room (3rd Floor)

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 **4:30 P.M.—OPEN SESSION** CALL TO ORDER AND ROLL CALL

1.2 **PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 CLOSED SESSION*

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title Chancellor (Government Code Section 54957)
- **b.** CONFERENCE WITH LEGAL COUNSEL POSSIBLE LITIGATION – One (1) Matter (Government Code Section 54956.9)

*Board meeting will adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD(continued)

^{1.4} 6:30 P.M.—OPEN SESSION-CALL TO ORDER AND ROLL CALL

1.5 **PLEDGE TO FLAG**

1.6 **PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.7 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

- (cc) 1.8 Approval of Minutes of June 20, 2017 Regular Meeting
 - 1.9 **PRESENTATION**: Marketing Strategy Review

2.0 **REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES**

- 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College
 2.2 Presidents of Classified Senates-Chabot College, Las Positas College
- and District
- 2.3 Presidents of Student Senate of Chabot College and Associated Students of Las Positas College

3.0 PERSONNEL

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Faculty Personnel
- (cc) 3.3 Management Personnel
- (cc) 3.4 Executive Personnel

2

AGENDA

4.0	EDUCATIONAL SERVICES		
(cc)	4.1	Approval of Agreement between City of Hayward and Chabot-Las Positas Community College District for Community-Access Broadcasting Services, Chabot College	
(cc)	4.2	Approval for Foreign Travel – Faculty Member, Javier Espinoza to Attend the III International Colloquium on Languages, Cultures, Identity, in School and Society, in Soria, Spain	
(cc)	4.3	Approval of Agreement between Alameda Health Systems and Chabot-Las Positas Community College District for Allied Health Programs	
(cc)	4.4	Approval of Curriculum Changes, Chabot College	
(cc)	4.5	Approval to Renew Agreement-State of California, Bureau of Automotive Repair Smog Referee and Student Training Program with the Foundation for California Community Colleges at Las Positas College	
(cc)	4.6	Approval of Contract Renewal – First 5 Alameda County Every Child Counts Program, Contract No. PI-ECE-1718-106, Chabot College	
(cc)	4.7	Acceptance of an Amendment to the Subaward Agreement with California State University, East Bay (CSUEB), in support of the "Greater Bay Area K20 Basic Skills Consortium" (Subaward No.: W207600-232), Chabot College	
(cc)	4.8	Acceptance of Amendment #1 to the Basic Skills Student Outcomes and Transformation Grant from the California Community Colleges Chancellor's Office, Division of Academic Affairs, to Chabot College (Grant Agreement No.: 16-068-046)	
(cc)	4.9	Acceptance of Amendment #1 to the Basic Skills Student Outcomes and Transformation Grant from the California Community Colleges Chancellor's Office, Division of Academic Affairs, to Las Positas College (Grant Agreement No.: 16-068-059)	
(cc)	4.10	Acceptance of Amendment #2 to the Grant Agreement from the California Community Colleges Chancellor's Office in Support of the Math, Engineering, Science Achievement (MESA) Grant Program, Chabot College (Grant Agreement No.: 16-109-007)	
5.0	BUSINES	S SERVICES	
(cc)	5.1	Approval of Commercial Warrant Registers	
(cc)	5.2	Approval of Payroll Warrant Registers	
(cc)	5.3	Approval of Award of a Piggyback Contract for Personal Computer Equipment for Arts Media and Communication at Chabot College	

- Equipment for Arts, Media and Communication at Chabot College Using the State of California WSCA-NASPO VP PC Cooperative Purchasing Program
- (cc) 5.4 Approval of Agreement Renewal— d/b/a Stanford Health Care ValleyCare, Las Positas College

3

AG	EN	DA
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5.5 Adoption of Resolution No. 01-1718–Resolution Requesting Board of Supervisors of the County of Alameda and Contra Costa Counties to Establish Tax Rate for Bonds of Chabot-Las Positas Community College District expected to be sold During Fiscal Year 2017-18, and Authorizing Necessary Actions in Connection Therewith

4

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of Professional Services Agreement with Swinerton Management & Consulting for the Bond Measure Programs Construction Management Support Services, Chabot College
 (cc) 6.2 Approval of Professional Services Agreement with WSP USA, Inc. formerly known as Parsons Brinkerhoff, Inc., Bond Measure Programs Construction Management Support Services, Las Positas College
 (cc) 6.3 Approval of Contract Modification to the Existing Division of State Architect (DSA) Inspection Services Agreement with ABC
 - Inspections, Inc. for DSA Inspection Services for the New Academic Classroom Building 100, Las Positas College

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

 (cc) 7.1 Acceptance of Standard Agreement Amendment No. 1 California Community College Chancellor's Office. Agreement No. C15-0071, District-Economic Development

8.0 INFORMATION AND DISCUSSION ITEMS (No action)

8.1 Acceptance of Informational Personnel Reports

9.0 OTHER ACTION

- (cc)9.1Adoption of New Board Policy 6720, Approving a Debt Issuance and
Management Policy in Accordance with Senate Bill 1029
- (cc) 9.2 Approval of Board of Trustees Revised Calendar of Meetings-2017

10.0 REPORTS—SENIOR LEADERSHIP AND TRUSTEES

- 10.1 Presidents of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications
- 11.0 ADJOURNMENT

AGENDA

12.0 CLOSED SESSION—(Government Code Section 54954.5)

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

August 1, 2017, 4:45 p.m., Special Meeting, District Pending Approval of Revised Calendar of Board Meeting, Item 9.2 August 15, 2017, 6:30 p.m., Regular Meeting, District

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., Third Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

July 18, 2017

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Okada, Miki (nmi), Laboratory Technician, Biology/Chemistry (3CSM17), 100%, 10 months/year, Range 33/1, \$40,422.50/annual, effective 08/01/17.

III. ASSIGNED TO DISTRICT SERVICES

A. Promotion

Tollefsen, Katherine L., Administrative Systems Analyst I (1CMI60), 100%, 12 months/year, Range 50/5, \$90,285.00/annual, effective 07/19/17.

Submitted: Wyman M.Fong/Date	Approved: Jannett N. Jackson/Date
APPROVED	DISAPPROVED TABLED

July 18, 2017

Agenda Item: 3.2

Subject: Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Faculty Contract

Temporary Leave Replacement - One Year, August 10, 2017 - May 31, 2018

Johnson Jr., Charles W., Instructor, Administration of Justice, (2LSS08), Column/Step IV/7, \$83,629/annual.

Contract of Employment - First Year, August 10, 2017 - May 31, 2018

Dam, Tri N., Instructor, Pediatric Nursing, (2FHS02), Column/Step IV/7, \$83,629/annual.

Ismail, Mumtaj S., Instructor, Digital Media, (2FHU23), Column/Step IV/3, \$71,786/annual.

Contract of Employment - Second Year, August 10, 2017 - May 31, 2018

Meadow, Kelly L., Librarian, Systems, (2FLR05), Column/Step III/3, \$67,956/annual.

Agenda Item: 3.2 July 18, 2017 Page 2

II. <u>ASSIGNED TO LAS POSITAS COLLEGE</u>

A. Faculty Contract

Temporary Leave Replacement - One Semester, August 10, 2017 - December 31, 2017

Payne, Leslie L., Instructor, English as a Second Language, (3LLA21), Column/Step III/5, \$73,877/annual.

SALA Submitted: Wyman M. Fong/Date Approved: Jannett N. Jackson/Date APPROVED DISAPPROVED TABLED

July 18, 2017

Agenda Item: 3.3

Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. <u>ASSIGNED TO LAS POSITAS COLLEGE</u>

A. Administrative Contract

Contract of Employment - July 19, 2017 to June 30, 2018

Smith, Steven A., Public Safety Programs Manager (3APS01), Range/Step 15/2, \$96,568/annual. This position is funded by Strong Workforce Funds and therefore subject to continued renewal.

B. Interim Administrative Employment

Marchena Chavez, Stephany C., Program Director, Child Development Center (3AIN11), Range/Step 13/1, \$80,710/annual, effective 07/19/17 to 12/31/17, or when position is filled, whichever is less. This position is grant and/or revenue-generation requirement funded and therefore subject to continued renewal.

M Fong/Date Submitt pproved: Jannett[®]N. Jackson/Date APPROVED DISAPPROVED **TABLED**

July 18, 2017

Agenda Item: 3.4

Subject: Executive Personnel

Recommended Action: That the Board of Trustees approves the following Executive Personnel.

I. ASSIGNED TO DISTRICT OFFICE

A. Interim Executive Employment

Cota, Susan A., Interim Chancellor (1EDA01), Range \$140.09/hour, not to exceed the CalSTRS earnings limitation of \$43,755 for FY 2017-2018, effective 07/19/17 through 09/30/17, as needed. Interim assignment while employee on leave.

Submitted: Wyman M. Fong/Date

Abproved: Jannett 1

APPROVED

DISAPPROVED

July 18, 2017

 Agenda Item:
 4.1

 Subject:
 Approval of Agreement between City of Hayward and Chabot-Las Positas Community College District for Community-Access Broadcasting Services, Chabot College

<u>Background</u>: The City of Hayward and Chabot-Las Positas Community College District (CLPCCD) have in the past entered into a Community Media Center (CMC) Facility Use Agreement for the City to use the College's TV Studio and related facilities for Public, Educational and Government (PEG) access programming and production. This agreement was last approved by the Board as item 5.8 on February 16, 2010.

The City has provided written notice to Chabot College that it agrees to enter into a CMC Facility Use Agreement effective July 19, 2017 through June 30, 2018 pending board approval. Under the CMC Facility Use Agreement, the City will remit the sum of \$117,000 for the access to the TV Studio and facilities in accordance with the terms of the Agreement.

<u>Recommended Action</u>: That the Board of Trustees approves the proposed Agreement with the City of Hayward for Community-Access Broadcasting Services, Chabot College, for the period of July 1, 2017 through June 30, 2018. It is further recommended that the Board authorize the Vice Chancellor, Business Services in the sum of \$117,000 to execute the agreement on behalf of the District.

Submitted: Krista R. Johns/

pproved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

July 18, 2017

Agenda Item: 4.2

Subject: Approval for Foreign Travel – Faculty Member, Javier Espinoza to attend the III International Colloquium on Languages, Cultures, Identity, in School and Society, in Soria, Spain

<u>Background</u>: Anthropology faculty member Javier Espinoza was invited to present his research at the International Colloquium in Soria, Spain July 5th-July 7th, 2017. His research project is titled, "*Beyond Performance: Exploring Identities and Histories Through Mexican Folklórico in a U.S. Collegiate Setting*." His panel explores the political and social implications when this expression is removed from its traditional context and observed within the university setting.

The attendance and presentation by Javier Espinoza at this international conference will benefit Chabot College by providing greater visibility in the global academic community, provide an opportunity to network with other scholars in anthropology and education, and to exchange ideas in pedagogy and teaching styles that can be implemented in courses at Chabot.

The Voluntary Activity Waiver, Release and Indemnity Agreement was signed prior to this travel, which states that the intention of the participant is to exempt and relieve Chabot-Las Positas Community College District from liability for personal injury, property damage and wrongful death caused by negligence.

<u>Recommended Action</u>: That the Board of Trustees authorizes, Faculty Member, Javier Espinoza's foreign travel for the purposes of attending this conference. It is further recommended that the Board approves the Vice Chancellor, Business Services, execution the appropriate documents pertaining to this event on behalf of the District.

Approved: Krista R. Johns/Date

Approved: Jannett L. Jackson/Date

APPROVED

DISAPPROVED

July 18, 2017

Agenda Item: 4.3

Subject:Approval of Agreement between Alameda Health Systems and Chabot-Las
Positas Community College District for Allied Health Programs

<u>Background</u>: Through the Affiliation Agreement, first approved at the January 18, 2011 Board of Trustees meeting, the Alameda Health System (Hospital) has provided practical clinical experiences for students of the Chabot-Las Positas Community College District (School) in educational programs including nursing, paramedic, emergency medical technician, and medical assistant, and other allied health programs.

In order to streamline and monitor the approval process, contract timelines, and the inclusion of requirements from programmatic accreditors, we request that the agreement approved on December 6, 2016 for Chabot College be terminated and replaced by this current contract incorporating the needs of both campuses.

As a contribution to community health education, the Hospital would like to continue providing students in the District the opportunity to gain practical clinical experience at Hospital facilities. The hospital will continue to be an active partner in supporting healthcare education through the provision of clinical placements for healthcare education program students from Chabot College and Las Positas College for a three-year period from July 19, 2017, through July 1, 2020, unless terminated within 30 days by either party.

<u>Recommended Action</u>: That the Board of Trustees terminates the agreement with Alameda Health Services approved on December 16, 2017 for Chabot College, and approves the agreement with Alameda Health Systems to provide health education services to Chabot-Las Positas Community College District students at both colleges. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the agreement and any further amendments related to programmatic requirements during its term on behalf of the District.

Submitted: Krista R. Johns/D

Approved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

July 18, 2017

Agenda Item: 4.4

Subject: Approval of Curriculum Changes, Chabot College

<u>Background</u>: The following recommended curriculum changes were acted on in the Chabot College Curriculum Committee and approved by the Academic Senate during the period of January 17th, 2017 to May 16th, 2017 and consist of:

New Programs	2
Revised Programs	5
New Courses	26
Revised Courses	32
Course Deactivations	28

The Chabot Curriculum Committee has approved course deactivations as part of a continued effort to clean-up and update Chabot's curriculum to meet the needs of students and demands of constantly changing industries. The Committee approved deactivations of experimental courses and courses that are no longer technologically applicable. No students were impacted by these deactivations. All other deactivated courses have been replaced with redesigned courses or course sequences that better suit the academic, personal, and professional goals of students.

<u>Recommended Action</u>: That the Board of Trustees approves the Curriculum Changes proposed by Chabot College, effective Spring 2018.

ubmitted: Krista R. Johns/Date

Approved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

July 18, 2017

Agenda Item: 4.5

Subject: Approval to Renew Agreement-State of California, Bureau of Automotive Repair Smog Referee and Student Training Program with the Foundation for California Community Colleges at Las Positas College

<u>Background</u>: Las Positas College has a successful auto technology program. As a part of that program, the Foundation for California Community Colleges (FCCC) has operated the State of California's Bureau of Automotive Repair (BAR) Smog Referee and Lane Technician Training Program on the campus since 2003. The program provides referees to hear consumer complaints and to negotiate reasonable results in those disputes and to train student technicians to perform necessary technical services in the State's Smog Check program.

This agreement would continue the BAR's Smog Referee and Student Technician Training Program, combining public service to the community and a training program for students enrolled at the College. In addition, the FCCC will pay \$1,100 per month as a licensing fee for the use of the facilities at the College. The term of the proposed renewal is July 1, 2017 through June 30, 2019.

The Board of Trustees approved the original agreement for this program on April 15, 2003 under item 4.7.b. The most recent prior approval was on August 18, 2015 under item 4.8.

<u>Recommended Action</u>: That the Board of Trustees approves the proposed renewal agreement for the State of California, Bureau of Automotive Repair Smog Referee and Student Training Program with the Foundation for California Community Colleges at Las Positas College from July 1, 2017 through June 30, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement renewal on behalf of the District.

Approved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

July 18, 2017

Agenda Item: 4.6

Subject: Approval of Contract Renewal – First 5 Alameda County Every Child Counts Program, Contract No. PI-ECE-1718-106, Chabot College

<u>Background</u>: First 5 Alameda County, formerly known as the Alameda County Children and Families Commission, serves children age zero to five years old and their families as part of their Every Child Counts strategic plan. The Chabot College Early Childhood Development department supports this work by educating current and future Early Education providers and families in the community, and by connecting them with professional development opportunities and resources that improve care.

First 5 would like to continue the relationship with the College by awarding a one-year contract for the period July 19, 2017 – June 30, 2018 in the amount of \$25,000 to provide instructional support, curriculum development, student support, and program materials, with an expected \$75,000 match from Chabot College. Matching funds have been identified.

The Board of Trustees previously approved contracts for First 5 Alameda County on November 15, 2016, under item 4.6, for an amended total of \$58,000; August 18, 2015, under item 4.1, for \$183,100; June 25, 2013, under item 5.8 for \$350,000; July 20, 2010, under item 5.6 for \$321.723; May 19, 2009 under item 5.3 for \$306,000; June 20, 2007 under item 4.3 for \$470,000. Contracts were also approved under the former name, Alameda County Children and Families Commission.

<u>Recommended Action</u>: That the Board of Trustees accepts the Contract Renewal with First 5 Alameda County Every Child Counts Program, Contract No. PI-ECE-1718-106, Chabot College, for the period of July 19, 2017 through June 30, 2018, in the amount of \$25,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the contract on behalf of the District.

Submitted: Krista R/ Johns/Date

Approved: Jannett N. Jackson/Date



DISAPPROVED

July 18, 2017

Agenda Item: 4.7

Subject:Acceptance of an Amendment to the Subaward Agreement with CaliforniaState University, East Bay (CSUEB), in support of the "Greater Bay Area K20Basic Skills Consortium" (Subaward No.: W207600-232), Chabot College

<u>Background</u>: The CCCCO Basic Skills Partnership Pilot grant was awarded to Ohlone College in July 2016. Ohlone College has contracted with CSUEB to serve as the pass-through agency for issuing subaward agreements to the other partner colleges and universities in support of Greater Bay Area K20 Basic Skills Consortium.

The original subaward agreement of \$140,000 for Chabot College, from July 1, 2016 to June 30, 2017, was approved as Item 4.4 at the November 15, 2016 Board meeting. The amendment maintains the same terms as the original agreement but extends the end date for one calendar year and includes the full amount of funds as specified in the grant award. The amendment extends the subaward period of performance to June 30, 2018.

The consortium seeks to pilot efficient and effective methods of coordinating basic skills instruction and services between the CCC and CSU systems. This is to be achieved through the implementation of partnerships between the following community college districts and CSU campuses: Berkeley City College, Chabot College, Las Positas College, Diablo Valley College, Mission College, the Peralta Community College District, CSUEB, San Francisco State University and San Jose State University. Chabot College representatives serve on the consortium Steering Committee to advise and assist with the implementation of the grant.

This amendment extends the subaward period of performance to June 30, 2018 for the full subaward amount of \$140,000.

<u>Recommended Action</u>: That the Board of Trustees approves the amendment to the Greater Bay Area K20 Basic Skills Consortium Sub-award for Chabot College, Subaward No.: W207600-232, extending the period of performance to June 30, 2018. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the agreement.

Submitted: Krista R. Johns/Date

Approved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

July 18, 2017

Agenda Item: 4.8

Subject: Acceptance of Amendment #1 to the Basic Skills Student Outcomes and Transformation Grant from the California Community Colleges Chancellor's Office, Division of Academic Affairs, to Chabot College (Grant Agreement No.: 16-068-046)

<u>Background</u>: The Community Colleges Basic Skills and Student Outcomes Transformation Program grant (#16-068-046) was awarded to Chabot College in the amount of \$1,067,773 for a three-year period, from July 19, 2016 to June 30, 2019. Acceptance of the grant was approved by the Board of Trustees on August 16, 2016.

As full funding is contingent on the availability of funds and is subject to the addition of restrictions and conditions over the grant period, the funding comes on a yearly basis. The State Chancellor's Office has provided an amendment to permit grant performance under year one (July 2016 through June 2017) to be extended to June 30, 2018.

<u>Recommended Action</u>: That the Board of Trustees approves Amendment # 1 (Grant Agreement No.: 16-068-046) to the California Community Colleges Chancellor's Office for the Community Colleges Basic Skills and Student Outcomes Transformation Program Grant, Chabot College received last year for the period of July 19, 2016 through June 30, 2018. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the grant amendment on behalf of the District.

ubmitted: Krista R

pproved: Jannett N. Jackson/



DISAPPROVED

July 18, 2017

Agenda Item: 4.9

Subject: Acceptance of Amendment #1 to the Basic Skills Student Outcomes and Transformation Grant from the California Community Colleges Chancellor's Office, Division of Academic Affairs, to Las Positas College (Grant Agreement No.: 16-068-059)

<u>Background:</u> The Community Colleges Basic Skills and Student Outcomes Transformation Program grant (#16-068-059) was awarded to Las Positas College in the amount of \$1,491,121 for a three-year period, from July 19, 2016 to June 30, 2019. Acceptance of the grant was approved by the Board of Trustees on August 16, 2016.

As full funding is contingent on the availability of funds and is subject to the addition of restrictions and conditions over the grant period, the funding comes on a yearly basis. The State Chancellor's Office has provided an amendment to permit grant performance under year one (July 2016 through June 2017) to be extended to June 30, 2018.

<u>Recommended Action</u>: That the Board of Trustees approves Amendment # 1 to the California Community Colleges Chancellor's Office for the Community Colleges Basic Skills and Student Outcomes Transformation Program grant received last year for the period of July 19, 2016 through June 30, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, in the amount of \$1,067,773 to execute the grant amendment on behalf of the District.

inprinted:

Approved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

July 18, 2017

Agenda Item: 4.10

Subject: Acceptance of Amendment #2 to the Grant Agreement from the California Community Colleges Chancellor's Office in Support of the Math, Engineering, Science Achievement (MESA) Grant Program, Chabot College (Grant Agreement No.: 16-109-007)

<u>Background</u>: The Community Colleges MESA Program grant was awarded to Chabot College in July 2013. The original grant agreement was approved as Item 4.3 at the October 15, 2013 Board meeting. An amendment to increase the annual award amount to \$77,893 was approved as item 4.6 at the January 17, 2017 Board meeting. This second amendment is a no-cost extension that maintains the same augmented award amount but extends the project period until October 30, 2017 for a new period of performance of July 1, 2016 – October 30, 2017.

Funds support the MESA Program at Chabot College. The MESA program academically prepares its program students for transfer to four-year institutions, to assure their ability to attain baccalaureate degrees in Science, Technology, Engineering, and Math (STEM) fields. Chabot's MESA Program benefits all Chabot students, but targets underrepresented minorities in STEM, in particular Latino, African-American, and Pacific-Islander students. MESA is a key element of the multiple student success initiatives at Chabot and supports its Strategic Plan to increase student success and transfer opportunities in addition to supporting the College's Hispanic-serving institution status.

This amendment extends the grant period of performance to October 30, 2017 for a new period of performance of July 1, 2016 – October 30, 2017 for the augmented award amount of \$77,893.

<u>Recommended Action</u>: That the Board of Trustees approves Amendment # 2 to the Math, Engineering, Science Achievement (MESA) Program Grant (#16-109-007) for Chabot College in the amount of \$77,893 for the performance period of July 1, 2016 through October 30, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the grant amendment on behalf of the District.

Submitted: Krista R. Johns/Date

Approved: Jannett N. Jackson/Date



DISAPPROVED

July 18, 2017

Agenda Item: 5.1

Approval of Commercial Warrant Registers Subject:

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

Date	Warrant Numbers	Amount
6/2/2017	10014246 - 10014355	\$ 562,132.15
	Commercial Warrants	
	10014356 - 10014365	74,846.77
	Commercial Warrants	
	10014242	(7,250.00)
	Cancelled Warrant	
6/5/2017	10014366 - 10014400	194,044.06
	Commercial Warrants	
6/8/2017	10014401 - 10014586	1,081,087.99
	Commercial Warrants	
	10014587	3,175.97
	Commercial Warrants	
	10014588 - 10014860	62,764.50
	Commercial Warrants	
	10014861 - 10014869	95,859.64
	Commercial Warrants	
	10014870	3,836.32
	Commercial Warrants	
6/15/2017	10014871 - 10015048 Commercial Warrants	2,046,410.71
	10015049 - 10015053	175,654.32
	Commercial Warrants	115,001.52
	10015054 - 10015057	45,467.13
	Commercial Warrants	
	10011485, 10012349, 10012820	(359.19)
	Cancelled Warrants	
6/22/2017	10015058 - 10015880	1,513,445.58
	Commercial Warrants	

Agenda Item: 5.1 July 18, 2017 Page 2

Date	Warrant Numbers	Amount
6/22/2017	10015881	\$ 1,370.31
	Commercial Warrants	
	10015882 - 10015891	794,681.07
	Commercial Warrants	
	10015892 - 10015893	22,438.86
	Commercial Warrants	
6/29/2017	10015894 - 10016158	6,554,732.20
	Commercial Warrants	
	10016159	300.00
	Commercial Warrants	
	10016160 - 10016167	67,597.43
	Commercial Warrants	
	10013159, 10014058, 10014268	(3,586.79)
	Commercial Warrants	

TOTAL \$ 13,288,649.03

Submitted: Lorenzo Legaspi/Date

200/7/12/17 Approved: Jannett N. Jackson/Date

APPROVED

_____DISAPPROVED__

July 18, 2017

Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

<u>Recommended Action:</u> That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

June Payroll Warrant Total = \$4,467,413.60

.orenzo Legaspi / Date Submitted

Approved: Buy 17/12/17 Jannett N. Jackson / Date

APPROVED_

_____DISAPPROVED___

July 18, 2017

Agenda Item: 5.3

Subject: Approval of Award of a Piggyback Contract for Personal Computer Equipment for Arts, Media and Communication at Chabot College using the State of California WSCA-NASPO VP PC Cooperative Purchasing Program

<u>Background</u>: District is preparing for the purchase, delivery and installation of personal computer equipment for the Arts, Media and Communication at Chabot College. These high-end computers will handle the 3D animation software called MAYA which will create animation cartoons. This is part of the new curriculum at Chabot College. To make the purchase of the required personal computer equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The Western States Contracting Alliance (WSCA) has formed a cooperative purchasing organization, the National Association of State Procurement Officials (NASPO) to manage a cooperative purchasing program approved by the California's State Chief Procurement Official and make contracts available to authorized governmental entities such as public schools and institutions of higher education. The WSCA-NASPO contract planned for this use is the computer contract (7-15-70-34-001) with Hewlett Packard Company. This piggybackable contract utilizes a previously conducted bidding process and contract award to WSCA members.

<u>Recommended Action</u>: That the Board of Trustees approve the award of a piggyback contract for Personal Computer Equipment for Arts, Media and Communication at Chabot College using the State of California WSCA-NASPO VP PC Cooperative Purchasing Program, to Hewlett Packard Company of Omaha, NE, in the respective amounts including taxes, not to exceed \$168,066.11. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

Submitted: Lorenzo/Legaspi/Date

Approved: Jannett N. Jackson/Date



DISAPPROVED

July 18, 2017

Agenda Item: 5.4

Subject: Approval of Agreement Renewal— d/b/a Stanford Health Care - ValleyCare, Las Positas College

Background: This is a renewal of the agreement with Stanford Health Care - ValleyCare to operate the Student Health and Wellness Center at Las Positas College for an annual fee of \$303,037 for fiscal year 2017-18 and \$310,617 for fiscal year 2018-19 for the period of June 1, 2017 through May 31, 2019.

Las Positas College has had a working relationship with Stanford Health Care - ValleyCare since 1998. The Student Health and Wellness Center provides health care services including nonemergency medical care, health care guidance, medical referral services and preventive health care services. Basic expenditure costs for the Student Health and Wellness Center cover the fulltime nurse practitioner, part-time Office Assistant, and part time Medical Assistant and medical supplies.

The Board of Trustees previously approved the following agreements:

\$274,467
\$237,348
\$218,639
\$210,157
\$216,883
\$202,035
\$214,253
\$284,000 (\$140,000 and \$144,000)
\$252,000 (\$126,000 and \$126,000)

<u>Recommended Action</u>: That the Board of Trustees approves the proposed renewal of the agreement with Stanford Health Care - ValleyCare in the amount of \$303,037 for fiscal year 2017-18 and \$310,617 for fiscal year 2018-19 for the period of June 1, 2017 through May 31, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement.

Submitted: Lorenzo Legaspi/Date

Approved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

July 18, 2017

Agenda Item: 5.5

Adoption of Resolution No. 01-1718 - Resolution Requesting Board of Subject: Supervisors of the County of Alameda and Contra Costa Counties to Establish Tax Rate for Bonds of Chabot-Las Positas Community College District expected to be sold During Fiscal Year 2017-18, and Authorizing Necessary Actions in Connection Therewith

Background: An election was held in the Chabot-Las Positas Community College District on June 7, 2016 for the issuance and sale of general obligation bonds of the District for various school facility improvements in the maximum amount of \$950,000,000 (the "Measure A"). The schedule for issuing the first series of bonds authorized under Measure A (the "Bonds") currently anticipates completing the sale of its Bonds after the time that the Auditor-Controllers of each Alameda and Contra Costa Counties (the "Counties") calculate the taxes to be levied for District bonded debt during fiscal year 2017-18. Therefore, Resolution No. 01-1718 is being brought before the Board of Trustees now to formally request that, pursuant to Education Code Sections 15252-15254, the Boards of Supervisors of the Counties adopt a tax rate and levy a tax for the Bonds. The tax rate will be based upon an estimated debt service schedule prepared by the District. The Resolution further authorizes the District officials to file a certified copy of the Resolution with the Boards of Supervisors of the Counties and to deliver copies of the Resolution to the Auditor-Controller and Treasurer and Tax Collector of the Counties.

Adoption of this Resolution is necessary to ensure that property taxes are levied during fiscal year 2017-18 for the payment of the Bonds. The Bonds are expected to be sold during Fiscal Year 2017-18.

FISCAL IMPACT

There is no fiscal impact to the General Fund resulting from the issuance of the Bonds.

Recommended Action: That the Board of Trustees adopt Resolution No. 01-1718. Requesting Board of Supervisors of the County of Alameda and Contra Costa Counties to Establish Tax Rate for Bonds of Chabot-Las Positas Community College District expected to be sold During Fiscal Year 2017-18, and Authorizing Necessary Actions in **Connection Therewith**

Submitted. Lorenzo Legaspi/Date

Approved: Jannett N. Jackson/Date



DISAPPROVED

RESOLUTION NO. 01-1718

RESOLUTION REQUESTING BOARD OF SUPERVISORS OF THE COUNTIES OF ALAMEDA AND CONTRA COSTA TO ESTABLISH TAX RATE FOR BONDS OF CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT EXPECTED TO BE SOLD DURING FISCAL YEAR 2017-18, AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH.

WHEREAS, this Board of Trustees (the "Board") of the Chabot-Las Positas Community College District (the "District"), located in Alameda County and Contra Costa County (together the "Counties") California, is authorized to, and intends to, issue a series of its bonds for the purposes authorized by the voters of the District on June 7, 2016 ("Measure A");

WHEREAS, the Boards of Supervisors of the Counties are required to take action approving a tax rate for payment of indebtedness of the District during Fiscal Year 2017-18, and it is the responsibility of the Auditor-Controller of each of the Counties to calculate the several tax rates for the Boards of Supervisors' action thereon;

WHEREAS, this Board has determined that it is not possible or advisable to sell the District's bonds in time to permit the Auditor-Controllers, or other appropriate officials of each of the Counties, to calculate the tax rates necessary to pay debt service on such bonds in order that such tax rates may be reflected on 2017-2018 property tax bills of taxpayers in the District;

WHEREAS, the Education Code of the State of California provides that the Boards of Supervisors of the Counties shall annually, at the time of making the levy of taxes for county purposes, estimate the amount of money required to meet the payment of the principal of and interest on the bonds authorized by the electors of the District and not sold, and which the Board of Trustees of the District informs such Boards of Supervisors in their belief will be sold before the next tax levy, and further provides that said Boards of Supervisors shall levy a tax sufficient to pay the principal and interest so estimated; and

WHEREAS, this Board deems it necessary and desirable to issue a series of the District's Measure A bonds during Fiscal Year 2017-18, as authorized by the Government Code, and that the Counties levy a tax for payment on debt service estimated to come due on such bonds during Fiscal Year 2017-18, and believes that said bonds will be sold during said Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT:

Section 1. <u>Recitals</u>. All of the above recitals are correct.

Resolution No. 01-1718 July 18, 2017 Page 2

Section 2. <u>Estimate of Tax Levy</u>. The Chancellor or the Vice Chancellor, Business Services of the District or such other officer of the District as either authorized officer may designate (each, an "Authorized District Representative"), are hereby authorized and directed to prepare, or cause the financial advisor or underwriter to the District, to prepare, an estimate of all payments of principal and interest which shall become due on a series of Measure A bonds of the District expected to be sold prior to the making of the tax levy for Fiscal Year 2017-18, and to cause the debt service schedule so prepared to be provided to the Boards of Supervisors and the Auditor-Controllers of the Counties and to any other officers of the Counties responsible for preparing the tax levy for bonds of the District and for levying said tax. The District estimates that the sale of its next series of bonds shall be in the amount of \$160 million, an amount within the District's authorized but unissued bond allowance, and shall be issued on or about September 2017.

Section 3. <u>Request to Counties to Levy Tax</u>. The Boards of Supervisors of the Counties are hereby requested, in accordance with Education Code Section 15252-15254, to adopt a tax rate for bonds of the District expected to be sold during Fiscal Year 2017-2018, based upon the estimated debt service schedule prepared by officers of the District, and to levy a tax in Fiscal Year 2017-18 on all taxable property in the District sufficient to pay said estimated debt service. The proceeds of such tax shall be deposited into the debt service fund of the District established pursuant to the Education Code for bonds of the District.

Section 4: <u>Application of Tax Proceeds.</u> In the event that the bonds of the District are not sold during Fiscal Year 2017-18, or sold in such amount and on such terms that the proceeds of the tax requested in Section 3 hereof, or any portion thereof, are not required for payment of debt service due on the bonds, or payment of other outstanding bonds of the District payable from the debt service fund of the District, this Board hereby requests that the Auditor-Controllers of the Counties, or other appropriate officials of the Counties, cause the remaining proceeds of the tax to be held in the debt service fund and applied to debt service on outstanding bonds of the District coming due in Fiscal Year 2018-19.

Section 5. <u>Filing of Resolution</u>. The Secretary of this Board is hereby authorized and directed to file forthwith a certified copy of this Resolution with the Clerks of the Boards of Supervisors of the Counties, and to cause copies of this Resolution to be delivered to the Auditor-Controllers and the Treasurer-Tax Collectors of the Counties.

Section 6. <u>Further Authorization</u>. The President of this Board, the Secretary of this Board, or any Authorized District Representative, shall be and they are hereby authorized and directed to take such additional actions consistent with the intent of this Resolution in connection with the sale of the bonds of the District, which any of them deem necessary and desirable to accomplish the purpose hereof.

Resolution No. 01-1718 July 18, 2017 Page 3

Section 7. <u>Effective Date</u>. This resolution shall take effect from and after its adoption.

PASSED AND ADOPTED this 18th day of July, 2017, by the following vote:

AYES: DVORSKY,GIN,MADULI, MITZMAN, VECCHIARELLI

NOES:

ABSENT: GELLES

ABSTENTIONS:

President of the Board of Trustees of the Chabot-Las Positas Community College District

Attest:

Lorsten

Secretary to the Board of Board of Trustees of the Chabot-Las Positas Community College District

July 18, 2017

Agenda Item: 6.1

Subject: Approval of Professional Services Agreement with Swinerton Management & Consulting for the Bond Measure Programs Construction Management Support Services, Chabot College

<u>Background</u>: At the August 21, 2012 Board Meeting, the Master Agreement for Construction Management (CM) Services in the amount of \$2,740,350 was approved for up to a total of 5 (five) years, renewable annually.

This professional services agreement shall provide for an additional one (1) year of ongoing Construction Management Services to continue until June 30, 2018 for the Bond Measures construction efforts at Chabot College in the amount of \$428,667.

<u>Recommended Action</u>: That the Board of Trustees approves the Professional Services Agreement with Swinerton Management & Consulting for the Bond Measure Programs Construction Management Support Services at Chabot College in an amount not to exceed \$428,667. It is further recommended that the Board authorizes the Vice Chancellor, Business Services to execute the agreement on behalf of the District.

Funding Source: Measure A and B Bond Funds

ibmitted: Doug Horner/Date

Approved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

July 18, 2017

Agenda Item: 6.2

Subject:Approval of Professional Services Agreement with WSP USA, Inc., formerly
known as Parsons Brinckerhoff, Inc., for the Bond Measure Programs
Construction Management Support Services, Las Positas College

<u>Background</u>: On May 1, 2017, Parsons Brinckerhoff, Inc. changed their name to WSP USA, Inc. There is no change to the Parsons Brinckerhoff, Inc. management staff which has provided ongoing Construction Management Services for the Measure B funded construction projects at Las Positas College.

This professional services agreement shall provide for an additional one (1) year of ongoing Construction Management Services to continue until June 30, 2018 for the Proposition 39 and the Bond Measures construction efforts at Las Positas in the amount of \$350,446.

<u>Recommended Action</u>: That the Board of Trustees approves the Professional Services Agreement with WSP USA, Inc. of New York, NY, formerly known as Parsons Brinckerhoff, Inc., for Bond Measure Programs Construction Management Support Services at Las Positas College in an amount not to exceed \$350,446. It is further recommended that the Board authorizes the Vice Chancellor, Business Services to execute the agreement on behalf of the District.

Funding Source: Measure A and B Bond Funds

^bDoug Horner/Date

Approved: Jannett N. Jackson/Date



DISAPPROVED

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July 18, 2017

Agenda Item: 6.3

Subject: Approval of Contract Modification to the Existing Division of State Architect (DSA) Inspection Services Agreement with ABC Inspections, Inc. for DSA Inspection Services for the New Academic Classroom Building 100, Las Positas College

<u>Background</u>: On April 19, 2016, the Board of Trustees authorized to enter into an agreement with ABC Inspections, Inc. to provide Division of State Architect (DSA) Inspection Services for the New Academic Classroom Building 100, Las Positas College. The IOR contract is adjusted to accommodate extended schedule and include close out activities for the New Academic Building.

This upcoming project requires a Division of State Architect (DSA) Class 1 Inspector as a requirement of Division of State Architect (DSA) and the Field Act. The extended schedule's estimated fee for these inspection services is \$132,600. The funding is contained in the budget of the project.

Original Contract Amount	\$ 206,267
Nine (9) Month Extension	\$ 132,600
Revised Contract Amount	\$ 338,867

<u>Recommended Action</u>: That the Board of Trustees approves the proposed Contract Modification to the Existing Division of State Architect (DSA) Inspection Services Agreement with ABC Inspections, Inc. for DSA Inspection Services for the New Academic Classroom Building 100, Las Positas College in an amount not to exceed \$132,600. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the amendment on behalf of the District.

Funding Source: Measure B Bond Funds

Doug Horner/Date

Approved: Jannett N. Jackson/Date



DISAPPROVED

July 18, 2017

Agenda Item:7.1Subject:Acceptance of Standard Agreement Amendment No.1 California
Community Colleges Chancellor's Office, Agreement C15-0071, District-
Economic Development

<u>Background</u>: Chabot-Las Positas Community College District entered into an agreement with the California Community Colleges Chancellor's Office (CCCCO) to serve as the fiscal agent for the Associate Degree for Transfer Marketing Campaign for the period of June 1, 2016 to June 30, 2017. The agreement was approved by the Board of Trustees on June 1,2016, item number 7.4 Under that agreement, CLPCCD's Department of Economic Development creates and administers contracts and provides fiscal oversight for statewide events, media buys, website development and marketing materials required for the campaign.

This Amendment extends the term of the current agreement, from June 30, 2017 to December 31, 2017.

<u>Recommended Action</u>: That the Board of Trustees approves Amendment No. 1 to Agreement No. C15-0071 – California Community Colleges Chancellor's Office, District-Economic Development, extending the term of the Agreement to December 31, 2017. It is further recommend that the Board authorizes the Vice Chancellor, Business Services to execute the agreement on behalf of the District.

ubmitted: Krista R. Johns/Date

pproved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

July 18, 2017

Agenda Item: 9.1

Subject: Adoption of New Board Policy 6720, Approving a Debt Issuance and Management Policy in Accordance with Senate Bill 1029

<u>Background</u>: Existing California law requires public agencies to provide information to the California Debt and Investment Advisory Commission ("CDIAC") no later than 30 days prior to the sale of the debt. Senate Bill 1029 ("SB 1029"), signed into law by Governor Brown on September 12, 2016, amended this law to place additional reporting obligations on issuers of debt. In part, SB 1029 requires that an issuer certify that it has adopted local debt policies concerning the use of debt and that the proposed debt issuance is consistent with the local debt policies.

In anticipation of the District's execution and delivery of Measure A bonds in 2017, a debt issuance and management policy in compliance with SB 1029 must be adopted. Bond counsel has assisted the District with preparing a debt issuance and management policy that is in compliance with SB 1029. This policy provides a framework for capital planning and debt management by the District.

<u>Recommended Action</u>: That the Board of Trustees adopts the New Board Policy 6720, Approving a Debt Issuance and Management Policy in Accordance with Senate Bill 1029

mitted by: Krista R. Johns/Date

Approved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

July 18, 2017

Agenda Item:9.2Subject:Approval of Board of Trustees Revised Calendar of Meetings-2017Recommended Action:That the Board of Trustees approves the Revised Calendar of

Board Meetings-2017.

ADICHIMA Approved: Jannett N. Jackson/Date



DISAPPROVED