

OFFICIAL COPY



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING July 17, 2018—4:00 P.M.*

District Office; 7600 Dublin Blvd; Dublin CA
Board Room (3rd Floor)

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 **4:00 P.M.—OPEN SESSION-** **CALL TO ORDER AND ROLL CALL***

1.2 **PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 **CLOSED SESSION***—Personnel, Collective Bargaining and Possible Litigation

- a) **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** (Government Code Section 54957 Subd (B) (1))
- b) **CONFERENCE WITH LEGAL COUNSEL- POTENTIAL LITIGATION:**
Two (2) Cases - Disclosure Could Jeopardize Negotiations. (Government Code Section 54956.9)
- c) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:** Title: Interim Chancellor (Government Code Section 54957)

1.4 **6:30 P.M.—OPEN SESSION-** **CALL TO ORDER AND ROLL CALL**

1.5 **PLEDGE TO FLAG**

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

1.6 PUBLIC COMMENTS

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda

1.7 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

1.8 PRESENTATION: EDCE/OSHA

- (cc) 1.9 Approval of Minutes of June 19, 2018 Regular Meeting

2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

- 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College
- 2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District
- 2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government

3.0 PERSONNEL

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Faculty Personnel
- (cc) 3.3 Ratification of the MOU between the Chabot-Las Positas Community College District and Chabot-Las Positas Faculty Association authorizing provision of Life-Time Retiree Medical Benefits pursuant to Article 20 of the CBA to specified members eligible for the 2017/2018 SERP

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Acceptance of California Community Colleges Chancellor's Office (CCCCO) Grant and approval of the agreement #18-077-001, Mental Health Services Program, Chabot Las Positas Community College District, Chabot College and Las Positas College
- (cc) 4.2 Approval of Renewal of Field Internship Agreement with the City of Berkeley, Berkeley Fire Department (BFD), Las Positas College
- (cc) 4.3 Approval of Child and Adult Care Food Program (CACFP) Agreement between Revolution Foods, Inc. and Chabot- Las Positas Community College District, Chabot College Early Childhood Development (ECD) Laboratory School
- (cc) 4.4 Approval of Agreement: Hayward Unified School District and Chabot-Las Positas Community College District, Chabot College
- (cc) 4.5 Approval of Contract- City of Fremont for Providing Community-Access Broadcasting Services, Chabot College

- (cc) 4.6 Approval of Contract – City of Hayward for Providing Community- Access Broadcasting Services, Chabot College
- (cc) 4.7 Acceptance of California Community Colleges Chancellor's Office (CCCCO) Mathematics, Engineering, Science Achievement (MESA) Grant Award for Chabot College
- 4.8 Adoption of Resolution No. 18-1718 – Child Development State Preschool Contract No. CSPP-8007 Project No. 01-6131-00-8 and Approval of the Associated Contract Number CSPP-8007, Chabot College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Award of a Piggyback Contract for Printer/Multi-Function Device Equipment to replace the current multi-function fleet equipment, which is outdated at Las Positas College through the CollegeBuys Purchasing Program
- (cc) 5.4 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of Memorandum of Understanding – City of Hayward – Chabot College
- (cc) 6.2 Approval of Modification to the Contract with E.F. Brett and Company, Inc., Arcade Voluntary Seismic Upgrade at Chabot College
- (cc) 6.3 Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Arcade Voluntary Seismic Upgrade, Chabot College
- (cc) 6.4 Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Campus Master Sign Program, Phase 2, Chabot College

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Approval of Contract Renewal— Contra Costa County Employment and Human Services, District-Economic Development

8.0 INFORMATION AND DISCUSSION ITEMS (No Action)

- 8.1 Informational Personnel Reports

9.0 OTHER ACTION ITEMS

(No Items)

10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES

- 10.1 President of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT**12.0 CLOSED SESSION- (Government Code Section 54954.5)**

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

August 21, 2018 6:30 p.m., Regular Meeting, District

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Alvarado, Ramon A., Stage Technician (2CHU07), 100%, 12 months/year, Range 33/1, \$48,507.00/annual, effective 07/18/18. This position is funded by generated revenue and therefore subject to continued renewal.

Figueiredo, Valerie D., Administrative Assistant, Financial Aid (2CFA28), 100%, 12 months/year, Range 33/1 \$48,507.00/annual, effective 07/18/18. This position is grant/categorically funded and therefore subject to continued renewal.

Toscano, Jesse J., Security Officer (2CSE15), 45%, 12 months/year, Range 37/1, \$24,137.10/annual, effective 07/18/18. This position is funded by generated revenue and therefore subject to continued renewal.

B. Voluntary Transfer

Eastwood, Maria L., Administrative Assistant, Early Childhood Development (2CSS43) to Administrative Assistant, Student Equity and Success (2CSP19), 100%, 11 months/year, Range 33/3, \$53,638.00/annual, effective 08/01/18. This position is grant/categorically funded and therefore subject to continued renewal.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Sauzade, Alena (nmi), Instructional Assistant, English (3CLA06), 75%, 10 months/year, Range 33/1, \$36,380.25/annual, effective 08/02/18.

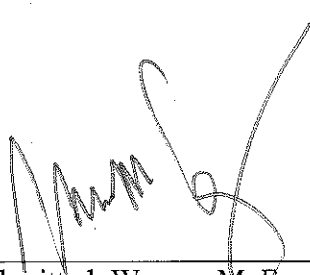
III. ASSIGNED TO DISTRICT OFFICE

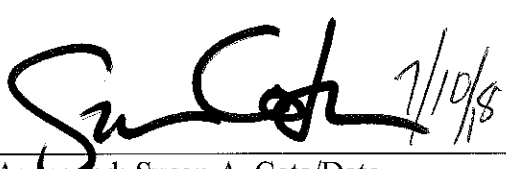
A. Employment

Rice, Christopher D., Instructional Systems Technician (1CMI61), 100%,
12 months/year, Range 45/1, \$65,412.00/annual, effective 08/06/18.

B. Change to District Classification Plan

Add Audience Services Technician, Range 33, effective 07/18/18. This position
is funded by generated revenue and therefore subject to continued renewal.

 7.9.18
Submitted: Wyman M. Fong/Date

 7/10/18
Approved: Susan A. Cota/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018

Agenda Item: 3.2

Subject: Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Faculty Contract

Contract of Employment – First Year, August 9, 2018 – May 31, 2019

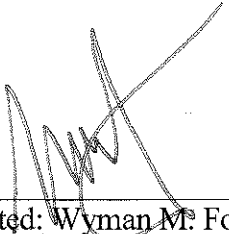
Bass-Werner, Eric A., Instructor, Automotive Technology (2FTE08),
Column/Step IV/7, \$83,629.00/annual.

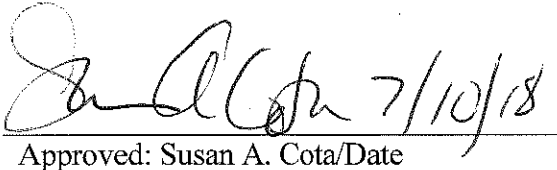
Cambara, Dennis O., Counselor/Instructor, Disabled Student Programs and
Services (DSPS) (2FCG24), Column/Step III/7, \$79,800.00/annual.

Gutierrez, Ana A., Instructor, Early Childhood Development (2FSS25), Column/Step
III/6, \$76,838.00/annual.

Kwon, Patrick H., Instructor, Mathematics (2FSM41), Column/Step III/1,
\$62,035.00/annual.

Weathers, Tess S., Instructor, Engineering (2FTE10), Column/Step III/1,
\$62,035.00/annual.

 7.9.18
Submitted: Wyman M. Fong/Date

 7/10/18
Approved: Susan A. Cota/Date

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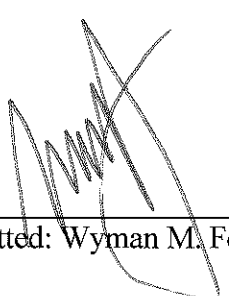
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


July 17, 2018

Agenda Item: 3.3

Subject: Ratification of the MOU between the Chabot-Las Positas Community College District and Chabot-Las Positas Faculty Association authorizing provision of Life-Time Retiree Medical Benefits pursuant to Article 20 of the CBA to specified members eligible for the 2017/2018 SERP

Recommended Action: That the Board of Trustees ratifies the MOU between the Chabot-Las Positas Community College District and Chabot-Las Positas Faculty Association authorizing provision of Life-Time Retiree Medical Benefits pursuant to Article 20 of the CBA to specified members eligible for the 2017/2018 SERP.

 7.9.18
Submitted: Wyman M. Fong/Date

 7/10/18
Approved: Susan A. Cota/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018

Agenda Item: 4.1

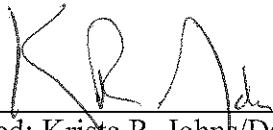
Subject: Acceptance of California Community Colleges Chancellor's Office (CCCCO) Grant and approval of the agreement #18-077-001, Mental Health Services Program, Chabot-Las Positas Community College District, Chabot College and Las Positas College

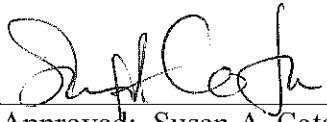
Background: The CCCCCO, California Community College Mental Health Services Grant was awarded to Chabot-Las Positas Community College District, Chabot College and Las Positas College in May 2018. The California Community College Mental Health Services Grant seeks to encourage community colleges to collaborate with county behavioral health departments in order to improve student access to mental health services and early identification and intervention programs.

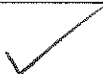
Chabot College and Las Positas College will establish and strengthen relationships with Alameda County Behavioral Health Care Services and other county, city, community-based, and educational entities to expand and improve behavioral and mental health services and referrals for college students.

The Chabot-Las Positas Community College District was awarded \$350,000 in California Community College Mental Health Services Grant funding from July 1, 2018 through June 30, 2020.

Recommended Action: That the Board of Trustees accepts the grant and approves the agreement #18-077-001 with the California Community Colleges Chancellor's Office Mental Health Services Program, Chabot-Las Positas Community College District, Chabot College and Las Positas College in the amount of \$350,000 for the period July 1, 2018 through June 30, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 7-9-18
Submitted: Krista R. Johns/Date

 7/10/18
Approved: Susan A. Cota/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018

Agenda Item: 4.2

Subject: Approval of Renewal of Field Internship Agreement with the City of Berkeley, Berkeley Fire Department (BFD), Las Positas College


Background: Las Positas College (LPC) operates a Paramedic (EMT-P) Program, which requires students to successfully complete field internships. Berkeley Fire Department (BFD) is a service provider capable of providing internships for the EMT-P Field Internship Program for LPC students.


The purpose of this agreement is to confirm the respective responsibilities and duties of the Chabot-Las Positas Community College District (CLPCCD) and Berkeley Fire Department (BFD) while students are participating in Field Internships. There is no cost to Las Positas College for the participation of its students in the Field Internship Program.

This agreement is a renewal of an existing agreement, which was approved by the Board of Trustees on October 15, 2013, Agenda Item 5.5.

The term of the agreement is open-ended commencing on July 31, 2018.

Recommended Action: That the Board of Trustees approves the proposed renewal of Field Internship Agreement with the City of Berkeley, Berkeley Fire Department (BFD), Las Positas College for the term commencing July 31, 2018 until cancelled or modified. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

 7-9-18
Submitted: Krista R. Johns/Date

 7/10/18
Approved: Susan A. Cota/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018


Agenda Item: 4.3

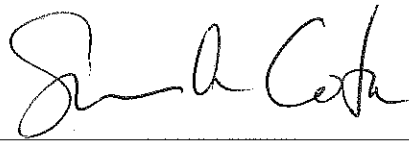
Subject: Approval of Child and Adult Care Food Program (CACFP) Agreement between Revolution Foods, Inc. and Chabot- Las Positas Community College District, Chabot College Early Childhood Development (ECD) Laboratory School

Background: The purpose of this agreement is to renew our contract with Revolution Foods to provide daily meals to the Chabot College Early Childhood Development (ECD) Laboratory School that comply with the nutrition standards established by the Child and Adult Care Food Program (CACFP) beginning July 18, 2018.

In this contract Chabot-Las Positas Community College District, Chabot College agrees to pay \$3.30 per lunch, per child, per day to Revolution Foods. All meals will include entrée and beverage that adheres to the menu patterns for the CACFP. Vended meals will be provided daily for the period of July 18, 2018 to June 30, 2019, with the exception of holidays and other school closures.

Recommended Action: That the Board of Trustees approves the Child and Adult Care Food Program (CACFP) Agreement between Revolution Foods, Inc. and Chabot-Las Positas Community College District, Chabot College Early Childhood Development (ECD) Laboratory School. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 7-9-18
Submitted: Krista R. Johns

 7/10/18
Approved: Susan A. Cota/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018

Agenda Item: 4.4

Subject: Approval of Agreement: Hayward Unified School District and Chabot-Las Positas Community College District, Chabot College


Background: Chabot College's Early Childhood Development Program conducts an academic learning program in Early Intervention. One of the requirements for the degree is for students to gain practical experience in a classroom setting.

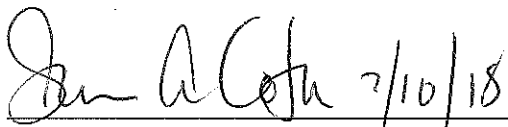
Hayward Unified School District provides educational services and would like to enter into an agreement with Chabot-Las Positas Community College District, Chabot College to provide students enrolled in the Adaptive Curriculum for Children With Exceptional Needs course (ECD 91) to complete their lab hours at Hayward Unified School District School sites with appropriate supervision.

The Chabot College educational program and student evaluation shall be represented in all matters relating to field placements by the faculty member assigned to that course.

The term of the proposed agreement is scheduled to begin in the 2018-2019 academic year (upon Board approval), and continue in effect for a maximum of five (5) years, unless terminated by written notice of either party.

Recommended Action: That the Board of Trustees approve the Agreement with Hayward Unified School District and Chabot-Las Positas Community College District, Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

 7-9-18
Submitted: Krista R. Johns/Date

 7/10/18
Approved: Susan A. Cota/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018


Agenda Item: 4.5


Subject: Approval of Contract– City of Fremont for Providing Community-Access
Broadcasting Services, Chabot College

Background: The City of Fremont and Chabot – Las Positas Community College District (CLPCCD) entered into a Community Media Center Facility Use Agreement for the City to use Chabot College's TV Studio and related facilities for Public, Educational and Government (PEG) access programming and production. A previous like agreement was previously approved by the Board of Trustees under item 5.6 on June 20, 2017.

The City has provided written notice of its decision to enter into a subsequent contract, effective for the fiscal year July 1, 2018 through June 30, 2019, pending Board approval. The City will, under the terms of the renewal, remit to the District the sum of \$150,000 for the access to the TV Studio and facilities in accordance with the terms of the Agreement.

Recommended Action: That the Board of Trustees approves the Contract with the City of Fremont for Providing Community-Access Broadcasting Services, Chabot College for the fiscal year July 1, 2018 through June 30, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the contract on behalf of the District.

 7-9-18
Submitted: Krista R. Johns/Date

 7/10/18
Approved: Susan A. Cota/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 18, 2017


Agenda Item: 4.6

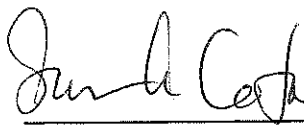
Subject: Approval of Contract – City of Hayward for Providing Community- Access
Broadcasting Services, Chabot College

Background: The City of Hayward and Chabot-Las Positas Community College District (CLPCCD) have in the past entered into a Community Media Center (CMC) Facility Use Agreement for the City to use the College's TV Studio and related facilities for Public, Educational and Government (PEG) access programming and production. Such an agreement was last approved by the Board as item 4.1 on July 18, 2017.

The City has provided written notice to its decision to enter into a CMC Facility Use contract effective during the fiscal year July 1, 2018 through June 30, 2019 pending board approval. The City will, under the agreement, remit to the District the sum of \$117,000 for the access to the TV Studio and facilities in accordance with the terms of the Agreement.

Recommended Action: That the Board of Trustees approves the Contract with the City of Hayward for Providing Community-Access Broadcasting Services, Chabot College, for the fiscal year July 1, 2018 through June 30, 2019.

 7-9-18
Submitted: Krista R. Johns/Date

 7/10/18
Approved: Susan A. Cota/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018

Agenda Item: 4.7

Subject: Acceptance of California Community Colleges Chancellor's Office (CCCCO) Mathematics, Engineering, Science Achievement (MESA) Grant Award for Chabot College

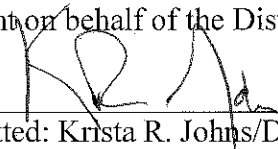
Background: Chabot-Las Positas Community College District, Chabot College has been awarded a \$74,515 grant from the California Community Colleges Chancellor's Office. Funds support continuing a MESA (Math, Engineering, Science Achievement) Program at Chabot College. The MESA program academically prepares its program students for transfer to four-year institutions to assure their ability to attain baccalaureate degrees in Science, Technology, Engineering, and Math (STEM) fields. The MESA funding support for Chabot College was initially approved as Item 4.1 at the November 14, 2017 board meeting.


The MESA program model is comprised of 13 Core Components that include: Academic Excellence Workshops that teach collaborative learning techniques, a special orientation course for MESA students, a dedicated study center, career advising and exploration of STEM options, transfer assistance, scholarships and partnerships with student and professional organizations. The Chabot MESA Program will provide all 13 Core MESA Components, including frequent, sustained and prolonged academic and student support services, and case management by the MESA Counselor.

The Chabot MESA Program will benefit all Chabot students, but will target underrepresented minorities in STEM, in particular Latino, African-American, and Pacific-Islander students. Taking into account the student population at Chabot, we will also be targeting low-income, first-generation students majoring in STEM fields. The program will serve a total of 125 students from these targeted populations.

Funding for the project is in the amount of \$74,515 for the academic year of July 1, 2018 through June 30, 2019, effective upon board approval on July 17, 2018, and can be renewed for a maximum of three years.

Recommended Action: That the Board of Trustees accept the grant award for Chabot-Las Positas Community College District, Chabot College in the amount of \$74,515 for the academic year beginning July 1, 2018 through June 30, 2019, with an effective date of July 17, 2018, renewable for three years. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant award and any future augmentations or amendments to the grant on behalf of the District.

 7-9-18
Submitted: Krista R. Johns/Date

 7/11/18
Approved: Susan A. Cota/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018

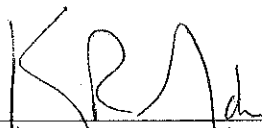
Agenda Item: 4.8

Subject: Adoption of Resolution No. 18-1718 – Child Development State Preschool
Contract No. CSPP-8007 Project No. 01-6131-00-8 and Approval of the
Associated Contract Number CSPP-8007, Chabot College

Background: The Chabot-Las Positas Community College District has contracted with the California Department of Education, Child Development Division to continue to provide Early Childhood Education Services at the Chabot ECD Lab School and Las Positas ECD Lab School. The purpose of the Child Development State Preschool Program at Chabot College is to provide preschool services for eligible student and community families as well as a practicum lab environment for our Early Childhood Development students, and students from our Nursing and Dental programs.

This one-year agreement requires that a resolution certifying the Board approval to enter into this transaction be included with the executed contract.

Recommended Action: That the Board of Trustees adopts Resolution No. 18-1718 – Child Development State Preschool Contract No. CSPP-8007, Project No. 01-6131-00-8, for the Maximum Reimbursement amount (MRA) of \$720,543, and approves the proposed Associated Contract Number CSPP-8007 for fiscal year 2018-2019, effective July 1, 2018 through June 30, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the contract on behalf of the Chabot-Las Positas Community College District.

 7-9-18
Submitted: Krista R. Johns/Date

 7/11/18
Approved: Susan A. Cota/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 18-1718
2018-2019 CHILD DEVELOPMENT PROGRAM CONTRACT
STATE PRESCHOOL, CHABOT COLLEGE

WHEREAS, this resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing childcare and development services and to authorize the designated personnel to sign contract documents for fiscal year 2018-2019.

BE IT RESOLVED that the Governing Board of Chabot-Las Positas Community College District authorizes entering into Contract No. CSPP-8007, Project No. 01-6131-00-8, in the amount of \$720,543 effective July 1, 2018 through June 30, 2019 and that the person listed below, is authorized to sign the transaction for the Governing Board.

Ronald Gerhard

Vice Chancellor, Business Services

Signature: _____

PASSED AND ADOPTED by a roll call vote this 17th day of July, 2018, by the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California.

AYES: DVORSKY, GELLES, GIN, MADULI, RANDOLPH, VECCHIRELLI


NOES:

ABSENT: MITZMAN

ABSTENTIONS:

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

7/17/18
Date


Secretary of the Board of Trustees of the
Chabot-Las Positas Community College District
County of Alameda, State of California

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 18, 2018

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
6/1/2018	10030890 - 10031125 Commercial Warrants	\$ 2,858,043.90
	10031126 - 10031127 Commercial Warrants	272,499.26
	10031128 - 10031142 Commercial Warrants	556,198.76
	10027645 Cancelled Warrant	(227.33)
6/7/2018	10031143 - 10031356 Commercial Warrants	1,001,957.64
	10031357 - 10031361 Commercial Warrants	1,845.62
	10031362 - 10031646 Commercial Warrants	93,358.28
	10031647 - 10031660 Commercial Warrants	249,240.51
	10028780 Cancelled Warrant	(1,302.00)
6/14/2018	10031661 - 10031839 Commercial Warrants	1,631,841.51
	10031840 Commercial Warrants	4,217.40
	10031841 - 10031856 Commercial Warrants	685,095.02
	10031091 Cancelled Warrant	(1,942.58)
6/21/2018	10031857 - 10032719 Commercial Warrants	2,480,807.92

Agenda Item: 5.1

July 18, 2018

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<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
6/21/2018	10032720 Commercial Warrants	\$ 43.40
	10032721 - 10032724 Commercial Warrants	183,372.56
	10032725 - 10032746 Commercial Warrants	345,372.59
	10029205, 10030093 10030452, 10031310 Cancelled Warrants	(3,085.18)
6/28/2018	10032747 - 10033028 Commercial Warrants	1,001,903.75
	10033029 Commercial Warrants	142.84
	10033030 - 10033047 Commercial Warrants	241,803.94
	SUBTOTAL	<u>\$ 11,601,187.81</u>
6/30/2018	9 - 10 ACH Payments	\$ 93,559.89
6/30/2018	3439 Manual Warrants	237,490.94
	TOTAL	<u>\$ 11,932,238.64</u>

 7/10/18
Submitted: Ronald Gerhard / Date

 7/10/18
Approved: Susan A. Cota / Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018

Agenda Item: 5.2

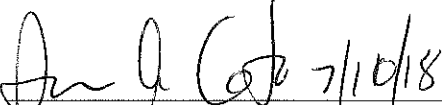
Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

June Payroll Warrant Total = \$5,085,618.91

 7/10/18
Submitted: Ronald Gerhard / Date

 7/10/18
Approved: Susan A. Cota / Date

 APPROVED _____ DISAPPROVED _____ TABLED _____

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018

Agenda Item: 5.3

Subject: Approval of Award of a Piggyback Contract for Printer/Multi-Function Device Equipment to replace the current multi-function fleet equipment, which is outdated at Las Positas College through the CollegeBuys Purchasing Program

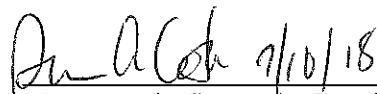
Background: District Staff is preparing for the purchase, delivery and installation of Printer/Multi-Function Device Equipment for Las Positas College. These devices will replace the current multi-function fleet equipment, which is outdated. Parts are becoming unavailable and these devices will improve reliability while utilizing newer technology. To make the purchase of the Printer/Multi-Function Device Equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The CollegeBuys Purchasing Program is a cooperative purchasing program made available by the Foundation for California Community Colleges. The CollegeBuys contract planned for this use is the administrative services agreement awarded to Ricoh USA. This piggybackable contract utilizes a previously conducted bidding process and contract award to the Foundation for California Community College Consortium Member Schools.

Recommended Action: That the Board of Trustees approve the award of a piggyback contract for Printer/Multi-Function Device Equipment to replace the current multi-function fleet equipment, which is outdated at Las Positas College using the CollegeBuys Purchasing Program, to Ricoh USA, in the respective amounts including taxes, not to exceed \$141,859.52. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

Funding Source: Measure A Funds

 7/10/18
Submitted: Ronald Gerhard/Date

 7/10/18
Approved: Susan A. Cota/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018

Agenda Item: 5.4

Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

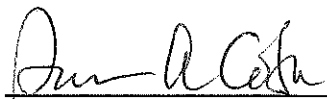
Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes computer equipment, audio visual, and office furniture/equipment surplus from Chabot College and Las Positas College. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approves the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 7/10/18
Submitted: Ronald Gerhard/Date

 7/10/18
Approved: Susan A. Cota/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018

Agenda Item: 6.1

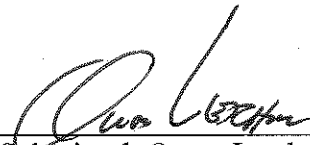
Subject: Approval of Memorandum of Understanding – City of Hayward – Chabot College

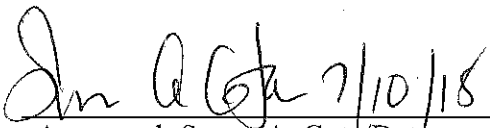
Background: In June 2016, after the passage of the CLPCCD Measure A Bond, the City of Hayward approached Chabot College to gauge interest in participating in a joint fire technology training facility. Chabot College presented this opportunity to CLPCCD Administration on February 8, 2017 and were directed to prepare an academic program review supporting such a venture. Chabot College presented the program review to the District on September 18, 2017. The presentation was modified, following constructive comments from the District staff, and the modified presentation was delivered to the Board of Trustees on October 24, 2017. Given the presentation by Chabot College, the Chabot-Las Positas Community College District Board of Trustees directed staff to negotiate a Memorandum of Understanding (MOU) with the City of Hayward (Hayward) regarding a shared use fire technology training facility to be located on City of Hayward property.

This MOU, although non-binding, sets forth the shared objectives of both parties and describes in general a proposed legal structure to construct, own, and operate a shared use facility for the purpose of fire technology training. The MOU proposes a 50-year ground lease arrangement where the District pays for the construction of educational facilities on ground leased from Hayward. The property and improvements revert back to Hayward after the 50 year term expires. The MOU anticipates two subsequent documents: the actual ground lease contract between the District and Hayward and an agreement for Chabot to lease use of facilities (those not controlled under the ground lease agreement) within the fire training complex.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding – City of Hayward – Chabot Las Positas Community College District. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

 7/9/2018
Submitted: Owen Letcher/Date

 7/10/18
Approved: Susan A. Cota/Date

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*WILL BE FURTHER DISCUSSED AT AUGUST 21ST BOARD MEETING.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018

Agenda Item: 6.2

Subject: Approval of Modification to the Contract with E.F. Brett and Company, Inc.,
Arcade Voluntary Seismic Upgrade at Chabot College

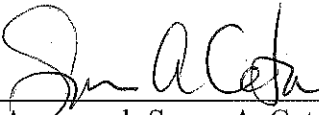
Background: On August 15, 2017 the Board of Trustees approved the Award of Bid No. 17-02, Arcade Voluntary Seismic Upgrade at Chabot College to E.F. Brett and Company, Inc. in the amount of \$1,990,000.00.

Current Contract Amount	\$ 1,990,000.00
<u>Modification Amount</u>	<u>\$ 107,091.77</u>
New Adjusted Contract Amount	\$ 2,092,089.81

Recommended Action: That the Board of Trustees approves the proposed Contract Modification to E.F. Brett and Company, Inc. contract for the Arcade Voluntary Seismic Upgrade at Chabot College in an amount not to exceed \$107,091.77, which equates to 5%. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the modification on behalf of the District.

Funding Source: Measure B Bond Funds

 7/9/2018
Submitted: Owen Letcher/Date

 7/10/18
Approved: Susan A. Cota/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018

Agenda Item: 6.3

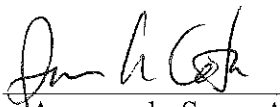
Subject: Authorization to File Notice of Completion with Alameda County Clerk
Recorder's Office for the Arcade Voluntary Seismic Upgrade, Chabot College

Background: The Arcade Voluntary Seismic Upgrade project at Chabot College has been completed by EF Brett and Company, Inc. of San Rafael, CA. For the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Arcade Voluntary Seismic Upgrade, Chabot College.

Funding Source: Measure B Bond Funds

 7/9/2018
Submitted: Owen Letcher/Date

 7/10/18
Approved: Susan A. Cota/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018

Agenda Item: 6.4

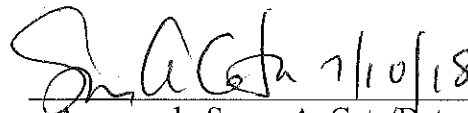
Subject: Authorization to File Notice of Completion with Alameda County Clerk
Recorder's Office for the Campus Master Sign Program, Phase 2, Chabot College

Background: The Campus Master Sign Program, Phase 2, Chabot College has been completed by A Good Sign and Graphics Company of Santa Ana, CA. For the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Campus Master Sign Program, Phase 2, Chabot College.

Funding Source: Measure B Bond Funds

 7/9/2018
Submitted: Owen Letcher/Date

 7/10/18
Approved: Susan A. Cota/Date



APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018

Agenda Item: 7.1

Subject: Approval of Contract Renewal— Contra Costa County Employment and Human Services, District-Economic Development

Background: Contra Costa County's Employment and Human Services Department has contracted with Chabot-Las Positas Community College District's Economic Development department to provide training to people serving dependent children, youth and their families throughout Contra Costa County since 2017.

As with the previous contract, the District will partner with community-based organizations that serve foster and adoptive care children to provide the required training. Subcontractors will include Alternative Family Services; Lilliput Children's Services; Seneca Family of Services; and outside vendors. Additionally, Contra Costa County's Employment and Human Services department will utilize this resource for their employees' training.

This contract is in the amount of \$688,925 for the period of July 1, 2018 through June 30, 2019. The contract was approved by Contra Costa County Board of Supervisors on June 26, 2018. The funds are 100% state revenue allocated through Contra Costa County for this contract.

Recommended Action: That the Board of Trustees approves the Contract Renewal for Contra Costa County Employment and Human Services, District – Economic Development in the amount of \$688,925 for the period of July 1, 2018 through June 30, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the contract on behalf of the District.

 7-9-18
Submitted: Krista R. Johns/Date

 7/10/18
Approved: Susan A. Cota/Date



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